

CITY OF OSKALOOSA
MINUTES OF PLANNING & ZONING COMMISSION MEETING
July 8, 2013

A regularly scheduled meeting of the Planning and Zoning Commission for the City of Oskaloosa was called to order at 4:30 p.m. on Monday, July 8, 2013, by Chairmen Jon Zobel, at 220 South Market Street, Oskaloosa, Iowa. COMMISSION MEMBERS PRESENT: Chairmen Jon Zobel, Holden Barnhart, Dan Karow, R. D. Keep, and Michelle Purdum; COMMISSION MEMBERS ABSENT: Brian Booy and Charlie Comfort; CITY STAFF PRESENT: Public Works Director: Akhilesh Pal and City Attorney: David Dixon; CITY COUNCIL MEMBER: Aaron Ver Steg.

Minutes from the June 10, 2013 Planning and Zoning meeting.

Purdum moved, Keep seconded to approve the minutes from the June 10, 2013 Planning and Zoning meeting. The vote was: YES - Zobel, Barnhart, Karow, Keep, and Purdum; No - none; Absent - Booy and Comfort. Motion carried.

Consider vacation and sale of 60' X 16.5' of the North-South alley adjacent to 835 South 2nd Street.

Members discussed about the Zoning Code 17.24.030 B.6. that does not permit the construction of accessory structure without a principal building. They discussed about driveway access if the alley is vacated. Dixon mentioned that the alley can be vacated with a driveway easement to give access to adjacent property owners. The property owner of 835 South 2nd Street confirmed that she would allow access to adjacent property owners and the alley vacate would combine two separate lots to permit a accessory structure. Purdum moved, Keep seconded to approve the alley vacate request contingent upon providing utility access easement and driveway access easement to adjacent property owners. The vote was: YES - Zobel, Barnhart, Karow, Keep, and Purdum; No - none; Absent - Booy and Comfort. Motion carried.

Consider an ordinance reviewing the City Code of the City of Oskaloosa, Iowa by reviewing provisions pertaining to Chapter 17.28 - "Off-Street Parking", Section 17.28.080- "Parking for personal and recreational vehicles".

The Planning and Zoning commission members discussed the "Parking for personal and recreational vehicles" (Oskaloosa Municipal Code - Chapter 17.28 - "Off-Street Parking", Section 17.28.080). The major discussion topics were the size restrictions, hard surface paving area, condition of the recreational vehicles, length of time allowed to park, and parking of heavy equipments on residential driveways. Barnhart moved, Keep seconded to approve the amendments to Zoning Code section 17.28.080 with a stipulation to revise subsection 17.28.080 B.3.a and subsection 17.28.080 B.4. concerning driveway surface types. The vote was: YES - Zobel, Barnhart, Karow, Keep, and Purdum; No - none; Absent - Booy and Comfort. Motion carried.

Discussion on the City Code of the City of Oskaloosa, Iowa by reviewing provisions pertaining to Chapter 17.30 - "Sign Regulations", regarding the real estate signs.

Members discussed the zoning code related to real estate signs. The major discussion topics were the size of signs for residential and commercial lots, distance of sign from curblineline or edge of pavement, and permitted length of time to remove signs after disposition of the premises. Karow moved, Keep seconded to have further discussion on their meeting on August 12, 2013.

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Chairmen Zobel adjourned the meeting at 5:43 PM.

Minutes by Akhilesh Pal