

**CITY OF OSKALOOSA CITY COUNCIL MEETING
REGULAR SESSION**

**COUNCIL CHAMBERS – CITY HALL, 220 S. MARKET STREET
JULY 1, 2013 – 6:00 P.M.**

AGENDA

CALL TO ORDER – 6:00 P.M.

ITEM 1. INVOCATION: Pastor Paul Williams, Landmark Church of God

ITEM 2. PLEDGE OF ALLEGIANCE.

ITEM 3. ROLL CALL.

ITEM 4. SWEAR IN NEW POLICE OFFICER BLAINE SHUTTS

ITEM 5. COMMUNITY COMMENTS.

ITEM 6. CONSIDER ADOPTION OF CONSENT AGENDA AS PRESENTED OR AMENDED.

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately.

a) Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.

1. June 17, 2013 Regular City Council Meeting Minutes
2. July 1, 2013 Agenda

b) Receive and file minutes of Boards and Commissions (ANY RECOMMENDATIONS CONTAINED IN MINUTES BECOME EFFECTIVE ONLY UPON SEPARATE COUNCIL ACTION).

1. June 10, 2013 Airport Commission Minutes

c) Claims

1. Claims for June 2013.

d) Permit Motions and Resolutions as Recommended by the City Clerk.

New:

None.

Renewal/Transfers:

None.

Resolutions/Motions:

None.

Ordinances:

None.

----- **END OF CONSENT AGENDA** -----

ITEM 7. ANNOUNCEMENT OF VACANCIES. APPLICANTS MUST RESIDE IN OSKALOOSA AND BE 18 YEARS OF AGE UNLESS SPECIFIC QUALIFICATIONS ARE STATED.

- a) Building Code Board of Appeals – One vacancy to fill upon appointment and to serve at the pleasure of the Mayor. This is a five member board that meets as needed. (4 males and 0 females currently serve).

REGULAR AGENDA – PUBLIC HEARING ITEMS:

ITEM 8. CONSIDER AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF OSKALOOSA, IOWA BY REZONING THE PROPERTY AT 201 TRUEBLOOD AVENUE FOR WILLIAM PENN UNIVERSITY FROM MULTIPLE FAMILY RESIDENTIAL DISTRICT (R-3) TO MULTIPLE FAMILY RESIDENTIAL DISTRICT WITH CONDITIONAL PLANNED USE OVERLAY DISTRICT (R-3/CP). (PUBLIC HEARING)

REGULAR AGENDA – ORDINANCES:

ITEM 9. CONSIDER AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA BY AMENDING PROVISIONS PERTAINING TO CHAPTER 10.48 – “PARKING REGULATIONS GENERALLY,” SECTION 10.48.255 – “SCHOOL LOADING AND UNLOADING ZONES,” AND SECTION 10.48.260 – “BUS LOADING ZONES.” (1ST READING)

REGULAR AGENDA – RESOLUTIONS & MOTIONS:

ITEM 10. CONSIDER A MOTION APPROVING CHANGE ORDER NO. 1 FOR A NET INCREASE OF \$17,883.00 TO THE TOTAL PROJECT AND A NET INCREASE OF \$56,383.00 TO THE CONTRACT AMOUNT FOR THE SOUTH 7TH STREET PAVEMENT REHABILITATION PROJECT TO NORRIS ASPHALT PAVING CO.

ITEM 11. CONSIDER A MOTION APPROVING PAY REQUEST NO. 2 TO NORRIS ASPHALT PAVING COMPANY IN THE AMOUNT OF \$94,307.50 FOR WORK COMPLETED ON THE SOUTH 7TH STREET PAVEMENT REHABILITATION PROJECT.

ITEM 12. CONSIDER A MOTION APPROVING PAY REQUEST NO. 3 TO TK CONCRETE IN THE AMOUNT OF \$89,172.22 FOR WORK COMPLETED ON THE EAST MALL PARKING IMPROVEMENTS PROJECT.

ITEM 13. REQUESTS FROM THE COMMUNITY

- a) Consider request from Musco for a street closure and use of a city street for an event that features NHRA celebrities, local vendors and a small car show on Friday, July 5, 2013.

ITEM 14. REPORT ON ITEMS FROM CITY STAFF.

- a) City Manager.
- b) City Clerk.
- c) City Attorney.

ITEM 15. CITY COUNCIL INFORMATION.

ADJOURNMENT

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: July 1, 2013

REQUESTED BY: MAYOR & CITY COUNCIL

ITEM TITLE: CALL TO ORDER AND ROLL CALL – 6:00 p.m.

1. Invocation: Pastor Paul Williams, Landmark Church of God
2. Pledge of Allegiance
3. Roll Call: _____ Mayor David Krutzfeldt, Council Members:

_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten,

_____ Ver Steeg, _____ Walling, _____ Yates.

EXPLANATION:

Not applicable.

BUDGET CONSIDERATION:

Not applicable.

ATTACHMENTS: None



CITY COUNCIL COMMUNICATION

MEETING DATE: July 1, 2013

REQUESTED BY: MAYOR & CITY COUNCIL

ITEM TITLE: OATHS OF OFFICE

Swear in new police officer Blaine Shutts.

EXPLANATION:

The Police Department has completed the necessary work to fill their vacancy. Blaine Shutts is the newest Oskaloosa Police Officer. Blaine started with the city on June 17, 2013. He is originally from Grinnell, IA, and attended Indian Hills Community College and Buena Vista University for Criminal Justice. Blaine has a brother who is a Deputy Sheriff in Jasper County; a sister who teaches in Davenport, IA; and a sister who is a nurse in Omaha, NE. Blaine enjoys hunting, fishing, football, baseball and basketball.

RECOMMENDED ACTION: Administer the oath of office to Oskaloosa Police Officer Blaine Shutts.

BUDGET CONSIDERATION:

Not applicable.

ATTACHMENTS:

None.

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: July 1, 2013

REQUESTED BY: MAYOR & CITY COUNCIL

ITEM TITLE: COMMUNITY COMMENTS

EXPLANATION:

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

BUDGET CONSIDERATION:

Not applicable.

ATTACHMENTS:

Consent Agenda Items: All items appearing on the Consent Agenda are considered routine in nature and no discussion is anticipated.

Item 1. Minutes and reports from city council meetings, boards and commissions:

Staff recommends council receive and file these documents.

Item 2. Consider payment of claims for June 2013.

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: July 1, 2013

REQUESTED BY: CITY MANAGER'S OFFICE

ITEM TITLE: CONSENT AGENDA – ITEM 1

EXPLANATION:

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

- A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.
 - 1. June 17, 2013 Regular City Council Meeting Minutes
 - 2. July 1, 2013 Agenda

- B. Receive and file the June 10, 2013 Airport Commission Minutes.

ATTACHMENTS:

July 1, 2013 Regular City Council Meeting Minutes
June 10, 2013 Airport Commission Minutes

OSKALOOSA CITY COUNCIL
REGULAR MEETING
June 17, 2013

The Oskaloosa City Council met in regular session on Monday, June 17, 2013, at 6:00 p.m. with Mayor Krutzfeldt presiding and the following members answering roll call: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates.

It was moved by Yates, seconded by Jimenez to approve the consent agenda with Item 6 removed:

1. June 3, 2013 Regular City Council Meeting Minutes
2. June 17, 2013 Agenda
3. Receive and file the following reports and communications from advisory and operating boards and commissions:
 - a. May 6, 2013 Airport Commission Minutes
 - b. May 13, 2013 Airport Commission Special Meeting Minutes
 - c. May 22, 2013 Airport Commission Special Meeting Minutes
 - d. May 20, 2013 Library Board of Trustees Minutes
 - e. May 13, 2013 Water Board Minutes
 - f. June 10, 2013 Planning and Zoning Commission Minutes
4. FY 2014 Cigarette Permits
5. Renewal application for a Class C Beer Permit from Casey's Marketing Company dba Casey's General Store #2350, 1902 South Market Street
6. Renewal application for a Class C Liquor License from Mi Ranchito, Inc., 112 1st Avenue East.

The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Yates, seconded by Jimenez to approve a 28E Agreement with Wapello County for law enforcement personnel during RAGBRAI 2013. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Walling introduced Resolution No. 13-06-57 entitled "RESOLUTION SETTING THE DATE FOR A PUBLIC HEARING TO AMEND THE ZONING ORDINANCE OF THE CITY OF OSKALOOSA, IOWA BY CHANGING THE ZONING OF CERTAIN PROPERTY LOCATED AT 201 TRUEBLOOD AVENUE FROM MULTIPLE FAMILY RESIDENTIAL DISTRICT (R-3) TO MULTIPLE FAMILY RESIDENTIAL DISTRICT WITH CONDITIONAL PLANNED USE OVERLAY DISTRICT (R-3/CP)" and moved its approval. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Marty Duffy, owner of the Cellar Peanut Pub, addressed City Council regarding the special event at his business.

It was moved by Caligiuri, seconded by Moore to approve the request from Marty Duffy, owner of the Cellar Peanut Pub at 206 Rock Island Avenue, for outdoor entertainment, alcohol consumption outside building premises, and a temporary variance from the noise ordinance for a car show on Saturday, July 6, 2013 from 12:00 p.m. to 11:00 p.m. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Moore, seconded by Walling to approve the request from the Mahaska Community Recreation Foundation (MCRF) for the purpose of organizing RAGBRAI on city property on Thursday, July 25, 2013 and Friday, July 26, 2013 subject to receipt of a \$1,000,000 liability insurance certificate naming the city as an additional insured. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Jimenez, seconded by Moore to approve the Mayor's appointment of Michael Sytsma, Jane Ireland and Judith Bishop to the Library Board for six year terms that end June 30, 2019. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Ver Steeg, seconded by Moore to approve the at-large appointment of Holden Barnhart, Glenda Booy and Karen Powell to the Enterprise Zone Commission for three year terms that end June 30, 2016. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

The Mayor announced this was the time and place for the public hearing on the plans, specifications, form of contract, and estimated cost for the West Area Sanitary Sewer Improvements Project, and that citizens would now have an opportunity to comment. There were no oral or written comments received. The Mayor declared said hearing closed.

Bob Nielsen of Garden & Associates addressed City Council regarding the West Area Sanitary Sewer Improvements Project.

Yates introduced Resolution No. 13-06-58 entitled "A RESOLUTION TO APPROVE FINAL PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST FOR THE WEST AREA SANITARY SEWER IMPROVEMENTS PROJECT" and moved its approval. Caligiuri seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Margaret Ratcliff, Butler-Brown Insurance, gave a presentation to review the proposal for Fiscal Year 2014 Property, Liability, Automobile, Equipment and Workers Compensation Insurance.

Moore introduced Resolution No. 13-06-59 entitled "RESOLUTION ADOPTING THE PROPOSAL FOR FISCAL YEAR 2014 PROPERTY, LIABILITY, AUTOMOBILE, EQUIPMENT AND WORKERS COMPENSATION INSURANCE FOR A COST OF \$188,896" and moved its approval. Walling seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling, and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Jay Christenson, Mahaska Health Partnership administrator, and Bob Nielsen of Garden & Associates addressed City Council regarding the site plan for the parking lot for the Mahaska Health Partnership Hospital.

It was moved by Yates, seconded by Jimenez to approve a site plan allowing the expansion and construction of approximately 47,700 square feet parking lot for the Mahaska Health Partnership Hospital with the following stipulations:

- A. Extend the sidewalk on E Avenue East to ensure that sidewalk is provided on all public street frontage.
- B. The fence height cannot exceed 6' height and the material must meet the city standard.
- C. The specifications of the retaining wall on E Avenue East must meet the city standards.

The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Jimenez introduced Resolution No. 13-06-60 entitled "A RESOLUTION TO APPROVE AWARD OF CONTRACT TO DELONG CONSTRUCTION, INC. FOR AN AMOUNT NOT TO EXCEED \$498,671.50 AND APPROVE A CONSTRUCTION CONTINGENCY NOT TO EXCEED \$24,933.57 FOR THE WEST AREA SANITARY

SEWER IMPROVEMENTS PROJECT” and moved its approval. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

It was moved by Caligiuri, seconded by Yates that the meeting adjourn. Motion carried unanimously. The meeting adjourned at 7:03 p.m.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

MINUTES
OSKALOOSA AIRPORT COMMISSION
June 10, 2013

Meeting of the Oskaloosa Airport Commission was called to order at 4:33 p.m. on Monday, June 10, 2013.

1. ROLL CALL: Roll was taken with the following present: Steve Brown, Kraig Van Hulzen, Kelly Wheeler, Larry Lewis, Jerry Strunk & John Beranek [Midwest Aviation] and Brad Uitermarkt [Garden & Associates].
2. APPROVAL OF THE MINUTES: Moved by Kraig Van Hulzen and seconded by Larry Lewis to approve the minutes of the May 6, 2013 meeting and the May 13, 2013 and May 22, 2013 special meetings. Motion carried.
3. FINANCIAL REPORT: Moved by Larry Lewis and seconded by Kelly Wheeler to approve the financial report. Motion carried.
4. REVIEW AND APPROVE BILLS: Moved by Kraig Van Hulzen and seconded by Larry Lewis to pay bills totaling \$12,043.98. Motion carried.
5. MANAGER'S REPORT: See attached.
6. OLD BUSINESS:
 - a) 2013 Drainage project: Received the official grant offer from the FAA. Larry Lewis moved to accept the grant offer. Kelly Wheeler seconded. Motion carried.
 - b) Hangar doors/storm damage: The outside door seal has been installed. The steel beam has not been painted yet.
 - c) Fixed Base Operator: John Beranek has signed the Assistant FBO agreement.
 - d) Renewal of FCC license for NDB: Nothing has been received from the FCC.
 - e) Protection of LP tanks: Still waiting for the ground to dry so the concrete barriers can be installed.
 - f) Door on maintenance hangar: Received a bid to rebuild the existing door from Reed Overhead Doors for \$15,074. Cost of an annual or semi-annual inspection will be time and materials depending on what needs to be done. Have not received a bid from Dan's Overhead Doors. We will wait for Dan's bid before taking action.
 - g) FY2014 state airport funding application: The application has been submitted.
 - h) Renewal of farm lease: This matter will be tabled until the August meeting.

- i) Condition of house/drainage problem: Discussed hiring a professional building inspector to document everything that needs to be done. Jerry Strunk was authorized to seek out and hire a building inspector.
- j) Electric bills: Received notice from MidAmerican Energy that since April 2010 the Airport Commission has been assigned incorrect meters at the airport. A refund check for \$3,124.50 has been received.
- k) Fuel sales/ramp fee for ag sprayers: Jerry Strunk does not think he will do anything different for this year.
- l) Inspection of airport premises: The July commission meeting will be moved to 4:00 p.m. in order to have time for a physical inspection of the premises.

7. NEW BUSINESS:

- a) Transfer \$29,000 from Airport Fund to Airport Storm Sewer Outfall Reconstruction: Larry Lewis moved to make this transfer. Kelly Wheeler seconded. Motion carried.
- b) Renewal of property and liability insurance policies: The anniversary of the property policy is June 15, 2013. It does not expire until 2014. There was no motion to amend the values. Payment of the annual premium of \$7,428.00 was approved under item 4 - Review and Approve Bills. The liability insurance policy renews on July 11, 2013 and the company has offered to renew for \$4,696. This is the same as the 2012 premium. Larry Lewis moved to renew this policy. Kraig Van Hulzen seconded. Motion carried.
- c) Reed Overhead Doors bill from 2011: A bill for \$570.00 was received in May for work that was done in September 2011. Jerry Strunk said this was for welding work done on the Oshkosh snowplow. Larry Lewis moved to pay. Kelly Wheeler seconded. Motion carried.
- d) Fixing washed out areas and improving ground along taxiway: John Beranek will look into getting fill dirt and renting a skidloader.
- e) Wiring in new T-hangars: Recent problems with the overhead doors have revealed serious problems with the wiring. Atwood Electric has been contacted for a bid to have the hangar completely rewired.
- f) July meeting date: The date of July 1st was acceptable to everyone.

8. ADJOURN: It was moved by Kelly Wheeler to adjourn at 5:43 p.m. Motion was seconded by Kraig Van Hulzen. Motion carried.

MWA@OOA

May 2013

Oskaloosa Municipal Airport Monthly Report

- Fuel sales: 100LL (\$6.29) 595 gal; JetA (\$5.49) 40 gal.
 - Total fuel sales for April 2013=635 gal X .05= \$31.75.
 - Plus Telephone: \$15.28.
 - Total owed OOA= \$47.03.
-
- Shop work has slowed some.
 - Fuel sales are still down due to weather.
 - Trying to stay up with the mowing in between the rains.
 - Going to be an interesting summer.
 - Not much to report this month.

UP, UP AND AWAY @ OOA

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: July 1, 2013

REQUESTED BY: Amy Miller,
City Clerk

ITEM TITLE: CONSENT AGENDA – ITEM 2

Consider payment of claims for June 2013.

EXPLANATION:

A list of claims for May is included in your agenda packet. An additional list will be distributed at the council meeting. Also included in the packet is a detailed list of most claims over \$500.

Staff recommends approval.

BUDGET CONSIDERATION:

Totals will appear on the claims lists.

ATTACHMENTS:

Claims lists.



MANUAL CHECK REPORT

AFLAC	AFLAC	243.32
AFLAC	AFLAC	243.32
Bill Almond	Reimburse boot expense	99.99
Butler-Brown Insurance	Annual insurance	7,428.00
CDW Government Inc.	Electronic white board and projector	3,236.98
Colonial Life	Colonial Life	212.80
Cornerstone Excavating, Inc	Final payment - North Green Street	19,078.11
Crescent Electric Supply Company	Technology learning lab	1,870.45
Dan Clark Gallagher	Reimburse instrument expense	70.70
David Dixon	June legal fees	2,200.00
Delta Dental of Iowa	Dental Insurance	414.00
Edward D Jones	Savings Edward Jones	300.00
Edward D Jones	Savings Edward Jones	300.00
Fidelity Security Life Insurance Company	Vision insurance	185.86
Garden & Associates Inc	Professional services - Airport storm water project	1,450.00
I.U.P.A.T. District Council 81	Union dues	243.01
Ingram Library Services	Library materials	313.07
Iowa Workforce Development	2013 - 2nd quarter unemployment	8,472.85
John Wesley Beranek	June services	2,000.00
John Wesley Beranek	Clean airport house	731.50
Local 636, IAFF	Fire union	225.00
Kilie Steel	Payroll 06-21-2013	187.00
Madison National Life	June life insurance premium	414.12
Mahaska Comm Recreation Foundation Inc.	June hotel/motel tax	18,547.50
Mahaska County Recorder	Recording fees - Easements for West Area Sanitary	34.00
Mahaska Health Partnership	Professional services	20.00
Mahaska Rural Water Systems Inc	Utilities	25.00
Marilyn Johannes	Reimburse petty cash	6.18
Michael Schrock Jr.	Reimburse conference expense	1,046.60
MidAmerican Energy	Utilities	241.36
MidAmerican Energy	Utilities	3,191.64
Midwest Liquid Systems Inc	Install register	1,762.00
Midwest Sanitation	Waste removal - airport	85.00
Misty Dawne White-Reinier	June legal fees	1,800.00
Munic. Fire & Police Ret	Police & fire 411	16,184.68
Munic. Fire & Police Ret	Police & fire 411	16,179.44
Munic. Fire & Police Ret	Police & fire 411	6,383.72
Norris Asphalt Paving Inc	Payment #1 - South 7th St project	157,100.50
Oskaloosa Community Schools	June local option sales tax	83,403.37
PPME 2003 IBPAT	Police union dues	355.45
Roger/Dana Taft & Exodus Excavating	Demolition II loan	4,000.00
Sammy Bankes Jr/Lindsey M. Bankes & First Natio	First time homebuyer's loan	1,887.81
The Cincinnati Life Insurance Company	Cincinnati Life Insurance	89.00
The Cincinnati Life Insurance Company	Cincinnati Life Insurance	89.00
TK Concrete Inc	Payment #2 - East Mall Parking Lot	141,650.19
United Way	United Way	25.00
Windstream	Telephone services	166.08

504,193.60

Alexander, Craig	Cell phone reimbursement	20.00
Bolt, Danny	Cell phone reimbursement	20.00
Calzaretta, Michael	Cell phone reimbursement	20.00
Boston, Troy	Cell phone reimbursement	20.00
McGee, John	Cell phone reimbursement	20.00
Neubert, David	Cell phone reimbursement	20.00
Pal, Akhilesh	Cell phone reimbursement	20.00
Schrock Jr, Michael	Cell phone reimbursement	20.00
Vroegh, Gary	Cell phone reimbursement	20.00
Vroegh, Grant	Cell phone reimbursement	20.00



Acco

Pool chemicals	36.60
Pool chemicals	243.95
PH probe for pool	218.95
Pool chemicals	979.50
Pool chemicals	1,873.98
Waste water testing	56.00
Waste water testing	54.00
Storm sewer repair North Park	4,817.00
Sodium bicarb	122.50
Sodium bicarb	122.50
Paper towels	114.57
Bandstand repair	4,520.00
Ladder tests	74.00
Bucket truck tested	450.00
Rubber mats	67.35
Rubber mats	67.35
Tools	41.13
Hydraulic fluid	194.99
Supplies	12.25
Cooling for shop	150.43
Supplies	21.55
Tools	49.97
Tools	437.57
Supplies	15.91
Supplies	27.42
Keys	8.00
Locater	932.69
Tabs for budget book	267.05
Bike repairs	12.00
Paint for pool	6,229.78
Boots - Willey	100.00
Duty boots - Shutts	100.00
Annual liability premium	35,431.00
Music for city band	273.06
Contracted mowing - Edmundson Park	800.00
Contracted mowing - Vander Wilt Park	550.00
Pest control	30.00
Pest control	32.00
Pest control	25.00
Sewer degreaser blocks	478.01
Repair bandstand leaks	270.00
Service air conditioners - Waste Water	153.13
Parts for repair	51.93
Signal repair	75.00
Guard umbrellas	207.91
Professional services - East Mall Parking Lot	17,369.23
Professional services - West Area sewer	12,500.43
Pool concessions	31.68
Pool concessions	8.64
Pool concessions	28.80
Lab supplies	201.10

Advanced Analytical Solutions

Advanced Concrete Specialists
Agriland FS Inc.

Airgas USA LLC
Allied Construction Services Inc
American Test Center Inc

Aramark Uniform Services

Arnold Motor Supply

B & H Automotive and Locksmithing
Barco Municipal Products
Bindertek
Bobzilla's Bicycle Werks
Brown Supply Co
Brown's Shoe Fit Company

Butler-Brown Insurance
C.L. Barnhouse Company
Century Lawn & Termite Service

Certified Pest Control

Continental Research Corp
Cunningham Inc.

De Ruiters Lawn Equipment
Dickinson Co. Inc
ELifeguard Inc
Garden & Associates Inc

Genskow Distributing Inc.

Hach Company

Haines Auto Supply	Rubber gloves	159.65
	Supplies	15.97
	Filter	5.89
	Oil	57.45
	Parts for repair	73.42
	Antifreeze	18.21
	Oil	47.09
Heslinga, Heslinga, Dixon & Moore	Legal expenses	124.00
Highway 92 Walnut Co	Blades	32.97
Hy Vee Accounts Receivable	Pool concessions	11.04
	Pool concessions	6.99
	Pool concessions	11.97
	Pool concessions	3.99
	Pool supplies	2.88
	Pool concessions	9.87
	Pool concessions	69.70
IA Munic Workers Comp Assoc	Deposit - FY 2014 Work Comp premium	13,775.00
Ideal Ready Mix	Ready mix - 17th Ave E	1,478.13
	Ready mix - 17th Ave E	1,482.38
	Ready mix - S 7th St	276.00
	Ready mix - 17th Ave E	783.12
	Ready mix - 17th Ave E	2,119.50
Iowa City/County Management Association	Yearly membership - Schrock	250.00
Iowa Department of Justice	Forfeiture money - Headlund	50.80
Iowa Dept of Transportation	RISE repayment	16,216.00
	Traffic lights	430.46
	Traffic paint	432.30
Iowa Individual Health Benefit Reinsurance Assoc	2013 assessment	2,730.28
Iowa League of Cities	Annual dues	3,531.00
Iowa Prison Industries	No parking signs	141.90
Jetco Inc.	Reprogram controllers - M Street lift station	540.65
	Repairs - NE Waste Water plant	350.65
John Deere Financial	Repair air conditioning	88.00
K Rex Company	Remove piping	138.00
Kelly Supply Company	Hand dryers for parks	586.73
Lappin Tire	Tire repair	22.50
	Tire repair	15.00
	Install tire	67.23
	Tire repair	15.00
M. Shrago & Son Inc	Supplies	22.00
Mahaska Co Highway Dept	Fuel	3,889.30
	Fuel	3,045.38
	Fuel	47.76
	Fuel	3,135.32
Mahaska Communication Group LLC	Telephone services	63.66
	Telephone services	54.72
	Telephone services	62.33
	Telephone services	1,204.13
	Telephone services	47.40
	Telephone services	76.01
	Telephone services	83.21
	Telephone services	159.40
Mahaska County E911 Service	Quarterly contribution	34,300.75
Mahaska County Emergency Management Agency	Vests	342.00
Mahaska Drug	Medications	2.68
Mahaska Health Partnership	Professional services	161.25

Mahaska Solid Waste	Waste disposal	5.67
	Waste disposals	8.31
Malcom Lumber Window & Door Center	Supplies	32.80
	Rerod - concrete repair	750.40
	Supplies	5.00
	Tools	96.18
	Roofing supplies - Parks	141.30
Martin Marietta Materials	Ag lime	53.93
Mc Kim Tractor Service	Repair mower	118.11
	Tractor maintenance	752.24
McGriff's Corporation	Supplies	54.00
MidAmerican Energy	Utilities	512.08
	Utilities	165.04
	Utilities	150.17
	Utilities	52.23
	Utilities	16.74
Midwest Sanitation	Waste removal - City Hall	65.00
Norlab Inc.	Tracing dye	222.00
O'Halloran International	Oil pan/gasket	728.85
O'Reilly Auto Parts	Supplies	6.19
Orscheln Farm & Home	Roofing supplies - Parks	77.05
	Supplies	7.96
	Supplies	9.45
	Supplies	38.06
	Parts for repair	113.56
	Solar panel	49.98
Oskaloosa Area Chamber &	Quarterly contribution	7,500.00
Oskaloosa Herald/Shopper	Publications	553.39
Oskaloosa Water Dept	May credit card fees	84.47
	April credit card fees	114.97
	Fax location service	83.25
Play & Park Structures	Speedy Spinner - Wooden Playground	4,358.83
Precise Imaging	Business cards - Schrock	26.50
Premier Office Equipment Inc.	Copier maintenance	104.28
Quill Corporation	Office supplies	31.82
	Office supplies	4.48
Schumacher Elevator Company	Scheduled maintenance	194.49
	Scheduled maintenance	136.22
Sherwin-Williams	Paint	202.90
Shield Technology Corp	Shieldware software	3,450.00
Starr Indemnity & Liability Co - CV Starr - New York	Annual accident insurance	8,750.00
The Office Center Inc.	Office supplies	91.77
The Write Design	Website services	600.00
Total Choice Shipping	Shipping charges	27.77
Town and Country Wholesale	Pool concessions	485.23
	Pool concessions returned	-43.69
	Pool concessions	189.01
	Pool concessions	281.56
	Pool concessions	1,595.04
	Pool concessions returned	-18.68
Trans-Iowa Equipment LLC	Parts for street sweeper	176.43
	Part for repair	77.66
	Deflector	46.96
	Part returned	-65.86
	Part returned	-41.06
True Value Hardware	Shop light	12.99

	Supplies	5.49
	Supplies	5.49
	Supplies	9.58
	Supplies	8.28
	Supplies	5.49
	Supplies	5.49
	Supplies	22.98
Tyler Technologies	Discontinue services - Training Center	-699.00
	Annual maintenance	9,253.86
U.S. Cellular	Telephone services	27.43
	Telephone services	102.91
Utility Equipment Co	Storm grate	536.50
Verizon Wireless	Broadband services	336.64
Walmart Community/GECRB	Pool concessions	24.72
	Pool concessions	17.16
	Pool concessions	38.40
	Office supplies	43.74
	Office supplies	39.94
	Supplies	36.82
	Pool concessions	31.62
	Pool concessions	17.82
Wellings Power Products	Push mowers	1,850.00
Windstream	Telephone services	33.65
Zep Sales and Service	Floor cleaner	236.25
		<hr/>
		229,039.22

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: July 1, 2013

REQUESTED BY: MAYOR & CITY COUNCIL

ITEM TITLE: ANNOUNCEMENT OF VACANCIES. APPLICANTS MUST RESIDE IN OSKALOOSA AND BE 18 YEARS OF AGE UNLESS SPECIFIC SPECIFICATIONS ARE STATED.

- a) Building Code Board of Appeals – One vacancy to fill upon appointment and to serve at the pleasure of the Mayor. This is a five member board that meets as needed. (4 males and 0 females currently serve).

EXPLANATION:

This item is reserved to provide the most current information about existing or upcoming vacancies for Boards, Committees, or Commissions filled by appointment of the Mayor, or the City Council. Appointment to fill vacancies requires a separate action or confirmation by the City Council.

BUDGET CONSIDERATION:

Not applicable, report(s) only.

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: July 1, 2013

REQUESTED BY: Public Works Department,
Engineering Division

ITEM TITLE: PUBLIC HEARINGS

Consider an ordinance to amend the zoning ordinance of the City of Oskaloosa, Iowa by rezoning the property at 201 Trueblood Avenue for William Penn University from Multiple Family Residential District (R-3) to Multiple Family Residential District with Conditional Planned Use Overlay District (R-3/CP) - 1st reading (**PUBLIC HEARING**).

EXPLANATION:

William Penn University has submitted a rezoning request for their property on 201 Trueblood Avenue. Presently the property is zoned as Multiple Family Residential District (R-3). The applicant is requesting the rezone to permit alcohol sales on University premises. This permit will allow the serving of alcohol for events scheduled by outside entities that utilize William Penn University such as the Penn Activity Center and the Student Union. Table 17.08, Permitted Uses by Zoning Districts, of the zoning chapter in the Oskaloosa Municipal Code does not permit alcohol sales in an R-3 district. The University has always been serving alcohol within its premises. This rezone will bring their property to zoning compliance.

The Conditional Planned Use Overlay (CP) District applies to situations in which a use that is not ordinarily permitted within a base zoning district is permitted and subject to strict development controls which assure its compatibility with surrounding uses. The CP overlay district applies to situations where the proposed use is not permitted either by right or by conditional use permit. The CP overlay district is an additional zoning requirement that is placed on a geographic area already zoned. Staff believes that the proposed rezone will bring the existing land use to zoning compliance.

The Planning & Zoning Commission considered this item at their June 10, 2013 meeting and recommended by a vote of 7 to 0 that the City Council approve the request that the property at 201 Trueblood Avenue be rezoned as Multiple Family Residential District with Conditional Planned Use Overlay District.

BUDGET CONSIDERATION:

Revenue of \$250.00 for rezoning application fee.

RECOMMENDED ACTION:

Open public hearing, receive comments, close the public hearing and approve the first reading of the ordinance.

ATTACHMENTS:

Ordinance, Application, and Location Map.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA BY CHANGING THE ZONING OF CERTAIN PROPERTY LOCATED AT 201 TRUEBLOOD AVENUE FROM MULTIPLE FAMILY RESIDENTIAL DISTRICT (R-3) TO MULTIPLE FAMILY RESIDENTIAL DISTRICT WITH CONDITIONAL PLANNED USE OVERLAY DISTRICT (R-3/CP).

BE IT ENACTED by the City Council of the City of Oskaloosa, Iowa:

SECTION 1. The purpose of this ordinance is to change the zoning of the following described parcel of land located at 201 Trueblood Avenue from R-3, Multiple Family Residential District to R-3/CP, Multiple Family Residential District with Conditional Planned Use Overlay District, legally described as follows:

Lots B, C, D, and E of Penn College Addition to the City of Oskaloosa, Mahaska County, Iowa.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication by law.

Passed by the Council the _____ day of _____ 2013, and approved this _____ day of _____ 2013.

David Krutzfeldt , Mayor

ATTEST: _____
Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____ 2013.

REZONING APPLICATION

APPLICANT NAME: William Penn University

APPLICANT ADDRESS: 201 Trueblood Ave
Oskaloosa, IA 52577

OWNER NAME: William Penn University

PHONE NUMBER: 641-673-1076

ADDRESS OF PROPERTY: 201 Trueblood Avenue Oskaloosa, Iowa

LEGAL DESCRIPTION: Lots B, C, D and E of Penn College Addition to the City of Oskaloosa, Iowa.

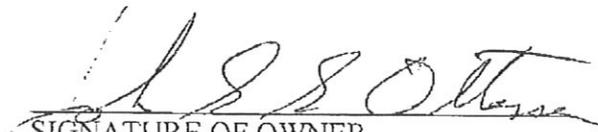
REQUEST REZONING FROM Multiple Family Residential District (R-3)
TO Multiple Family Residential District with Conditional Planned Use Overlay (R-3/CP) District.

REASON FOR REZONING APPLICATION AND THE NATURE AND OPERATING CHARACTERISTICS OF THE PROPOSED USE:

The current land use does not permit the sale of alcohol on premises. The rezone request with a Planned Use Overlay District will permit serving of alcohol for events scheduled by outside entities or organizations that utilize William Penn University facilities such as the Penn Activity Center and the Student Union.

NOTE: ANY GRAPHIC INFORMATION, INCLUDING SITE PLANS, ELEVATIONS, OTHER DRAWINGS, OR OTHER MATERIALS DETERMINED BY ZONING ADMINISTRATOR TO BE NECESSARY TO DESCRIBE THE PROPOSED USE TO THE PLANNING AND ZONING COMMISSION AND/OR THE CITY COUNCIL WILL BE INCLUDED WITH THIS APPLICATION.

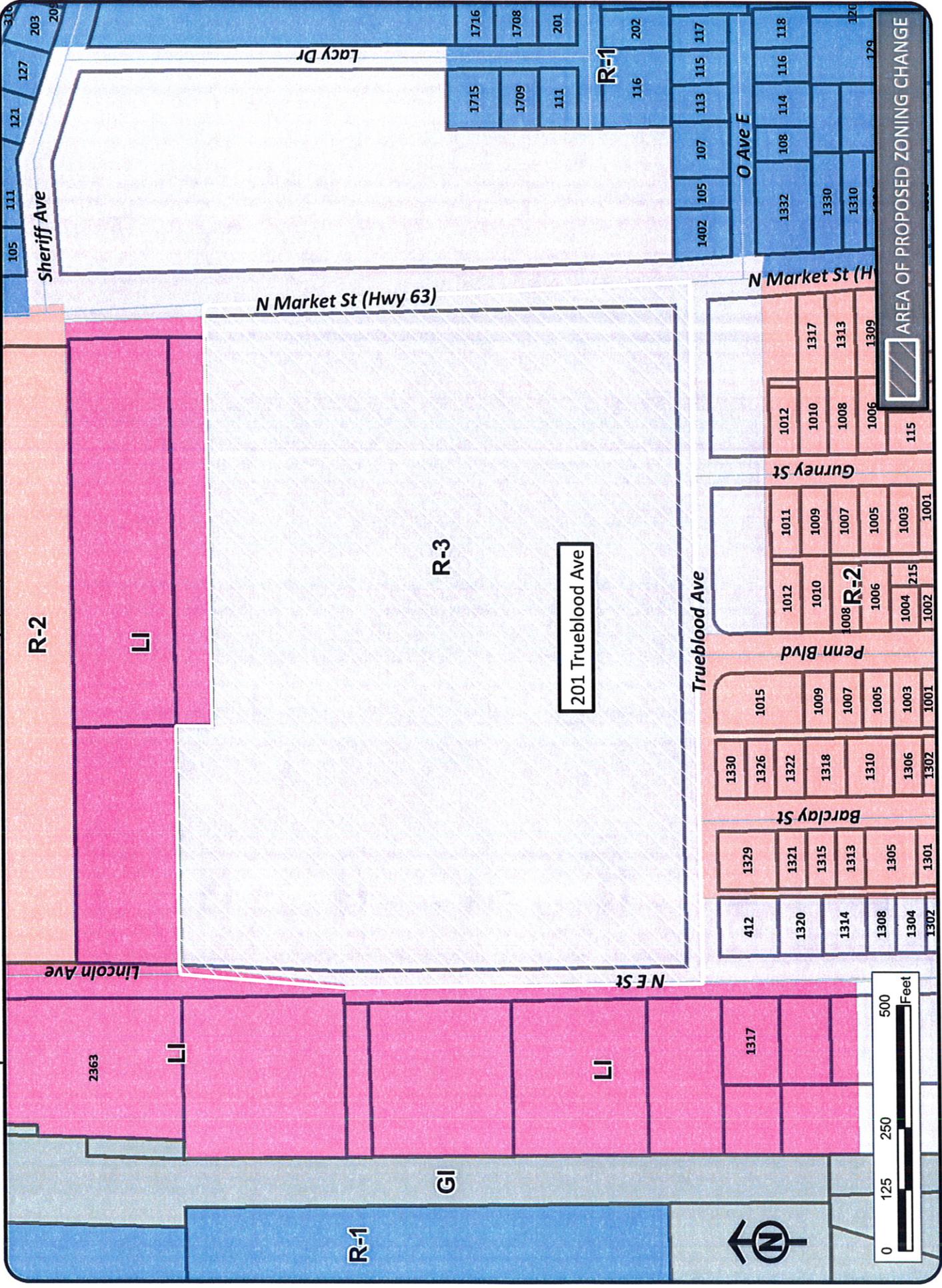
PLEASE SUBMIT THE \$250.00 APPLICATION FEE WITH THIS REQUEST.


SIGNATURE OF OWNER

DATE: 5/27/13

PROPOSED ZONING CHANGE FOR WILLIAM PENN UNIVERSITY

Proposed Conditional Planned Use Overlay (CP) District for 201 Trueblood Avenue



AREA OF PROPOSED ZONING CHANGE

0 125 250 500 Feet

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: July 1, 2013

REQUESTED BY: Public Works Department,
Engineering Division

ITEM TITLE:

Consider an ordinance amending the City Code of the City of Oskaloosa, Iowa by amending provisions pertaining to Chapter 10.48 – “Parking Regulations Generally,” Section 10.48.255 – “School loading and unloading zones,” and Section 10.48.260 – “Bus loading zones.” (1st reading)

EXPLANATION:

The Public Works Department is requesting to update the current code to reflect the construction improvements being made on South 7th Street. The on-going pavement rehabilitation project accommodates a new on-street bus bay on the east side of South 7th Street from Fifth Avenue East to a point two hundred forty feet north.

This item is requesting two actions by Council:

1. Create a new loading zone on South 7th Street to accommodate the new bus bay.
2. Extend the existing loading zone on 5th Avenue East to accommodate five minute parent parking.

DETAILED DESCRIPTION:

Chapter 10.48 of the Oskaloosa Municipal Code will be modified as follows:

10.48.255 - School loading and unloading zones.

Only vehicles while engaged in loading and unloading students and attended by a licensed driver shall be parked for a maximum of five minutes on the following streets:

~~A. Fifth Avenue East, on the north side, from one hundred fifty feet east of Seventh Street to two hundred forty feet east of Seventh Street.~~

A. Fifth Avenue East, on the north side, from South Seventh Street to a point three hundred ninety feet east.

10.48.260 - Bus loading zones.

No person shall park a vehicle, except a designated school bus or other common carrier

designated as such, on any of the following designated streets:

~~A. Fifth Avenue East, on the north side, from South Seventh Street to a point one hundred fifty feet east;~~

A. South 7th Street, on the east side, from Fifth Avenue East to a point two hundred forty feet north;

B. North E Street, on the east side, from two hundred thirty feet north of G Avenue to four hundred ten feet north of G Avenue during school hours.

BUDGET CONSIDERATION:

There will be minimal impact to the City Budget for the installation or removal of signs and cost associated with drafting revisions to Chapter 10.48 of the Oskaloosa Municipal Code.

RECOMMENDED ACTION:

Approve and adopt ordinance.

ATTACHMENTS:

Ordinance and map.

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 10.48 – “PARKING REGULATIONS GENERALLY,” SECTION 10.48.255 – “SCHOOL LOADING AND UNLOADING ZONES” AND SECTION 10.48.260 – “BUS LOADING ZONES”; OF THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA.

BE IT ENACTED by the City Council of the City of Oskaloosa, Iowa:

SECTION 1. SECTION 10.48.255 – SCHOOL LOADING AND UNLOADING ZONES is hereby deleted in its entirety.

SECTION 2. SECTION 10.48.255 - SCHOOL LOADING AND UNLOADING ZONES is hereby amended as follows:

Only vehicles while engaged in loading and unloading students and attended by a licensed driver shall be parked for a maximum of five minutes on the following streets:

A. Fifth Avenue East, on the north side, from South Seventh Street to a point three hundred ninety feet east.

SECTION 3. SECTION 10.48.260 – BUS LOADING ZONES is hereby deleted in its entirety.

SECTION 4. SECTION 10.48.260 - BUS LOADING ZONES is hereby amended as follows:

No person shall park a vehicle, except a designated school bus or other common carrier designated as such, on any of the following designated streets:

A. South 7th Street, on the east side, from Fifth Avenue East to a point two hundred forty feet north;

B. North E Street, on the east side, from two hundred thirty feet north of G Avenue to four hundred ten feet north of G avenue during school hours.

SECTION 5. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 6. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication by law.

Passed by the Council the _____ day of _____ 2013, and approved this _____ day of _____ 2013.

David Krutzfeldt , Mayor

ATTEST: _____
Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the
_____ day of _____ 2013.

Signed _____



CITY COUNCIL COMMUNICATION

MEETING DATE: July 1, 2013

REQUESTED BY: Public Works Department,
Engineering Division

ITEM TITLE:

Consider a motion approving Change Order No. 1 for a net increase of \$17,883.00 to the total project cost and a net increase of \$56,383.00 to the contract amount for the South 7th Street Pavement Rehabilitation Project to Norris Asphalt Paving Co.

EXPLANATION:

The City Council at their April 1, 2013 meeting adopted a resolution accepting a bid from Norris Asphalt Paving Co. in the amount of \$383,240.00 for the South 7th Street Pavement Rehabilitation Project. The resolution adopted by the City Council also established a ten percent (10%) contingency in the amount of \$38,500.00, bringing the total project cost to \$421,740.00.

There have been some unforeseen conditions that require a contract change order to adjust the contract amount. This change order reflects actual quantities incorporated into the project, specifically, subbase partial depth patching underneath asphalt pavement, additional expenses to remove tree stumps, and adjustments for hot mix asphalt overlay to match fluctuations in subsurface bricks and new curb & gutter elevations on South 7th Street.

Change Order No. 1 will result in a contract price of \$439,623.00 with a net increase of \$17,883.00 from the original total project cost of \$421,740.00 approved at the April 1, 2013 City Council meeting. Change Order No. 1 is an increase of \$56,383.00 to the contract amount due to final quantity adjustments to existing contract items based on field measurements. The Oskaloosa School District will reimburse expenses associated with the construction of the on-street bus bay for an estimated amount of approximately \$24,000.00, which will bring the city's portion to approximately \$415,623.00.

Staff recommends approval of Change Order No. 1 for the South 7th Street Pavement Rehabilitation Project to Norris Asphalt Paving Co.

BUDGET CONSIDERATION:

An additional impact of \$17,883.00 to the total project cost and a net increase of \$56,383.00 to the contract amount for the South 7th Street Pavement Rehabilitation Project Fund.

RECOMMENDED ACTION: Consider approval of Change Order No. 1 for a net increase of \$56,383.00 for the South 7th Street Pavement Rehabilitation Project to Norris Asphalt Paving Co.

ATTACHMENTS:

Application for Change Order No. 1.

CHANGE ORDER

No. 1

DATE OF ISSUANCE: 6-21-2013 EFFECTIVE DATE: 6-21-2013

JURISDICTION: City of Oskaloosa

CONTRACTOR: Norris Asphalt Paving Company

Contract: _____

Project: South 7th Street Pavement Rehabilitation Project

JURISDICTION'S Contract No. _____ ENGINEER'S Contract No. _____

ENGINEER: Akhilesh Pal

You are directed to make the following changes in the Contract Documents:

Description: *Including 4,000 SF of 6" thick partial depth patching at \$3.50/SF, increasing the quantity of HMA Overlay by 175 tons, including placing and compacting millings at a lump sum of \$15,000, and other miscellaneous final quantity adjustments.*

Reason: *The partial depth patching line item will cover new concrete at failed brick sections, repairs due to brick street elevation adjustments necessary for accommodating 2" of new asphalt pavement, and the cost of new concrete between the brick street and the new curb and gutter. The additional HMA overlay accounts for fluctuations in the brick street elevation along the project length. The placing and compacting of millings and other final quantity adjustments reflect changes in curb and gutter elevations necessary for drainage.*

Attachments: See Attachment No. 1 to Change Order No. 1

CHANGE IN CONTRACT PRICE:
Original Contract Price: \$ <u>383,240.00</u>
Net Increase (Decrease) from previous Change Orders No. _____ to _____: \$ <u>0</u>
Contract Price prior to this Change Order: \$ <u>383,240.00</u>
Net Increase (Decrease) of this Change Order: \$ <u>56,383.00</u>
Contract Price with all approved Change Orders: \$ <u>439,623.00</u>

CHANGE IN CONTRACT TIMES:
Original Contract Times: Substantial Completion: _____ Ready for final payment: _____
Net change from previous Change Orders No. _____ to _____: Substantial Completion: _____ Ready for final payment: _____
Contract Times prior to this Change Order: Substantial Completion: _____ Ready for final payment: _____
Net Increase (Decrease) this Change Order: Substantial Completion: _____ Ready for final payment: _____
Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for final payment: _____

RECOMMENDED:

By: _____
ENGINEER (Authorized Signature)

Date: _____

APPROVED:

By: _____
JURISDICTION (Authorized Signature)

Date: _____

ACCEPTED:

By: _____
CONTRACTOR (Authorized Signature)

Date: _____

Date: 6/21/2013

Attachment No.1 to Change Order No. 1
 South 7th Street Pavement Rehabilitation Project
 Contractor: Norris Asphalt Paving Co.

No.	Item	Unit Price	Contract Quantity		Schedule of Values of Values Amount	Quantity Completed to Date	Estimated Quantity Remaining	Final Amount	% Difference	Adjustment Amount
			Quantity	Unit						
1	Mobilization	LS	1	LS	\$9,000.00	1	0	\$9,000.00	100%	\$0.00
2	Staking	LS	1	LS	\$6,000.00	1	0	\$6,000.00	100%	\$0.00
3	Excavation - Class 10, 12, or 13	\$12.50	1000	CY	\$12,500.00	1000	0	\$12,500.00	100%	\$0.00
4	Subbase, Granular	\$7.80	2250	SY	\$17,550.00	2250	0	\$17,550.00	100%	\$0.00
5	PCC Pavement, 9" Thick	\$45.00	200	SY	\$9,000.00	139	61	\$9,000.00	100%	\$0.00
6	2' Curb and Gutter	\$19.60	3750	LF	\$73,500.00	3748	100	\$75,420.80	103%	\$1,920.80
7	HMA Overlay, 1M ESAL, 1" Leveling Course, 1.5" Surface Course	\$104.80	1150	TON	\$120,520.00	0	1360	\$142,528.00	118%	\$22,008.00
8	HMA Pavement Samples and Testing	LS	1	LS	\$1,000.00	0	1	\$1,000.00	100%	\$0.00
9	Driveway Removal	\$9.00	285	SY	\$2,565.00	380	0	\$3,420.00	133%	\$855.00
10	Sidewalk Removal	\$9.00	565	SY	\$5,085.00	579	0	\$5,211.00	102%	\$126.00
11	Curb Removal	\$4.80	3400	LF	\$16,320.00	3623	0	\$17,390.40	107%	\$1,070.40
12	PCC Sidewalk, 4" Thick	\$33.00	300	SY	\$9,900.00	229	0	\$7,557.00	76%	-\$2,343.00
13	PCC Sidewalk Ramp, 6" Thick	\$41.00	265	SY	\$10,865.00	350	0	\$14,350.00	132%	\$3,485.00
14	Detectable Warnings (4' x 2' Panels)	\$250.00	56	EA	\$14,000.00	55	0	\$13,750.00	98%	-\$250.00
15	PCC Paved Driveway, 6" Thick	\$41.00	315	SY	\$12,915.00	380	0	\$15,580.00	121%	\$2,665.00
16	Driveway, Granular	\$25.00	20	TON	\$500.00	20	0	\$500.00	100%	\$0.00
17	Pavement Milling	\$5.00	7650	SY	\$38,250.00	7576	700	\$41,380.00	108%	\$3,130.00
18	Conventional Seeding, Fertilizing, and Mulching	\$4,000.00	1.5	AC	\$6,000.00	0	1.5	\$6,000.00	100%	\$0.00
19	Traffic Control	LS	1	LS	\$12,270.00	1	0	\$12,270.00	100%	\$0.00
20	Water Valve Adjustments	\$250.00	18	EA	\$4,500.00	0	9	\$2,250.00	50%	-\$2,250.00
21	Manhole Adjustments	\$1,000.00	1	EA	\$1,000.00	0	0	\$0.00	0%	-\$1,000.00
	Subtotals				\$383,240.00			\$412,657.20	108%	\$29,417.20
22	Partial Depth Patches	\$3.85	4000	SF	\$15,400.00	3108	0	\$11,965.80	N/A	\$11,965.80
23	Placing and Compacting Millings	LS	1	LS	\$15,000.00	1	0	\$15,000.00	N/A	\$15,000.00
	Totals							\$439,623.00		\$56,383.00

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CITY COUNCIL COMMUNICATION

MEETING DATE: July 1, 2013

REQUESTED BY: Public Works Department,
Engineering Division

ITEM TITLE:

Consider a motion approving Pay Request No. 2 to Norris Asphalt Paving Co. in the amount of \$94,307.50 for work completed on the South 7th Street Pavement Rehabilitation Project.

EXPLANATION:

The City of Oskaloosa has received Pay Request No. 2 from Norris Asphalt Paving Co. for work completed to date on the construction of the South 7th Street Pavement Rehabilitation Project. City Staff reviewed the Pay Request and found it to be satisfactory for work completed to date on the project. The work included in this estimate includes curb & gutter, partial depth patches, sidewalk, paved driveway, granular driveway, subbase, curb removal, driveway removal, excavation, staking, sidewalk removal, and other miscellaneous construction related items.

Progress payments, per the contract and Iowa Code Chapter 573, will need to be made for labor and materials incorporated into the work. The progress payment or retained percentage will not relieve the Contractor of any obligation to repair any defective work or material.

City staff recommends Council approve Pay Request No. 2 to Norris Asphalt Paving Co. in the amount of \$94,307.50 for work completed to date on the South 7th Street Pavement Rehabilitation Project.

BUDGET CONSIDERATION:

\$94,307.50 from the Pavement Management Fund.

RECOMMENDED ACTION: Consider approval of Pay Request No. 2 for the South 7th Street Pavement Rehabilitation Project to Norris Asphalt Paving Co. in the amount of \$94,307.50.

ATTACHMENTS:

Application for Payment No. 2.

No.	Item	Contract Approved on April 1, 2013			Contract Approved on July 1, 2013 with Change Order 1			Quantity Completed	Amount Totals	%	Pay Application #1 Totals	Pay Application #2 Totals
		Contract Quantity	Schedule of Values	Unit Price	Contract Quantity	Schedule of Values	Unit Price					
1	Mobilization	1	LS	\$9,000.00	1	LS	\$9,000.00		\$9,000.00	100%	\$4,500.00	\$4,500.00
2	Staking	1	LS	\$6,000.00	1	LS	\$6,000.00	1	\$6,000.00	100%	\$4,800.00	\$1,200.00
3	Excavation - Class 10, 12, or 13	1000	CY	\$12,500.00	1000	CY	\$12,500.00	1000	\$12,500.00	100%	\$8,125.00	\$4,375.00
4	Subbase, Granular	2250	SY	\$17,550.00	2250	SY	\$17,550.00	2,250	\$17,550.00	100%	\$11,407.50	\$6,142.50
5	PCC Pavement, 9" Thick	200	SY	\$9,000.00	200	SY	\$9,000.00	139	\$6,255.00	70%	\$0.00	\$6,255.00
6	2' Curb and Gutter	3750	LF	\$73,500.00	3848	LF	\$75,420.80	3,748	\$73,460.80	97%	\$50,019.20	\$23,441.60
7	HMA Overlay, 1M ESAL, 1" Leveling Course, 1.5" Surface Course	1150	TON	\$120,520.00	1360	TON	\$142,528.00	0	\$0.00	0%	\$0.00	\$0.00
8	HMA Pavement Samples and Testing	1	LS	\$1,000.00	1	LS	\$1,000.00	0	\$0.00	0%	\$0.00	\$0.00
9	Driveway Removal	285	SY	\$2,565.00	380	SY	\$3,420.00	380	\$3,420.00	100%	\$1,836.00	\$1,584.00
10	Sidewalk Removal	565	SY	\$5,085.00	579	SY	\$5,211.00	579	\$5,211.00	100%	\$1,386.00	\$3,825.00
11	Curb Removal	3400	LF	\$16,320.00	3623	LF	\$17,390.40	3,623	\$17,390.40	100%	\$12,249.60	\$5,140.80
12	PCC Sidewalk, 4" Thick	300	SY	\$9,900.00	229	SY	\$7,557.00	229	\$7,557.00	100%	\$637.89	\$6,919.11
13	PCC Sidewalk Ramp, 6" Thick	265	SY	\$10,865.00	350	SY	\$14,350.00	350	\$14,350.00	100%	\$5,521.06	\$8,828.94
14	Detectable Warnings (4' x 2' Panels)	56	EA	\$14,000.00	55	EA	\$13,750.00	55	\$13,750.00	100%	\$5,500.00	\$8,250.00
15	PCC Paved Driveway, 6" Thick	315	SY	\$12,915.00	380	SY	\$15,580.00	380	\$15,580.00	100%	\$8,364.00	\$7,216.00
16	Driveway, Granular	20	TON	\$500.00	20	TON	\$500.00	20	\$500.00	100%	\$250.00	\$250.00
17	Pavement Milling	7650	SY	\$38,250.00	8276	SY	\$41,380.00	7,576	\$37,880.00	92%	\$37,880.00	\$0.00
18	Conventional Seeding, Fertilizing, and Mulching	1.5	AC	\$6,000.00	1.5	AC	\$6,000.00	0	\$0.00	0%	\$0.00	\$0.00
19	Traffic Control	1	LS	\$12,270.00	1	LS	\$12,270.00	1	\$12,270.00	100%	\$3,067.50	\$9,202.50
20	Water Valve Adjustments	18	EA	\$4,500.00	9	EA	\$2,250.00	0	\$0.00	0%	\$0.00	\$0.00
21	Manhole Adjustments	1	EA	\$1,000.00	0	EA	\$0.00	0	\$0.00	0%	\$0.00	\$0.00
22	Partial Depth Patches - Additional work authorized by City Staff.	4,000	SF	\$15,400.00	3,108	SF	\$11,965.80	3,108	\$11,965.80	100%	\$9,825.20	\$2,140.60
23	Placing and Compacting Millings				1	LS	\$15,000.00	0	\$0.00	0%	\$0.00	\$0.00
TOTALS									\$264,640.00		\$165,368.95	\$99,271.05

Grand Total: \$264,640.00

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CITY COUNCIL COMMUNICATION

MEETING DATE: July 1, 2013

REQUESTED BY: Public Works Department,
Engineering Division

ITEM TITLE:

Consider a motion approving Pay Request No. 3 to TK Concrete Inc., in the amount of \$89,172.22 for work completed on the East Mall Parking Improvements Project.

EXPLANATION:

The City of Oskaloosa has received Pay Request No. 3 from TK Concrete Inc. for work completed to date on the construction of the East Mall Parking Improvements Project. Garden & Associates and City Staff have reviewed the Pay Request and found it to be satisfactory for work completed to date on the project. The work included in this estimate includes concrete pavement, sidewalk, sidewalk ramps, subbase, excavation, subgrade preparation, subdrain, pavement removal, sidewalk removal, and other miscellaneous construction related items. The work completed on this pay request includes everything except pavement marking and seeding. The construction was completed, including pavement marking and seeding, on June 24, 2013. However, the completion statement and the final pay application for this project will be presented at next month's city council meeting.

Progress payments, per the contract and Iowa Code Chapter 573, will need to be made for labor and materials incorporated into the work. The progress payment or retained percentage will not relieve the Contractor of any obligation to repair any defective work or material.

City staff recommends Council approve Pay Request No. 3 to TK Concrete Inc. in the amount of \$89,172.22 for work completed to date on the East Mall Parking Improvements Project.

BUDGET CONSIDERATION:

\$89,172.22 from the Parking Lot Improvement Project Fund.

RECOMMENDED ACTION: Consider approval of Pay Request No. 3 for the East Mall Parking Improvements Project to TK Concrete Inc., in the amount of \$89,172.22.

ATTACHMENTS:

Application for Payment # 3 and Letter from Garden & Associates.

ATTACHMENT NO. 1 TO PAY REQUEST NO. 3
 EAST PARKING RECONSTRUCTION - PENN CENTRAL MALL
 OSKALOOSA, IOWA
 G & A NO. 5112112

No.	Item	Unit Price	Contract Quantity	Schedule of Values Amount	Quantity Completed	Amount	%	Material Stored	Amount Completed & Stored
1.	Clearing and Grubbing	XXXX	1	\$2,500.00	100%	\$2,500.00	100%		\$2,500.00
2.	Excavation, Class 10	\$12.50	750	\$9,375.00	750	\$9,375.00	100%		\$9,375.00
3	Subgrade Preparation	\$1.50	4,450	\$6,675.00	4,450	\$6,675.00	100%		\$6,675.00
4	Subbase, 6" Thick Modified Subbase (Granular)	\$5.50	4,450	\$24,475.00	4,450	\$24,475.00	100%		\$24,475.00
5	Subbase, 4" Thick IDOT Grad. No. 11, Class "A" (Granular)	\$4.00	617	\$2,468.00	620	\$2,480.00	100%		\$2,480.00
6	Compaction Testing	XXXX	1	\$2,250.00	100%	\$2,250.00	100%		\$2,250.00
7	Trench Compaction Testing	XXXX	1	\$400.00	100%	\$400.00	100%		\$400.00
8	Storm Sewer, Trenched, RCP, 15"	\$42.00	42	\$1,764.00	42	\$1,764.00	100%		\$1,764.00
9	Subdrain, Perforated PE, 4"	\$6.00	1110	\$6,660.00	1108	\$6,648.00	100%		\$6,648.00
10	Subdrain Outlets and Connections, CMP, 4"	\$200.00	4	\$800.00	4	\$800.00	100%		\$800.00
11	SW-511 Rectangular Area Intake	\$3,150.00	1	\$3,150.00	1	\$3,150.00	100%		\$3,150.00
12	SW-603 Type R Casting, Furnish and Install as Per Plan	\$675.00	3	\$2,025.00	3	\$2,025.00	100%		\$2,025.00
13	PCC Pavement, 7" Thick	\$31.00	4,370	\$135,470.00	4,370	\$135,470.00	100%		\$135,470.00
14	PCC Pavement Samples and Testing	XXXX	1	\$2,000.00	100%	\$2,000.00	100%		\$2,000.00
15	Removal of Sidewalk	\$6.00	140	\$840.00	138	\$828.00	99%		\$828.00
16	PCC Sidewalk, 5" Thick	\$27.00	617	\$16,659.00	620	\$16,740.00	100%		\$16,740.00
17	Brick Sidewalk with Concrete Base	\$200.00	24	\$4,800.00	24	\$4,800.00	100%		\$4,800.00
18	Detectable Warnings	\$25.00	144	\$3,600.00	152	\$3,800.00	106%		\$3,800.00
19	Pavement Removal	\$4.75	4,300	\$20,425.00	4,300	\$20,425.00	100%		\$20,425.00
20	Painted Pavement Markings and Symbols, Waterborne or Solvent Based	XXXX	1	\$1,750.00		\$0.00	0%		\$0.00
21	Conventional Seeding, Fertilizing, and Mulching	XXXX	1	\$2,500.00		\$0.00	0%		\$0.00
22	Traffic Control	XXXX	1	\$2,750.00	100%	\$2,750.00	100%		\$2,750.00
23	Mobilization	XXXX	1	\$7,000.00	100%	\$7,000.00	100%		\$7,000.00
SUBTOTALS				\$260,336.00		\$256,355.00			\$256,355.00
Additional work authorized by City for removal and replacement of unstable subgrade. Cost will be included in a final quantities contract change order.				\$7,279.96	100%	\$7,279.96	100%		\$7,279.96
TOTALS				\$267,615.96		\$263,634.96			\$263,634.96



CITY COUNCIL COMMUNICATION

MEETING DATE: July 1, 2013

REQUESTED BY: CITY MANAGER'S OFFICE

ITEM TITLE: REQUESTS FROM THE COMMUNITY

Consider request from Musco for a street closure and use of a city street for an event that features NHRA celebrities, local vendors and a small car show on Friday, July 5, 2013.

EXPLANATION:

Musco Lighting is requesting the closure of 1st Avenue West from Market Street to the Musco property line on Friday, July 5, 2013 from 8:00 a.m. to 3:00 p.m. The event will feature NHRA celebrities, some local vendors and a small car show to promote the Musco Lighting "Night of Fire" at Eddyville Raceway Park.

Approval of the request is subject to receipt of a \$1,000,000 certificate of liability insurance naming the city as an additional insured and payment of the street closure fee.

BUDGET CONSIDERATION:

\$25 for closure of street.

ATTACHMENTS:

Letter from Musco Lighting, map and other documentation.



June 27, 2013

Oskaloosa City Council

Oskaloosa, IA 52577

Dear Sirs:

Musco Lighting is requesting the street closure of 1st Ave W from Market Street west to the Musco Property line on Friday, July 5, 2013 from 8:00 AM to 3:00 PM. We plan on holding a Press Conference to promote the Musco Lighting "Night of Fire" at the Eddyville Raceway Park at 11:00 AM. The event will feature some NHRA Celebrities, some local vendors, and a small car show.

We plan on using 1st Ave W to display legendary drag racer, Don "Big Daddy" Gartlis's race car and trailer. The press conference will take place near the Northwest Corner of our main Corp building at 100 1st Ave W. The small car show will take place in our parking lot.

Thank you in advance for your consideration

A handwritten signature in black ink that reads "David Stanley".

David Stanley

Facilities Operations Manager

641-660-2343

NORTH



1st Ave W

ROPE BARRICADE

TENT

CAR & TRAILER

BARRICADES

IMPORTANT INFORMATION FROM
EDDYVILLE RACEWAY PARK, OSKALOOSA, IA

PRESS CONFERENCE FOR THE:

MUSCO LIGHTING "NIGHT OF FIRE"

DATE: FRIDAY, JULY 5, 2013
TIME: 11 AM
LOCATION: MUSCO LIGHTING
100 First Ave West (corner 1st & Market Street)
Oskaloosa, IA

Meet and Greet with the number one Drag Racer of all time "Big Daddy" Don Garlits and former NHRA and Hall of Fame Announcer Bob Frey. Plus see Don Garlits cackle his "Swamp Rat" Dragster.

About the Event:

The Musco Lighting Night of Fire is a tradition around the 4th of July each season at Eddyville Raceway Park, Oskaloosa, IA. The event features the most exciting special feature cars in the World including powerful Nitro Funny Cars, Jets and Wheelstanders.

Saturday, July 6 – Feature Show @ 6:00 PM

Tickets are available at the gate and more information at eddyvillraceway.com

About Musco Lighting:

Since 1976, Musco has focused on the design and manufacture of sports-lighting systems, from hometown Little League® fields to professional sports stadiums around the globe. Offering solutions for both permanent and temporary lighting needs, Musco has attained first-hand knowledge of lighting issues that affect participants, spectators, and television.

The Musco Lighting Team is looking forward to hosting legendary drag racer, Don "Big Daddy" Garlits along with legendary NHRA announcer, Bob Frey in Oskaloosa. Both Don and Bob have been instrumental in the drag racing industry for many years.

Musco has provided lighting for drag racing at tracks from Australia, to Bahrain, to Las Vegas and is proud to provide the lighting for the Night of Fire at the Eddyville Raceway Park.

Oskaloosa Team Members:

Join us for a 4-in-1 Car Celebration on Friday, July 5th at 11AM!!!!...

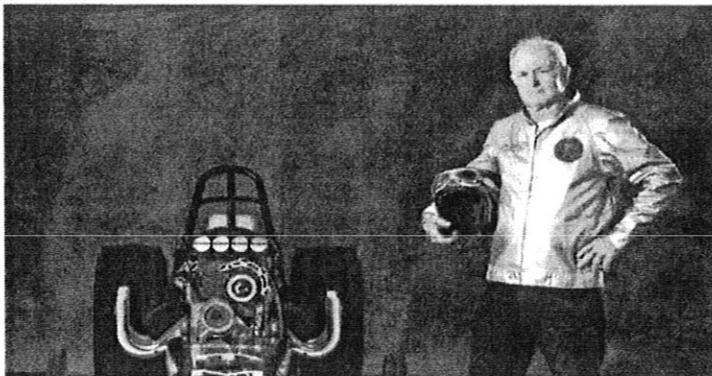
- HEAR and see a top fuel dragster fired up...
- Meet two men who have been a major part of building NHRA drag racing: driver Don Garlits and announcer Bob Frey...
- See Don and Bob participate in a press conference about the Eddyville Racepark's "Night of Fire" event that's being sponsored by Musco, an event both gentlemen will be making an appearance at...
- And... see a display of Musco team member's vintage cars. And... grab lunch at Mr. Taco, which will be set up for team members to purchase lunch if they'd like...

Collector Car Appreciation Day!

- **If you have a classic car or are a vintage motorcycle owner and would like to bring either in & display it at Musco on July 5th, please contact Josh Newell at ext. 2690.** We have quite a few collectors and car aficionados here at Musco and this is a fun way for fellow team members to see their handiwork!

Don "Big Daddy" Garlits & Bob Frey Visit!

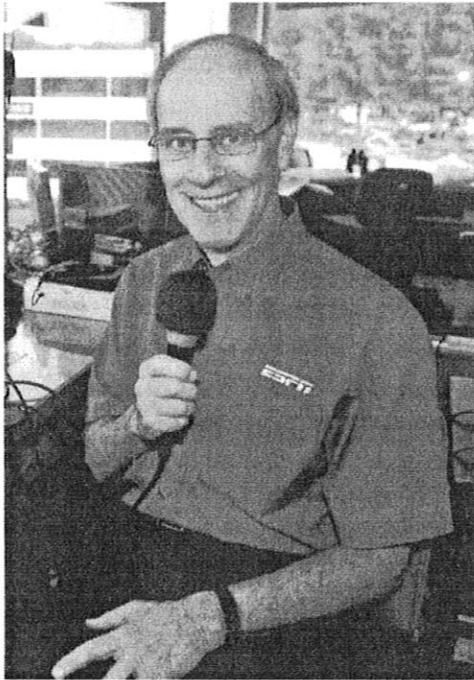
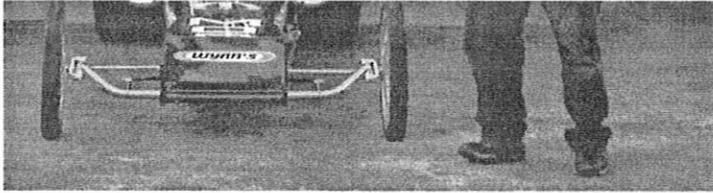
- Don who is known as the "father of drag racing" will be at Musco with his "Swamp Rat" Dragster on July 5th, along with legendary NHRA announcer Bob Frey!!!.. The two will hold a press conference while here. **Attached is the press release that is being sent out to Iowa news media today.**



Workspacess

<http://www.garlits.com>

A retired drag racer, who now operates the Don Garlits' Museum of Drag Racing in Florida, has been a pioneer in the field of drag-racing.



Bob Frey:

<http://www.dragzine.com/features/announcer-bob-frey-rest-s-voice-after-46-years-on-nhra-mic/>

The long-time announcer and voice of NHRA, started announcing at Atco Dragway in 1966 and has been a part of the sport until he retired at the end of 2012.

Don't miss out on a fun day of fast cars & collector cars at Musco on Friday, July 5th! Come out to meet these two living legends, get an autograph or two, grab some lunch, and see fellow team members' collector cars!

Thanks,
Kayla 6/26/13

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: July 1, 2013

REQUESTED BY: COUNCIL
APPOINTED STAFF

ITEM TITLE: REPORT ON ITEMS FROM CITY STAFF.

- a) City Manager.
- b) City Clerk.
- c) City Attorney.

EXPLANATION:

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

BUDGET CONSIDERATION:

Not applicable, report(s) only.

ATTACHMENTS:

None.

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: July 1, 2013

REQUESTED BY: MAYOR & CITY COUNCIL

ITEM TITLE: CITY COUNCIL INFORMATION.

EXPLANATION:

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

BUDGET CONSIDERATION:

Not applicable, report(s) only.