

**CITY OF OSKALOOSA CITY COUNCIL MEETING
REGULAR SESSION**

**COUNCIL CHAMBERS – CITY HALL, 220 S. MARKET STREET
JUNE 17, 2013 – 6:00 P.M.**

AGENDA

CALL TO ORDER – 6:00 P.M.

ITEM 1. INVOCATION: Pastor Joyce Moses, Community of Christ Church

ITEM 2. PLEDGE OF ALLEGIANCE.

ITEM 3. ROLL CALL.

ITEM 4. COMMUNITY COMMENTS.

ITEM 5. CONSIDER ADOPTION OF CONSENT AGENDA AS PRESENTED OR AMENDED.

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately.

a) Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.

1. June 3, 2013 Regular City Council Meeting Minutes
2. June 17, 2013 Agenda

b) Receive and file minutes of Boards and Commissions (ANY RECOMMENDATIONS CONTAINED IN MINUTES BECOME EFFECTIVE ONLY UPON SEPARATE COUNCIL ACTION).

1. May 6, 2013 Airport Commission Minutes
2. May 13, 2013 Airport Commission Special Meeting Minutes
3. May 22, 2013 Airport Commission Special Meeting Minutes
4. May 20, 2013 Library Board of Trustees Minutes
5. May 13, 2013 Water Board Minutes
6. June 10, 2013 Planning and Zoning Commission Minutes

c) Claims
None.

d) Permit Motions and Resolutions as Recommended by the City Clerk.

New:

1. Consider approval of FY 2014 Cigarette Permits.

Renewal/Transfers:

1. Consider approval of a renewal application of a Class C Beer Permit from Casey's Marketing Company dba Casey's General Store #2350, 1902 South Market Street.
2. Consider approval of a renewal application for a Class C Liquor License from Mi Ranchito, Inc., 112 1st Avenue East.

Resolutions/Motions:

1. Consider a motion approving a 28E agreement with Wapello County for law enforcement personnel during RAGBRAI 2013.
2. Consider a resolution scheduling a public hearing to amend the zoning ordinance of the City of Oskaloosa, Iowa by rezoning the property at 201 Trueblood Avenue for William Penn University from Multiple Family Residential District (R-3) to Multiple Family Residential District with Conditional Planned Use Overlay District (R-3/CP).

Ordinances:

None.

----- END OF CONSENT AGENDA -----

ITEM 6. REQUESTS FROM THE COMMUNITY

- a) Consider a motion to approve the request by 'Cellar Peanut Pub' at 206 Rock Island Avenue for outdoor entertainment, alcohol consumption outside building premises, and a temporary variance from noise ordinance.
- b) Consider a motion approving a special use request from the Mahaska Community Recreation Foundation (MCRF) for the purpose of organizing RAGBRAI on city property.

ITEM 7. MAYORAL AND COUNCIL APPOINTMENTS. APPLICANTS MUST RESIDE IN OSKALOOSA AND BE 18 YEARS OF AGE UNLESS SPECIFIC QUALIFICATIONS ARE STATED.

- a) Consider appointment of Michael Sytsma, Jane Ireland and Judith Bishop to the Library Board of Trustees.
- b) Consider appointment of Holden Barnhart, Glenda Booy and Karen Powell to the Enterprise Zone Commission.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT AND OTHER APPLICABLE FEDERAL AND STATE LAWS, ALL PUBLIC HEARINGS AND MEETINGS HELD OR SPONSORED BY THE CITY OF OSKALOOSA, IOWA WILL BE ACCESSIBLE TO INDIVIDUALS WITH DISABILITIES. PERSONS REQUIRING SERVICE SHOULD CONTACT OSKALOOSA CITY HALL AT (641) 673-9431 FIVE (5) DAYS PRIOR TO THE HEARING OR MEETING TO INFORM THE CITY OF THEIR ANTICIPATED ATTENDANCE.

REGULAR AGENDA – PUBLIC HEARING ITEMS:

ITEM 8. CONSIDER A RESOLUTION APPROVING THE PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST FOR THE WEST AREA SANITARY SEWER IMPROVEMENTS PROJECT. (PUBLIC HEARING)

REGULAR AGENDA – RESOLUTIONS & MOTIONS:

ITEM 9. CONSIDER A RESOLUTION APPROVING THE PROPOSAL FOR FISCAL YEAR 2014 PROPERTY, LIABILITY, AUTOMOBILE, EQUIPMENT AND WORKERS COMPENSATION INSURANCE IN THE AMOUNT OF \$188,896.

ITEM 10. CONSIDER APPROVAL OF A SITE PLAN, AND STIPULTIONS A-C, ALLOWING THE EXPANSION AND CONSTRUCTION OF APPROXIMATELY 47,700 SQUARE FEET PARKING LOT FOR MAHASKA HEALTH PARTNERSHIP HOSPITAL.

ITEM 11. CONSIDER A RESOLUTION APPROVING AWARD OF CONTRACT FOR THE WEST AREA SANITARY SEWER IMPROVEMENTS PROJECT TO DELONG CONSTRUCTION, INC. IN AN AMOUNT NOT TO EXCEED \$498,671.50 AND AUTHORIZE THE CITY MANAGER TO UTILIZE AN ADDITIONAL FIVE PERCENT (\$24,933.57) FOR PROJECT CONTINGENCY.

ITEM 12. REPORT ON ITEMS FROM CITY STAFF.

- a) City Manager.
- b) City Clerk.
- c) City Attorney.

ITEM 13. CITY COUNCIL INFORMATION.

ADJOURNMENT

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: June 17, 2013

REQUESTED BY: MAYOR & CITY COUNCIL

ITEM TITLE: CALL TO ORDER AND ROLL CALL – 6:00 p.m.

1. Invocation: Pastor Joyce Moses, Community of Christ Church
2. Pledge of Allegiance
3. Roll Call: _____ Mayor David Krutzfeldt, Council Members:

_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten,

_____ Ver Steeg, _____ Walling, _____ Yates.

Explanation:

Not applicable.

BUDGET CONSIDERATION:

Not applicable.

ATTACHMENTS: None

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: June 17, 2013

REQUESTED BY: MAYOR & CITY COUNCIL

ITEM TITLE: COMMUNITY COMMENTS

EXPLANATION:

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

BUDGET CONSIDERATION:

Not applicable.

ATTACHMENTS:

Consent Agenda Items: All items appearing on the Consent Agenda are considered routine in nature and no discussion is anticipated.

Item 1. Minutes and reports from city council meetings, boards and commissions:

Staff recommends council receive and file these documents.

Item 2. Consider approval of FY 2014 Retail Cigarette Permits.

Item 3. Consider approval of a renewal application of a Class C Beer Permit from Casey's Marketing Company dba Casey's General Store #2350, 1902 South Market Street.

- No complaints received.

Item 4. Consider approval of a renewal application for a Class C Liquor License from Mi Ranchito, Inc., 112 1st Avenue East.

- No complaints received.

Item 5. Consider a resolution approving a 28E Agreement with Wapello County for law enforcement personnel during RAGBRAI 2013.

Item 6. Consider a resolution scheduling a public hearing to amend the zoning ordinance of the City of Oskaloosa, Iowa by rezoning the property at 201 Trueblood Avenue for William Penn University from Multiple Family Residential District (R-3) to Multiple Family Residential District with Conditional Planned Use Overlay District (R-3/CP).

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: June 17, 2013

REQUESTED BY: CITY MANAGER'S OFFICE

ITEM TITLE: CONSENT AGENDA – ITEM 1

EXPLANATION:

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

- A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.
 - 1. June 3, 2013 Regular City Council Meeting Minutes
 - 2. June 17, 2013 Agenda

- B. Receive and file the following reports and communications from advisory and operating boards and commissions:
 - 1. May 6, 2013 Airport Commission Minutes
 - 2. May 13, 2013 Airport Commission Special Meeting Minutes
 - 3. May 22, 2013 Airport Commission Special Meeting Minutes
 - 4. May 20, 2013 Library Board of Trustees Minutes
 - 5. May 13, 2013 Water Board Minutes
 - 6. June 10, 2013 Planning and Zoning Commission Minutes

ATTACHMENTS:

June 3, 2013 Regular City Council Meeting Minutes
May 6, 2013 Airport Commission Minutes
May 13, 2013 Airport Commission Special Meeting Minutes
May 22, 2013 Airport Commission Special Meeting Minutes
May 20, 2013 Library Board of Trustees Minutes
May 13, 2013 Water Board Minutes
June 10, 2013 Planning and Zoning Commission Minutes

MINUTES
OSKALOOSA AIRPORT COMMISSION
May 6, 2013

Meeting of the Oskaloosa Airport Commission was called to order at 4:34 p.m. on Monday, May 6, 2013.

1. ROLL CALL: Roll was taken with the following present: Steve Brown, Kraig Van Hulzen, James Johnson, Larry Lewis, Jerry Strunk & John Beranek [Midwest Aviation] and Brad Uitermarkt [Garden & Associates].
2. APPROVAL OF THE MINUTES: Moved by James Johnson and seconded by Kraig Van Hulzen to approve the minutes of the April 1, 2013 meeting. Motion carried.
3. FINANCIAL REPORT: Moved by James Johnson and seconded by Larry Lewis to approve the financial report. Motion carried.
4. REVIEW AND APPROVE BILLS: Moved by Larry Lewis and seconded by James Johnson to pay bills totaling \$22,470.12. Motion carried.
5. MANAGER'S REPORT: See attached.
6. OLD BUSINESS:
 - a) 2013 Drainage project/public hearing: The public hearing on the drainage project was opened at 4:50 p.m. No one was present to discuss the project, and the hearing was closed at 4:51 p.m. Kraig Van Hulzen moved to approve the plans, specifications, form of contract, and estimated costs for the project. Larry Lewis seconded. Motion carried. The bids for the project were reviewed. James Johnson moved to award the contract to DeLong Construction Inc. for their low bid of \$114,082.50 pending FAA approval. Kraig Van Hulzen seconded. Motion carried.
 - b) Hangar doors/storm damage: Jerry Strunk has been notified by Reed Overhead Doors that a crew will be sent next week to complete the work.
 - c) Fixed Base Operator: John Beranek would like to start working with Jerry Strunk in June or July in preparation to take over as Fixed Base Operator in October. No action was taken.
 - d) Renewal of FCC license for NDB: The FAA has approved the application, but we are still waiting on approval from the FCC.
 - e) Protection of LP tanks: Still waiting for the ground to dry so the concrete barriers can be installed.

- f) New meter for 100LL fuel pump: The unit has been installed and the project is complete.
- g) Door on maintenance hangar: Commission members inspected the door and discussed options. No decisions were made.
- h) FY2014 state airport funding application: Chairman Steve Brown signed the application forms for a security camera system that were prepared by James Johnson. They are now ready for submission to the Iowa DOT.
- i) Renewal of farm lease: No action taken.

7. NEW BUSINESS:

- a) Condition of house/drainage problem: The Commission inspected the house and discussed alternatives. Jerry Strunk was asked to get bids on replacing the roof and windows. Have not found any solutions for the drainage problem.
- b) Electric bills: No action taken.
- c) Fuel sales/ramp fee for ag sprayers: No action taken.
- d) Inspection of airport premises: No action taken.
- e) June meeting date: Instead of scheduling the June meeting, Kraig Van Hulzen moved to schedule a special meeting on May 13, 2013 at 4:00 p.m. at the airport to discuss the incomplete agenda items from this meeting. Larry Lewis seconded. Motion carried.

8. ADJOURN: It was moved by James Johnson to adjourn at 6:05 p.m. Motion was seconded by Larry Lewis. Motion carried.

MWA@OOA

April 2013

Oskaloosa Municipal Airport Monthly Report

- Fuel sales:100LL(\$6.29) 870 gal; JetA (\$5.49)125 gal.
- Total fuel sales for April 2013=995 gal X .05=\$49.75.
- Plus telephone: \$15.28.
- Total owed OOA=\$65.03.

- Shop work is steady.
- New Neptune register for 100LL pump has been installed and is operational,
- Fuel sales are still down due to WX.
- Month of April flight ops are down due to wind, rain, sleet and snow etc!!
- Enjoying our new porch when we can.
- Not much happening @ OOA this month.
- Wait 'til next month!!

UP, UP AND AWAY@ MWA

Did you Know?

The Oskaloosa Municipal Airport runways could be expanded to 5000 ft plus.
This would accommodate most all Corporate Jets.

The Oskaloosa Municipal Airport has enough land and Ramp space to construct New Corporate Hangars and New "T" hangars.

All of the above could be accomplished at no cost to the tax payers of Oskaloosa or Mahaska County.

MINUTES
OSKALOOSA AIRPORT COMMISSION
Special Meeting May 13, 2013

A special meeting of the Oskaloosa Airport Commission was called to order at 4:15 p.m. on Monday, May 13, 2013 at the airport.

1.ROLL CALL: Roll was taken with the following present: Steve Brown, James Johnson, Kraig Van Hulzen and Jerry Strunk & John Beranek [Midwest Aviation].

2.Old Business:

- a) Door on maintenance hanger: Jerry Strunk was asked to find out what it would cost to have the existing door inspected at least semi-annually and have the cables replaced at least annually instead of installing a new door.
- b) Renewal of farm lease: The FAA has recommended that the next farm lease be for a period of three years rather than five which is the period of the current lease. This will allow for the possible sale of farm land to help finance the new regional airport if it should be come necessary in four to five years.
- c) Condition of house/drainage problem: Jerry Strunk presented bids for a new roof. A shingle roof with a 35 year guarantee would be \$6,830. A steel roof with a 40 year guarantee would be \$8,252. He also presented a bid of \$6,970 to replace the worn out windows. No method has yet been found to protect the house from future water damage. No action was taken on the bids.

3.New business:

- a) Electric bills: There may be a discrepancy on which accounts apply to which areas of the airport. The Commission may be paying for the maintenance hangar rather than the runway

lights, etc. Mid American Energy has been asked to clarify this, but no response has been received.

- b) Fuel sales/ramp fee for ag sprayers: This was tabled until the June meeting.
- c) Inspection of airport premises: This was tabled until the June meeting.
- d) June meeting date: The June meeting will be held on Monday, July 10th because several Commission members had conflicts on June 3rd.

4. ADJOURN: Moved by James Johnson and seconded by Kraig Van Hulzen to adjourn at 5:05 p.m. Motion carried.

MINUTES
OSKALOOSA AIRPORT COMMISSION
Special Meeting May 22, 2013

A special meeting of the Oskaloosa Airport Commission was called to order at 4:35 p.m. on Wednesday, May 22, 2013 at the airport.

1.ROLL CALL: Roll was taken with the following present: Steve Brown, James Johnson, Larry Lewis, Kraig Van Hulzen and Jerry Strunk & John Beranek [Midwest Aviation].

2.Old Business: None

3.New Business:

a) Hiring John Beranek as Assistant Fixed Base Operator: John Beranek has received a job offer from Rockwell Collins which would be a permanent position and would preclude him from taking over as FBO when Jerry Strunk's contract expires in October. John would prefer to stay and become the FBO, but needs steady employment now. If he was hired as Assistance FBO, he could become familiar with the FBO position prior to taking over in the fall and could do mowing, maintenance and any special projects assigned by the Commission. Larry Lewis moved that the Commission contract with John Beranek as Assistant Fixed Base Operator for the period of June 1, 2013 through September 30, 2013 for \$2,000 a month. The position will be that of an independent contractor rather than an employee. James Johnson seconded. Motion carried. Chairman Steve Brown will contact City Attorney Dave Dixon to have a formal contract drawn up.

4.ADJOURN: Moved by Kraig Van Hulzen and seconded by Larry Lewis to adjourn at 4:59 p.m. Motion carried.

MINUTES

OSKALOOSA PUBLIC LIBRARY BOARD OF TRUSTEES

MONDAY – MAY 20, 2013 -- 4:00 P.M.

The meeting was called to order by Trustee Mike Sytsma. Roll call was taken by Board secretary Susan Hasso with Trustees Judy Bishop, Michael Collins, Paul Groenenboom, Chris Harbour, and Sally Posovich present. Also present was Library Director William Ottens.

Minutes: Sytsma called for a motion to approve the minutes of the April 22, 2013, Board meeting. Motion was made by Bishop, seconded by Groenenboom, to approve the minutes of the April 22, 2013, Board meeting. Motion passed. Sytsma then called for a motion to approve the minutes of the May 3, 2013 Special Board meeting. Motion was made by Bishop, seconded by Groenenboom, to approve the minutes of the May 3, 2013, Special Board meeting. Motion passed.

Board Correspondence, Public Input or Friends Report: None

Director's Report: Library Director William Ottens highlighted some of the items in his report to the Board.

Strategic Planning Update: William reported that with the exception of one focus group that is meeting this week, the Strategic Planning Committee has completed the data and information gathering stage. The SWOT Team has visited several of the surrounding libraries. Surveys were collected, and three of the four Focus Groups have met. The data will be given to the Writing Team, who will develop goals and objectives for the next three to five years. The written plan will be brought to the Board for approval. William hopes to implement the plan on July 1, 2013.

Technology Lab Update: William told the Board that the computers, eReaders, tables, and instructor's station for the Technology Learning Lab have arrived, but we're still waiting on the projector and smart board. Mike C. has removed the tables attached to the walls and painted. William gave the Board an itemized list of expenditures for the Technology Learning Lab.

Part Time Wage Increase: William said that at the February 27, 2012, Board meeting, the Board approved a 1.5% wage increase for the part time staff for FY 2013 and a 2% increase for FY 2014. The FY 2014 raise will take effect July 1, 2013.

Summer Reading: The Summer Reading Program is set to begin June 3 with a Kick-off Party in the Reading Garden at 6:30 p.m. This year the library is offering programs for adults in addition to children and teens.

Reading Garden Update: William told the Board that he has received two more bids for a fence for the Reading Garden. He will be taking the bids to the Reading Garden Committee for their consideration and input. Db Landscaping has proposed an aluminum echelon fence at a cost of \$4782, Gullet Fence Co. has proposed a wrought iron fence at a cost of \$8330, and Bilt-Rite Fence has proposed a wrought-iron fence at a cost of \$8175. Some of the bushes and trees have died. The Reading Garden Committee will decide about replacement. Db Landscaping will re-lay the bricks.

Committee Reports:

Staff Committee – Jane Ireland, chair: None.

Budget & Finance Committee – Judy Bishop, chair: None

Policy & Planning Committee – Candace Slobe, chair: Bishop presented to the Board some wording changes to the library's by-laws. Making changes to the by-laws requires two meetings. Bishop said that she is formally presenting the wording changes at the May Board meeting, and then the Board will vote on the changes at the June Board meeting.

William talked about changes to the Borrowing and Circulation Policy and to the Teacher Card Policy. Patrons and teachers will be notified at seven days and fourteen days, and at thirty days, they will receive a letter from the director. At sixty days, if the amount of non-returned materials is over \$75.00, patrons' accounts will be turned over to the Credit Bureau of Iowa. For teacher cards, the card will be barred, but the account will never be turned over to the Credit Bureau.

Technology Committee – Kathy Rothfus, chair: None

Building & Grounds: The committee met. The contactors on the air handling units have reached their life expectancy. On May 3rd, at a special Board meeting, the Board approved replacing the contactors not to exceed \$2500. AHU #4 had a wire that came loose and burned a hole in the pipe, which caused the loss of refrigerant. The committee has looked at the carpet in the building, and they have decided to have the carpet cleaned rather than replaced at this time. The pillars in the front of the building received a temporary fix from the Waste Water Department. There is no structural problem with the pillars. Shankster will look at the pillars to determine whether they need further repair, or if they need to be scraped and painted. Lastly, the committee looked at the staff entrance and determined that repairs in that area were not an immediate need.

Unfinished Business:

Credit Bureau of Iowa Contract: With the suggested changes to the Borrowing and Circulation Policy, which would solve issues brought up at the previous board meeting, William sought a motion for the Board to approve the signing of the contract to begin services with the Credit Bureau Services of Iowa. Motion was made by Collins, seconded by Harbour, to approve the signing of the contract to begin services with the Credit Bureau Services of Iowa. Motion passed.

New Business:

“Non-returned Items” section of the Borrowing and Circulation Policy: Sytsma asked for a motion to approve the changes to the Non-returned Items section of the Borrowing and Circulation Policy. Motion was made by Harbour, seconded by Posovich, to approve the changes to the Non-returned Items section of the Borrowing and Circulation Policy. During the discussion, it was decided that the motion should be amended to read “effective July 1, 2013”. Motion was made by Harbour, seconded by Posovich, to approve amending the motion to read “effective July 1, 2013”. Motion passed. The amended motion by Harbour to approve the changes to the Non-returned Items section of the Borrowing and Circulation Policy effective July 1, 2013 passed.

Teacher Card Policy Amendment: Sytsma called for a motion to approve the changes to the Teacher Card Policy. Motion was made by Harbour, seconded by Bishop, to approve the changes to the Teacher Card Policy. Motion passed.

Lanphier Electric Bill: After the parking lot lights went out in January, the electrician Stan Lanphier was called to investigate the problem. Stan found that ground work had jostled a conduit and it had filled with mud and debris, causing it to short. Stan was unable to clear the conduit, but he did run the line above ground as a temporary fix with a labor cost of \$880.75. At the time that Stan completed the work, he was still under the impression that an agreement with the previous director in which he would hold invoices until the accumulated amount was over \$1000 was still good. This is why we are receiving the bill now. Sytsma asked for a motion to approve the payment of \$880.75 to Lanphier Electric out of the General Fund for labor to temporarily fix the parking lot lighting. Motion was made by Bishop, seconded by Groenenboom, to approve the payment of \$880.75 to Lanphier Electric out of the General Fund for labor to temporarily fix the parking lot lighting. Motion passed.

Lanphier Electric trenching for parking lot lights: Now that the ground has thawed, Lanphier said that the trenching can be done to lay the wire to the parking lot lights underground. The cost of labor could be as much as \$800. Sytsma asked for a motion to approve that the work be done,

and for payment for the work to be taken from the General Fund not to exceed \$800.00. Motion was made by Posovich, seconded by Groenenboom, to approve that the electrical work be done, and for payment for the work to be taken from the General Fund not to exceed \$800.00. Motion passed.

Library Hours for RAGBRAI: RAGBRAI bikers will be in town on July 25, and the library's regular hours are 10:00 a.m. to 8:00 p.m. William asked if the Board would want to extend the library's hours of operation on that day a couple of hours to accommodate bikers who may need access to restrooms, Internet, and WiFi? Or, with the close proximity of activities, does the library want to close early at 5:00 p.m. so staff can avoid traffic issues when leaving and other issues that could arise? Motion was made by Groenenboom, seconded by Posovich to approve the library's closing at 5:00 p.m. on Thursday, July 25, 2013. Motion passed.

Approval of Claims: Motion was made by Groenenboom, seconded by Bishop, to approve payment of the May claims. Motion passed.

President's Remarks: Sytsma commended William on the great job that he is doing as library director.

Adjournment: Motion was made by Bishop, seconded by Posovich, to adjourn. Motion passed.

The next regular meeting will be on Monday, June 24, 2013, at 4:00 p.m. in the library meeting room.

Respectfully submitted,

Susan Hasso
Library Administrative Assistant
for the Board

OSKALOOSA WATER BOARD
REGULAR MEETING
5/13/13

Members Present:

Errin Keltner
Pete Settimi

Others Present:

Chad Coon
Jason Van Zetten

A motion was made by Errin Keltner and 2nd by Pete Settimi to approve the agenda as presented. The motion carried with all members voting yes.

Minutes of the 4/15/13 regular meeting were read. A motion was made by Pete Settimi to approve the minutes. The motion was 2nd by Errin Keltner. The motion carried with all members voting yes.

The attached vouchers totaling \$277,704.36 were presented for approval. A motion was made by Pete Settimi to approve the vouchers for payment. The motion was 2nd by Errin Keltner. The motion carried with all members voting yes. The Balance Statements were also reviewed. Motion by Pete Settimi and second by Errin Keltner to approve balance statements. Motion carried with all members voting yes.

1. Customer Forum was next on the agenda. Pete asked for comments and there were none.
2. The next agenda item was a public hearing to consider a resolution approving the plans, specifications, form of contract, and estimate of costs for the 2013 Facilities Remodel. The public hearing was opened at 5:20. There were no comments received either written or oral. The public hearing was closed at 5:21.
3. Introduction of Resolution #1301, A RESOLUTION TO APPROVE THE FINAL PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COSTS FOR THE 2013 FACILITIES REMODEL. Pete Settimi motioned to introduce Resolution #1301, Errin Keltner seconded the motion. As there were no comments received during the public hearing phase, motion by Pete Settimi to approve Resolution #1301. Motion seconded by Errin Keltner, ayes all motion passed. The bid opening date will be May 29,

2013, at 10 AM at the Water Department offices. The bid award will happen during the regular Board meeting on June 10, 2013.

4. General Manager's Update was next on the agenda. Chad talked to the Board about a number of different issues. Chad presented a request from the City Manager to discuss placing water main on the west side of Highway 163 possibly in conjunction with the City's plans to place sewer service in the same area. Pete commented that the precedent that has been established would be to not place the water main there right now. Errin stated that if it was for City development we needed to look at it, but that if it was for private development, then that should be the developer's cost. Pete stated that he would like time to understand what the plans are for the area, what is going on with it, and then re-evaluate how to proceed. Chad informed the Board that he and the City Manager had sat down to discuss the PFM recommendations, and were working on developing a timeline and cost structure. Chad said that he and the City Manager would meet again with OMWD's Office Manager and the City Clerk to discuss items that would need their input as well. Chad also updated the Board about a property on 2nd Avenue West that has an outstanding lien for an unpaid bill. The Board said that they would not have a problem if the City was able to move forward with purchasing the property. Chad also updated the Board about hiring for an upcoming retirement on the distribution crew, and ordering a new truck for distribution. He also stated that OMWD would be procuring our CO2 from a new vendor who can provide it for a substantial savings over what is currently paid.
5. Chad updated the Board about the leaks that had occurred in the last month, and the fact that the spring hydrant flushing was complete.

There being no further items to discuss, it was moved by Pete Settimi and second by Errin Keltner to adjourn.

ATTEST

Meeting Adjourned 5:45 PM

Joe Ryan – Chairman

Pete Settimi – Secretary

CITY OF OSKALOOSA
MINUTES OF PLANNING & ZONING COMMISSION MEETING
June 10, 2013

A regularly scheduled meeting of the Planning and Zoning Commission for the City of Oskaloosa was called to order at 4:30 p.m. on Monday, June 10, 2013, by Chairmen Jon Zobel, at 220 South Market Street, Oskaloosa, Iowa. COMMISSION MEMBERS PRESENT: Chairmen Jon Zobel, Holden Barnhart, Brian Booy, Charlie Comfort, Dan Karow, R. D. Keep, and Michelle Purdum; COMMISSION MEMBERS ABSENT: None; CITY STAFF PRESENT: Public Works Director: Akhilesh Pal, City Manager: Michael Schrock, and City Attorney: David Dixon; CITY COUNCIL MEMBER: Aaron Ver Steg, Tom Walling, and Joe Caligiuri.

Minutes from the April 8, 2013 Planning and Zoning meeting.

Comfort moved, Keep seconded to approve the minutes from the April 8, 2013 Planning and Zoning meeting. The vote was: YES – Zobel, Barnhart, Booy, Comfort, Karow, Keep, and Purdum; No – none; Absent – None. Motion carried.

Consider an ordinance reviewing the City Code of the City of Oskaloosa, Iowa by reviewing provisions pertaining to Chapter 17.28 – “Off-Street Parking”, Section 17.28.080 – “Parking for personal and recreational vehicles”.

The Planning and Zoning commission members discussed the “Parking for personal and recreational vehicles” (Oskaloosa Municipal Code - Chapter 17.28 – “Off-Street Parking”, Section 17.28.080). It was moved by Purdum, seconded by Comfort to table this item for further discussion on June 24, 2013. The topic of discussion will be the size restrictions, hard surface paving area, condition of the recreational vehicles, length of time allowed to park, and parking of heavy equipments on residential driveways. The vote was: YES – Zobel, Barnhart, Booy, Comfort, Karow, Keep, and Purdum; No – none; Absent – None; Abstain - None. Motion carried.

Consider a request to rezone 201 Trueblood Avenue for William Penn University from Multiple Family Residential District (R-3) to Multiple Family Residential District with Conditional Planned Use Overlay District (R-3/CP)

John Ottosson, William Penn University, stated that this rezone request will allow the serving of alcohol for events scheduled by outside entities that utilize William Penn University such as the Penn Activity center and the Student Union. Members discussed about the conditional planned use overlay district. Purdum moved, Keep seconded that the property at 201 Trueblood Avenue be rezoned from Multiple Family Residential District (R-3) to Multiple Family Residential District with Conditional Planned Use Overlay District (R-3/CP). The vote was: YES – Zobel, Barnhart, Booy, Comfort, Karow, Keep, and Purdum; No – none; Absent – None; Abstain - None. Motion carried.

Consider approval of a site plan, allowing the expansion and construction of approximately 47,700 square feet parking lot for the Mahaska Health Partnership Hospital.

Jay Christensen, Mahaska Health Partnership, and Bob Nielsen, Garden and Associates, explained their site plan improvements. Bob mentioned that the Hospital is studying the internal circulation for pedestrians and explained that the amount of pedestrian traffic between the existing and proposed parking lot does not justify the expense for the sidewalk connectivity. Bob and Jay mentioned that they do not prefer to install facilities (either sidewalks or aisles) within the proposed

parking area as it will serve the employees only and it will reduce the number of parking stalls. Jay also mentioned that he would provide the details of the fence at a later stage. Comfort moved, Karrow seconded to approve the site plan with staff recommended stipulations including the sidewalk connectivity and pedestrian facilities. The vote was: YES –Comfort and Karow; No – Zobel, Barnhart, Booy, Keep, and Purdum; Absent – None; Abstain - None. Motion denied. Keep introduced a new motion, Barnhart seconded to approve the site plan with staff recommended stipulation excluding the sidewalk connectivity and pedestrian facilities. The vote was: YES – Zobel, Barnhart, Booy, Comfort, Karow, Keep, and Purdum; No – none; Absent – None; Abstain - None. Motion carried.

Chairmen Zobel adjourned the meeting at 5:50 PM.

Minutes by Akhilesh Pal

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: June 17, 2013

REQUESTED BY: Amy Miller,
City Clerk

ITEM TITLE: CONSENT AGENDA – ITEM 2

Consider approval of FY2014 Retail Cigarette Permits.

EXPLANATION:

Retail Cigarette Permits are renewed each year on July 1. A list of applications is included in the agenda packet.

Staff recommends approval.

BUDGET CONSIDERATION:

\$75 Revenue per permit to the General Fund for a total of \$1,500.

ATTACHMENTS:

List of FY2014 Retail Cigarette Permits

FY 2014 RETAIL CIGARETTE PERMITS

Aerie 276 Fraternal Order of Eagles
American Legion Post # 34
C.B. Liquor
Casey's General Store #1682
Casey's General Store #2350
Casey's General Store #2366
Casey's General Store #3214
Casey's General Store #3215
Cork and Bottle
Dollar General Stores #2070
Dollar General Stores #2727
Fareway Stores Inc #625
Hy Vee, Inc
Jiffy 923
Kum & Go #176
Kum & Go #1273
Murphy Oil USA #7005
VFW Post #2237
Wal-Mart Supercenter #1393
Wigg's Country Store

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: June 17, 2013

REQUESTED BY: Amy Miller,
City Clerk

ITEM TITLE: CONSENT AGENDA – ITEM 3

Consider approval of a renewal application of a Class C Beer Permit from Casey's Marketing Company dba Casey's General Store #2350, 1902 South Market Street.

EXPLANATION:

The application is complete and in order for approval.

Staff recommends approval.

BUDGET CONSIDERATION:

\$75.00 revenue to the General Fund.

ATTACHMENTS: None

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: June 17, 2013

REQUESTED BY: Amy Miller,
City Clerk

ITEM TITLE: CONSENT AGENDA – ITEM 4

Consider approval of a renewal application for a Class C Liquor License from Mi Ranchito, Inc., 112 1st Avenue East.

EXPLANATION:

The application is complete and in order for approval.

Staff recommends approval.

BUDGET CONSIDERATION:

\$845.00 to the General Fund.

ATTACHMENTS: None

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: June 17, 2013

REQUESTED BY: Jake McGee,
Police Chief

ITEM TITLE: CONSENT AGENDA – ITEM 5

Consider a motion approving a 28E agreement with Wapello County for law enforcement personnel during RAGBRAI 2013.

EXPLANATION:

To provide for adequate law enforcement during RAGBRAI XLI, a 28E agreement has been drafted by the City Attorney to use with other cities, counties and governing boards. The event will take place in Oskaloosa on Thursday, July 25, 2013, through Friday, July 26, 2013.

At the June 3, 2013 city council meeting the City Council approved 28E agreements for law enforcement assistance to Oskaloosa with the following:

City of New Sharon
City of Pella
City of Ottumwa
City of Fairfield
Marion County
Keokuk County
Keokuk County Conservation Board

Wapello County will be added to the list after approval of the 28E agreement with Wapello County for law enforcement assistance during RAGBRAI 2013.

BUDGET CONSIDERATION:

Recording fees of \$17.00

ATTACHMENTS:

28E Agreement

Prepared by David D. Dixon, City Attorney, City of Oskaloosa, 220 South Market Street, Oskaloosa, Iowa 52577 (641)673-9459

WAPELLO COUNTY
and

CITY OF OSKALOOSA

MUTUAL AID AGREEMENT
For
LAW ENFORCEMENT SERVICES
(RAGBRAI)

ARTICLE I – LEGAL BASIS

Section 1. This Agreement is made pursuant to Chapter 28E of the Code of Iowa 2013 between Wapello County and the City of Oskaloosa, Iowa.

ARTICLE II – IMPLEMENTATION OF THE AGREEMENT

Section 1. The City of Oskaloosa and Wapello County shall enact a resolution of participation, which authorizes signature of the agreement.

Section 2. No special financing shall be required in order to effectuate this agreement.

ARTICLE III – COMMENCEMENT OF OPERATIONS

Section 1. This agreement shall take effect upon adoption of the agreement by each political subdivision and the filing of the agreement as required by Chapter 28E of the Code of Iowa, with the Mahaska County Recorder.

ARTICLE IV – DURATION AND AMENDMENT OF THE AGREEMENT

Section 1. Duration. This agreement shall be in effect from July 24th to July 28th, 2013.

Section 2. Amendment. This agreement shall be subject to amendments as agreed to by both parties hereto.

ARTICLE V – PURPOSE

Section 1. The purpose of the agreement is to permit and provide for assistance on a reciprocal basis (mutual aid) between the parties to this agreement for law enforcement services and to provide for the public safety of citizens of both jurisdictions during RAGBRAI in July, 2013.

Section 2. This agreement is not intended to supersede or otherwise invalidate any other mutual aid agreements in which the parties to this agreement may be participating.

ARTICLE VI – ADMINISTRATION

Section 1. This agreement shall be administered by Oskaloosa Police Chief Jake McGree and Wapello County Sheriff _____, or their respective designee.

ARTICLE VII – MUTUAL AID PROCEDURES

Section 1. Requests for Assistance. A jurisdiction which is a party to this agreement may, when it determines that its own resources are unavailable to meet the demands generated by a need for public safety, request such assistance as it believes is necessary in order to respond adequately to those demands. As a general rule, the determination of need and the request for assistance shall be made by the highest law enforcement official of the requesting jurisdiction or his appropriate designee. As soon as the requesting jurisdiction shall determine that the mutual aid assistance it has received is no longer needed, it shall communicate such information to the jurisdiction(s) which provided that assistance. However, in the event of an emergency or the need to provide for the safety of the public, and/or peace officers, law enforcement officers may in their own discretion provide immediate law enforcement services.

Section 2. Responses to Requests for Assistance. Upon receiving a request for mutual aid assistance, the other jurisdiction participating in the mutual aid agreement shall provide such assistance, as they deem consistent with their existing obligations. A jurisdiction providing mutual aid shall retain the right to terminate that aid at any time if it determines such action is necessary.

Section 3. Supervision of Resources. As a general rule, mutual aid resources made available to another jurisdiction will remain under the control of the jurisdiction, which provided them.

They may, however, be given task assignments, objectives, priorities, and other directions from the jurisdiction which requested them.

ARTICLE VIII – LIABILITY AND EXPENSES

Section 1. Liability. Each jurisdiction participating in this agreement shall be solely liable for any damage or injury, which its personnel, property, or equipment may suffer except in cases of negligence or illegal acts by the other jurisdiction.

Section 2. Expenses. A jurisdiction responding to a request for mutual aid assistance shall assume all the operating expenses incurred which relate directly to the provision of that mutual aid. These expenses would include, but are not limited to, salaries, compensation, equipment, operating costs and fuel expenses. This provision shall apply in all cases unless prior written arrangements to the contrary have been made.

ARTICLE IX – TERMINATION OF THE AGREEMENT

Section 1. Either party may terminate this agreement by providing 30 days' written notice prior to the anniversary date of the agreement.

Date of Resolution

Date of Resolution

CITY OF OSKALOOSA

WAPELLO COUNTY

By: _____

By: _____

ATTEST:

ATTEST:

By: _____

By: _____



CITY COUNCIL COMMUNICATION

MEETING DATE: June 17, 2013

REQUESTED BY: Public Works Department,
Engineering Division

ITEM TITLE: CONSENT AGENDA – ITEM 6

Consider a resolution scheduling a public hearing to amend the zoning ordinance of the City of Oskaloosa, Iowa by rezoning the property at 201 Trueblood Avenue for William Penn University from Multiple Family Residential District (R-3) to Multiple Family Residential District with Conditional Planned Use Overlay District (R-3/CP).

EXPLANATION:

William Penn University has submitted a rezoning request for their property on 201 Trueblood Avenue. Presently, the property is zoned as Multiple Family Residential District (R-3). The applicant is requesting the rezone to permit alcohol sales on University premises. This permit will allow the serving of alcohol for events scheduled by outside entities that utilize William Penn University such as the Penn Activity Center and the Student Union. Table 17.08, Permitted Uses by Zoning Districts, of the zoning chapter in the Oskaloosa Municipal Code does not permit alcohol sales in an R-3 district. The University has always been serving alcohol within its premises. This rezone will bring their property to zoning compliance.

The Conditional Planned Use Overlay (CP) District applies to situations in which a use that is not ordinarily permitted within a base zoning district is permitted and subject to strict development controls which assure its compatibility with surrounding uses. The CP overlay district applies to situations where the proposed use is not permitted either by right or by conditional use permit. The CP overlay district is an additional zoning requirement that is placed on a geographic area already zoned. Staff believes that the proposed rezone will bring the existing land use to zoning compliance.

The Planning & Zoning Commission considered this item at their June 10, 2013 meeting and recommended by a vote of 7 to 0 that the City Council approve the request that the property at 201 Trueblood Avenue be rezoned as Multiple Family Residential District with Conditional Planned Use Overlay District.

BUDGET CONSIDERATION:

Revenue of \$250.00 for rezoning application fee.

RECOMMENDED ACTION:

Consider the Planning and Zoning Commission's recommendation; approve the resolution scheduling a public hearing for July 1, 2013.

ATTACHMENTS:

Resolution, Application and Location Map.

RESOLUTION NO. _____

RESOLUTION SETTING THE DATE FOR A PUBLIC HEARING TO AMEND THE ZONING ORDINANCE OF THE CITY OF OSKALOOSA, IOWA BY CHANGING THE ZONING OF CERTAIN PROPERTY LOCATED AT 201 TRUEBLOOD AVENUE FROM MULTIPLE FAMILY RESIDENTIAL DISTRICT (R-3) TO MULTIPLE FAMILY RESIDENTIAL DISTRICT WITH CONDITIONAL PLANNED USE OVERLAY DISTRICT (R-3/CP).

WHEREAS, the City of Oskaloosa has deemed it advisable to consider changing the zoning on certain property located at 201 Trueblood Avenue from R-3, Multiple Family Residential District to R-3/CP, Multiple Family Residential District with Conditional Planned Use Overlay District, legally described as follows:

Lots B, C, D, and E of Penn College Addition to the City of Oskaloosa, Mahaska County, Iowa.

WHEREAS, said zoning has been reviewed by the Planning and Zoning Commission and recommended for approval, and

WHEREAS, section 17.34.040 of the Oskaloosa Municipal Code requires a public hearing on such rezoning changes.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oskaloosa, Iowa that a public hearing shall be conducted on Monday, July 1, 2013 at 6:00 p.m. in the City Council Chambers, City Hall, Oskaloosa, Iowa at which time persons may appear and speak for or against the zoning change as legally described in the preamble hereof.

PASSED AND APPROVED this _____ day of June, 2013.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

REZONING APPLICATION

APPLICANT NAME: William Penn University

APPLICANT ADDRESS: 201 Trueblood Ave
Oskaloosa, IA 52577

OWNER NAME: William Penn University

PHONE NUMBER: 641-673-1076

ADDRESS OF PROPERTY: 201 Trueblood Avenue Oskaloosa, Iowa

LEGAL DESCRIPTION: Lots B, C, D and E of Penn College Addition to the City of Oskaloosa, Iowa.

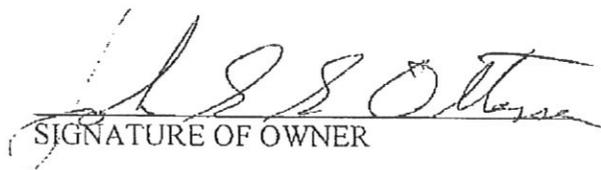
REQUEST REZONING FROM Multiple Family Residential District (R-3)
TO Multiple Family Residential District with Conditional Planned Use Overlay (R-3/CP) District.

REASON FOR REZONING APPLICATION AND THE NATURE AND OPERATING CHARACTERISTICS OF THE PROPOSED USE:

The current land use does not permit the sale of alcohol on premises. The rezone request with a Planned Use Overlay District will permit serving of alcohol for events scheduled by outside entities or organizations that utilize William Penn University facilities such as the Penn Activity Center and the Student Union.

NOTE: ANY GRAPHIC INFORMATION, INCLUDING SITE PLANS, ELEVATIONS, OTHER DRAWINGS, OR OTHER MATERIALS DETERMINED BY ZONING ADMINISTRATOR TO BE NECESSARY TO DESCRIBE THE PROPOSED USE TO THE PLANNING AND ZONING COMMISSION AND/OR THE CITY COUNCIL WILL BE INCLUDED WITH THIS APPLICATION.

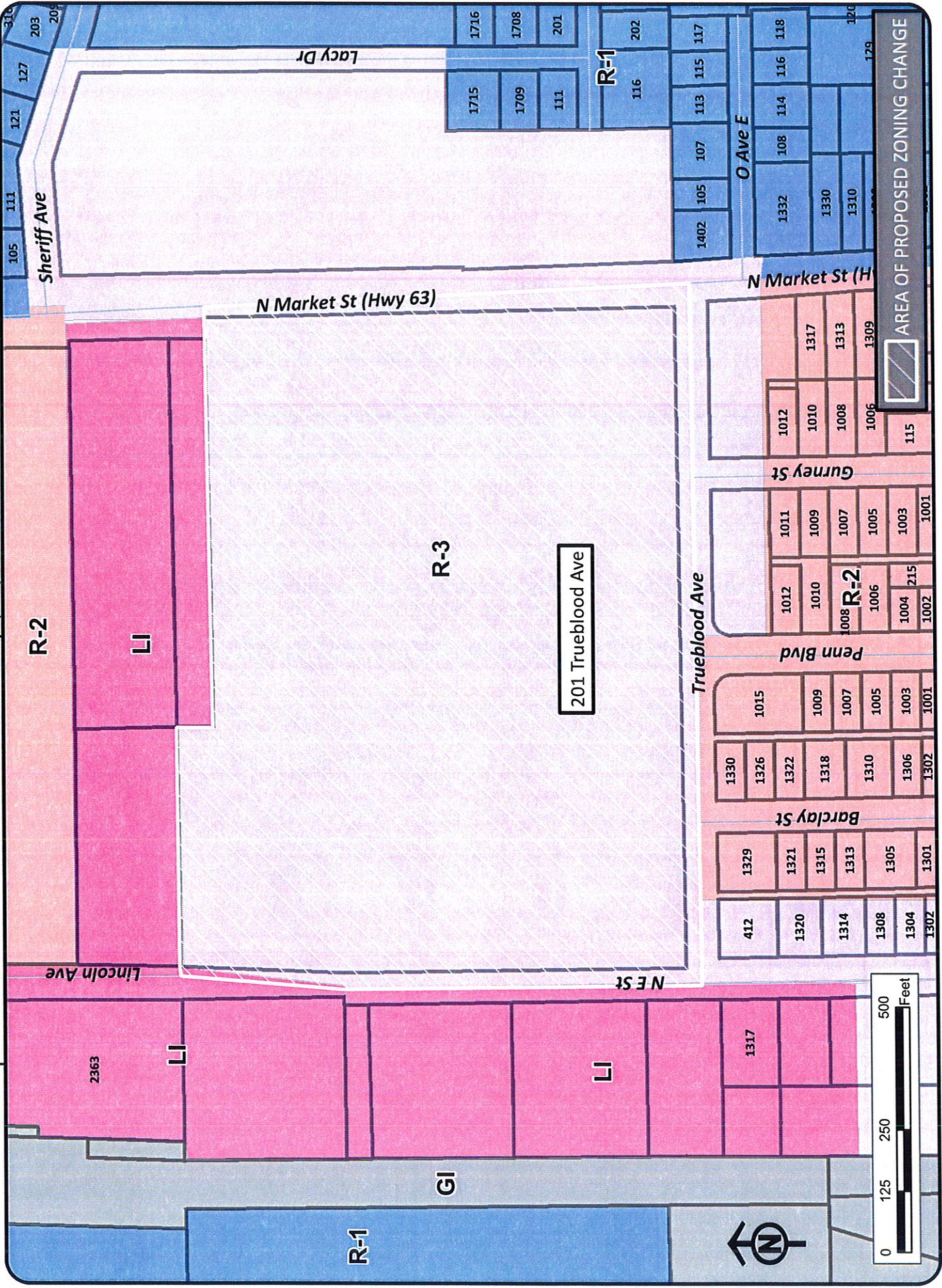
PLEASE SUBMIT THE \$250.00 APPLICATION FEE WITH THIS REQUEST.


SIGNATURE OF OWNER

DATE: 5/27/13

PROPOSED ZONING CHANGE FOR WILLIAM PENN UNIVERSITY

Proposed Conditional Planned Use Overlay (CP) District for 201 Trueblood Avenue



AREA OF PROPOSED ZONING CHANGE

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: June 17, 2013

REQUESTED BY: Public Works Department,
Engineering Division

ITEM TITLE: REQUESTS FROM THE COMMUNITY – 6A

Consider a motion to approve the request by 'Cellar Peanut Pub' at 206 Rock Island Avenue for outdoor entertainment, alcohol consumption outside building premises, and a temporary variance from noise ordinance.

EXPLANATION:

Mr. Marty Duffy, owner of the Cellar Peanut Pub at 206 Rock Island Avenue, has submitted a request to have outdoor entertainment involving American car show and alcohol consumption outside building premises on Saturday, July 6, 2013. The subject property is currently zoned as an Urban Corridor District which does not permit outdoor entertainment.

The current land use is as a cocktail lounge, where alcohol cannot be consumed outside the building premises. Alcohol consumption outside the building premises on the parking lot area violates the open container law. The Oskaloosa Municipal Code does not allow for land uses similar to a 'beer garden', where alcohol consumption is permitted outside building premises.

Mr. Duffy is also requesting a variance from Oskaloosa Municipal Code Section 9.12.040 for the noise standards outlined in the ordinances.

The fencing and exiting provisions will need to be inspected for the safety of the occupants and any structures associated with the entertainment will also require permits and inspections to assure safety. In addition, vehicular parking will also need to be arranged for those attending since the present parking lot will be used for commercial recreation.

The above request for outdoor commercial recreation, alcohol consumption in the parking lot area, and a noise variance on commercial property will need council approval.

BUDGET CONSIDERATION:

None.

RECOMMENDED ACTION:

Staff recommends approval of this item presented.

ATTACHMENTS:

Request letter.

The Cellar Peanut Pub
206 Rock Island Ave
Oskaloosa, IA 52577

June 5, 2013

City of Oskaloosa
Attn: Akhilesh Pal, City Engineer
804 S D Street
Oskaloosa, IA 52577

Mr. Pal,

The Cellar Peanut Pub will be having an All American car show on Saturday, July 6, 2013. The event will begin at noon, with registration.

Only vehicles for the show will be allowed to park in the parking lot. Marty has talked with the owner of the vacant lot the West of the Cellar Peanut Pub. The owner of that property has said that cars are welcome to utilize that lot to park in.

The entire property will be fenced with snow fence. At the entry points (one on the East side and one on the West side), ID's will be checked and a wrist band will be provided for those ages 21 and up. This wrist band will be required for the purchase and consumption of alcohol. Only canned beer and wine will be sold outside on the fenced deck and no glass bottles will be allowed outside as plastic cups will be provided. The outdoor sale of alcohol will end at 10:00pm.

Outdoor music will begin at 1:00pm and end at 5:00pm on the stage that is utilized for Friday After Five. The stage will be placed on the West end of the property at the area that is currently set aside for sand volleyball. The event will be all ages from 12:00pm – 5:00 pm. At 5:00pm the event becomes 21 and up.

It should be noted that a total of fifteen people will be bartending and providing security and supervision for the event.

We would like to invite the City Council members to attend, and show support for our outdoor events.

Thank you for your consideration,

Marty Duffy
Owner
The Cellar Peanut Pub
641-295-4418

A handwritten signature in black ink, appearing to read "Marty Duffy", is written over the typed name and contact information.

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: June 17, 2013

REQUESTED BY: CITY MANAGER'S OFFICE

ITEM TITLE: REQUESTS FROM THE COMMUNITY – 6B

Consider a motion approving a special use request from the Mahaska Community Recreation Foundation (MCRF) for the purpose of organizing RAGBRAI on city property.

EXPLANATION:

MCRF is seeking permission from the city to hold RAGBRAI and associated events on city facilities, specifically parks, streets and parking lots. In order for MCRF to secure insurance for the event, the city of Oskaloosa needs to grant permission to the organization to use city property. The main event for RAGBRAI will be held downtown in the city square and Edmundson Park will serve as a secondary campsite.

City staff and insurance representatives have reviewed this request and recommend the city council approve the special use request submitted by MCRF for the 2013 RAGBRAI event on city property.

BUDGET CONSIDERATION:

None at this time, however revenues and expenditures associated with the event are anticipated to occur without or without the possibility of being recuperated.

ATTACHMENTS:

Special Use Request form with Terms and Conditions
Map of RAGBRAI campgrounds/routes

Special Use Request
City of Oskaloosa Parks
220 South Market Street
Oskaloosa, Iowa 52577
Phone (641) 673-9431

1. Park/Facility Requested SEE ATTACHED MAP → RAGBRAI
2. Date(s) Requested July 25TH + 26TH
3. User Name MAHASKA COMMUNITY RECREATION FOUNDATION FOR RAGBRAI
(Organization or Individual)
Address 2055 238TH ST City Oskaloosa State IA Zip 52577
Contact Person SHERY VAVRA, EXEC. DIRECTOR
Phone (Day) 641.672.2499 (Evening) _____ (Cell) _____
Email _____
4. Event/Description OSKALOOSA IS AN OVERNIGHT STOP FOR RAGBRAI. THIS REQUEST WILL ACCOMMODATE ASSOCIATED ACTIVITIES FOR THE EVENT ON CITY PROPERTY
5. Beer or Wine Consumption? Yes No
6. Are you requesting permission to install or place equipment, signs, decorations, lighting, tents, concessions or other structures or objects? Prior approval must be granted by the City of Oskaloosa, Iowa.

If yes, please explain:

YES, BEER GARDEN, SIGNS, SNOW FENCE, STAGE, VENDORS, INFO TENTS, ETC TO HOST RAGBRAI ON CITY PROPERTY, SPECIFICALLY PARKS AND STREETS.

I understand and agree to the terms of this request, accept responsibility for adherence to the Special Use Policy Guidelines (on reverse), and I am authorized to sign below. This Special Use Request must be carried and presented upon request during all special use activities.

SHERY VAVRA
Print Name FOR MCRF


Signature

6-12-13
Date

CITY OF OSKALOOSA SPECIAL USE REQUEST

SPECIAL USE TERMS AND CONDITIONS

1. All Special Use Requests are accepted on a first-come, first-request basis. City of Oskaloosa sponsored events take priority over all other Special Use Requests.
2. You must be 21 years of age to rent any facility. Proof of age is required. Certain rentals subject to police background check.
3. Conflicts in scheduling shall be resolved in accordance with the Department's Special use Policy. The City reserves the right to deny a request in the intent of the Special Use Policy and the best interest of the general public.
4. All functions conducted on city facilities must be in accordance with the Special Use Policy as set forth in the ordinance providing for the issuance of permits for use of City facilities.
5. Unless specifically stated on the Special Use Request, it is understood that the event is not a benefit function, no admission will be charged or tickets sold. The sale of alcoholic beverages is strictly prohibited.
6. Authorization may be issued for consumption of beer/wine in designated parks. Authorization will require user to secure host insurance for event and provide the City a copy of the host insurance policy. Alcoholic beverages are strictly prohibited without the proper host insurance documentation. Individuals making request must be at least 21 years of age and will be required to present authorized proof of age. Absolutely no individuals below the age of 21 are allowed to possess or drink beer/wine/alcoholic beverages on public park property.
7. The right to grant or deny beer/wine consumption shall lie solely with the City and requests for such must be made at the time of request.
8. City of Oskaloosa facilities are non-smoking facilities. Please check policy for individual facility prior to making reservation.
9. The requesting party shall assume complete responsibility for damages, clean-up, breakage or loss. Use of tacks, staples, nails, screws are not permitted. If tape is used, it must be the blue painters tape and shall be completely removed at the end of the event.
10. Any requests for installation or placement of equipment, signs, decorations. Lighting, concessions of any type, and other structure or object must be included on the Special Use Request approved by the Department.
11. Parties with special use requests shall abide by all City and State codes, and shall assume responsibility for their actions or omissions. Any damage or misuse may result in a charge for restoration and/or denial of future privileges.
12. The undersigned applicant/sponsoring party agrees to defend, indemnify and hold the City of Oskaloosa Iowa and its agents and employees harmless from any claims for injuries or damages arising from or out of the applicant/sponsoring party's use of the premises.
13. The undersigned applicant/sponsoring party agrees to provide the City of Oskaloosa with a Certificate of Insurance naming the City as an Additional Insured, including Primary/Non-Contributory with Waiver of Subrogation; and shall carry a minimum liability limit of \$1,000,000.

I have read and understand the Terms and Conditions set forth above.

Print name: SHERRY VAURA

Date of Birth: 10-

Signature: Sherry Vaura

Date: 6-13-13

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: June 17, 2013

REQUESTED BY: MAYOR & CITY COUNCIL

ITEM TITLE: MAYOR AND COUNCIL APPOINTMENTS – 7A

Consider appointment of Michael Sytsma, Jane Ireland and Judith Bishop to the Library Board of Trustees.

EXPLANATION:

The terms of Michael Sytsma, Jane Ireland and Judith Bishop on the Library Board expire at the end of June. All three have indicated they will accept reappointment. No other applications have been received. This is a nine member board. Terms are for six years. Currently five females and four males serve on the board. Appointments to the Library Board are made by the Mayor with City Council approval.

Recommended Action: Approve the Mayor's appointment of Michael Sytsma, Jane Ireland and Judith Bishop to the Library Board for six year terms ending June 30, 2019.

BUDGET CONSIDERATION:

Not applicable.

ATTACHMENTS: Applications from Michael Sytsma, Jane Ireland and Judith Bishop.

CITY OF OSKALOOSA

BOARD & COMMISSION APPLICATION

NAME: Michael Lee Sytsma DATE: May 24, 2007

ADDRESS: 1001 FOX RUN DRIVE
812 High Avenue East, Oskaloosa, Iowa 52577

PHONE NO. (Day) 641-673-7366 (Evening) 641-673-4026

BOARD OR COMMISSION APPLYING FOR: Oskaloosa Public Library Board

WHY INTERESTED: I feel it is important to serve and participate
in different aspects of the community. I view serving on the Public
Library Board as an important role in a valuable community asset.

EXPERIENCE BENEFICIAL TO BOARD OR COMMISSION: I have served on the
Mahaska Health Partnership Foundation Board, and the Mahaska Hospice
Advisory Board, Current Sitting 2nd term President of Oskaloosa
Public Library Board of Trustees
Also Sitting Deacon @ Central Reformed Church.

OTHER CIVIC EXPERIENCE: I am a member of the Leighton Lions Club, and
the Oskaloosa Y's Men.

PLEASE RETURN TO THE CITY CLERK'S OFFICE



BOARD, COMMITTEE AND COMMISSION APPLICATION

(Applicants must be registered voters in Oskaloosa with the exception of rural Library Board members)

NAME: Jane Ireland DATE: May 31, 2013

ADDRESS: 301 Fairview Dr. Oskaloosa

PHONE NO. (Day) 641-660-3254 (Evening) 641-673-4859

BOARD OR COMMISSION APPLYING FOR: Library Board

WOULD YOU LIKE TO BE INTERVIEWED FOR THIS POSITION? Yes No

WHY INTERESTED: Simply - I love the library and use it alot. I also have the time to donate to it.

EXPERIENCE BENEFICIAL TO BOARD OR COMMISSION: Same as 2007

OTHER CIVIC EXPERIENCE: _____

CITY OF OSKALOOSA

BOARD & COMMISSION APPLICATION

NAME: Jane Deland DATE: 11-15-07
 ADDRESS: 301 Fairview Dr. Oskaloosa, Ia.
 PHONE NO. (Day) 641-660-3254 (Evening) 641-673-4859
 BOARD OR COMMISSION APPLYING FOR: 641-673-4859 Library Board

WHY INTERESTED: Simply, I love our library.
I use it alot and would like to
serve and help. I feel like I now
have the time to devote to it.

EXPERIENCE BENEFICIAL TO BOARD OR COMMISSION: I am very active
in the community and my Church. I
have been active in fund raising for
many groups and feel I'll be a good
contributing member in many ways.

OTHER CIVIC EXPERIENCE: Board member for Mahaska
Nespeice twice, Human Resource Council
for 10 yrs. (Our primary purpose is the
Community Food Baskets at Christmas)
member of United Methodist Church where

PLEASE RETURN TO THE CITY CLERK'S OFFICE

I serve on the Staff Parish Committee.
member of Laurete Gamma Pi Women's
Society. An international group of
women for social and cultural inter-
action.
member of Iowa Association of Realtors
as well as local and national member.
I am a past president of our local
Chapter. ~~member of Rotary International.~~

boardapp

CITY OF OSKALOOSA

BOARD & COMMISSION APPLICATION

NAME: Judy Bishop DATE: May 22, 2007

ADDRESS: 2284 - 267th street Oskaloosa

PHONE NO. (Day) 673-7231 (Evening) same

BOARD OR COMMISSION APPLYING FOR: Oskaloosa Library

WHY INTERESTED: I have always been an avid reader and enjoyed libraries almost from the time I first learned to read. I worked in the Ames Public Library when I was in Junior and Senior high school in Ames. I would enjoy working on this board and with the people who are employed at our library. I now have time to serve in this capacity and feel that it is a small obligation on my part to give something back to our wonderful facility.

EXPERIENCE BENEFICIAL TO BOARD OR COMMISSION: During the time I taught music in the Oskaloosa schools (over twenty years) I had the opportunity to work on committees. As an over forty year member of our church, I have served on many boards and committees. I am currently on the Mahaska County Foster Care Review Board. I have been on several search committees both at church and at Wm. Penn University where I have supervised elementary student teachers for the last four and a half years. I believe that these experiences have helped me gain the ability to listen (or speak my mind appropriately) and make good decisions with and for groups. I enjoy learning new things and how entities operate. I believe these experiences have taught me to have respect for and to work

boardapp

with

those of differing opinions and ideas.

OTHER CIVIC EXPERIENCE: I have worked at the Ecumenical Food Cupboard, helped with
End

of the Month Meals when it is my church's turn to host or prepare and serve the
meals

and (as I stated above)I am on the Mahaska County foster Care Review Board.

PLEASE RETURN TO THE CITY CLERK'S OFFICE

□

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: June 17, 2013

REQUESTED BY: MAYOR & CITY COUNCIL

ITEM TITLE: MAYORAL AND COUNCIL APPOINTMENTS – 7B

Consider appointment of Holden Barnhart, Glenda Booy and Karen Powell to the Enterprise Zone Commission as at-large representatives.

EXPLANATION:

The at-large terms of Holden Barnhart, Glenda Booy and Karen Powell on the Enterprise Zone Commission expire at the end of June. All three are interested in being reappointed. The commission is a nine member board. Commission members are approved and appointed by the City Council for three year terms. There are four males and five females currently on the commission.

Consider appointment of Holden Barnhart, Glenda Booy and Karen Powell to the Enterprise Zone Commission for three year terms that end June 30, 2016.

BUDGET CONSIDERATION:

Not applicable.

ATTACHMENTS: Applications from Holden Barnhart, Glenda Booy and Karen Powell.

The following form was submitted via your website: Application for Board or Commission

Board or commission applying for (choose one from list):: Enterprise Zone Commission

Board or commission not listed above::

Name of applicant:: Holden Barnhart

Address of Applicant: 931 S D. Street
Oskaloosa, IA 52577

Phone number (day): (808) 772-3456

Phone number (evening): (808) 772-3456

Email address:: hbarnhart@interpower.com

Request to forego interview process:: No

Why are you interested in this position?: As a member of this community I have a special interest to help the City of Oskaloosa grow. Oskaloosa is a beautiful city and I am interested in the growth and development as we move forward.

Your experience that would be beneficial to the board or commission:: As a soldier of the United States Army I worked multipile operations to help the development of schools and local business in the city of Baghdad, Iraq. I believe that opportunity has given me the drive to over come any obstacle that may come as our city developes.

Other civic experience::

Additional Information:

Form submitted on: 10/9/2012 5:25:22 PM

Submitted from IP Address: 207.199.223.162

Referrer Page: No Referrer - Direct Link

Form Address: <http://www.oskaloosaiowa.org/Forms.aspx?FID=71>

CITY OF OSKALOOSA

BOARD & COMMISSION APPLICATION

NAME: Nelda Lind Boy DATE: 10/14/10

ADDRESS: 1107 South D Street

PHONE NO. (Day) 641-623-3493 (Evening) 641-623-5300

BOARD OR COMMISSION APPLYING FOR: Enterprise zone Commission

REQUEST TO FOREGO INTERVIEW PROCESS? Yes, No

WHY INTERESTED: I am willing to serve on the Commission for the betterment of our community. I am willing to work with other Commission members on issues that may affect the future of Oskaloosa.

EXPERIENCE BENEFICIAL TO BOARD OR COMMISSION: past experience serving on other community boards.

OTHER CIVIC EXPERIENCE: Oskaloosa Area Chamber Development Group Board President, Commerce Committee, Diplomat United Way Board Member, William Kemp Advisory Board member, Repay for Life Co. Chair, Sunday After Fire Committee Member, Hospice bus

PLEASE RETURN TO THE CITY CLERK'S OFFICE

Fund Raising Committee

CITY OF OSKALOOSA

BOARD & COMMISSION APPLICATION

NAME: Karen Powell DATE: 10-11-10

ADDRESS:

1226 North Market St, Oskaloosa, IA

PHONE NO. (Day) 641-673-8631 (Evening) 641-673-6061

BOARD OR COMMISSION APPLYING FOR: Enterprise Zone Program

REQUEST TO FOREGO INTERVIEW PROCESS? Yes, No

WHY INTERESTED: Jon Sullivan approached me.

I would like opportunity to help Oskaloosa grow.

EXPERIENCE BENEFICIAL TO BOARD OR COMMISSION: _____

I have worked in Retail Sales and retail management for over 30 years. Owned my own business for 2 years. I have been in banking for almost 14 years.

OTHER CIVIC EXPERIENCE: Member of Oskaloosa Diplomats, Rotary and other volunteer work.

PLEASE RETURN TO THE CITY CLERK'S OFFICE



CITY COUNCIL COMMUNICATION

MEETING DATE: June 17, 2013

REQUESTED BY: Waste Water Department

ITEM TITLE: PUBLIC HEARINGS

Consider a resolution approving the plans, specifications, form of contract, and estimated cost for the West Area Sanitary Sewer Improvements Project. (PUBLIC HEARING)

EXPLANATION:

Garden & Associates has prepared plans and specifications for the construction of sanitary sewerage improvements including a new pump station, force main, and gravity sewer lines to serve the area west of Iowa Highway 163 and north of Suffolk Road. Once the project is awarded, the construction work is proposed to commence mid-July depending on the weather. The anticipated work completion time is 65 working days.

Now is the time for interested persons to express their opinions concerning the project plans, specifications, form of contract, and estimate of cost.

BUDGET CONSIDERATION:

The West Area Sanitary Sewer Improvements Project is specifically included in the FY 2014 Council approved budget (Acct. #618-8016-6790) in the amount of \$520,470.

RECOMMENDED ACTION:

Open public hearing; receive comments; close hearing; approve the resolution approving the project plans, specifications, form of contract and estimate of cost.

ATTACHMENTS:

Resolution, Engineer's Estimate, Final Plans and Specifications.

RESOLUTION NO. _____

A RESOLUTION TO APPROVE FINAL PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST FOR THE WEST AREA SANITARY SEWER IMPROVEMENTS PROJECT

WHEREAS, the City Council of the City of Oskaloosa, Iowa has heretofore deemed it necessary and desirable for the West Area Sanitary Sewer Improvements Project; and

BE IT RESOLVED that the City of Oskaloosa City Council does hereby approve and adopt the plans, specifications, contract documents, estimated costs, and notice of award for the West Area Sanitary Sewer Improvements Project.

PASSED AND APPROVED this _____ day of June, 2013.

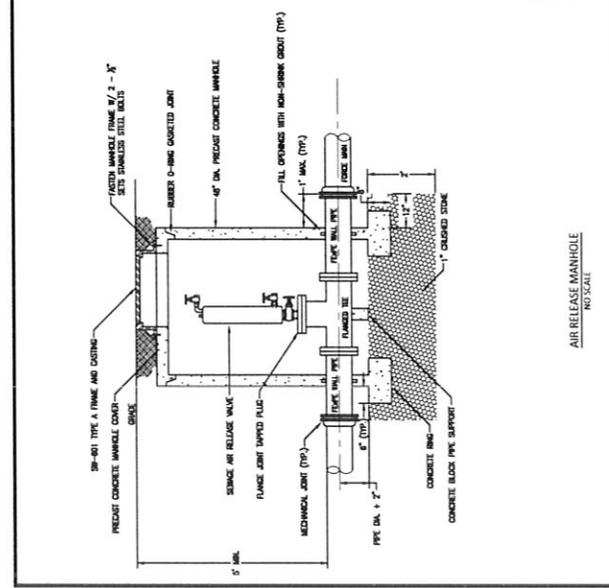
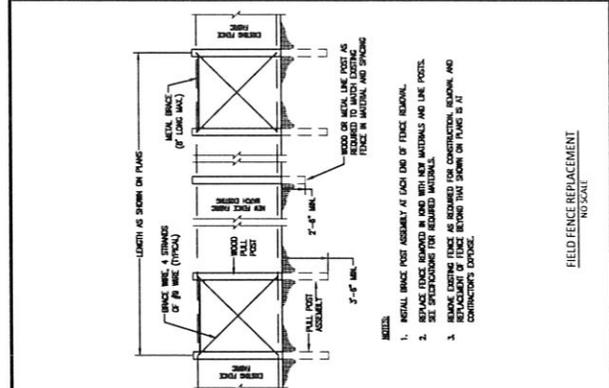
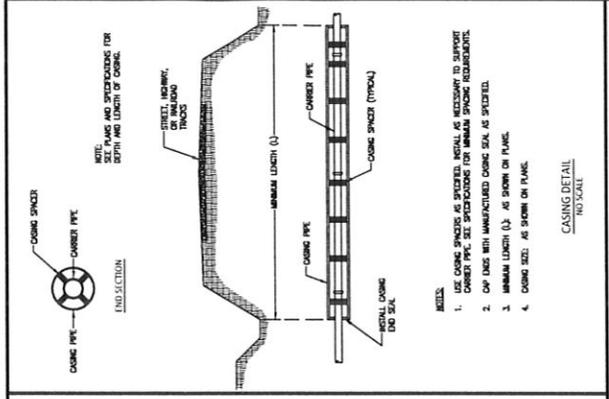
David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

**ENGINEER'S OPINION OF PROBABLE COST
WEST AREA SANITARY SEWER IMPROVEMENTS
OSKALOOSA, IOWA
(Revised - Addendum No. 1)**

Bid Item	Specification Item No.	Bid Item Description	Unit	Estimated Quantity	Unit Price	Extended Price
1	1090-105-D	Mobilization	LS	XXXXXX	XXXXXX	\$10,000.00
2	2010-108-C-0	Clearing and Grubbing	LS	XXXXXX	XXXXXX	\$5,000.00
3	3010-108-C-0	Trench Foundation	TON	100	\$25.00	\$2,500.00
4	3010-108-E-0	PCC Encasement	LF	20	\$50.00	\$1,000.00
5	3010-108-F-0	Trench Compaction Testing	LS	XXXXXX	XXXXXX	\$3,000.00
6	4010-108-A-1	Sanitary Sewer, Trenched, 8" Diameter	LF	1,715	\$32.00	\$54,880.00
7	4010-108-A-1	Sanitary Sewer, Trenched, 10" Diameter	LF	1,296	\$38.00	\$49,248.00
8	4010-108-B-2	Sanitary Sewer Gravity Main with Casing Pipe, Trenchless, 8" Diameter	LF	145	\$175.00	\$25,375.00
9	4010-108-B-2	Sanitary Sewer Gravity Main with Casing Pipe, Trenchless, 10" Diameter	LF	218	\$200.00	\$43,600.00
10	4010-108-C-1	Sanitary Sewer Force Main, Trenched 6" PVC	LF	1,530	\$20.00	\$30,600.00
11	4010-108-L-0	Sanitary Sewer Force Main, Trenchless, 6" PVC (Install in Existing Casing Pipe)	LF	786	\$25.00	\$19,650.00
12	4010-108-E-0	Sanitary Sewer Service Stub, PVC, 4"	LF	125	\$25.00	\$3,125.00
13	4010-108-G-0	Sewage Air Release Valve and Pit	EA	1	\$3,000.00	\$3,000.00
14	6010-108-A-0	Manhole, SW-301, 48"	EA	13	\$3,200.00	\$41,600.00
15	6020-108-A-1	Infiltration Barrier, Rubber Chimney Seal	EA	16	\$300.00	\$4,800.00
16	XXXX-XXX-X-X	Field or Drain Tile Lines, 4" to 8" Dia.	LF	200	\$25.00	\$5,000.00
17	XXXX-XXX-X-X	Field Fence, Remove and Replace	LF	305	\$10.00	\$3,050.00
18	7030-108-H-2	Driveway, Granular, Class A Crushed Stone	TON	20	\$30.00	\$600.00
19	9010-108-A-0	Conventional Seeding, Fert., and Mulching	LS	XXXXXX	XXXXXX	\$10,000.00
20	9040-108-A-1	SWPPP Preparation	LS	XXXXXX	XXXXXX	\$1,500.00
21	9040-108-A-2	SWPPP Management	LS	XXXXXX	XXXXXX	\$1,000.00
22	9040-108-A-3	SWPPP Qualifying Rainfall Event Inspection	EA	20	\$100.00	\$2,000.00
23	9040-108-N-1	Silt Fence	LF	1,000	\$3.00	\$3,000.00
24	XXXX-XXX-X-X	Pumping Station	LS	XXXXXX	XXXXXX	\$175,000.00
					TOTAL	\$498,528.00



ESTIMATED PROJECT QUANTITIES

Item	Qty./Unit	Unit	Description	Unit	Quantity	Remarks
1	1000	LS	1000 LB. C-20	LS	1.5	
2	200	TON	200 TON. C-20	TON	1.5	
3	30	LF	30 LF. 10\"/>			
4	30	LF	30 LF. 10\"/>			
5	30	LF	30 LF. 10\"/>			
6	30	LF	30 LF. 10\"/>			
7	30	LF	30 LF. 10\"/>			
8	30	LF	30 LF. 10\"/>			
9	30	LF	30 LF. 10\"/>			
10	30	LF	30 LF. 10\"/>			
11	30	LF	30 LF. 10\"/>			
12	30	LF	30 LF. 10\"/>			
13	30	LF	30 LF. 10\"/>			
14	30	LF	30 LF. 10\"/>			
15	30	LF	30 LF. 10\"/>			
16	30	LF	30 LF. 10\"/>			
17	30	LF	30 LF. 10\"/>			
18	30	LF	30 LF. 10\"/>			
19	30	LF	30 LF. 10\"/>			
20	30	LF	30 LF. 10\"/>			
21	30	LF	30 LF. 10\"/>			
22	30	LF	30 LF. 10\"/>			
23	30	LF	30 LF. 10\"/>			
24	30	LF	30 LF. 10\"/>			

FIELD FENCE REPLACEMENT
 NO SCALE

AIR RELEASE MANHOLE
 NO SCALE

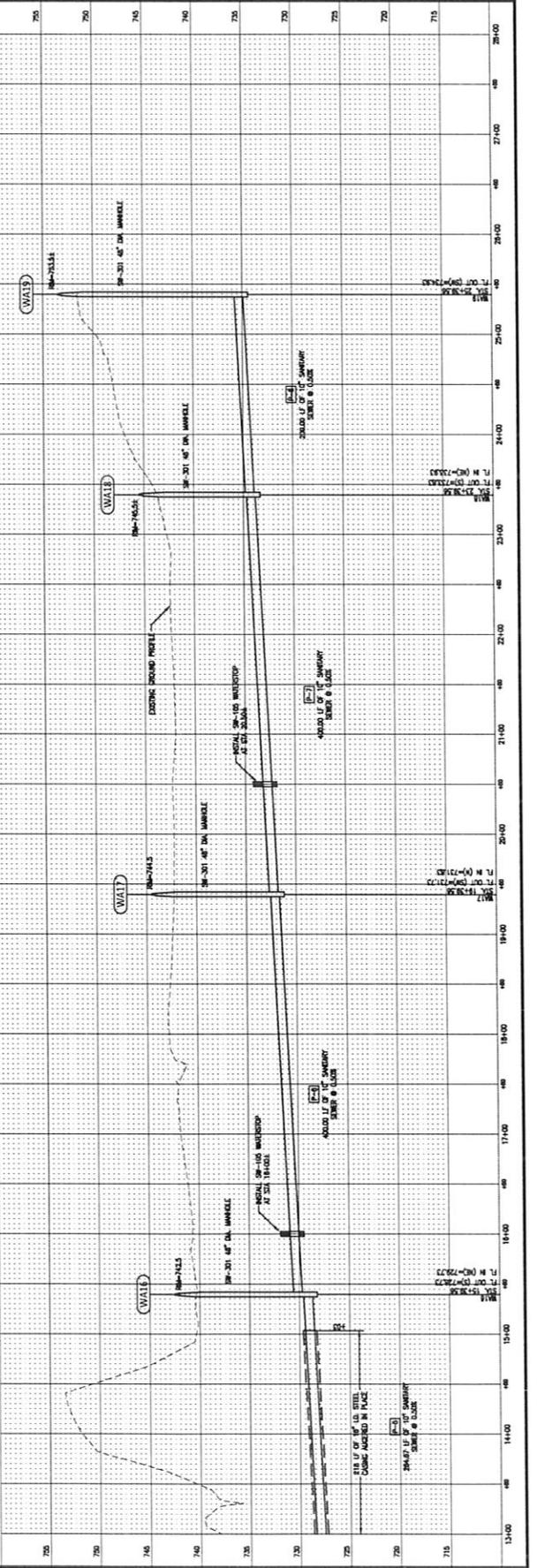
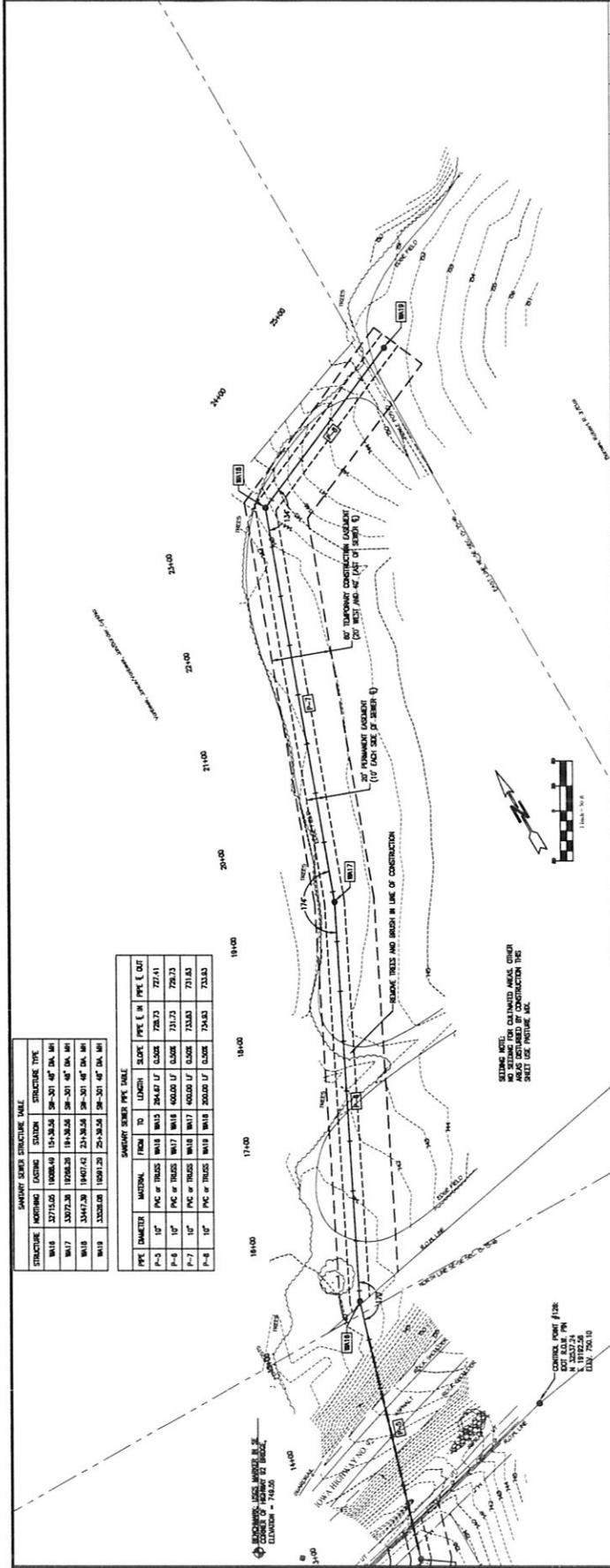
CASING DETAIL
 NO SCALE

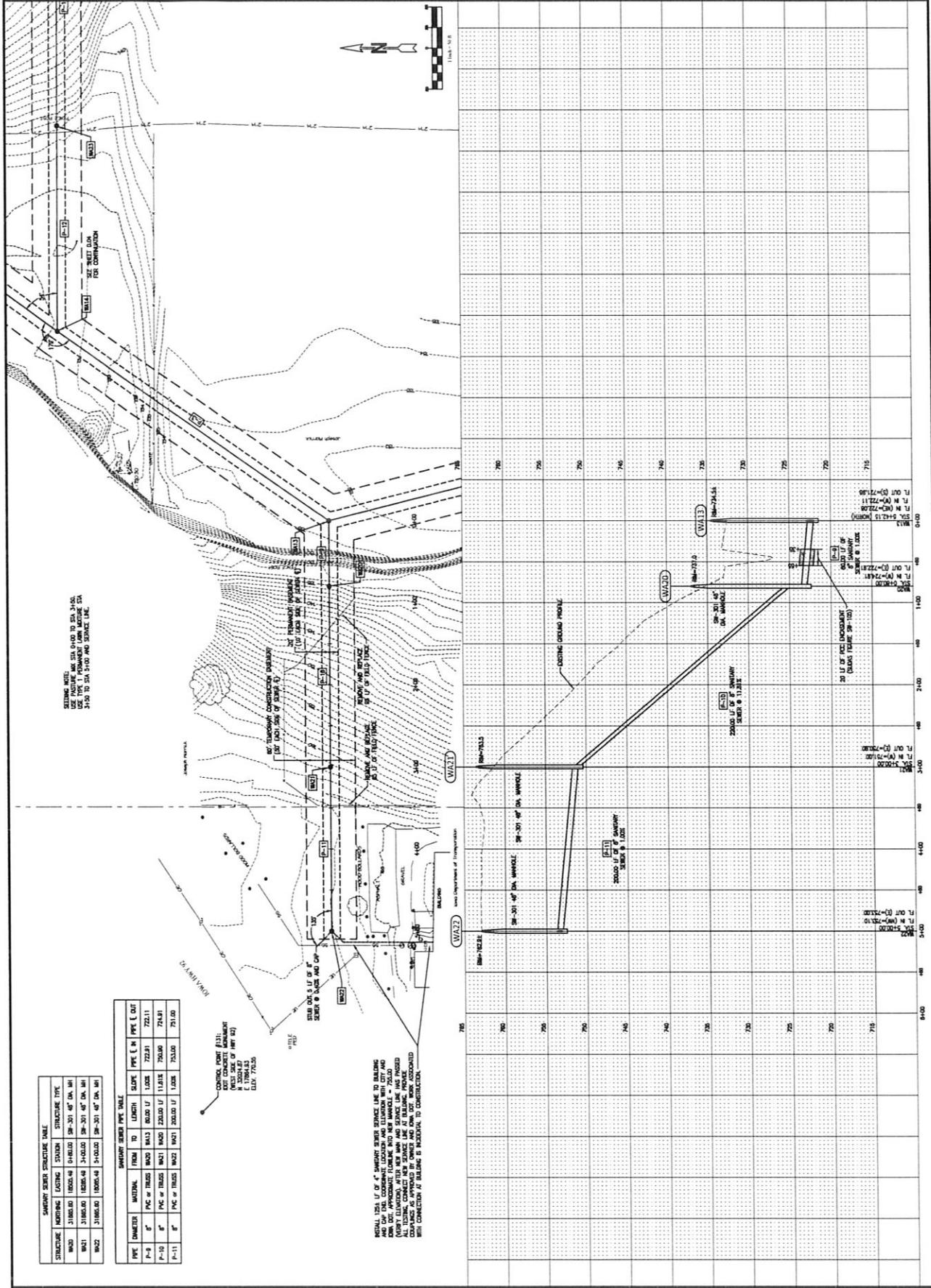
INDEX:

- USE CASING SPACERS AS SPECIFIED. MINIMAL AS NECESSARY TO SUPPORT CASING PIPE. SEE SPECIFICATIONS FOR MINIMUM SPACING REQUIREMENTS.
- CONCRETE SPACERS AS SPECIFIED. MINIMAL AS NECESSARY TO SUPPORT CASING PIPE. SEE SPECIFICATIONS FOR MINIMUM SPACING REQUIREMENTS.
- MINIMUM LENGTH (L) AS SHOWN ON PLANS.
- CASING SIZE: AS SHOWN ON PLANS.

INDEX:

- METAL BRACE POST ASSEMBLY AT EACH END OF FENCE REMOVAL.
- REPLACE FENCE REMOVED IN HAND WITH NEW MATERIALS AND LINE POSTS.
- REMOVE EXISTING FENCE AS REQUIRED FOR CONSTRUCTION, REMOVAL, AND REPAIR. REMOVE EXISTING FENCE BEHIND THE JOINT ON PARTS AT CONNECTIONS, DRIVE.





OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: June 17, 2013

REQUESTED BY: Amy Miller,
City Clerk

ITEM TITLE:

Consider a resolution approving the proposal for Fiscal Year 2014 Property, Liability, Automobile, Equipment and Workers Compensation Insurance in the amount of \$188,896.

EXPLANATION:

Margaret Ratcliff, Butler-Brown Insurance, will be present to review the proposal. The total insurance package is increasing \$27,998 for next fiscal year. Most of the increase is due to workers compensation insurance which is increasing \$23,148. The proposal is included with your agenda packet.

Staff recommends approval of the property, liability, automobile, equipment and workers compensation insurance for fiscal year 2014 as presented.

BUDGET CONSIDERATION:

Total annual insurance expense is \$188,896. This item is specifically included in the FY 2014 city council approved budget in the amount of \$190,369.

ATTACHMENTS:

1. Resolution
2. July 1, 2013 Insurance proposal & summary of insurance

RESOLUTION NO. _____

**RESOLUTION ADOPTING THE PROPOSAL FOR FISCAL YEAR 2014 PROPERTY,
LIABILITY, AUTOMOBILE, EQUIPMENT AND WORKERS COMPENSATION
INSURANCE FOR A COST OF \$188,896**

WHEREAS, the City Council annually renews the property, liability, automobile, equipment and workers compensation insurance as shown on the attached renewal proposal.

NOW THEREFORE, BE IT RESOLVED BY THE City Council of the City of Oskaloosa, Iowa, that upon review of the proposal for fiscal year 2014 property, liability, automobile, equipment and workers compensation insurance for a cost of \$188,896, as prepared and presented, hereby approve and adopt said renewal proposal effective July 1, 2013.

PASSED AND ADOPTED this 17th day of June, 2013.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk



Butler-Brown Insurance

A Division of MidWestOne Insurance Services, Inc.

Insurance Proposal for
CITY OF OSKALOOSA
Effective July 1, 2013

<u>Premium Summary</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Property:	\$ 21,138	\$ 23,327	\$ 26,472	\$ 30,152
Equipment & Computers:	15,721	15,228	14,046	13,765
General Liability:	11,602	10,372	11,890	12,223
Automobile:	23,408	24,420	26,096	27,173
Umbrella Liability:	<u>13,943</u>	<u>14,711</u>	<u>14,711</u>	<u>15,063</u>
Package Total:	\$ 85,812	\$ 88,058	\$ 93,215	\$ 98,376
Workers Compensation:	\$ 41,939	\$ 35,835	\$ 31,941	\$ 55,089
Law Enforcement Liability:	17,496	16,635	16,644	15,828
Public Officials Liability:	10,713	10,545	10,545	10,123
Employment Practices Liability:	<u>8,526</u>	<u>8,471</u>	<u>8,553</u>	<u>9,480</u>
Total Premiums:	\$164,486	\$159,544	\$160,898	\$188,896

Underwriting Companies:

Cincinnati Insurance Company: Package
Best's Rating: A+

Iowa Municipalities Workers Compensation Association (IMWCA): Workers Compensation
Reinsured by NLC Mutual Insurance Co.: Best's Rating: A

Scottsdale Indemnity Company: Law Enforcement Liability
Best's Rating A+ Public Employees Liability
Employment Practices Liability

309 High Avenue East PO Box 410 Oskaloosa, IA 52577-0410 Email: bbins@butlerbrown.com
Phone: 641.673.8603 Toll Free: 800.934.7763 Fax: 641.673.9853 www.MidWestOneInsurance.com

Products from MidWestOne Insurance Services, Inc. are not a deposit, not FDIC insured, not insured by any Federal Government Agency and not guaranteed by or obligation of any MidWestOne Financial Group, Inc. member bank or affiliate.

CITY OF OSKALOOSA

Insurance Proposal
Effective July 1, 2013
Page # 2

Policy Terms:

All policies are written for a term of one year.

Coverage Changes:

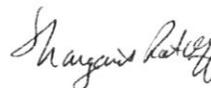
- The premiums shown for 2010, 2011 and 2012 do not include changes made during the year.
- Values on buildings and personal property are increased from \$18,819,540 to \$19,384,650 due to revised replacement cost estimates.
- Projected expenditures on general liability are increased from \$3,978,000 to \$4,962,316..
- Projected golf course receipts on general liability are decreased from \$8,800 to \$8,500.
- Scheduled Equipment is increased by \$25,875 due to revised valuations and the addition of street department equipment
- Computer Equipment is increased by \$ 4,078 due to revised valuations and the addition of equipment primarily at the library.
- On Automobile, seven new vehicles were added during the policy year and seven were deleted.
- On Workers Compensation, the total payroll is increased from \$1,752,150 to \$1,768,829. The experience modification factor has increased from .85 to 1.00. They included a longevity discount of 5%, and a large premium discount of 14%. In 2012, Good Experience Bonus Credits totaling 30% were applied. These credits could not be applied this year due to loss experience.
- Employment Practices Liability Coverages have been revised to include coverages that formerly could only be purchased as options. These include consent to settle, back wages, EEOC complaint handling and non monetary defense coverage.

Additional Options:

- Credit to raise deductible on GL Bodily Injury Liability and property damage caused by sewer backup from \$1,000 to \$2,500 is \$750.
- To increase the Automobile Hired Auto Physical Damage from \$25,000 to \$50,000 additional \$85.
- To increase Uninsured & Underinsured Motorist limit each accident from \$100,000 to \$500,000 is \$654.
- Credit to increase automobile comprehensive deductible from \$500 to \$1,000 is \$804.

Terrorism Insurance Coverage:

Coverage for certified acts of terrorism is included at no additional charge on the law enforcement, public officials, and employment practices liability policies. There is a charge of \$588 to include this on the package policy. This is optional and is not included in the package quote. The Council has decided not to purchase this coverage in the past.



Margaret Ratcliff



Butler-Brown Insurance

A Division of MidWestOne Insurance Services, Inc.

CITY OF OSKALOOSA

Summary of Insurance

Cincinnati Insurance Company - Policy #CPP 089 28 46
Effective 07/01/2013 to 07/01/2014

PROPERTY:

Perils: Special Form including Equipment Breakdown

Deductible: \$5,000 Per Occurrence

Coinsurance: 90% with Agreed Value Endorsement

Valuation: Replacement Cost

Blanket Coverage on Buildings: \$17,395,200

Blanket Coverage on Business Personal Property: \$ 1,989,450

* Based on Statement of Values which is on file with Company.

Includes:

Valuable Papers (deductible waived) \$ 25,000

Accounts Receivable (deductible waived) \$ 25,000

Business Income & Extra Expense (no deductible) \$ 25,000

Debris Removal 25% of Loss

Pollutant Cleanup after a Loss \$ 10,000

Ordinance or Law \$ 10,000

Business Personal Property off Premises \$ 10,000

Newly acquired or constructed property for up to
90 days or to expiration:

Buildings: \$ 1,000,000

Personal Property: \$ 500,000

Ordinance or Law: (for City Hall & Library) \$ 50,000 each

GENERAL LIABILITY:

\$ 500,000 Each Occurrence Limit

\$1,000,000 General Aggregate Limit

\$1,000,000 Products & Completed Operations Aggregate Limit

\$ 500,000 Personal & Advertising Injury Limit

\$ 500,000 Fire Damage Limit

\$ 10,000 Medical Expense Limit Per Person

Form of Coverage: Occurrence

Deductible: \$1,000 per claim on bodily injury liability

\$1,000 on property damage caused by sewer backup

Medical Expense coverage is limited to all buildings owned and
occupied by the insured and sidewalks abutting such buildings.

309 High Avenue East PO Box 410 Oskaloosa, IA 52577-0410 Email: bbins@butlerbrown.com
Phone: 641.673.8603 Toll Free: 800.934.7763 Fax: 641.673.9853 www.MidWestOneInsurance.com

Products from MidWestOne Insurance Services, Inc. are not a deposit, not FDIC insured, not insured by any Federal Government Agency and not guaranteed by or obligation of any MidWestOne Financial Group, Inc. member bank or affiliate.

CITY OF OSKALOOSA

Summary of Insurance

July 1, 2013

Page # 2

General Liability (cont.)

Exclusions included:

- Operations of Airport, Water & Police Departments
- Professional Services (Firefighters & Police Department)
- Liability related to lead and asbestos.

EMPLOYEE BENEFITS LIABILITY:

\$1,000,000 Each Claim

\$3,000,000 Aggregate

\$ 1,000 Deductible applies to each claim

Form of Coverage: Occurrence

AUTOMOBILE:

\$500,000 Liability limit each accident including Hired & Non-Owned autos

\$100,000 Uninsured & Underinsured Motorists limit each accident

Comprehensive: \$500 deductible - see schedule in policy

Collision: \$1,000 deductible - see schedule in policy

Hired Auto Physical Damage: \$25,000 Limit, Primary Basis

\$250 deductible applies to property damage liability for snow plowing operations.

SCHEDULED EQUIPMENT:

Perils: Special Form

Deductible: \$1,000

Based on schedules which are on file with the company

Engineering Department	\$ 46,350
Parks Department & Golf Course	\$ 178,886
Street Department	\$ 701,875
Wastewater Department	\$ 429,900
Police Department	\$ 93,100
Fire Department	\$ 231,500
General Fund	\$ 73,500
Airport	\$ 52,625
Public Library (fine arts schedule)	\$ 35,640

CITY OF OSKALOOSA

Summary of Insurance

July 1, 2013

Page #3

COMPUTERS:

Deductible: \$500, \$1,000 on mechanical breakdown

<u>LOCATION</u>	<u>EQUIPMENT</u>	<u>DATA & MEDIA</u>	<u>EXTRA EXPENSE</u>
City Hall	\$ 27,439	\$ 25,000	\$ 10,000
Engineer	15,060	Included	Included
Library	223,014	Included	Included
Treatment Plant	8,700	Included	Included
Police Dept	32,800	Included	Included
Parks Dept	1,550	Included	Included
Street Dept	3,029	Included	Included

Coverage is included for electrical damage (voltage surges, etc).
This is considered a mechanical breakdown

UMBRELLA LIABILITY:

\$4,000,000 Each Occurrence

\$4,000,000 Aggregate

No Retained Limit

NOTE: This policy does not apply to Law Enforcement, Public Officials, or
Employment Practices Liability.

Iowa Municipalities Workers Compensation Association, Member #701
Effective 07/01/2013 to 07/01/2014

WORKERS COMPENSATION:

Statutory Limits for the State of Iowa

Employers Liability:

By Accident: \$1,000,000 Each Accident

By Disease: \$1,000,000 Policy Limit

By Disease: \$1,000,000 Each Employee

Non-Statutory medical only coverage for volunteers: \$25,000 Per Occurrence

CITY OF OSKALOOSA

Summary of Insurance

July 1, 2013

Page # 4

Scottsdale Insurance Company - Policy #PKI0001915
Effective 07/01/2013 to 07/01/2014

LAW ENFORCEMENT LIABILITY:

\$4,000,000 Each Person/Each Enforcement Wrongful Act
\$4,000,000 Annual Aggregate
Deductible: \$10,000 Each Claim including claim expense
Form of Coverage: Claims Made
Retroactive Date: None, Full Prior Acts
Includes Civil Rights Coverage
Does not include consent to settle option.

PUBLIC OFFICIALS LIABILITY:

\$2,000,000 Each Wrongful Act
\$2,000,000 Aggregate
Deductible: \$10,000 Each Loss including claim expense
Form of Coverage: Claims Made
Retroactive Date: None, Full Prior Acts
Includes Civil Rights Coverage
Does not include consent to settle option.

EMPLOYMENT PRACTICES LIABILITY:

\$2,000,000 Each Wrongful Act
\$2,000,000 Aggregate
Deductible: \$10,000 Each Loss including claim expense
Form of Coverage: Claims Made
Retroactive date: None, Full Prior Acts
Includes consent to settle.

CITY OF OSKALOOSA
Summary of Insurance
July 1, 2013

Page # 5

United Fire & Casualty Company - Policy # 51-91242
Effective 01/01/98 until canceled

PUBLIC EMPLOYEES BLANKET BOND:

Limit per Loss: \$100,000
Deductible: None
Blanket Limit applies to all employees
Includes dishonest acts and faithful performance

NOTE: This Summary does not constitute part of any insurance contract. Please refer to the applicable policies for insuring agreements, definitions, conditions and exclusions.

NOTE: Certificates of Insurance should be obtained from all subcontractors to make sure they are properly covered by Liability and Workers Compensation Insurance. Failure to do so may result in additional premiums charged on audit.



Margaret Ratcliff

City of Oskaloosa
General Liability Additional Insureds

Library Board
Planning & Zoning Commission
Board of Adjustment
Civil Service Commission
Police and Fire Retirement Systems
Historic Preservation Commission
Building Code Board of Appeals
Oskaloosa Housing Trust Fund
Gridco Partnership (Leased Land)
Mid American Energy
Mahaska Community Recreation Foundation (Leased land for recreation trail)



CITY COUNCIL COMMUNICATION

MEETING DATE: June 17, 2013

REQUESTED BY: Public Works Department,
Engineering Division

ITEM TITLE:

Consider approval of a site plan, and stipulations A-C, allowing the expansion and construction of approximately 47,700 square feet parking lot for the Mahaska Health Partnership Hospital.

EXPLANATION:

Mahaska Health Partnership of 1229 C Ave E. has submitted a site plan for expanding and constructing approximately 47,700 square foot of parking lot. The present zoning of this property is Multiple Family Residential District (R-3). The Board of Adjustment approved the Conditional Permit for a parking lot at their September 25, 2012 meeting. The proposed parking lot will provide for an additional 116 parking spaces, additional lighting, and it will only have access from C Avenue East. The proposed parking lot will not provide direct vehicular access on E Avenue East and North 12th Street. The site plan indicates that the parking lot will meet the standards for required parking spaces and storm water management. The proposed site will provide fences on the west side of their property.

The Planning & Zoning Commission considered this item at their June 10, 2013 meeting and recommended by a vote of 7 to 0 that the City Council approve the site plan with the following stipulations:

- A. Extend the sidewalk on E Avenue East to ensure that sidewalk is provided on all public street frontage.
- B. The fence height cannot exceed 6' height and the material must meet the city standard.
- C. The specifications of the retaining wall on E Avenue East must meet the city standards.

Staff recommends approval of this site plan but also add the following stipulations:

- D. Provide connectivity of sidewalk on proposed and existing parking lot.
- E. Provide pedestrian facilities (either sidewalks or aisles) within the parking area to allow for safer pedestrian circulation within the parking lot. The proposed sidewalk ramps directly lead to the vehicular parking area and do not connect the building to the furthest parking stall.

BUDGET CONSIDERATION:

Revenue of \$100.00 for application fee.

P & Z RECOMMENDED ACTION:

Consider the Planning and Zoning Commission's recommendation; approve the site plan with stipulations A-C only.

ATTACHMENTS:

Site plan and application.



MY PROJECT
 Name: Mahaska Health Partnership Parking
 Phase 2
 Location: Oshkosh, IA

GRID SUMMARY
 Name: Parking
 Size: 30' x 10'
 Spacing: 30.0' x 10.0'
 Height: 3.0' above grade

CONSTANT ILLUMINATION

SUMMARY

Entire Grid	1.1
Scan Average:	3.1
Maximum:	3
Minimum:	0
Avg / Min:	22.11
Max / Min:	52.09
UG (adjacent pts):	3.02
CV:	0.67
No. of Points:	411

LUMINAIRE INFORMATION

Luminaire Type: LED / SSL
 Rated Lamp Life: 100,000 hours
 Avg Lumens / Lamp: 3,950
 Avg Lamp Tilt Factor: 1.000
 No. of Luminaires: 12
 Avg KW: 1.06 (1.45 max)

Guaranteed Performance: The CONSTANT ILLUMINATION described above is guaranteed for the rated life of the lamp.
Field Measurements: Illumination measured in accordance with IESNA LM-5-04 and CIBSE LG4. Individual values may vary. See the Warranty document for details.
Electrical System Requirements: Refer to Amperage Draw Chart and/or the "Musco Control System Summary" for electrical sizing.
Installation Requirements: Results assume +/- 3% nominal voltage at line side of the ballast and structures located within 3 feet (1m) of design locations.

ENGINEERED DESIGN
 By: Brent A. Morris
 File # / Date: 164057
 29-May-13

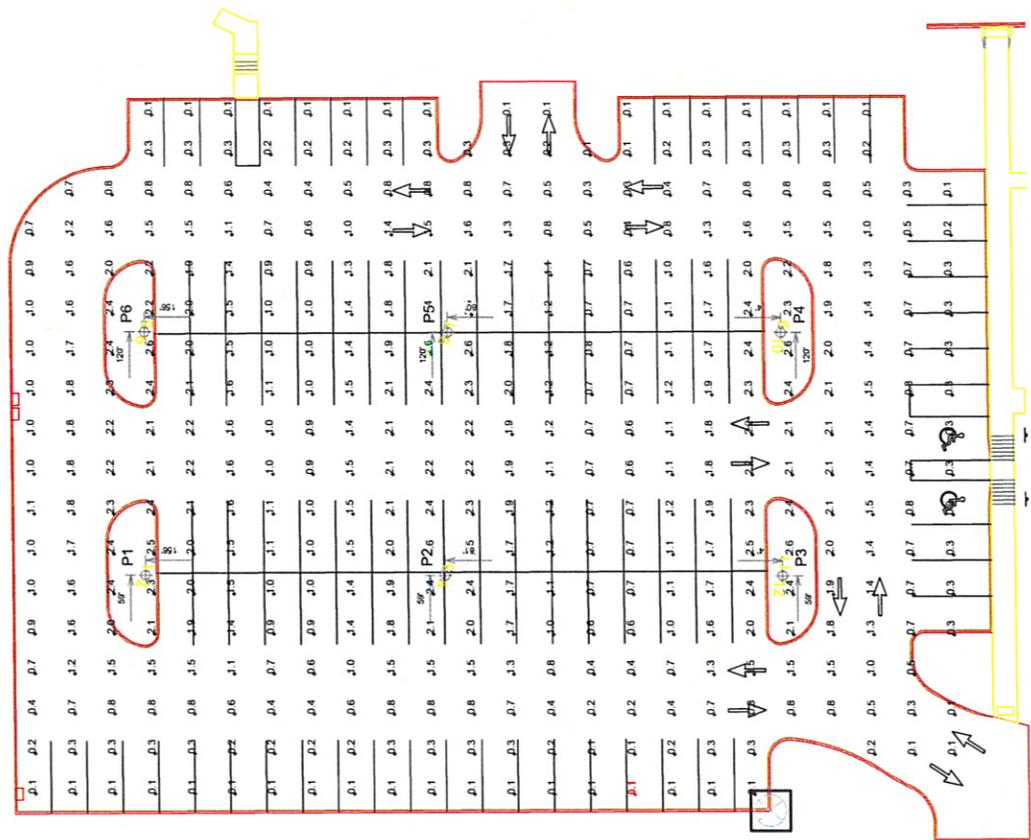
Pole location(s) Ⓢ dimensions are relative to 0.0 reference point(s) ⊗

SCALE IN FEET 1: 30

EQUIPMENT LIST FOR AREAS SHOWN

CITY	LOCATION	Pole	SIZE	MOUNTING HEIGHT	Luminaires		
					24 LED	OTHER	OTHER
6	P1-P6	25'	25'	25'	1/1*	2	0
TOTALS					12	12	0

* This structure utilizes a back-to-back mounting configuration





MY PROJECT
 Name: Mahaska Health Partnership Parking
 Phase 2
 Location: Oskaloosa, IA

EQUIPMENT LAYOUT
 INCLUDES:
 - Parking
 Electrical System Requirements: Refer to Amperage Draw Chart and/or the "Musco Control System Summary" for electrical sizing.
 Installation Requirements: Results assume +/- 3% deviation in mounting height. Mounting height shall not be less than line side of the ballast and structures located within 3 feet (1m) of design locations.

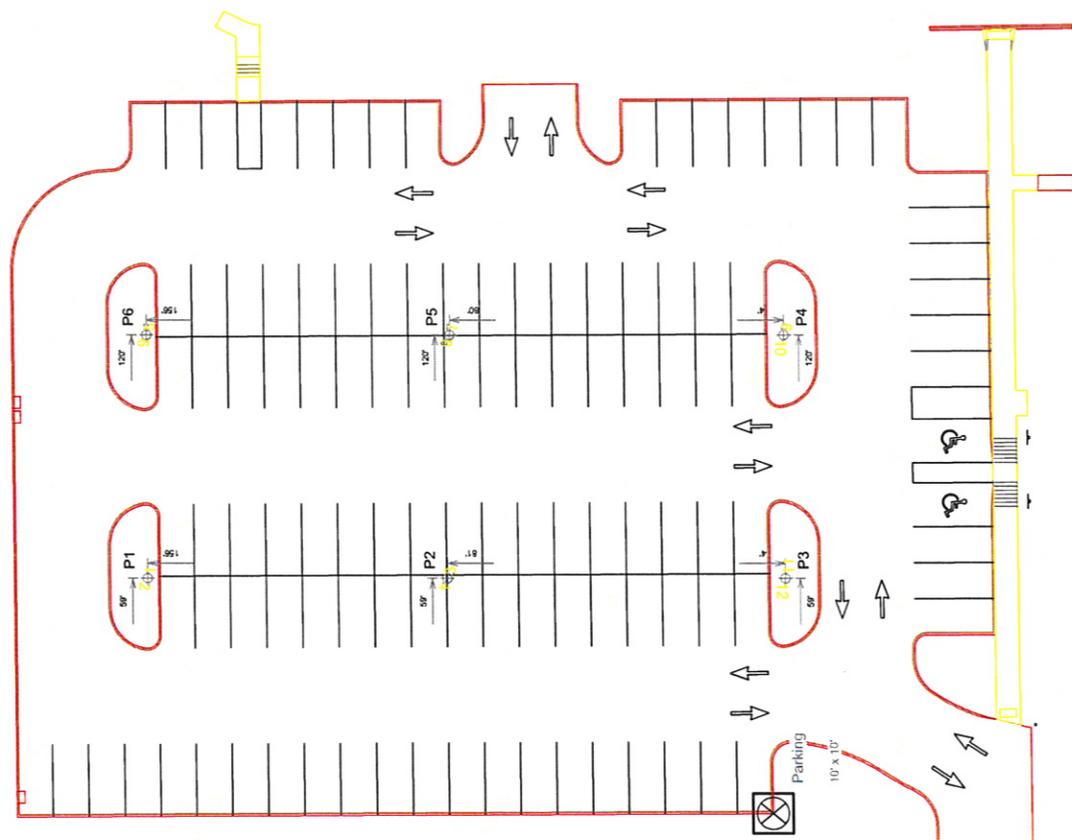
EQUIPMENT LIST FOR AREAS SHOWN

QTY	LOCATION	SIZE	HEIGHT	TYPE	POLE	QTY
6	P1-P6	25'	25'	24 LED	1 1/2"	12

*This structure utilizes a back-to-back mounting configuration.

SINGLE LUMINAIRE AMPERAGE DRAW CHART

Ballast Specifications	Line Amperage Per Luminaire			
Line Amperage (Amps)	208V	240V	277V	347V
Single Phase Voltage	208	240	277	347
Other	208	240	277	347



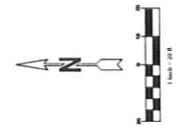
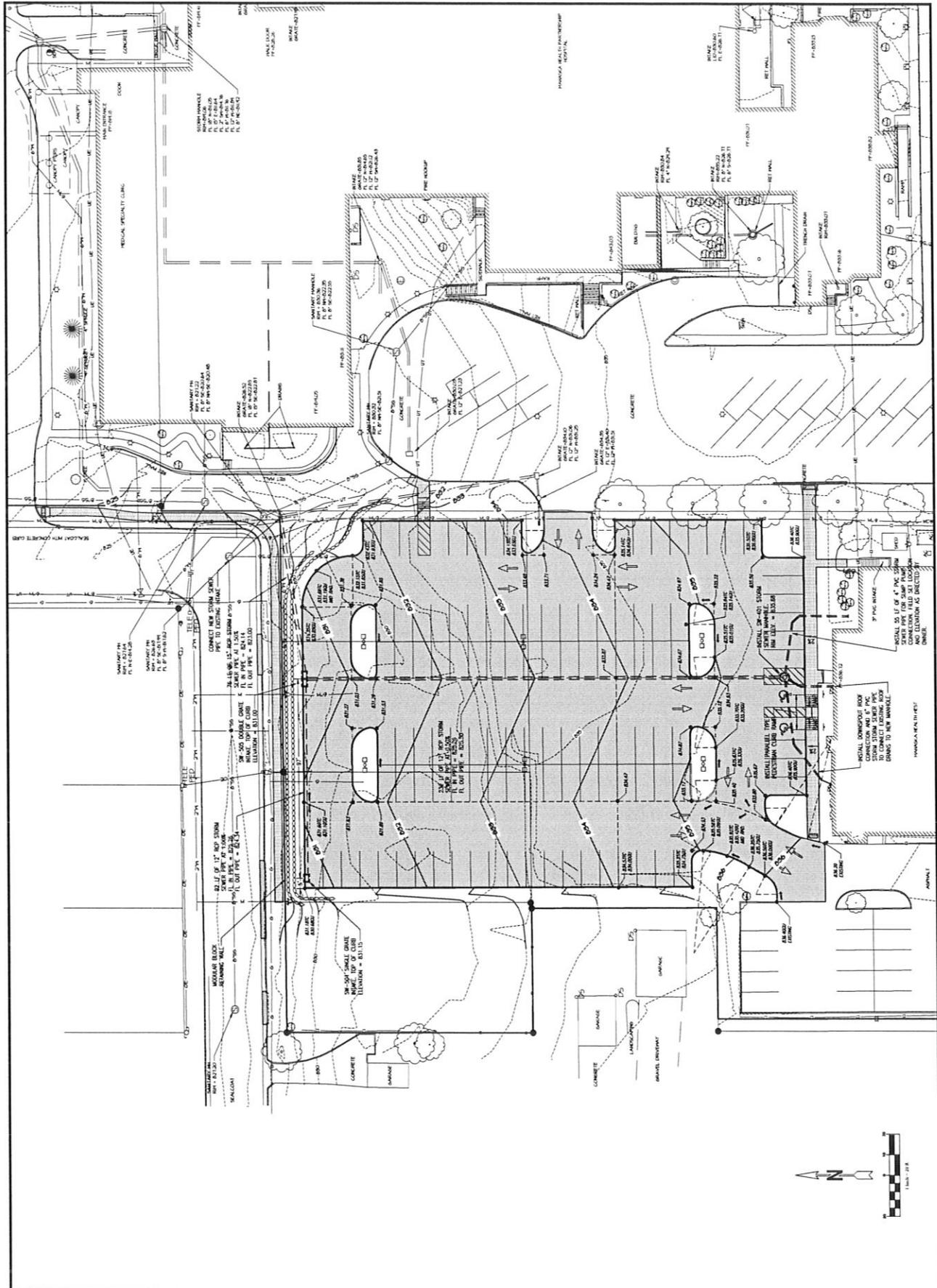
Pole location(s) ⚡ dimensions are relative to 0.0 reference point(s) ⊗



ENGINEERED DESIGN
 By: Brent A. Morris
 File # / Date: 164057 29-May-13

Not to be reproduced in whole or part without the written consent of Musco Sports Lighting, LLC. ©1981-2013 Musco Sports Lighting, LLC.

EQUIPMENT LAYOUT



Printed on 24" x 36" paper. All dimensions are in feet and inches. All elevations are in feet above sea level. All storm sewer lines are shown in dashed lines. All utility lines are shown in solid lines. All dimensions are to the center of the line unless otherwise noted.

SITE PLAN APPLICATION
City of Oskaloosa
Public Works Department
804 South D Street
Oskaloosa, IA 52577
Phone number 641-673-7472

APPLICANT NAME: Mahaska Health Partnership

APPLICANT ADDRESS: 1229 "C" Avenue East, Oskaloosa, Iowa 52577

PHONE NUMBER: 641-672-3100

FAX NUMBER: 641-672-3336

EMAIL ADDRESS: jchristensen@mahaskahealth.org

OWNER NAME: Same as Applicant

ADDRESS OF PROPERTY: 1229 "C" Avenue East, Oskaloosa, Iowa 52577

LEGAL DESCRIPTION: See attached.

ZONING OF PROPERTY: R3

CURRENT USE OF LAND: Parking lot and undeveloped parcel.

INDICATE THE NATURE AND OPERATING CHARACTERISTICS FOR THE SITE PLAN CHANGE AND THE PROPOSED USE: Reconstruction and expansion of existing parking lot.

NOTE: ANY GRAPHIC INFORMATION, INCLUDING SITE PLANS, ELEVATIONS, OTHER DRAWINGS, OR OTHER MATERIALS DETERMINED BY ZONING ADMINISTRATOR TO BE NECESSARY TO DESCRIBE THE PROPOSED USE TO THE PLANNING AND ZONING COMMISSION AND/OR THE CITY COUNCIL WILL BE INCLUDED WITH THIS APPLICATION.
PROVIDE 15 COPIES OF REQUESTED DOCUMENTS

PLEASE SUBMIT THE \$100.00 APPLICATION FEE WITH THIS REQUEST.

 (ME) DATE: 6-4-13
SIGNATURE OF OWNER

** PROPERTY OWNER LETTER OF APPROVAL FOR CHANGE IN SITE REQUIRED IF APPLICANT IS NOT OWNER**

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: June 17, 2013

REQUESTED BY: Waste Water Department

ITEM TITLE:

Consider a resolution approving award of contract for the West Area Sanitary Sewer Improvements Project to DeLong Construction, Inc. in an amount not to exceed \$498,671.50, and authorize the City Manager to utilize an additional five percent (\$24,933.57) for project contingency.

EXPLANATION:

The West Area Sanitary Sewer Improvements Project was advertised for improvements to the City of Oskaloosa sanitary sewer system. The scope of the project includes sanitary sewerage improvements including a new pump station, force main, and gravity sewer lines to serve the area west of Iowa Highway 163 and north of Suffolk Road. Bids were received and publicly read on June 11, 2013 with 7 contractors responding. The low bidder was DeLong Construction, Inc., as indicated in the attached tabulation of bids, with a total bid of \$498,671.50. The low bid received is within our budget estimates. Adopting staff's recommendations will authorize staff to utilize 5% of the contract amount (\$24,933.57) as construction contingency for unforeseen circumstances. The contractor will however need to submit a change order for City Council approval if they exceed the contract price of \$498,671.50.

*Note: The Engineer's letter of recommendation, Notice of Award, and Bid Documents will be submitted separately prior to the Council meeting.

BUDGET CONSIDERATION:

The recommended action will result in a total project authorized expenditure of \$498,671.50 plus 5% contingency for a total of \$523,605.07. Funds are available to complete this construction project in the FY2013-2014 budget, account number 618-8016-6790, in the amount of \$520,470.

RECOMMENDED ACTION:

Approve the resolution awarding the project to DeLong Construction, Inc.

Staff recommends that the bid be awarded for the Total Bid Price in the amount of

\$498,671.50 and authorize a total construction contingency budget of \$24,933.57 for this project to be administered by the Waste Water Director under the supervision of the City Manager.

ATTACHMENTS:

Resolution, Bid Tabulation, Letter of recommendation from Garden & Associates, Notice of Award and Bid Documents.*

RESOLUTION NO. _____

**A RESOLUTION TO APPROVE AWARD OF CONTRACT TO DELONG CONSTRUCTION, INC.
FOR AN AMOUNT NOT TO EXCEED \$498,671.50 AND APPROVE A CONSTRUCTION
CONTINGENCY NOT TO EXCEED \$24,933.57 FOR THE WEST AREA SANITARY SEWER
IMPROVEMENTS PROJECT.**

WHEREAS, the City Council of the City of Oskaloosa, Iowa, has heretofore deemed it necessary and desirable for the West Area Sanitary Sewer Improvements Project, (will be known as the "Project"); and

WHEREAS, the bids for the aforementioned Project were received, opened and tabulated as per published notice; and

WHEREAS, the bid from DeLong Construction, Inc. with a total base bid of \$498,671.50 was the lowest responsive, responsible bid; and

WHEREAS, the City desires to authorize the City Manager to allow a five percent (\$24,933.57) contingency of the award amount for unforeseen construction circumstances,

WHEREAS, the Engineer has heretofore reviewed the bids and recommended that the City Council approve and accept the aforementioned bid for said Project

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oskaloosa, Iowa:

1. The bid of DeLong Construction, Inc. with a total base bid of \$498,671.50 is hereby accepted and approved. Furthermore, the Construction Contract is therefore awarded to DeLong Construction, Inc. for the aforementioned bid amount.
2. The City Council authorizes the City Manager a construction contingency of \$24,933.57 for the project to be administered by the Waste Water Director during construction as necessary in order to complete this project.

PASSED AND APPROVED this _____ day of June, 2013.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

BID TAB SHEET
West Area Sanitary Sewer Improvements
Oskaloosa, Iowa

Bids received June 11, 2013
G&A # 3012280

No.	Item	Unit	Quantity	DeLong Construction 1320 N. 8th St. Washington, IA 52553			S.L. Baumeier Co. 1252 Hwy 96 Gladbrook, IA 50635			Deaver Underground 2046 260th St., Ste. 100 Denver, IA 50622			Plicher Enterprises, Inc. PO Box 581 Ottumwa, IA 52501			J&K Contracting 1307 E. Lincoln Way Ames, IA 50010			Hurst & Sons Contracting 2425 W 4th Street Waterloo, IA 50701			H&W Contracting 3416 W Hayward Dr Solair Falls, SD 57107			Engineer's Opinion of Cost					
				Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price									
1.	Mobilization	LS	1	XXXX	\$15,500.00	XXXX	\$20,000.00	XXXX	\$10,000.00	XXXX	\$50,000.00	XXXX	\$51,258.30	XXXX	\$5,000.00	XXXX	\$5,000.00	XXXX	\$100,000.00	XXXX	\$10,000.00	XXXX	\$10,000.00	XXXX	\$10,000.00	XXXX	\$10,000.00			
2.	Cleaning and Grubbing	LS	100	XXXX	\$2,000.00	XXXX	\$8,000.00	XXXX	\$2,000.00	XXXX	\$5,000.00	XXXX	\$3,696.50	XXXX	\$5,000.00	XXXX	\$5,000.00	XXXX	\$25,000.00	XXXX	\$25,000.00	XXXX	\$25,000.00	XXXX	\$25,000.00	XXXX	\$25,000.00			
3.	Trench Foundation	TON	100	\$16.50	\$1,650.00	\$32.00	\$3,200.00	\$20.00	\$2,000.00	\$19.00	\$1,900.00	\$28.60	\$2,860.00	\$30.00	\$3,000.00	\$30.00	\$3,000.00	\$30.00	\$3,000.00	\$28.00	\$2,800.00	\$28.00	\$2,800.00	\$28.00	\$2,800.00	\$28.00	\$2,800.00			
4.	PCC Encasement	LF	20	\$34.00	\$680.00	\$220.00	\$4,400.00	\$150.00	\$3,000.00	\$40.00	\$800.00	\$89.70	\$1,794.00	\$300.00	\$6,000.00	\$300.00	\$6,000.00	\$300.00	\$6,000.00	\$450.00	\$9,000.00	\$450.00	\$9,000.00	\$450.00	\$9,000.00	\$450.00	\$9,000.00			
5.	Trench Compaction Testing	LS	1	XXXX	\$8,500.00	XXXX	\$5,500.00	XXXX	\$4,500.00	XXXX	\$4,500.00	XXXX	\$5,607.50	XXXX	\$4,500.00	XXXX	\$4,500.00	XXXX	\$5,607.50	XXXX	\$5,000.00	XXXX	\$5,000.00	XXXX	\$5,000.00	XXXX	\$5,000.00			
6.	Sanitary Sewer, Trenched, 8" Diameter	LF	1,715	\$27.50	\$47,162.50	\$28.00	\$48,020.00	\$29.00	\$49,735.00	\$42.40	\$72,716.00	\$48.00	\$82,320.00	\$46.00	\$78,616.00	\$48.00	\$82,320.00	\$42.40	\$72,716.00	\$42.40	\$72,716.00	\$42.40	\$72,716.00	\$42.40	\$72,716.00	\$42.40	\$72,716.00	\$42.40	\$72,716.00	
7.	Sanitary Sewer, Trenched, 10" Diameter	LF	1,296	\$30.50	\$39,528.00	\$30.00	\$38,880.00	\$33.00	\$42,768.00	\$33.00	\$42,768.00	\$58.00	\$75,168.00	\$46.00	\$59,616.00	\$46.00	\$59,616.00	\$46.00	\$59,616.00	\$46.00	\$59,616.00	\$46.00	\$59,616.00	\$46.00	\$59,616.00	\$46.00	\$59,616.00	\$46.00	\$59,616.00	
8.	Sanitary Sewer Gravity Main with Casing Pipe, Trenchless, 8" Diameter	LF	145	\$225.00	\$32,625.00	\$200.00	\$29,000.00	\$230.00	\$33,350.00	\$230.00	\$33,350.00	\$190.00	\$27,550.00	\$204.40	\$29,638.00	\$204.40	\$29,638.00	\$204.40	\$29,638.00	\$204.40	\$29,638.00	\$204.40	\$29,638.00	\$204.40	\$29,638.00	\$204.40	\$29,638.00	\$204.40	\$29,638.00	
9.	Sanitary Sewer Gravity Main with Casing Pipe, Trenchless, 10" Diameter	LF	218	\$235.00	\$51,230.00	\$198.00	\$43,164.00	\$230.00	\$50,140.00	\$230.00	\$50,140.00	\$225.00	\$49,050.00	\$205.80	\$44,864.40	\$205.80	\$44,864.40	\$205.80	\$44,864.40	\$205.80	\$44,864.40	\$205.80	\$44,864.40	\$205.80	\$44,864.40	\$205.80	\$44,864.40	\$205.80	\$44,864.40	
10.	Sanitary Sewer Force Main, Trenched 6" PVC	LF	1,530	\$13.00	\$19,890.00	\$26.00	\$39,780.00	\$18.00	\$27,540.00	\$18.00	\$27,540.00	\$16.00	\$24,480.00	\$25.30	\$38,709.00	\$25.30	\$38,709.00	\$25.30	\$38,709.00	\$25.30	\$38,709.00	\$25.30	\$38,709.00	\$25.30	\$38,709.00	\$25.30	\$38,709.00	\$25.30	\$38,709.00	
11.	Sanitary Sewer Force Main, Trenched 6" PVC (Install in Existing Casing Pipe)	LF	786	\$21.00	\$16,506.00	\$30.00	\$23,580.00	\$24.00	\$18,864.00	\$24.00	\$18,864.00	\$28.00	\$22,008.00	\$31.20	\$24,523.20	\$31.20	\$24,523.20	\$31.20	\$24,523.20	\$31.20	\$24,523.20	\$31.20	\$24,523.20	\$31.20	\$24,523.20	\$31.20	\$24,523.20	\$31.20	\$24,523.20	
12.	Sanitary Sewer Service Stub, PVC, 4"	EA	1	\$4,500.00	\$4,500.00	\$18,000.00	\$18,000.00	\$5,700.00	\$5,700.00	\$5,700.00	\$5,700.00	\$4,500.00	\$4,500.00	\$4,213.20	\$4,213.20	\$4,213.20	\$4,213.20	\$4,213.20	\$4,213.20	\$4,213.20	\$4,213.20	\$4,213.20	\$4,213.20	\$4,213.20	\$4,213.20	\$4,213.20	\$4,213.20	\$4,213.20		
13.	Sewage Air Release Valve and Pit	EA	13	\$2,600.00	\$33,800.00	\$3,900.00	\$50,700.00	\$2,800.00	\$36,400.00	\$2,800.00	\$36,400.00	\$6,600.00	\$85,800.00	\$2,309.50	\$30,023.50	\$2,309.50	\$30,023.50	\$2,309.50	\$30,023.50	\$2,309.50	\$30,023.50	\$2,309.50	\$30,023.50	\$2,309.50	\$30,023.50	\$2,309.50	\$30,023.50	\$2,309.50	\$30,023.50	
14.	Manhole, SW-301, 48"	EA	16	\$355.00	\$5,680.00	\$400.00	\$6,400.00	\$460.00	\$7,360.00	\$460.00	\$7,360.00	\$310.00	\$4,960.00	\$355.70	\$5,691.20	\$355.70	\$5,691.20	\$355.70	\$5,691.20	\$355.70	\$5,691.20	\$355.70	\$5,691.20	\$355.70	\$5,691.20	\$355.70	\$5,691.20	\$355.70	\$5,691.20	
15.	Infiltration Barrier, Rubber Chimney Seal	EA	200	\$14.00	\$2,800.00	\$22.00	\$4,400.00	\$18.00	\$3,600.00	\$18.00	\$3,600.00	\$14.00	\$2,800.00	\$18.10	\$3,620.00	\$18.10	\$3,620.00	\$18.10	\$3,620.00	\$18.10	\$3,620.00	\$18.10	\$3,620.00	\$18.10	\$3,620.00	\$18.10	\$3,620.00	\$18.10	\$3,620.00	
16.	Field or Drain Tile Lines, 4" to 8" Dia.	LF	305	\$9.00	\$2,745.00	\$18.00	\$5,490.00	\$9.00	\$2,745.00	\$9.00	\$2,745.00	\$12.00	\$3,660.00	\$10.40	\$3,172.00	\$10.40	\$3,172.00	\$10.40	\$3,172.00	\$10.40	\$3,172.00	\$10.40	\$3,172.00	\$10.40	\$3,172.00	\$10.40	\$3,172.00	\$10.40	\$3,172.00	
17.	Field Fence, Remove and Replace	TON	20	\$30.00	\$600.00	\$26.00	\$520.00	\$20.00	\$400.00	\$20.00	\$400.00	\$20.00	\$400.00	\$25.80	\$516.00	\$25.80	\$516.00	\$25.80	\$516.00	\$25.80	\$516.00	\$25.80	\$516.00	\$25.80	\$516.00	\$25.80	\$516.00	\$25.80	\$516.00	
18.	Driveway, Granular, Class A Crushed Stone	LS	18	XXXX	\$10,000.00	XXXX	\$16,900.00	XXXX	\$18,000.00	XXXX	\$17,000.00	XXXX	\$17,069.00	XXXX	\$17,000.00	XXXX	\$17,000.00	XXXX	\$17,069.00	XXXX	\$17,000.00	XXXX	\$17,000.00	XXXX	\$17,000.00	XXXX	\$17,000.00	XXXX	\$17,000.00	
19.	Conventional Seeding, Fert., and Mulching	LS	18	XXXX	\$1,200.00	XXXX	\$1,200.00	XXXX	\$1,200.00	XXXX	\$1,200.00	XXXX	\$1,212.00	XXXX	\$1,200.00	XXXX	\$1,200.00	XXXX	\$1,212.00	XXXX	\$1,200.00	XXXX	\$1,200.00	XXXX	\$1,200.00	XXXX	\$1,200.00	XXXX	\$1,200.00	
20.	SWPPP Preparation	LS	18	XXXX	\$2,000.00	XXXX	\$2,250.00	XXXX	\$2,500.00	XXXX	\$2,250.00	XXXX	\$2,272.50	XXXX	\$2,250.00	XXXX	\$2,250.00	XXXX	\$2,272.50	XXXX	\$2,250.00	XXXX	\$2,250.00	XXXX	\$2,250.00	XXXX	\$2,250.00	XXXX	\$2,250.00	
21.	SWPPP Management	EA	20	\$10.00	\$2,000.00	\$100.00	\$20,000.00	\$50.00	\$10,000.00	\$50.00	\$10,000.00	\$5.00	\$100.00	\$5.10	\$102.00	\$5.10	\$102.00	\$5.10	\$102.00	\$5.10	\$102.00	\$5.10	\$102.00	\$5.10	\$102.00	\$5.10	\$102.00	\$5.10	\$102.00	
22.	SWPPP Qualifying Rainfall Event Inspection	EA	20	\$2.00	\$40.00	\$2.00	\$40.00	\$2.20	\$44.00	\$2.20	\$44.00	\$2.00	\$40.00	\$2.00	\$40.00	\$2.00	\$40.00	\$2.00	\$40.00	\$2.00	\$40.00	\$2.00	\$40.00	\$2.00	\$40.00	\$2.00	\$40.00	\$2.00	\$40.00	
23.	Silt Fence	LF	1,000	XXXX	\$196,000.00	XXXX	\$155,000.00	XXXX	\$200,000.00	XXXX	\$200,000.00	XXXX	\$200,783.60	XXXX	\$200,000.00	XXXX	\$200,000.00	XXXX	\$200,783.60	XXXX	\$200,000.00	XXXX	\$200,000.00	XXXX	\$200,000.00	XXXX	\$200,000.00	XXXX	\$200,000.00	
24.	Pumping Station	LS	1	XXXX	\$498,671.50	XXXX	\$532,884.00	XXXX	\$553,552.00	XXXX	\$600,696.00	XXXX	\$612,020.40	XXXX	\$600,696.00	XXXX	\$600,696.00	XXXX	\$612,020.40	XXXX	\$600,696.00	XXXX	\$600,696.00	XXXX	\$600,696.00	XXXX	\$600,696.00	XXXX	\$600,696.00	
				TOTAL BID 5			\$553,552.00			\$600,696.00			\$612,020.40			\$600,696.00			\$658,627.00			\$848,897.00			\$175,000.00			\$498,528.00		

I hereby state that the aforementioned bid tabulation is a fair representation of those bids received June 11, 2013 for West Area Sanitary Sewer Improvements, Oskaloosa, Iowa.

Robert A. Nielsen, Jr.

Robert A. Nielsen, P.E.

6/11/13

License No. 9945 (Renewal Date: 12/31/13)



OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: June 17, 2013

REQUESTED BY: COUNCIL
APPOINTED STAFF

ITEM TITLE: REPORT ON ITEMS FROM CITY STAFF.

- a) City Manager.
- b) City Clerk.
- c) City Attorney.

EXPLANATION:

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

BUDGET CONSIDERATION:

Not applicable, report(s) only.

ATTACHMENTS:

None.

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: June 17, 2013

REQUESTED BY: MAYOR & CITY COUNCIL

ITEM TITLE: CITY COUNCIL INFORMATION.

EXPLANATION:

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

BUDGET CONSIDERATION:

Not applicable, report(s) only.