

## OSKALOOSA HOUSING TRUST FUND COMMITTEE MINUTES

Thursday, March 7, 2013 - 12:00 Noon

City Hall Conference Room

The committee meeting was called to order by Chairman Taylor at 12:06 p.m. with the following members present: Chairman Rob Taylor, Bernice Hahn, Dan Adams, Jon Sullivan, Julia Ross, Noel C. Stahle and Valinn McReynolds with Randell Davis arriving at 12:10 p.m. Members absent: Kandes Dalbey, Leon McCullough, Joe Caligiuri, Dave Polkowske and Kathie Dykstra. Also present: City Manager Michael Schrock, City Clerk Amy Miller and Marilyn Johannes.

It was moved by Ross, seconded by Stahle to approve the February 7, 2013 Housing Trust Fund Committee Regular Meeting Minutes. Motion carried unanimously. It was moved by Adams, seconded by Sullivan to approve the February 25, 2013 Housing Trust Fund Committee Special Meeting Minutes. Motion carried unanimously.

Randy Davis arrived at the meeting.

It was moved by Adams, seconded by Davis to approve demolition grant funds up to \$4,000 for demolition of the structure located at 216 South H Street. Motion carried unanimously.

Rob Taylor commented on the Iowa Finance Authority Statewide Housing Study and informed the committee it was available on the Iowa Finance Authority website.

The committee and staff discussed the OTHF bylaws and the recommended changes including deletion of reference to a community development director, the number of committee members required for a quorum and the second sentence of section 2.10 **which reads, "No loans shall be made by the Trust Fund to members or sub-committee members or members of their immediate families."** Staff pointed out that section 2.10 does not conform to the adopted plan for the program. The committee decided to take action on section 2.10 and discuss the other changes to the bylaws at the next meeting.

It was moved by Adams, seconded by Davis to change the second sentence of section 2.10 of the OTHF bylaws **to read, "No loans or grants shall be made by the Trust Fund to committee members or their spouse."** Motion carried with all ayes except for Taylor who abstained (Personal interest in the change).

Taylor tabled action on the election of officers.

It was moved by Adams, seconded by Ross to approve the February claims list for payment. Motion carried unanimously.

Miller reviewed the accounting report with the committee.

The April meeting was set for April 11 at noon.

The meeting adjourned at 12:50 p.m.

Minutes by Marilyn Johannes