

**NOTICE OF MEETING AND PROPOSED AGENDA  
OSKALOOSA HOUSING TRUST FUND COMMITTEE**

Friday, December 28, 2012 - 12:00 NOON

**Conference Room - City Hall**

1. CALL TO ORDER/ROLL CALL:
2. APPROVAL OF MINUTES (10/4/12 REGULAR MEETING, 10/16/12 AND 11/14/12 WORK SESSIONS)
3. REQUEST FOR APPROVAL FOR FIRST TIME HOMEBUYER LOAN TO CITY EMPLOYEE

Explanation: The city has received an application for a First Time Homebuyer loan from a city employee through First National Bank Midwest. Per the Oskaloosa Housing Trust minutes from the July 12, 2012 meeting, First Time Homebuyer loans to city employees must be approved by the Oskaloosa Housing Trust Committee before the loan can be issued.

Budget consideration: Expenditure up to \$2,215.10

4. DISCUSSION AND POSSIBLE ACTION TO APPROVE A COLLECTION PROCESS FOR FIRST-TIME HOMEBUYER PAYMENTS THAT ARE RETURNED FROM THE BANK DUE TO NONSUFFICIENT FUNDS OR ACCOUNT CLOSED.
5. DISCUSSION AND POSSIBLE ACTION REGARDING ATTEMPT TO COLLECT ON OUTSTANDING DEMOLITION LOANS AT 1212 1<sup>ST</sup> AVENUE WEST AND 1214 1<sup>ST</sup> AVENUE WEST
6. REQUEST FOR DEMOLITION GRANT FROM CITY OF OSKALOOSA FOR A HOUSE LOCATED AT 603 NORTH D STREET

**Explanation:** The condemned property the city acquired at 603 N. D Street is **scheduled to be demolished by Steven's Concrete**. The city is asking the Oskaloosa Housing Trust Fund to help fund a portion of the demolition with the city **paying the remaining balance**. **This winter** the city intends to accept bids from private developers who are interested in redeveloping the property and getting the property back on the tax roll. The city intends to reimburse the OHTF with funds from the sale of the property.

**Budget Consideration:** Expenditure up to \$4,000

**Attachments:**

Demolition application and bids  
Mahaska County website/picture of existing structure

7. UPDATE ON ACCESSIBLE HOUSING TOPIC
8. DISCUSSION AND REPORT ON THE DEVELOPMENT OF OHTF GOALS AND ACTION PLAN
  - a. Next meeting
9. MISCELLANEOUS
  - a. Approval of claims

b. Accounting reports

10. CITIZENS TO BE HEARD

11. ADJOURNMENT

**If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.**