

CITY OF OSKALOOSA
MINUTES OF PLANNING & ZONING COMMISSION MEETING
January 14, 2013

A regularly scheduled meeting of the Planning and Zoning Commission for the City of Oskaloosa was called to order at 4:30 p.m. on Monday, January 14, 2013, by Chairmen Jon Zobel, at 220 South Market Street, Oskaloosa, Iowa. COMMISSION MEMBERS PRESENT: Chairmen Jon Zobel, Brian Booy, Charlie Comfort, Holden Barnhart, Michelle Purdum, and R. D. Keep; COMMISSION MEMBERS ABSENT: Dan Karow; CITY STAFF PRESENT: Public Works Director: Akhilesh Pal;

Others present: Perry Pray, 404 College Hill Ave; Susan Leonard, 328 North 3rd Street; and Marty Duffy, 206 Rock Island.

Minutes from the November 13, 2012 Planning and Zoning meeting.

Booy moved, Keep seconded to approve the minutes from the November 13, 2012 Planning and Zoning meeting. The vote was: YES - Zobel, Barnhart, Booy, Keep and Purdum; No - none; **Absent** - Karow; Abstain: Comfort. Motion carried. Comfort abstained from voting because he was not present at the November 13, 2012 meeting.

Request to restrict parking along the south side of C Avenue East from North Market Street to North 4th Street.

Perry Pray, 404 College Hill Ave, was involved in an accident at the intersection of C Avenue and North 3rd Street and believes the intersection sight visibility restriction caused by the on-street parking is the cause for his accident. Susan Leonard, 328 North 3rd Street, believes that a parking restriction would not help, but instead suggested a four-way stop at the intersection of C Avenue and North 3rd Street would be the solution. Pal explained that a four-way stop warrant conducted two years ago did not meet the requirements. Booy expressed concerns about spill of vehicles on North 3rd Street due to the proposed parking restriction. Purdum moved, Comfort seconded to approve the parking restriction request as presented with a condition that city staff study the intersection of C Avenue and North 3rd Street for a four-way stop sign. **The vote was: Yes** - Zobel, Barnhart, Booy, Comfort, Keep, and Purdum; No - none; **Absent** - Karow. Motion carried.

Request to remove the parking restriction along the east side of South M Street from 3rd Avenue West to 600 feet south of 3rd Avenue West.

Pal explained that the School requested to remove the parking restriction on the west side of South M Street. However, after reviewing the request Pal recommended that the parking restriction be removed along the east side of South M Street in order to provide uniformity along South M Street. Purdum and Booy discussed that the on-street parking adjacent to the property helps real estate values. Purdum moved, Comfort seconded to remove the parking restriction on the west side of South M Street along the Pine Ridge Addition subdivision. **The vote was: Yes** - Barnhart, Booy, Comfort, and Purdum; No - Zobel and Keep; **Absent** - Karow. Motion carried. Zobel and Keep did not approve the motion because they wanted a uniform parking restriction along South M Street.

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Request to rezone the east portion of the property at 206 Rock Island Avenue from LI, Limited Industrial District to UC, Mixed Use Urban Corridor District.

Pal recommended rezoning the eastern portion of the property from an LI District to a UC District. Keep questioned Marty Duffy if he understands that the proposed rezone will require him to get a conditional permit. Marty Duffy was fine with the rezone and agreed to apply for a conditional permit. The board members also discussed the complaint received about loud noise generated from the business. Marty explained that this was prior to his management and assured that they do not disturb the neighborhood and has not received any complaints during his management. Keep moved, Barnhart seconded to approve the request to rezone the east portion of the property at 206 Rock Island Avenue from LI, Limited Industrial District to UC, Mixed Use Urban Corridor District. **The vote was: Yes - Zobel, Barnhart, Booy, Comfort, Keep, and Purdum; No - none; Absent - Karow.** Motion carried.

Discuss the attendance policy for members of the commission.

The board members discussed the requirement for an attendance policy. The general consensus was to create an attendance requirement if a board member is absent for three out of twelve regular scheduled meetings (more than 25% of non-attendance) then the board member is in breach of their obligations and is liable to be removed from the board subject to conditions. The board members discussed conditions for effective communication and reasoning for their absence with chair prior to their absence. If board members are prevented from attending any board meeting, they should notify the Chair of their intended absence. **If the board member's difficulties are resolvable, then the chair shall attempt to resolve them.** The board wanted staff to create a policy on the discussions and present it for further review.

Chairmen Zobel adjourned the meeting at 5:26 PM.

Minutes by Akhilesh Pal