

**CITY OF OSKALOOSA CITY COUNCIL MEETING
REGULAR SESSION**

**COUNCIL CHAMBERS – CITY HALL, 220 S. MARKET STREET
JANUARY 22, 2013 – 6:00 P.M.**

AGENDA

CALL TO ORDER – 6:00 P.M.

ITEM 1. INVOCATION: Pastor Andrea Brownlee, First Christian Church

ITEM 2. PLEDGE OF ALLEGIANCE.

ITEM 3. ROLL CALL.

ITEM 4. COMMUNITY COMMENTS.

ITEM 5. CONSIDER ADOPTION OF CONSENT AGENDA AS PRESENTED OR AMENDED.

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately.

a) Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.

1. January 7, 2013 Regular City Council Meeting Minutes
2. January 22, 2013 Agenda

b) Receive and file minutes of Boards and Commissions (ANY RECOMMENDATIONS CONTAINED IN MINUTES BECOME EFFECTIVE ONLY UPON SEPARATE COUNCIL ACTION).

1. January 14, 2013 Planning and Zoning Commission Minutes
2. January 14, 2013 Water Board Minutes
3. January 4, 2013 South Central Regional Airport Agency Meeting Minutes

c) Claims

None.

d) Permit Motions and Resolutions as Recommended by the City Clerk.

New:

None.

Renewal:

1. Renewal application for a Class C Beer Permit with Carryout Wine from DOLGENCORP, LLC dba Dollar General Store #2727, 1701 3rd Avenue East.

Resolutions:

1. Consider a resolution scheduling a public hearing to prohibit on-street parking on the south side of C Avenue East between North Market Street and North 4th Street.
2. Consider a resolution scheduling a public hearing to remove the on-street parking restriction on the west side of South M Street from 3rd Avenue to 810 feet south of 3rd Avenue and extend the on-street parking restriction on the east side of South M Street from 600 feet south of 3rd Avenue to 810 feet south of 3rd Avenue.
3. Consider a resolution scheduling a public hearing to amend the zoning ordinance of the City of Oskaloosa, Iowa by rezoning the east portion of the property at 206 Rock Island Avenue from LI, Limited Industrial District, to UC, Mixed Use Urban Corridor District.

Ordinances:

None.

----- END OF CONSENT CALENDAR -----

ITEM 6. REQUESTS FROM THE COMMUNITY

- a) Request from Sherry Vavra, Executive Director of the Mahaska Community Recreation Foundation, to present the MCRF Annual Report.
- b) Consider request from Oskaloosa Area Chamber & Development Group for approval of 2013 calendar of events.

ITEM 7. MAYORAL AND COUNCIL APPOINTMENTS. APPLICANTS MUST RESIDE IN OSKALOOSA AND BE 18 YEARS OF AGE UNLESS SPECIFIC QUALIFICATIONS ARE STATED

- a) Consider appointment of individuals to the Housing Trust Fund Committee.

REGULAR AGENDA - ORDINANCES:

ITEM 8. CONSIDER AN ORDINANCE REVISING USER CHARGES TO PROVIDE FUNDS NEEDED TO PAY FOR EXPENSES ASSOCIATED WITH THE CITY'S WASTEWATER TREATMENT WORKS. (1st READING)

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT AND OTHER APPLICABLE FEDERAL AND STATE LAWS, ALL PUBLIC HEARINGS AND MEETINGS HELD OR SPONSORED BY THE CITY OF OSKALOOSA, IOWA WILL BE ACCESSIBLE TO INDIVIDUALS WITH DISABILITIES. PERSONS REQUIRING SERVICE SHOULD CONTACT OSKALOOSA CITY HALL AT (641) 673-9431 FIVE (5) DAYS PRIOR TO THE HEARING OR MEETING TO INFORM THE CITY OF THEIR ANTICIPATED ATTENDANCE.

ITEM 9. REPORT ON ITEMS FROM CITY STAFF.

- a) City Manager.
- b) City Clerk.
- c) City Attorney.

ITEM 10. CITY COUNCIL INFORMATION.

ITEM 11. CLOSED SESSIONS.

- a) Hold closed session under Iowa Code Section 21.5.1.j. to discuss the purchase of particular real estate.

ADJOURNMENT

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: January 22, 2013

REQUESTED BY: Michael Schrock,
City Manager

ITEM TITLE: CALL TO ORDER AND ROLL CALL – 6:00 p.m.

1. Invocation: Pastor Andrea Brownlee, First Christian Church
2. Pledge of Allegiance
3. Roll Call: _____ Mayor David Krutzfeldt, Council Members:

_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten

_____ Ver Steeg, _____ Walling, _____ Yates.

Explanation:

Not applicable.

BUDGET CONSIDERATION:

Not applicable.

ATTACHMENTS: None



CITY COUNCIL COMMUNICATION

MEETING DATE: January 22, 2013

REQUESTED BY:

ITEM TITLE: COMMUNITY COMMENTS.

EXPLANATION:

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

BUDGET CONSIDERATION:

Not applicable.

ATTACHMENTS:

Consent Agenda Items: All items appearing on the Consent Agenda are considered routine in nature and no discussion is anticipated.

- Item 1. Minutes and reports from city council meetings, boards and commissions:**
Staff recommends council receive and file these documents.
- Item 2. Renewal application for a Class C Beer Permit with Carryout Wine from DOLGENCORP, LLC dba Dollar General Store #2727, 1701 3rd Avenue East.**
- No complaints received.
- Item 3. Consider a resolution scheduling a public hearing to prohibit on-street parking on the south side of C Avenue East between North Market Street and North 4th Street.**
- Item 4. Consider a resolution scheduling a public hearing to remove the on-street parking restriction on the west side of South M Street from 3rd Avenue to 810 feet south of 3rd Avenue and extend the on-street parking restriction on the east side of South M Street from 600 feet south of 3rd Avenue to 810 feet south of 3rd Avenue.**
- Item 5. Consider a resolution scheduling a public hearing to amend the zoning ordinance of the City of Oskaloosa, Iowa by rezoning the east portion of the property at 206 Rock Island Avenue from LI, Limited Industrial District, to UC, Mixed Use Urban Corridor District.**

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: January 22, 2013

REQUESTED BY: Michael Schrock,
City Manager

ITEM TITLE: CONSENT AGENDA

EXPLANATION:

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately.

- A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.
 - 1. January 7, 2013 Regular City Council Meeting Minutes
 - 2. January 22, 2013 Agenda

- B. Receive and file the following reports and communications from advisory and operating boards and commissions:
 - 1. January 14, 2013 Planning and Zoning Commission Minutes
 - 2. January 14, 2013 Water Board Minutes
 - 3. January 4, 2013 South Central Regional Airport Agency Meeting Minutes

BUDGET CONSIDERATION:

Not applicable.

ATTACHMENTS:

January 7, 2013 Regular City Council Meeting Minutes
January 14, 2013 Planning and Zoning Commission Minutes
January 14, 2013 Water Board Minutes
January 4, 2013 South Central Regional Airport Meeting Minutes

OSKALOOSA CITY COUNCIL
REGULAR MEETING
January 7, 2013

The Oskaloosa City Council met in regular session on Monday, January 7, 2013, at 6:00 p.m. with Mayor Krutzfeldt presiding and the following members answering roll call: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates.

It was moved by Jimenez, seconded by Caligiuri to approve the following consent agenda items:

1. December 17, 2012 Regular City Council Meeting Minutes
2. December 18, 2012 Special City Council Meeting Minutes
3. January 7, 2013 Agenda
4. Receive and file the following reports and communications from advisory and operating boards and commissions:
 - a. December 10, 2012 Water Board Minutes
 - b. December 3, 2012 Airport Commission Minutes
 - c. October 16, 2012 Housing Trust Fund Committee Work Session Minutes
 - d. November 14, 2012 Housing Trust Fund Committee Work Session Minutes
 - e. December 28, 2012 Housing Trust Fund Committee Minutes
5. Claims for December 2012
6. Application for a five day Class C Liquor License for Sodexo Management, Inc. dba William Penn University, located at Penn Central Mall, 200 High Avenue West.
7. Application for a Class C Liquor License for Albert Newman dba Buck's Place, 607 High Avenue West.
8. Renewal application for a Class C Liquor License for O.G. Restaurant, LLC dba O.G. Restaurant, LLC, 2214 South 11th Street.
9. Renewal application for a Class A Liquor License from Oskaloosa Lodge #340 B.P.O. of Elks, 202 Second Avenue East.

The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

The Mayor announced there were vacancies on the Building Code Board of Appeals, Housing Trust Fund Committee, Board of Adjustment and Municipal Housing Agency.

It was moved by Ver Steeg, seconded by Moore to appoint Jo Broerman to the Historic Preservation Commission to fill an unexpired term that ends December 31, 2013. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

The Mayor announced this was the time and place for the public hearing on the sale of city-owned property located at 603 North D Street in Oskaloosa, Iowa, and that citizens would now have an opportunity to comment. There were no oral or written comments received. The Mayor declared said hearing closed.

Moore introduced Resolution No. 13-01-01 entitled "RESOLUTION APPROVING THE DEED AND AUTHORIZING THE SALE OF CITY-OWNED PROPERTY LOCATED AT 603 NORTH D STREET IN OSKALOOSA, IOWA" with the minimum bid to be accepted for the lot set at \$13,500; and the city having the right to reject any and all bids and moved its approval. Yates seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

It was moved by Yates, seconded by Moore to authorize staff to solicit bids for replacement of the dual gas membranes, control panel and flame trap valves on the secondary digester at the southwest wastewater treatment plant. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Caligiuri, seconded by Moore to approve Change Order No. 1 – Final Adjustment of Quantities for a net decrease of \$26,055.06 to Cornerstone Excavating, Inc. for work completed on the North Green Street Paving Project. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Walling, seconded by Ver Steeg to approve Pay Request No. 5 to Cornerstone Excavating in the amount of \$24,422.62 for work completed on the North Green Street Paving Project. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Ver Steeg, seconded by Caligiuri that the meeting adjourn. Motion carried unanimously. The meeting adjourned at 6:14 p.m.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

CITY OF OSKALOOSA
MINUTES OF PLANNING & ZONING COMMISSION MEETING
January 14, 2013

A regularly scheduled meeting of the Planning and Zoning Commission for the City of Oskaloosa was called to order at 4:30 p.m. on Monday, January 14, 2013, by Chairmen Jon Zobel, at 220 South Market Street, Oskaloosa, Iowa. COMMISSION MEMBERS PRESENT: Chairmen Jon Zobel, Brian Booy, Charlie Comfort, Holden Barnhart, Michelle Purdum, and R. D. Keep; COMMISSION MEMBERS ABSENT: Dan Karow; CITY STAFF PRESENT: Public Works Director: Akhilesh Pal;

Others present: Perry Pray, 404 College Hill Ave; Susan Leonard, 328 North 3rd Street; and Marty Duffy, 206 Rock Island.

Minutes from the November 13, 2012 Planning and Zoning meeting.

Booy moved, Keep seconded to approve the minutes from the November 13, 2012 Planning and Zoning meeting. The vote was: YES – Zobel, Barnhart, Booy, Keep and Purdum; No – none; Absent – Karow; Abstain: Comfort. Motion carried. Comfort abstained from voting because he was not present at the November 13, 2012 meeting.

Request to restrict parking along the south side of C Avenue East from North Market Street to North 4th Street.

Perry Pray, 404 College Hill Ave, was involved in an accident at the intersection of C Avenue and North 3rd Street and believes the intersection sight visibility restriction caused by the on-street parking is the cause for his accident. Susan Leonard, 328 North 3rd Street, believes that a parking restriction would not help, but instead suggested a four-way stop at the intersection of C Avenue and North 3rd Street would be the solution. Pal explained that a four-way stop warrant conducted two years ago did not meet the requirements. Booy expressed concerns about spill of vehicles on North 3rd Street due to the proposed parking restriction. Purdum moved, Comfort seconded to approve the parking restriction request as presented with a condition that city staff study the intersection of C Avenue and North 3rd Street for a four-way stop sign. The vote was: Yes – Zobel, Barnhart, Booy, Comfort, Keep, and Purdum; No – none; Absent – Karow. Motion carried.

Request to remove the parking restriction along the east side of South M Street from 3rd Avenue West to 600 feet south of 3rd Avenue West.

Pal explained that the School requested to remove the parking restriction on the west side of South M Street. However, after reviewing the request Pal recommended that the parking restriction be removed along the east side of South M Street in order to provide uniformity along South M Street. Purdum and Booy discussed that the on-street parking adjacent to the property helps real estate values. Purdum moved, Comfort seconded to remove the parking restriction on the west side of South M Street along the Pine Ridge Addition subdivision. The vote was: Yes – Barnhart, Booy, Comfort, and Purdum; No – Zobel and Keep; Absent – Karow. Motion carried. Zobel and Keep did not approve the motion because they wanted a uniform parking restriction along South M Street.

CITY OF OSKALOOSA PLANNING & ZONING MEETING MINUTES

Request to rezone the east portion of the property at 206 Rock Island Avenue from LI, Limited Industrial District to UC, Mixed Use Urban Corridor District.

Pal recommended rezoning the eastern portion of the property from an LI District to a UC District. Keep questioned Marty Duffy if he understands that the proposed rezone will require him to get a conditional permit. Marty Duffy was fine with the rezone and agreed to apply for a conditional permit. The board members also discussed the complaint received about loud noise generated from the business. Marty explained that this was prior to his management and assured that they do not disturb the neighborhood and has not received any complaints during his management. Keep moved, Barnhart seconded to approve the request to rezone the east portion of the property at 206 Rock Island Avenue from LI, Limited Industrial District to UC, Mixed Use Urban Corridor District. The vote was: Yes – Zobel, Barnhart, Booy, Comfort, Keep, and Purdum; No – none; Absent – Karow. Motion carried.

Discuss the attendance policy for members of the commission.

The board members discussed the requirement for an attendance policy. The general consensus was to create an attendance requirement if a board member is absent for three out of twelve regular scheduled meetings (more than 25% of non-attendance) then the board member is in breach of their obligations and is liable to be removed from the board subject to conditions. The board members discussed conditions for effective communication and reasoning for their absence with chair prior to their absence. If board members are prevented from attending any board meeting, they should notify the Chair of their intended absence. If the board member's difficulties are resolvable, then the chair shall attempt to resolve them. The board wanted staff to create a policy on the discussions and present it for further review.

Chairmen Zobel adjourned the meeting at 5:26 PM.

Minutes by Akhilesh Pal

OSKALOOSA WATER BOARD
REGULAR MEETING
1/14/13

Members Present:

Joe Ryan
Errin Keltner

Others Present:

Chad Coon
Sheryl Tomlinson
Jason Van Zetten
Scottie Moore

A motion was made by Errin Keltner and 2nd by Joe Ryan to approve the agenda as presented. The motion carried with all members voting yes.

Minutes of the 12/10/12 regular meeting were read. A motion was made by Errin Keltner to approve the minutes. The motion was 2nd by Joe Ryan. The motion carried with all members voting yes.

The attached vouchers totaling \$249,243.29 were presented for approval. A motion was made by Errin Keltner to approve the vouchers for payment. The motion was 2nd by Joe Ryan. The motion carried with all members voting yes. The Balance Statements were also reviewed. Motion by Errin Keltner and second by Joe Ryan to approve balance statements. Motion carried with all members voting yes.

1. The first item on the agenda was Customer Forum. Joe read a statement announcing that this was the time for public comments. There were none.
2. General Manager's Update was next on the agenda. Chad presented four different distribution capital projects for the Board to review and consider for possible future work. The first project was North and South L Street and High Avenue West, west of South L Street. The second project was 21st Avenue West from Maple Ridge Assisted Living over to Luminary Lane. The third project was North 4th Street from B Avenue East to K Avenue East and then on K from North 4th over to North 3rd Street, and also along J Avenue East from North 4th over to North 6th Street. The fourth project was along South 17th Street also known as Highway 23 South or Old Highway 63. The project that was talked about the most was project number 2. Chad also talked to the Board about looking at including Edmundson Drive in this project from 11th Avenue West to 15th Avenue West. Chad informed the Board that a resident had talked to him about pressure and flow issues when the golf course is irrigating up around the club house. Chad

was explaining that with each project both fire flow and maintenance issues needed to be looked at when deciding the rank of a project. Joe asked Chad to get a recommendation from the engineers as to when they should be done and also to see if they could provide hard numbers for what amount of an increase in fire flow would be seen by accomplishing each project. Chad was also directed to check with legal counsel regarding the status of an agreement with the owner of Maple Ridge. Chad was also asked to check into the issue of flow on Edmundson Drive, and a pressure issue around Clay Court. Chad talked to the Board about needing a letter for Wellmark BC/BS about when an employee's health benefits are to start, and was directed to write the letter to Wellmark outlining that health benefits are to start the month following an employee being hired. Chad also discussed with the Board the need for either a new mower, or looking at hiring the mowing done for the new property. He said that he had already been to Drost Equipment and McKim Tractor to look at new mowers and had contacted Brian Edel to see what it would cost for them to come and mow the shop/office area. Chad also pointed out that at some point OMWD will need a new mower to mow the tower lots anyway. Chad then asked the Board if they had any interest in purchasing the house directly south of the south tower for use as a possible site long term for a new tower. The Board members had no interest at this time. The prints for the new office area had arrived and Chad talked to the Board about how things were laid out, and asked for their input on the designs. Chad also informed the Board that he and Sheryl had started putting budget numbers together for the 2012/13 amendment and 2013/14 budget, and asked if they would be able to meet on the 21st to have a budget work session as well as the 28th. Chad also reminded the Board that Public Financial Management would be in town Thursday and Friday to talk to staff and Board members for the Shared Services Study. Chad informed the Board that he had gotten references for web design work, but that he had not yet been able to contact them. He also stated that he had talked to the city manager about using space on the city's website and what that would take in the form of resources to complete. The last thing Chad talked to the Board about was Northway Well and Pump coming to rehab wells 23 and 26.

3. The last agenda item was Miscellaneous. Chad informed the Board that the city manager had gotten back to him on the Income Offset Program and the \$7 service fee, and that the response from city council members was in the affirmative. Chad talked to the Board about the two leaks that had happened in the last month, both of which were shear breaks.

There being no further items to discuss, it was moved by Errin Keltner and second by Joe Ryan to adjourn.

ATTEST

Meeting Adjourned 6:34 PM

Joe Ryan – Chairman

Pete Settini – Secretary

South Central Regional Airport Agency
Meeting Minutes
Friday, January 4, 2013
5:00 P.M.

Committee Members Present: David Barnes, Pamela Blomgren, James Hansen, Donna Smith, Steve Van Weelden and Joe Warrick.

SCRAA Staff Present: Mike Nardini, Pella City Administrator; Michael Schrock Jr., Oskaloosa City Manager; Jerry Nusbaum, Mahaska County Engineer.

Seventeen members of the public signed the register.

Meeting called to order by Acting Chairman Barnes at 5:00 p.m. in the City Council Chambers, Public Safety Complex, 614 Main Street, Pella, IA. Chairman Hansen arrived at 5:04 and presided for the rest of the meeting.

It was moved by Blomgren, seconded by Van Weelden to approve the October 11, 2012 meeting minutes. Motion carried unanimously.

Comments from the public were received.

A motion was made by Barnes, seconded by Van Weelden to submit candidate sites to the Federal Aviation Administration for airspace review. Mike Nardini gave a brief PowerPoint on this item. Snyder and Associates originally evaluated nine sites located within the search area for the new regional airport as stated in the 28E Agreement between Mahaska County, the City of Oskaloosa, and the City of Pella. The site for the new airport must be within 10 miles of the corporate limits of both the City of Oskaloosa and the City of Pella and be able to accommodate a precision approach landing. In addition, the primary runway for the new airport also needs to be able to expand up to 7,500 feet in length to accommodate future growth.

After rating each of the sites and consulting with the Mahaska County Engineer, the Oskaloosa City Manager, and the Pella City Administrator, Snyder and Associates recommended sites A, B, and C be submitted to the Federal Aviation Administration for airspace review. Each of these sites were adjusted since Snyder's original evaluation to improve wind coverage for the primary runway and to minimize the impacts on the Mahaska County transportation network.

Jerry Searle from Snyder and Associates gave more details about each site and answered questions.

After further discussion, the motion to submit Sites A, B and C to the Federal Aviation Administration for airspace review carried unanimously.

It was moved by Barnes, seconded by Blomgren to approve the resolution entitled, "RESOLUTION AUTHORIZING THE SUBMITTAL OF THE ATTACHED AIRPORT IMPROVEMENT PROGRAM DATA SHEET FOR POSSIBLE FY2013 FEDERAL AVIATION ADMINISTRATION GRANTS AND IOWA DEPARTMENT OF TRANSPORTATION GRANTS." Motion carried unanimously.

Mike Nardini gave a PowerPoint presentation that explained that since no candidate site has been identified yet, the five year CIP includes only the required FAA planning studies for a new regional airport. The FY 2013 Airport Planning Studies include site selection, Airport Master Plan, ALP and Environmental Assessment for a cost of \$511,791.00. Funding will be 90% from federal funds with the 10% local match being equally divided between the City of Oskaloosa and the City of Pella at \$25,589.50 each.

The next meeting will be held in Oskaloosa. A date will be determined after the FAA airspace analysis has been returned.

It was moved by Smith, seconded by Blomgren to adjourn. Motion carried unanimously.

The meeting adjourned at 6:03 p.m.

Minutes by Ronda Brown

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: January 22, 2013

REQUESTED BY: Amy Miller,
City Clerk

ITEM TITLE: CONSENT AGENDA – ITEM 2

Consider approval of a renewal application for a Class C Beer Permit with Carryout Wine from DOLGENCORP, LLC dba Dollar General Store #2727, 1701 3rd Avenue East.

EXPLANATION:

The application is complete and in order for approval.

Staff recommends approval.

BUDGET CONSIDERATION:

\$300.00 to the General Fund.

ATTACHMENTS: None



CITY COUNCIL COMMUNICATION

MEETING DATE: January 22, 2013

REQUESTED BY: Public Works Department,
Engineering Division

ITEM TITLE: CONSENT AGENDA – ITEM 3

Consider a resolution scheduling a public hearing to prohibit on-street parking on the south side of C Avenue East between North Market Street and North 4th Street.

EXPLANATION:

The Public Works Department has received a request to create a 'no parking zone' along the south side of C Avenue East from North 3rd Street to North 4th Street (December 4, 2012 email, attached). The complainant indicated that due to on-street parking, the visibility of oncoming traffic is reduced when waiting to cross C Avenue at North 3rd Street.

Presently, there is a parking restriction on the north side of C Avenue East from Market Street to North 8th Street. The pavement width along this section of C Avenue is 28.5 feet, and the average daily traffic volume is approximately 3,000 vehicles per day. The speed limit is not posted, but under Iowa Code the speed limit is assumed to be 25 mph. The three year crash records from 2009 to 2011, along C Avenue East from Market Street to North 4th Street, indicates that there were 8 broadside crashes, 1 sideswipe and 1 oncoming left turn crash. These types of crashes may result due to limited visibility or narrower lanes, which may be prevented with improving visibility at these intersections by restricting parking.

The city has also conducted a survey on households that potentially park along C Avenue East from Market Street to North 4th Street. Among the residents that responded to the survey, 67% of households supported leaving the on-street parking as is, and 33% supported prohibiting parking on the south side from Market Street to 4th Street.

Engineering staff reviewed the request and recommends implementation of a no parking zone on the south side of C Ave East from Market Street to North 4th Street. In this situation any parking on the street becomes hazardous due to the vertical curve that restricts visibility and creates narrower travel lanes. The citizen has requested a no

parking zone from North 3rd Street to North 4th Street. Staff recommends that the no parking zone be extended from Market Street to North 4th Street to improve the sight distance on side streets and to provide wider travel lanes.

The Planning & Zoning Commission considered this item at their January 14, 2013 meeting and recommended by a vote of 6 to 0 that the City Council approve the parking restriction on the south side of C Ave East between North Market Street and North 4th Street.

3yr. Crash data from 2009-11 Location	Injury Type		Manner of Crash				Total
	PDO	Possible /Unknown	Non-Collision	Angle	Broadside	Sideswipe	
Mid-block between N Market St & N 1st St							0
Intersection of N 1st St & C Ave E	1				1		1
Mid-block between N 1st St & N 2nd St							0
Intersection of N 2nd St & C Ave E							0
Mid-block between N 2nd St & N 3rd St	1		1				1
Intersection of N 3rd St & C Ave E	5	2		1	5	1	7
Mid-block between N 3rd St & N 4th St							0
Intersection of N 4th St & C Ave E	2				2		2
Mid-block between N 4th St & N 5th St	1		1				1
Total	10	2	2	1	8	1	12

Note: PDO – Property Damage only

BUDGET CONSIDERATION:

Cost of “No Parking Signs” and cost associated with drafting revisions to Chapter 10.48 of the Oskaloosa Municipal Code.

Recommended Action: Consider the Planning and Zoning Commission’s recommendation; approve the resolution scheduling a public hearing for February 4, 2013.

ATTACHMENTS:

Resolution, Location Map, Citizen email request, Survey Responses and Pictures.

RESOLUTION NO. _____

RESOLUTION SETTING THE DATE FOR A PUBLIC HEARING TO CONSIDER AN ORDINANCE ESTABLISHING A "NO PARKING ZONE" ALONG THE SOUTH SIDE OF C AVENUE EAST BETWEEN NORTH MARKET STREET AND NORTH 4TH STREET.

WHEREAS, the City wishes to consider an ordinance approving the establishment of a no parking zone along the south side of C Avenue East between North Market Street and North 4th Street, and,

WHEREAS, said citizen complaint was reviewed by the Planning and Zoning Commission at their meeting on January 14, 2013 and,

WHEREAS, the City Staff reviewed the complaint, performed a field investigation and checked the accident data, and,

WHEREAS, a public hearing will allow for interested persons to express their opinions concerning the said ordinance, and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oskaloosa, Iowa, that a public hearing shall be conducted on Monday, February 4, 2013 at 6:00 p.m. in the City Council Chambers, City Hall, Oskaloosa, Iowa, at which time persons may appear and speak for or against the proposed parking restriction

PASSED AND APPROVED this _____ day of _____, 2013.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

Akhilesh Pal

From: Michael Schrock [michael.schrock@oskaloosaiowa.org]
Sent: Wednesday, December 05, 2012 9:58 AM
To: 'Akhilesh Pal'
Subject: FW: accident in front of the YMCA

FYI – We need to study this.

From: Dawn Collins [mailto:dawn.collins@mahaskaymca.org]
Sent: Wednesday, December 05, 2012 9:51 AM
To: 'Michael Schrock'
Subject: RE: accident in front of the YMCA

I just promised Mr. Pray that I would talk with you. I think this update is good. ☺ I will tell Mr. Pray I trust you and Akhilesh to investigate and do what is best. (I don't see a need for a petition.)

I am contacting Russ to see if the Y could start using the football stadium parking as 'overflow' when we have special events. I think that I could convince some people to park and walk.

If you need anything else from me regarding this issue let me know. Thanks, Dawn

From: Michael Schrock [mailto:michael.schrock@oskaloosaiowa.org]
Sent: Wednesday, December 05, 2012 9:04 AM
To: 'Dawn Collins'
Subject: RE: accident in front of the YMCA

Dawn – I think we have a good understanding of Mr. Pray's concerns and I assume the Y doesn't want to get overly involved in the situation? It's your call, but I can provide you cover by saying that I have received a request from a city council member to evaluate the intersection and possibly propose "no parking" in various locations.

The addition of "no parking" areas will be dependent upon safety, the neighborhood's reaction to the proposal and ultimately the city council's perspective on the matter. Before "no parking" areas are considered, the city sends out a neighborhood survey allowing people to support, object or abstain from the matter.

Let me know if that addresses your concerns or if we still need to meet next week. My schedule is generally open from 8am-9am everyday next week.

Mike

From: Dawn Collins [mailto:dawn.collins@mahaskaymca.org]
Sent: Tuesday, December 04, 2012 11:30 AM
To: Michael Schrock
Subject: accident in front of the YMCA

Hi Mike! Perry Pray came by my office this morning to talk about road safety with parking on C Ave E. He told me that he spoke to the City Council last night. He wants me to help him start a petition to eliminate parking from 4th to 3rd Streets on C Ave E. I told him that I wouldn't help with a petition but I would talk with you to find out your thoughts and recommendations and determine how the Y might wish to proceed from there. Can we have a very short conversation by phone or in-person sometime next week? I'm pretty flexible Mon-Wed next week.

C AVENUE EAST BETWEEN MARKET STREET & NORTH 4TH STREET			
ADDRESS	OWNER/RESIDENT	RESPONSE	Comments:
328 North Market St	Ginny Foster % Charles Perdue	Leave on street parking as it is	
404 North Market St	Vicki McCombs		
Oskaloosa Community School	Oskaloosa community School		
109 C Avenue East	Charles & Mary Lynch	Leave on street parking as it is	
208 C Avenue East	Frogger Properties LLC % Andrew Davis		
214 C Avenue East	Douglas Vanroekel	Leave on street parking as it is	
303 C Avenue East	Parker, Marie J Revocable Trust		
304 C Avenue East	Robert Draughn		
307 C Avenue East	Catherine Langel	Leave on street parking as it is	
308 C Avenue East	Reginald & Janet Dodd	Leave on street parking as it is	There is currently limited parking on our street. The YMCA's parking lot is limited as well. When different functions are hosted at the YMCA as well as the old football stadium, additional parking is needed. If parking would be prohibited, our guests would have a difficult time finding a close place to park. The majority of the vehicles parked on the street in front of our house overnight do not belong to us.
310 C Avenue East	David Batman		
416 C Avenue East	David & Carol Polkowske	Prohibit parking on south side at all times	
328 North 1st Street	Marilyn Edel		
327 North 1st Street	Trampas & Peggy Sams		
405 North 1st Street	Joe & Mary Beal		
401 North 2nd Street	Catherine Smith	Leave on street parking as it is	Event parking is sometimes needed at the old stadium along C Ave. No reason was given for the request and parking has never been an issue for residents that I know of.
328 North 3rd Street	Jaime & Susan Leonard	Prohibit parking on south side at all times	C Ave E and N 3rd St should be a 4 way stop
329 North 3rd Street	David Batman		
403 North 3rd Street	Nancy Jones		
414 North 3rd Street	% Mahaska Ymca Community Center	Prohibit parking on south side at all times	Thank you for investigating the concerns presented

Response Categories:

Prohibit parking on South side at all times

Leave on-street parking as it is

C Avenue East & North 1st Street (South approach leg looking west)



C Avenue East & North 1st Street (South approach leg looking east)



C Avenue East & North 2nd Street (South approach leg looking west)



C Avenue East & North 2nd Street (South approach leg looking east)



C Avenue East & North 3rd Street (North approach leg looking west)



C Avenue East & North 3rd Street (North approach leg looking east)



C Avenue East & North 3rd Street (South approach leg looking west)



C Avenue East & North 3rd Street (South approach leg looking east)



C Avenue East & North 4th Street (South approach leg looking west)



C Avenue East & North 4th Street (South approach leg looking east)





CITY COUNCIL COMMUNICATION

MEETING DATE: January 22, 2013

REQUESTED BY: Public Works Department,
Engineering Division

ITEM TITLE: CONSENT AGENDA – ITEM 4

Consider a resolution scheduling a public hearing to remove the on-street parking restriction on the west side of South M Street from 3rd Avenue to 810 feet south of 3rd Avenue and extend the on-street parking restriction on the east side of South M Street from 600 feet south of 3rd Avenue to 810 feet south of 3rd Avenue.

EXPLANATION:

The Public Works Department has received a request from Oskaloosa School Construction Trades to remove the parking restriction along the west side of South M Street (December 5, 2012 letter, attached). The request was submitted in order to provide for the future parking needs of the Pine Ridge Subdivision housing development being constructed along the west side of South M Street south of 3rd Avenue West.

Presently, parking is restricted on the west side of South M Street from 3rd Avenue West to 9th Avenue West and also on the east side from 3rd Avenue West to 600 feet south of 3rd Avenue West. The pavement width along this section of South M Street is 30.5 feet, the posted speed limit is 25 mph and the average daily traffic volume is approximately 2,000 vehicles per day. No crashes were reported in this area from 2009 to 2011.

The city conducted a survey on households adjacent to the proposed parking zone change. Among the residents that responded to the survey, 67% of households supported removing the no parking zone, and 33% supported leaving on-street parking as is.

The Planning & Zoning (P&Z) Commission considered this item at their January 14, 2013 meeting and recommended by a vote of 4 to 2 that the City Council approve the request to remove the parking restriction on the west side of South M Street. The P&Z Commission stated that on-street parking adjacent to the property helps real estate values. However, Staff recommendation is that the parking restriction be removed

along the east side of South M Street in order to accommodate existing driveway cuts and provide uniformity along South M Street.

BUDGET CONSIDERATION:

Cost of "No Parking Signs" and cost associated with drafting revisions to Chapter 10.48 of the Oskaloosa Municipal Code.

Recommended Action: Consider the Planning and Zoning Commission's recommendation; approve the resolution scheduling a public hearing for February 4, 2013.

ATTACHMENTS:

Resolution, Location Maps, School request letter, Survey Responses and Pictures.

RESOLUTION NO. _____

RESOLUTION SETTING THE DATE FOR A PUBLIC HEARING TO CONSIDER AN ORDINANCE REMOVING THE "NO PARKING ZONE" ALONG THE WEST SIDE OF SOUTH M STREET FROM 3RD AVENUE WEST TO 810 FEET SOUTH OF 3RD AVENUE WEST AND ESTABLISHING A "NO PARKING ZONE" ALONG THE EAST SIDE OF SOUTH M STREET FROM 600 FEET SOUTH OF THIRD AVENUE WEST TO 810 FEET SOUTH OF THIRD AVENUE WEST.

WHEREAS, the City wishes to consider an ordinance approving the removal of no parking zone along the west side of South M Street from 3rd Avenue to 810 feet south of 3rd Avenue, and,

WHEREAS, the City also wishes to consider the same ordinance to approve establishing a no parking zone along the east side of South M Street from 600 feet south of 3rd Avenue to 810 feet south of 3rd Avenue, and,

WHEREAS, said citizen complaint was reviewed by the Planning and Zoning Commission at their meeting on January 14, 2013 and,

WHEREAS, the City Staff reviewed the complaint, performed a field investigation and checked the accident data, and,

WHEREAS, a public hearing will allow for interested persons to express their opinions concerning the said ordinance, and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oskaloosa, Iowa, that a public hearing shall be conducted on Monday, February 4, 2013 at 6:00 p.m. in the City Council Chambers, City Hall, Oskaloosa, Iowa, at which time persons may appear and speak for or against the proposed parking restriction

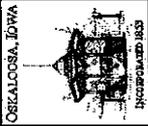
PASSED AND APPROVED this _____ day of _____, 2013.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

Proposed On Street Parking Changes along South M Street

Planning and Zoning Commission Proposal



Suffolk Rd

LEGEND

-  Current No Parking Zones
-  Proposed Parking Zone Changes

Proposed Removal of the Parking Restriction along the west side of South M Street from 3rd Avenue West to 810 feet south of 3rd Avenue West

Proposed Extension of the Parking Restriction along the east side of South M Street from 600 to 810 feet south of 3rd Avenue West



January 15, 2013

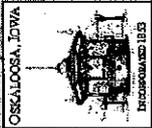


2nd Ave W

3rd Ave W

Arbor Trace Dr

1514 1405 1409 1415 1420 1425 1430 1435 1440 1445 1450 1455 1460 1465 1470 1475 1480 1485 1490 1495 1500



Proposed On Street Parking Change along South M Street

Staff Recommended Proposal

LEGEND

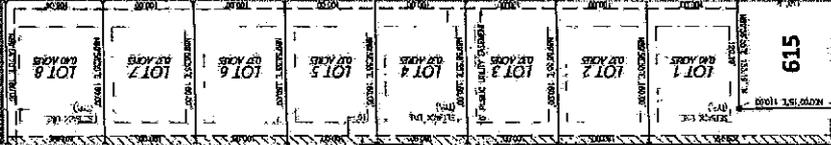
 Current No Parking Zones

Proposed Removal of the Parking Restriction along the East side of South M Street

Suffolk Rd

3rd Ave W

Arbor Trace Dr



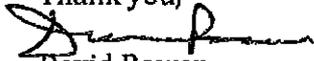
January 15, 2013

501 4415 4409 4405 4401

To Whom It May Concern:

Last year we developed 8 lots along South M Street. We built one house last year at 407 South M Street and are currently constructing a house at 415 South M Street. Currently there is no parking on South M Street south of 3rd Ave West where we are building. I am writing to ask you to add parking to the west side of South M Street where we are constructing homes. Please advise what I can do to change the current parking situation.

Thank you,



David Bower

12/5/12

Oskaloosa Senior High Construction Trades

South M Street (Looking south & north)





CITY COUNCIL COMMUNICATION

MEETING DATE: January 22, 2013

REQUESTED BY: Public Works Department,
Engineering Division

ITEM TITLE: CONSENT AGENDA – ITEM 5

Consider a resolution scheduling a public hearing to amend the zoning ordinance of the City of Oskaloosa, Iowa by rezoning the east portion of the property located at 206 Rock Island Avenue from LI, Limited Industrial District, to UC, Mixed Use Urban Corridor District.

EXPLANATION:

Gerald Cole, owner of 206 Rock Island Avenue, has submitted a rezoning request for this property. The parcel in consideration is 0.73 acres in area. Presently, the western portion of the property is zoned as UC, Urban Corridor District, while the eastern portion of the same property is zoned LI, Limited Industrial District. The present tenant of this property, Marty Duffy, manages 'The Cellar' and wants to be in zoning compliance for a cocktail lounge in order to sell and consume alcoholic beverages on the premises.

Table 17.08, Permitted Uses by Zoning Districts, of the zoning chapter in the Oskaloosa Municipal Code requires a Conditional Use Permit for a Cocktail Lounge in a UC district, whereas a Cocktail Lounge is permitted by right in an LI district. The applicant has requested to rezone the entire property to an LI district to be in zoning compliance and to have uniform zoning for the entire property.

The Comprehensive Plan designates the entire property as Mixed Use, which is inconsistent with an LI district. Hence the staff recommended proposal is to rezone the eastern portion of the property from LI District to UC District. This will make the entire property zoned uniformly as a UC district. However, the applicant will additionally be required to apply for a conditional use permit for a cocktail lounge to sell and consume alcoholic beverages on the premises.

The Planning & Zoning Commission considered this item at their January 14, 2013 meeting and recommended by a vote of 6 to 0 that the City Council approve this rezoning request.

Note: Listed below are definitions and permitted use types by zoning districts as per Oskaloosa Municipal Code.

Cocktail Lounge: *A use engaged in the preparation and retail sale of alcoholic beverages for consumption on the premises, including taverns, bars, cocktail lounges, and similar uses other than a restaurant as that term is defined in this section. (Oskaloosa Ordinance - 17.06.070)*

Mixed use urban corridor: *This district recognizes the mixed use character of major urban corridors, such as A Avenue and Market Street. These corridors sometimes accommodate a combination of residential, commercial, and office uses. Design standards maintain their character as important urban streets. (Oskaloosa Ordinance – Table 17.08 A: Purposes of Zoning Districts)*

Limited industrial: *This district is intended to reserve sites appropriate for the location of industrial uses with relatively limited environmental effects. The district is designed to provide appropriate space and regulations to encourage good quality industrial development, while assuring that facilities are served with adequate parking and loading facilities. (Oskaloosa Ordinance – Table 17.08 A: Purposes of Zoning Districts)*

Table 17.08 B: Permitted Uses by Zoning Districts

Use Types	UC	CC	DC	GC	HC	BP	LI	GI
Cocktail lounge	C	P	C	P	P	C	P	P

(Oskaloosa Ordinance – Table 17.08 B: Permitted Uses by Zoning Districts)

BUDGET CONSIDERATION:

Revenue of \$250.00 for rezoning application fee.

Recommended Action: Consider the Planning and Zoning Commission's recommendation; approve the resolution scheduling a public hearing for February 4, 2013.

ATTACHMENTS:

Resolution, Location Map, Rezone Application, Complaint letter from citizen, and Pictures.

RESOLUTION NO. _____

RESOLUTION SETTING DATE FOR A PUBLIC HEARING TO AMEND THE ZONING ORDINANCE OF THE CITY OF OSKALOOSA, IOWA BY CHANGING THE ZONING OF CERTAIN PROPERTY LOCATED AT 206 ROCK ISLAND AVENUE FROM LI, LIMITED INDUSTRIAL DISTRICT, TO UC, MIXED USE URBAN CORRIDOR DISTRICT.

WHEREAS, the City of Oskaloosa has deemed it advisable to consider changing the zoning on certain property located at 206 Rock Island Avenue from LI, Limited Industrial District to UC, Mixed Use Urban Corridor District, legally described as follows:

A part of the former Chicago, Rock Island and Pacific Railroad Company's station grounds located in the Northeast Quarter of the Northeast Quarter of Section Twenty-four, Township Seventy-five, Range Sixteen, more particularly described as follows: Commencing at the intersection of the West line of South Second Street with the centerline of the Chicago, Rock Island and Pacific Railroad main tract, thence South along the West line of South Second Street 27.35 feet to a point 70.0 feet North from the North line of Lot One of the Subdivision of Lot Two of the Southeast Quarter of the Northeast Quarter of said Section Twenty-four, thence West 270.40 feet along a line which is 70.0 feet from and parallel with said North line, thence North 104.14 feet to the South line of Rock Island Avenue, thence East along said South line 270.70 feet, thence South 79.0 feet along the West line of South Second Street to the point of beginning; and commencing at the Northwest corner of the first described parcel of real estate, thence West 33.23 feet along the South line of Rock Island Avenue, thence South to a point 33.34 feet West of the Southwest corner of the first described parcel of real estate, thence East 33.34 feet to said Southwest corner of the first described parcel of real estate, thence North 104.14 feet to the point of beginning.

WHEREAS, said zoning has been reviewed by the Planning and Zoning Commission and recommended for approval, and

WHEREAS, section 17.34.040 of the Oskaloosa Municipal Code requires a public hearing on such rezoning changes.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oskaloosa, Iowa that a public hearing shall be conducted on Monday, February 4, 2013 at 6:00 p.m. in the City Council Chambers, City Hall, Oskaloosa, Iowa at which time persons may appear and speak for or against the zoning change as legally described in the preamble hereof.

PASSED AND APPROVED this _____ day of _____, 2013.

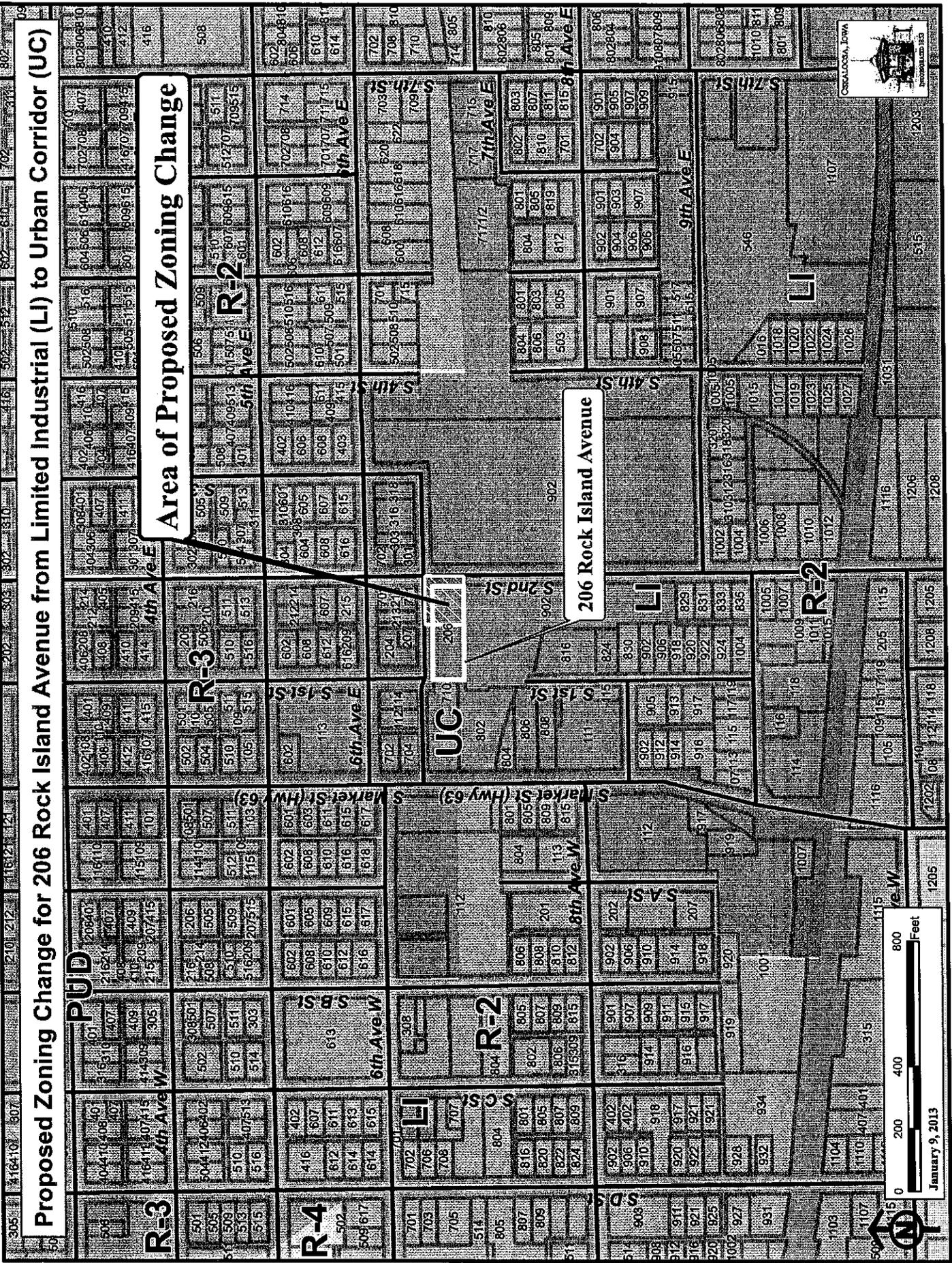
David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

Proposed Zoning Change for 206 Rock Island Avenue from Limited Industrial (LI) to Urban Corridor (UC)

Area of Proposed Zoning Change

206 Rock Island Avenue



REZONING APPLICATION

APPLICANT NAME: Gerald Cole
APPLICANT ADDRESS: 206 Rock Island Ave
Phone number: 641-295-4418
OWNER NAME: Gerald Cole
ADDRESS OF PROPERTY: 206 Rock Island Ave
LEGAL DESCRIPTION: Rob

REQUEST REZONING FROM Half of Parcel in U.C. (urban corridor district) ^{half}
TO L.I. (limited industrial district) _{is in LI}

REASON FOR REZONING APPLICATION AND THE NATURE AND OPERATING CHARACTERISTICS OF THE PROPOSED USE:
Consistent zoning on parcel

NOTE: ANY GRAPHIC INFORMATION, INCLUDING SITE PLANS, ELEVATIONS, OTHER DRAWINGS, OR OTHER MATERIALS DETERMINED BY ZONING ADMINISTRATOR TO BE NECESSARY TO DESCRIBE THE PROPOSED USE TO THE PLANNING AND ZONING COMMISSION AND/OR THE CITY COUNCIL WILL BE INCLUDED WITH THIS APPLICATION.

PLEASE SUBMIT THE \$250.00 APPLICATION FEE WITH THIS REQUEST.

JRP LLC
[Signature]
SIGNATURE OF OWNER

DATE: Nov 27 2012

Dear Akhilesh Pal,

In reference to the "Cellar" relocating to the "Depot," we have no objections to that. But what we do object to is outdoor music and carrying on out doors on the "beer garden." It's very annoying and makes it hard to sleep at night. We had to notify police on several occasions when the "Depot" was open.

Thank you for hearing us.

Larry + Linda Gustavson
at 702 South Market

RECEIVED
12/24/02

206 Rock Island Avenue





CITY COUNCIL COMMUNICATION

MEETING DATE: January 22, 2013

REQUESTED BY: Michael Schrock,
City Manager

ITEM TITLE: REQUESTS FROM THE GENERAL PUBLIC - A

Request from Sherry Vavra, Executive Director of the Mahaska Community Recreation Foundation, to present the MCRF Annual Report.

EXPLANATION:

Sherry Vavra, Executive Director of the Mahaska Community Recreation Foundation, will attend the city council meeting to present the annual report for the Mahaska Community Recreation Foundation.

BUDGET CONSIDERATION:

None.

ATTACHMENTS:

None. (Report is in City Council agenda packets.)



CITY COUNCIL COMMUNICATION

MEETING DATE: January 22, 2013

REQUESTED BY: Michael Schrock,
City Manager

ITEM TITLE: REQUESTS FROM THE GENERAL PUBLIC - B

Consider request from the Oskaloosa Area Chamber & Development Group for approval of 2013 Calendar of Events.

EXPLANATION:

Enclosed is a memo indicating the dates for promotions and activities in which the Main Street and Commerce Committee of the Oskaloosa Area Chamber & Development Group would like to utilize the City Park in the Square.

BUDGET CONSIDERATION:

To be determined, depends on event.

ATTACHMENTS:

Memo from OACDG.



MEMO

DATE: January 4, 2013
TO: City of Oskaloosa, Park & Recreation, Oskaloosa Police Dept., and Street Dept.
FROM: Jon Sullivan, OACDG
RE: Calendar of Events for 2013

The following is a list of Main Street and Commerce promotions and activities in which, with your permission, we will be utilizing the City Park in the Square.

June 8, 2013 - Saturday	Art on the Square	10 am – 4 pm
August 1, 2013 - Thursday	Sweet Corn Serenade & Craft Show	noon – 9 pm
October 31, 2013 - Thursday	Trick or Treat Parade (City-wide Trick or Treat is set by Mayor and it is also October 31 st 6:00 to 8:00)	4:00 pm
December 5, 2013 - Thursday	26th Annual Lighted Christmas Parade	7:00 pm
December 6, 2013 - Friday	2nd Annual Lighted Christmas tree Event	6:00 pm

Friday After 5 Events are in the plans by the Commerce Committee. Dates are the following Fridays: May 31, June 7, 14, 21, and 28.

These events are scheduled at this time, but there may be others planned at a later date. We will contact you of any changes. Please feel free to contact someone at the Main Street/Commerce offices should you have any questions or concerns at 641-672-2591.

Thank you.

Oskaloosa Area Chamber & Development Group
124 North Market Street • Oskaloosa IA 52577
Phone: 641-672-2591 • Fax: 641-672-2047 • Email: oskycofc@oacdg.org
Web Site: www.oskaloosachamber.org



CITY COUNCIL COMMUNICATION

MEETING DATE: January 22, 2013

REQUESTED BY: CITY COUNCIL

ITEM TITLE: MAYOR AND COUNCIL APPOINTMENTS

Consider appointment of individuals to the Housing Trust Fund Committee.

EXPLANATION:

The at-large terms of Bernice Hahn and Debbie Stevens on the Housing Trust Fund Committee expire January 31, 2013. Bernice Hahn is willing to accept reappointment but Debbie Stevens does not wish to be reappointed. An application has been received from Noel C. Stahle indicating he is willing to serve on most any committee. The Mayor contacted Mr. Stahle and he is willing to serve on the Housing Trust Fund Committee. At-large appointments to the Housing Trust Fund Committee are for three years and are made by the City Council. Currently one male and three females serve at-large, and there is a vacancy for an unexpired at-large term that ends January 31, 2015.

Recommended Action: Appoint Bernice Hahn and Noel C. Stahle to the Housing Trust Fund Committee for three year terms that expire January 31, 2016.

BUDGET CONSIDERATION

Not applicable.

ATTACHMENTS: Applications from Bernice Hahn and Noel C. Stahle.

Marilyn Johannes

From: support@civicplus.com
Sent: Sunday, December 23, 2012 9:22 PM
To: city@oskaloosaiowa.org
Subject: Online Form Submittal: Application for Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

Application for Board or Commission

Board or commission applying for (choose one from list):* [Housing Trust Fund Committee V]
Board or commission not listed above:
Name of applicant:* Bernice Hahn
Address of Applicant* PO Box 662 Oskaloosa IA 52577-0662 residence (non-mailing) 512 South H Street, Oskaloosa
Phone number (day)* 641-295-6087
Phone number (evening) 641-673-9581
Email address:* pattersn@iowatelecom.net
Would you like to be interviewed for this position?* Yes No
Why are you interested in this position?* I have served on this Committee since it was organized and feel I bring a valuable perspective on housing issues in Oskaloosa to the group. I have housing related experience on a number of levels over a nearly 30 year period as listed in the next item. I will be available for an interview if needed.
Your experience that would be beneficial to the board or commission.* My experience with and interest in housing issues started with service on earlier housing task force groups through the Chamber of Commerce (now OACDG). I also have practical experience with residential constuction, the demolition program, neighborhood redevelopment and rental properties, all of which are areas of interest to the Housing Trust Fund Committee.
Other civic experience: Member of Oskaloosa Library Board (six year term);served as Treasurer of the "Cents for the Library Campaign" for the local option sales tax, and served as Chair of the Building Project Committee for the renovation and expansion of the historic Oskaloosa Carnegie Library. Longtime member of the Altrusa International of Oskaloosa, Iowa service organization.

* indicates required fields.

The following form was submitted via your website: Application for Board or Commission

Board or commission applying for (choose one from list):: Housing Trust Fund Committee

Board or commission not listed above::

Name of applicant:: Bernice Hahn

Address of Applicant: PO Box 662
Oskaloosa IA 52577-0662

residence (non-mailing) 512 South H Street, Oskaloosa

Phone number (day): 641-295-6087

Phone number (evening): 641-673-9581

Email address:: pattersn@iowatelecom.net

Would you like to be interviewed for this position?: Yes

Why are you interested in this position?: I have served on this Committee since it was organized and feel I bring a valuable perspective on housing issues in Oskaloosa to the group. I have housing related experience on a number of levels over a nearly 30 year period as listed in the next item.

I will be available for an interview if needed.

Your experience that would be beneficial to the board or commission:: My experience with and interest in housing issues started with service on earlier housing task force groups through the Chamber of Commerce (now OACDG). I also have practical experience with residential construction, the demolition program, neighborhood redevelopment and rental properties, all of which are areas of interest to the Housing Trust Fund Committee.

Other civic experience:: Member of Oskaloosa Library Board (six year term);served as Treasurer of the "Cents for the Library Campaign" for the local option sales tax, and served as Chair of the Building Project Committee for the renovation and expansion of the historic Oskaloosa Carnegie Library. Longtime member of the Altrusa International of Oskaloosa, Iowa service organization.

Additional Information:

Form submitted on: 12/23/2012 9:21:37 PM

Submitted from IP Address: 67.224.35.89

Referrer Page: <http://www.oskaloosaiowa.org/Forms.aspx?FCID=7>

Form Address: <http://www.oskaloosaiowa.org/Forms.aspx?FID=71>

Marilyn Johannes

From: support@civicplus.com
Sent: Sunday, January 13, 2013 9:10 PM
To: city@oskaloosaiowa.org
Subject: Online Form Submittal: Application for Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

Application for Board or Commission

Board or commission applying for (choose one from list):* [Other (not listed)

Board or commission not listed above:

Name of applicant:* Noel C. Stahle
Address of Applicant* 110 Rosenberger Ave.
Phone number (day)* 641-673-1010
Phone number (evening) 641-676-4407
Email address:* stahlen@wmpenn.edu

Would you like to be interviewed for this position?* Yes No

Why are you interested in this position?* I have lived for more than a year in Oskaloosa, and am willing to support and serve the community on most any committee, if I can assist in some way. I work at Penn and am ready now to become more directly involved.

Your experience that would be beneficial to the board or commission:* Not much direct civic participation to date. Perhaps now is a good time to become more civic-minded.

Other civic experience:

* indicates required fields.

The following form was submitted via your website: Application for Board or Commission

Board or commission applying for (choose one from list):: Other (not listed)

Board or commission not listed above::

Name of applicant:: Noel C. Stahle

Address of Applicant: 110 Rosenberger Ave.

Phone number (day): 641-673-1010

Phone number (evening): 641-676-4407

Email address:: stahlen@wmpenn.edu

Would you like to be interviewed for this position?: Yes

Why are you interested in this position?: I have lived for more than a year in Oskaloosa, and am willing to support and serve the community on most any committee, if I can assist in some way.

I work at Penn and am ready now to become more directly involved.

Your experience that would be beneficial to the board or commission:: Not much direct civic participation to date. Perhaps now is a good time to become more civic-minded.

Other civic experience::

Additional Information:

Form submitted on: 1/13/2013 9:09:33 PM

Submitted from IP Address: 208.126.107.173

Referrer Page: <http://www.oskaloosaiowa.org/index.aspx?NID=153>

Form Address: <http://www.oskaloosaiowa.org/Forms.aspx?FID=71>

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: January 22, 2013

REQUESTED BY: CITY MANAGER'S OFFICE

ITEM TITLE:

Consider an ordinance revising user charges to provide funds needed to pay for expenses associated with the city's wastewater treatment works. **(FIRST READING)**

EXPLANATION:

On April 21, 2008 the City Council approved an amendment to the municipal code, Article V, Section, 13.08.570 User Charges, specifically implementing an automatic "cost of living" increase for sanitary sewer rental rates. The automatic increase is based on the United States Department of Labor Consumer Price Index calculation, but cannot exceed three and one half percent. In the event the rates must increase by more than 3.5%, the city manager is required to have the rate increase proposal formally adopted by the City Council in the form of a resolution.

Although this year's rate does not exceed 3.5%, city management recommends an ordinance change to memorialize the change in the rental rates associated with the city's wastewater treatment works so residents can easily reference the current amount charged for services within the city's municipal code.

The increase in rates is attributed to higher costs in operations and maintenance to treat sanitary waste and a requirement to have funds available to satisfy loan covenants with the State Revolving Fund (SRF).

Sanitary Sewer Rate Changes						
Increase Date	% Change	Min. Charge Per Month	Change +/-	Per 100 Cubic Feet	% Change	Change +/-
5/1/2008	6.0%	\$6.42	-	\$3.07	6.0%	-
4/1/2009	3.5%	\$6.65	\$0.23	\$3.18	3.5%	\$0.00
4/1/2010	0.0%	\$6.65	\$0.00	\$3.18	0.0%	\$0.11
3/1/2011	6.5%	\$7.08	\$0.43	\$3.39	6.5%	\$0.21
3/1/2012	3.5%	\$7.33	\$0.25	\$3.51	3.5%	\$0.12
3/1/2013	3.5%	\$7.59	\$0.26	\$3.63	3.5%	\$0.12

BUDGET CONSIDERATION:

Increasing rates by 3.5% effective March 1, 2013 will allow the city to meet financial obligations associated with the operations of the city's wastewater treatment works.

ATTACHMENTS:

1. Ordinance
2. Rate survey information
3. Rate Analysis

ORDINANCE NO. _____

AN ORDINANCE REVISING USER CHARGES IN THE CITY OF OSKALOOSA, IOWA, TO PROVIDE FUNDS NEEDED TO PAY FOR EXPENSES ASSOCIATED WITH THE CITY'S WASTEWATER TREATMENT WORKS

Be it enacted by the City Council of the City of Oskaloosa, Iowa:

SECTION 1: Chapter 13.08.570 User Charge (A) of the City Code of the City of Oskaloosa is hereby amended as follows:

A. Effective ~~May 1, 2008~~ March 1, 2013 user charges shall be as follows:

The minimum charge per calendar quarter for all contributors shall be ~~nineteen dollars and twenty-seven cents~~ twenty-two dollars and seventy-six cents (\$22.76). In addition each contributor shall pay a user charge rate for operation and maintenance including replacement and for debt retirement of ~~three dollars and seven cents~~ three dollars and sixty-three cents (\$3.63) per one hundred cubic feet of water.

SECTION 2: REPEALER. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3: SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of this ordinance as a whole or any section, provision, or party thereof not adjudged invalid or unconstitutional.

SECTION 4: WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved by this Council on the ____ day of _____, 2013.

[SIGNATURES TO FOLLOW]

ATTEST:

David Krutzfeldt, Mayor

Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____ 2013.

Amy Miller, City Clerk

SEWER RATE SURVEY
December 2012
Compilation of 90 Responses By: French-Reneker-Associates, Inc.
Respondents Sorted Alphabetically

City	Pop.	Sewer	Use (Gallons/month)			
		Minimum	3,000	5,000	10,000	100,000
Afton	845	\$7.50	\$18.42	\$25.70	\$43.90	\$371.50
Ainsworth	567	\$15.24	\$17.64	\$19.24	\$23.24	\$95.24
Albia	3,766	\$9.75	\$11.22	\$17.08	\$31.73	\$295.43
Argyle	60	\$0.00	\$55.78	\$55.78	\$55.78	\$55.78
Avery (RRWA)	183	\$17.00	\$22.00	\$32.00	\$47.00	\$317.00
Barnes City	176	\$38.00	\$50.00	\$58.00	\$78.00	\$438.00
Birmingham	448	\$0.00	\$23.50	\$32.50	\$55.00	\$460.00
Bloomfield	2,640	\$26.26	\$26.26	\$38.46	\$68.96	\$617.96
Bonaparte	433	\$12.50	\$18.75	\$31.25	\$62.50	\$625.00
Brooklyn	1,468	\$10.78	\$23.08	\$35.38	\$66.13	\$619.63
Canton, Mo	2,377	\$12.50	\$24.29	\$32.15	\$51.80	\$405.50
Cantril	222	\$23.50	\$23.50	\$23.50	\$23.50	\$23.50
Cedar Rapids	126,000	\$0.00	\$14.65	\$18.68	\$28.60	\$214.60
Chariton	4,321	\$19.00	\$24.50	\$35.50	\$63.00	\$558.00
Columbus City	391	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
Columbus Junction	1,899	\$8.00	\$11.14	\$17.42	\$33.12	\$183.72
Corydon	1,585	\$17.83	\$26.47	\$32.23	\$46.63	\$305.83
Davenport	100,802	\$10.73	\$22.01	\$30.47	\$48.33	\$385.73
Davis City	204	\$22.50	\$22.50	\$22.50	\$22.50	\$22.50
Deep River	279	\$15.81	\$20.60	\$30.10	\$54.13	\$485.23
Delta	328	\$15.50	\$15.50	\$22.50	\$40.00	\$355.00
Denison	8,298	\$7.72	\$15.64	\$20.92	\$34.12	\$271.72
Donnellson	912	\$18.31	\$23.25	\$32.01	\$50.95	\$273.87
Downing, Mo	335	\$15.00	\$23.00	\$31.00	\$51.00	\$411.00
Eddyville	1,024	\$0.00	\$14.50	\$14.50	\$14.50	\$14.50
Eldon	927	\$12.00	\$12.00	\$20.00	\$40.00	\$400.00
Fairfield	9,464	\$14.85	\$34.45	\$47.53	\$80.18	\$668.18
Fremont	743	\$14.86	\$17.10	\$19.34	\$24.94	\$125.74
Ft. Madison	11,051	\$0.00	\$21.37	\$28.25	\$45.45	\$493.05
Grandview	556	\$20.00	\$28.25	\$33.75	\$47.50	\$295.00
Grinnell	9,218	\$3.05	\$11.39	\$16.95	\$30.84	\$222.85
Harper	127	\$42.86	\$42.86	\$42.86	\$42.86	\$42.86
Hills	703	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
Hillsboro	180	\$17.00	\$17.00	\$25.00	\$45.00	\$405.00
Houghton	146	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Humeston	494	\$0.00	\$21.75	\$34.25	\$65.50	\$476.50

SEWER RATE SURVEY
 December 2012
 Compilation of 90 Responses By: French-Reneker-Associates, Inc.
 Respondents Sorted Alphabetically

City	Pop.	Sewer	Use (Gallons/month)			
		Minimum	3,000	5,000	10,000	100,000
Indianola	14,782	\$0.00	\$22.40	\$37.30	\$74.55	\$745.05
Kahoka, Mo	2,078	\$4.50	\$6.00	\$9.00	\$16.50	\$151.50
Kalona	2,363	\$11.00	\$18.50	\$23.50	\$36.00	\$261.00
Keokuk	10,780	\$24.25	\$29.19	\$39.07	\$63.76	\$508.24
Keosauqua	1,006	\$9.10	\$12.10	\$18.10	\$33.10	\$303.10
Keota	1,009	\$12.00	\$15.00	\$18.75	\$26.25	\$161.25
Knoxville	7,300	\$22.00	\$42.31	\$55.85	\$89.70	\$699.00
Lamoni	2,324	\$0.00	\$14.70	\$24.50	\$49.00	\$490.00
Letts	384	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Libertyville	315	\$13.00	\$15.50	\$20.50	\$33.00	\$258.00
Lone Tree	1,300	\$9.28	\$9.28	\$9.28	\$16.08	\$169.08
Lovilia	538	\$28.80	\$28.80	\$28.80	\$28.80	\$28.80
Mediapolis	1,560	\$0.00	\$13.56	\$21.16	\$40.16	\$382.12
Memphis, Mo	1,822	\$6.70	\$14.80	\$20.20	\$33.70	\$276.70
Middletown	318	\$0.00	\$12.84	\$21.40	\$42.80	\$428.00
Milton	443	\$26.00	\$26.00	\$30.00	\$38.75	\$173.75
Mitchellville	2,252	\$9.00	\$13.50	\$22.50	\$45.00	\$450.00
Montrose	898	\$30.15	\$30.15	\$30.15	\$30.15	\$30.15
Morning Son	836	\$12.00	\$16.00	\$24.00	\$41.00	\$275.00
Moulton	605	\$25.75	\$34.75	\$40.75	\$55.75	\$325.75
Mt. Pleasant	8,668	\$7.50	\$20.10	\$28.50	\$49.50	\$427.50
Muscatine	22,000	\$0.00	\$27.27	\$33.56	\$49.27	\$332.01
Mystic	425	\$0.00	\$20.00	\$32.00	\$62.00	\$602.00
New London	1,897	\$0.00	\$20.46	\$25.34	\$37.54	\$164.44
Newton	15,254	\$10.27	\$16.87	\$25.67	\$47.67	\$443.67
Oakville	173	\$18.00	\$22.50	\$31.50	\$54.00	\$459.00
Olds	229	\$22.00	\$22.00	\$34.00	\$64.00	\$610.00
Oskaloosa	11,525	\$7.33	\$21.41	\$30.79	\$54.26	\$476.58
Ottumwa	25,012	\$14.50	\$32.30	\$44.17	\$73.83	\$607.83
Pella	10,352	\$15.00	\$26.25	\$33.75	\$52.50	\$390.00
Plano	71	\$35.00	\$35.00	\$42.00	\$59.50	\$374.50
Putnam Public Water Supj	4,979	\$13.75	\$23.25	\$32.75	\$56.50	\$484.00
Queen City, Mo	598	\$16.00	\$16.00	\$16.00	\$16.00	\$16.00
Rathbun Rural Water Association		\$0.00	\$22.00	\$32.00	\$47.00	\$317.00
Rome	117	\$0.00	\$24.00	\$40.00	\$64.00	\$424.00
RRWA-Unionville	127	\$0.00	\$22.00	\$32.00	\$47.00	\$317.00

SEWER RATE SURVEY
December 2012
Compilation of 90 Responses By: French-Reneker-Associates, Inc.
Respondents Sorted Alphabetically

City	Pop.	Sewer	Use (Gallons/month)			
		Minimum	3,000	5,000	10,000	100,000
Russell	554	\$12.50	\$20.50	\$28.50	\$48.50	\$408.50
Seymour	701	\$21.64	\$43.02	\$64.40	\$117.85	\$1,079.95
Sigourney	2,059	\$20.04	\$24.54	\$27.54	\$35.04	\$170.04
St. Paul	129	\$0.00	\$22.50	\$37.50	\$75.00	\$750.00
Unionville, Mo	4,979	\$13.75	\$23.25	\$32.75	\$56.50	\$484.00
Villisca	1,252	\$0.00	\$36.35	\$51.75	\$84.13	\$577.63
Wapello	2,067	\$0.00	\$20.25	\$32.19	\$62.04	\$599.34
Washington	7,266	\$0.00	\$42.03	\$50.05	\$70.11	\$430.11
Wayland	966	\$10.70	\$18.50	\$23.70	\$36.70	\$270.70
Wayland, Mo	533	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
West Burlington	2,968	\$0.00	\$15.31	\$22.85	\$41.70	\$381.00
West Chester	146	\$20.00	\$20.00	\$33.34	\$66.69	\$666.99
West Liberty	3,736	\$18.50	\$31.85	\$40.75	\$63.00	\$463.50
West Point	966	\$0.00	\$14.77	\$24.31	\$48.15	\$477.46
Williamsburg	3,068	\$15.60	\$15.60	\$26.00	\$52.00	\$520.00
Wilton	2,802	\$14.22	\$18.27	\$24.19	\$40.02	\$306.42
Winfield	1,134	\$20.00	\$20.00	\$29.00	\$51.50	\$456.50
Wyaconda, Mo	210	\$0.00	\$21.00	\$35.00	\$70.00	\$700.00
Lowest		\$0.00	\$6.00	\$9.00	\$10.00	\$10.00
Median		\$12.50	\$21.19	\$29.50	\$47.25	\$381.56
Average		\$12.37	\$22.27	\$29.61	\$47.32	\$359.27
Highest		\$42.86	\$55.78	\$64.40	\$117.85	\$1,079.95

CITY OF OSKALOOSA, IOWA
Sewer Enterprise Fund

EXHIBIT 1

<i>Growth Assumptions</i>	
Growth in Usage	0.00%
Operating Expenses	See Below
Interest on Balances	0.25%

<i>PROPOSED REVENUE INCREASES</i>	
1-Apr-09	3.50%
1-Mar-10	3.50%
1-Apr-11	6.50%
1-Mar-12	3.50%
1-Mar-13	6.00%
1-Mar-14	3.50%
1-Mar-15	3.50%
1-Mar-16	0.00%
1-Mar-17	0.00%
1-Mar-18	0.00%
1-Mar-19	-
1-Mar-20	-

	-- Audited Financial Statements --										Projected	Projected	Projected	Projected	Projected	
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	Budget	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17						FY 2017-18
	4/1/2009		3/1/2011	3/1/2012												
Actual Rate per 100 Cubic Feet	\$3.18	\$3.18	\$3.39	\$3.51	\$3.72	\$3.85	\$3.98	\$3.98	\$3.98	\$3.98	\$3.98	\$3.98	\$3.98	\$3.98	\$3.98	\$3.98
Minimum Monthly Charge	\$6.65	\$6.65	\$7.08	\$7.33	\$7.77	\$8.04	\$8.32	\$8.32	\$8.32	\$8.32	\$8.32	\$8.32	\$8.32	\$8.32	\$8.32	\$8.32
Average Number of Customers	4,548	4,568	4,571	4,564	4,564	4,564	4,564	4,564	4,564	4,564	4,564	4,564	4,564	4,564	4,564	4,564
SEWER SALES (100 Cubic Feet)																
Sewer Usage	343,299	335,755	330,180	320,190	320,190	320,190	320,190	320,190	320,190	320,190	320,190	320,190	320,190	320,190	320,190	320,190
Oskaloosa Food Usage	23,260	24,375	20,700	19,867	19,867	19,867	19,867	19,867	19,867	19,867	19,867	19,867	19,867	19,867	19,867	19,867
Total Sewer Usage	366,559	360,130	350,880	340,057	340,057	340,057	340,057	340,057	340,057	340,057	340,057	340,057	340,057	340,057	340,057	340,057
Avg. Revenue/100 Cubic Feet	\$3.09	\$3.28	\$3.29	\$3.53	\$3.68	\$3.87	\$4.01	\$4.10	\$4.10	\$4.10	\$4.10	\$4.10	\$4.10	\$4.10	\$4.10	\$4.10
OPERATING REVENUES																
Sewer Usage Revenues	\$1,134,065	\$1,181,728	1,154,584	\$1,200,159	\$1,217,495	\$1,273,731	\$1,332,225	\$1,373,552	\$1,394,754	\$1,394,754	\$1,394,754	\$1,394,754	\$1,394,754	\$1,394,754	\$1,394,754	\$1,394,754
Base Charge Revenues	362,930	364,526	370,708	392,443	409,482	430,476	445,446	455,670	455,670	455,670	455,670	455,670	455,670	455,670	455,670	455,670
Delinquent Revenues	3,474	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Oskaloosa Foods Base Fee	7,950	8,250	8,550	8,940	8,940	8,940	8,940	8,940	8,940	8,940	8,940	8,940	8,940	8,940	8,940	8,940
Oskaloosa Foods Sludge Fee	25,069	20,570	30,564	30,384	30,384	30,384	30,384	30,384	30,384	30,384	30,384	30,384	30,384	30,384	30,384	30,384
Connection Fee	1,025	200	0	0	700	700	700	700	700	700	700	700	700	700	700	700
Other Revenue	21,611	29,357	29,182	28,600	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000
Surcharges	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Reserved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL OPERATING REVENUES	\$1,556,124	\$1,604,631	\$1,593,588	\$1,660,526	\$1,691,001	\$1,768,231	\$1,841,695	\$1,893,246	\$1,914,447	\$1,914,447	\$1,914,447	\$1,914,447	\$1,914,447	\$1,914,447	\$1,914,447	\$1,914,447
OPERATING EXPENSES																
Personal Services	\$461,261	\$470,693	\$477,192	\$480,213	\$500,850	\$525,893	\$552,187	\$579,796	\$608,786	\$639,226	\$639,226	\$639,226	\$639,226	\$639,226	\$639,226	\$639,226
Contractual Services	307,322	245,591	248,912	252,004	298,530	313,457	329,129	345,586	362,865	381,008	381,008	381,008	381,008	381,008	381,008	381,008
Commodities	45,057	30,961	26,059	33,586	54,060	54,060	54,060	54,060	54,060	54,060	54,060	54,060	54,060	54,060	54,060	54,060
Reserved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL OPERATING EXPENSES	\$813,640	\$747,245	\$752,164	\$765,803	\$853,440	\$893,409	\$935,376	\$979,442	\$1,025,711	\$1,074,294	\$1,074,294	\$1,074,294	\$1,074,294	\$1,074,294	\$1,074,294	\$1,074,294
NET OPERATING INCOME	\$742,484	\$857,386	\$841,424	\$894,723	\$837,561	\$874,822	\$906,318	\$913,803	\$888,736	\$840,153	\$840,153	\$840,153	\$840,153	\$840,153	\$840,153	\$840,153
Interest on Reserves	36,733	6,097	5,258	4,361	3,670	1,884	2,326	2,406	2,267	2,502	2,502	2,502	2,502	2,502	2,502	2,502
Special Assessments	3,724	3,363	8,733	5,084	0	0	0	0	0	0	0	0	0	0	0	0
Miscellaneous Revenue	4,145	917	857	10,258	0	0	0	0	0	0	0	0	0	0	0	0
Revenue Available for D/S	\$787,086	\$867,763	\$856,272	\$914,426	\$841,231	\$876,706	\$908,644	\$916,210	\$891,003	\$842,656	\$842,656	\$842,656	\$842,656	\$842,656	\$842,656	\$842,656

CITY OF OSKALOOSA, IOWA
Sewer Enterprise Fund

EXHIBIT I

Growth Assumptions	
Growth in Usage	0.00%
Operating Expenses	See Below
Interest on Balances	0.25%

PROPOSED REVENUE INCREASES			
1-Apr-09	3.50%	1-Mar-13	6.00%
1-Mar-10	0.00%	1-Mar-14	3.50%
1-Apr-11	6.50%	1-Mar-15	3.50%
1-Mar-12	3.50%	1-Mar-16	0.00%

	-- Audited Financial Statements --												Projected	Projected	Projected
	FY 2008-09	FY 2009-10	FY 2010-11	Unaudited	Budget	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18				
Revenue Available for D/S	\$787,086	\$867,763	\$856,272	\$914,426	\$841,231	\$876,706	\$908,644	\$916,210	\$891,003	\$842,656					
BOND DEBT SERVICE															
Series 1994A Sewer Revenue SRF	\$8,601	\$50,601	\$50,320	\$52,009	\$153,687	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Series 1996 Sewer Revenue SRF	188,530	188,138	187,624	187,988	183,690	180,940	182,600	184,160	184,620	184,620	184,620	184,620	184,620	184,620	184,620
Series 2002 Sewer Refunding Bonds	197,940	196,565	194,565	172,095	0	0	0	0	0	0	0	0	0	0	0
Series 2002 Sewer Revenue SRF	0	0	0	0	0	244,980	247,080	249,060	250,920	253,660	253,660	253,660	253,660	253,660	253,660
Total Revenue Debt Service	\$395,071	\$435,304	\$432,509	\$412,092	\$337,376	\$425,920	\$429,680	\$433,220	\$435,540	\$435,540	\$435,540	\$435,540	\$435,540	\$435,540	\$435,540
Series 2002 SRF-Subordinate	278,240	277,780	278,158	277,340	262,360	0	0	0	0	0	0	0	0	0	0
Proposed Series 2011 G.O. Bonds	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL DEBT SERVICE	\$673,311	\$713,084	\$710,667	\$689,432	\$599,736	\$425,920	\$429,680	\$433,220	\$435,540	\$435,540	\$435,540	\$435,540	\$435,540	\$435,540	\$435,540

	Bond Documents state User Test will be at least 1.10x Coverage on Sub. Issue												Projected	Projected	Projected
	1.99	1.99	1.98	2.22	2.49	2.06	2.11	2.11	2.11	2.05	2.05	3.32			
Net Cashflow/Revenue Debt	1.17	1.22	1.20	1.33	1.40	2.06	2.06	2.11	2.11	2.11	2.11	2.11	2.05	2.05	3.32
Net Cashflow/ All Debt	\$113,775	\$154,679	\$145,605	\$224,995	\$241,495	\$450,786	\$478,964	\$482,990	\$455,463	\$588,996	\$588,996	\$588,996	\$588,996	\$588,996	\$588,996
Net Cashflow after Debt	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
+ / (-) Construction Fund	0	0	0	76,594	0	0	0	0	0	0	0	0	0	0	0
Other Sources/(Uses)	0	0	0	(500)	0	0	0	0	0	0	0	0	0	0	0
Bond Fees Adjustment	(380)	(400)	(450)	0	0	0	0	0	0	0	0	0	0	0	0
Bond/Warrant Proceeds	5,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Grant Funds	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfer (to)/from Improvement Fund	(11,400)	(11,400)	(11,400)	(8,432)	(11,400)	(11,400)	(11,400)	(11,400)	(11,400)	(11,400)	(11,400)	(11,400)	(11,400)	(11,400)	(11,400)
Other Transfers In/(Out)	10,749	24,623	28,228	30,779	451,934	0	0	0	0	0	0	0	0	0	0
Transfer (to)/from DSRF	18,399	(28,968)	(360,732)	(302,421)	(956,000)	(274,100)	(446,750)	(538,585)	(361,400)	(480,500)	(480,500)	(480,500)	(480,500)	(480,500)	(480,500)
Capital Outlays	(355,418)	\$138,534	\$116,568	\$21,015	(\$273,971)	\$165,286	\$20,814	(\$66,995)	\$82,663	\$97,096	\$97,096	\$97,096	\$97,096	\$97,096	\$97,096
Annual Surplus / (Deficit)	(\$219,275)	\$138,534	\$116,568	\$21,015	(\$273,971)	\$165,286	\$20,814	(\$66,995)	\$82,663	\$97,096	\$97,096	\$97,096	\$97,096	\$97,096	\$97,096
Unrestricted Beg Cash Balance	\$896,745	\$677,470	\$816,004	\$932,572	\$953,587	\$679,615	\$844,902	\$865,716	\$798,721	\$881,384	\$881,384	\$881,384	\$881,384	\$881,384	\$881,384
Unrestricted End Cash Balance	\$677,470	\$816,004	\$932,572	\$953,587	\$679,615	\$844,902	\$865,716	\$798,721	\$881,384	\$881,384	\$881,384	\$881,384	\$881,384	\$881,384	\$881,384
Cash Balance as % O & M	83%	109%	124%	125%	80%	95%	93%	82%	86%	91%	91%	91%	91%	91%	91%

	Restricted & Designated Reserves:												Projected	Projected	Projected
	1.99	1.99	1.98	2.22	2.49	2.06	2.11	2.11	2.11	2.05	2.05	3.32			
Improvement Fund-614	\$31,383	\$42,783	\$54,183	\$62,615	\$74,015	\$85,415	\$96,815	\$108,215	\$119,615	\$131,015	\$131,015	\$131,015	\$131,015	\$131,015	\$131,015
Debt Service Reserve Fund	535,564	510,941	482,713	451,934	0	0	0	0	0	0	0	0	0	0	0
Total Cash	1,244,417	1,369,728	1,469,468	1,468,136	753,630	930,317	962,531	906,936	1,000,999	1,109,494	1,109,494	1,109,494	1,109,494	1,109,494	1,109,494

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: January 22, 2013

REQUESTED BY: Michael Schrock,
City Manager

ITEM TITLE: REPORT ON ITEMS FROM CITY STAFF.

- a) City Manager.
- b) City Clerk.
- c) City Attorney.

EXPLANATION:

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

BUDGET CONSIDERATION:

Not applicable, report(s) only.

ATTACHMENTS:

None

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: January 22, 2013

REQUESTED BY: CITY COUNCIL

ITEM TITLE: CITY COUNCIL INFORMATION.

EXPLANATION:

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

BUDGET CONSIDERATION:

Not applicable, report(s) only.

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: January 22, 2013

REQUESTED BY: CITY COUNCIL

ITEM TITLE: CLOSED SESSIONS

Consider holding a closed session under Iowa Code Section 21.5.1.j. to discuss the purchase of particular real estate.

EXPLANATION:

The City Manager would like to discuss the possible purchase of particular real estate with the City Council where premature disclosure could be reasonably expected to increase the price the city would have to pay for that property and reconvene in open session to possibly take action.

BUDGET CONSIDERATION:

None at this time.

ATTACHMENTS:

None.