

## OSKALOOSA HOUSING TRUST FUND COMMITTEE MINUTES

Friday, December 28, 2012 - 12:00 Noon

City Hall Conference Room

The committee meeting was called to order by Chairman Taylor at 12:07 p.m. with the following members present: Chairman Rob Taylor, Julia Ross, Kandes Dalbey, Bernice Hahn (by phone), Dan Adams, Kathy Dykstra (left at 12:27 p.m.), Randell Davis and David Polkowske. Members absent: Leon McCullough, Jon Sullivan, Joe Caligiuri and Debbie Stevens. Also present: City Manager Michael Schrock and Amy Miller.

It was moved by Dalbey and seconded by Davis to approve the October 4, 2012 regular meeting minutes. Motion carried unanimously. It was moved by Dalbey, seconded by Ross to approve the October 16, 2012 work session minutes. Motion carried unanimously. It was moved by Dalbey, seconded by Davis to approve the November 14, 2012 work session minutes. Motion carried unanimously.

It was moved by Dalbey, seconded by Adams to approve a first-time homebuyer loan to a city employee through First National Bank Midwest. Ayes: Taylor, Davis, Dalbey, Hahn, Dykstra, and Adams. Abstain: Polkowske and Ross (Real estate agent/banker involved with First Time Homebuyer applicants.)

It was moved by Ross, seconded by Adams to approve a collection process for first-time homebuyer payments that are returned from the bank due to nonsufficient funds or account closed. Motion carried unanimously.

There was no action taken regarding attempts to collect on outstanding demolition loans at 1212 1<sup>st</sup> Avenue West and 1214 1<sup>st</sup> Avenue West.

It was moved by Polkowske, seconded by Dalbey to approve the request for a demolition grant from the City of Oskaloosa for a house located at 603 North D Street with reimbursement to be made to OHTF with funds from the sale of the property. Motion carried unanimously.

The committee continued the discussion of accessible housing and asked if there was a checklist for residential properties and if information could be obtained from AARP.

Taylor reported to the committee on OHTF goals and action plan and work session meeting discussions. Taylor told the committee he would revise his notes and send them out.

The committee decided there was no need to meet on January 3 since all business was taken care of to date so the next meeting will be in February.

It was moved by Polkowske, seconded by Adams to approve the October claims list. Motion carried unanimously.

The accounting report was reviewed.

The meeting was adjourned at 12:40 p.m.

Minutes by Michael Schrock Jr.