

**CITY OF OSKALOOSA CITY COUNCIL MEETING
REGULAR SESSION**

**COUNCIL CHAMBERS – CITY HALL, 220 S. MARKET STREET
DECEMBER 17, 2012 – 6:00 P.M.**

AGENDA

CALL TO ORDER – 6:00 P.M.

ITEM 1. INVOCATION: Pastor Michael Dotson, Assembly of God Church

ITEM 2. PLEDGE OF ALLEGIANCE.

ITEM 3. ROLL CALL.

ITEM 4. COMMUNITY COMMENTS.

ITEM 5. CONSIDER ADOPTION OF CONSENT AGENDA AS PRESENTED OR AMENDED.

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

- a) **Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.**
 - 1. December 3, 2012 Regular City Council Meeting Minutes
 - 2. December 12, 2012 Special City Council Meeting Minutes
 - 3. December 17, 2012 Agenda

- b) **Receive and file minutes of Boards and Commissions (ANY RECOMMENDATIONS CONTAINED IN MINUTES BECOME EFFECTIVE ONLY UPON SEPARATE COUNCIL ACTION).**
 - 1. November 19, 2012 Library Board Minutes

- c) **Claims**
None.

- d) **Permit Motions and Resolutions as Recommended by the City Clerk.**

New:
None.

Renewal:
None.

Resolutions & Motions:

1. Consider a resolution scheduling a public hearing on the proposal to sell the vacant lot owned by the City located at 603 North D Street in Oskaloosa, Iowa.

Ordinances:

None.

----- **END OF CONSENT AGENDA** -----

ITEM 6. MAYORAL AND COUNCIL APPOINTMENTS. APPLICANTS MUST RESIDE IN OSKALOOSA AND BE 18 YEARS OF AGE UNLESS SPECIFIC QUALIFICATIONS ARE STATED

- a) Library Board – One vacancy to fill an unexpired term that ends June 30, 2015, appointed by the Mayor with City Council approval. This is a nine member board (3 males and 5 females currently serve).
- b) Historic Preservation Commission – Four vacancies to fill; three for three year terms that end December 31, 2015, and one vacancy to fill an unexpired term that ends December 31, 2013, approved and appointed by the City Council. This is a seven member board (2 males and 4 females currently serve).
- c) Airport Commission – One vacancy to fill a six year term that ends December 31, 2018, appointed by the City Council. This is a five member board (4 males and 1 female currently serve.)

ITEM 7. REPORT ON ITEMS FROM CITY STAFF.

- a) City Manager
- b) City Clerk.
- c) City Attorney.

ITEM 8. CITY COUNCIL INFORMATION.

ADJOURNMENT

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: December 17, 2012

REQUESTED BY: Michael Schrock,
City Manager

ITEM TITLE: CALL TO ORDER AND ROLL CALL – 6:00 p.m.

1. Invocation: Pastor Michael Dotson, Assembly of God Church
2. Pledge of Allegiance
3. Roll Call: _____ Mayor David Krutzfeldt, Council Members:

_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten,

_____ Ver Steeg, _____ Walling, _____ Yates.

EXPLANATION:

Not applicable.

BUDGET CONSIDERATION:

Not applicable.

ATTACHMENTS: None



CITY COUNCIL COMMUNICATION

MEETING DATE: December 17, 2012

REQUESTED BY: MAYOR & CITY COUNCIL

ITEM TITLE: COMMUNITY COMMENTS.

EXPLANATION:

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

BUDGET CONSIDERATION:

Not applicable.

ATTACHMENTS:

Consent Agenda Items: All items appearing on the Consent Agenda are considered routine in nature and no discussion is anticipated.

Item 1. Minutes and reports from city council meetings, boards and commissions:

Staff recommends council receive and file these documents.

Item 2. Consider a resolution scheduling a public hearing on January 7, 2013, at 6:00 p.m. on the proposal to sell the vacant lot owned by the City located at 603 North D Street in Oskaloosa, Iowa.

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: December 17, 2012

REQUESTED BY: Michael Schrock,
City Manager

ITEM TITLE: CONSENT AGENDA – ITEM 1

EXPLANATION:

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

- A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.
 - 1. December 3, 2012 Regular City Council Meeting Minutes
 - 2. December 12, 2012 Special City Council Meeting Minutes
 - 2. December 17, 2012 Agenda

- B. Receive and file the November 19, 2012 Library Board Minutes

BUDGET CONSIDERATION:

Not applicable.

ATTACHMENTS:

December 3, 2012 Regular City Council Meeting Minutes
December 12, 2012 Special City Council Meeting Minutes
November 19, 2012 Library Board Minutes

OSKALOOSA CITY COUNCIL
REGULAR MEETING
December 3, 2012

The Oskaloosa City Council met in regular session on Monday, December 3, 2012, at 6:00 p.m. with Mayor Krutzfeldt presiding and the following members answering roll call: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates.

Mayor Krutzfeldt presented longevity plaques to the following:

David Christenson, Fire Department – 30 years
Scott Howard, Fire Department – 30 years
Jake McGee, Police Department – 25 years
Russ Van Renterghem, Police Department – 25 years
Amy Miller, City Clerk-Finance Department – 20 years

It was moved by Van Zetten, seconded by Caligiuri to approve the following consent agenda items:

1. November 5, 2012 Regular City Council Meeting Minutes
2. November 19, 2012 Regular City Council Meeting Minutes
3. December 3, 2012 Agenda
4. Receive and file the following reports and communications from advisory and operating boards and commissions:
 - a. November 13, 2012 Water Board Minutes
 - b. November 5, 2012 Airport Commission Minutes
5. Claims for November 2012
6. Application for a Class C Liquor License with Outdoor Service from Megan Carner, dba Stix, 132 Pella Avenue.
7. Renewal application for a Class C Beer Permit from Gabina Ramirez dba Abarrotez Lopez, 1505 A Avenue East
8. Renewal application for a Class E Liquor License with Carryout Beer & Wine from Kabal Chauchan dba Cork & Bottle, 309 A Avenue West
9. Renewal application for a Class C Beer Permit with Carryout Wine from Wigg's Inc. dba Wigg's Country Store, 1308 A Avenue East
10. Transfer premise application for The Cellar Peanut Pub LLC., dba The Cellar, 206 Rock Island Avenue
11. Renewal application for a Class E Liquor License with Carryout Beer and Wine from Wal-Mart Stores, Inc., dba Wal-Mart Supercenter #1393, 2203 A Avenue West

The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said motion approved.

Van Zetten introduced Resolution No. 12-12-97 entitled "RESOLUTION ADOPTING THE "RECORD RETENTION MANUAL FOR IOWA CITIES" AS THE RETENTION AND DISPOSITION SCHEDULE FOR THE CITY OF OSKALOOSA" and moved its approval. Caligiuri seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Van Zetten introduced "AN ORDINANCE VACATING THE EAST-WEST ALLEY ADJACENT TO 503 NORTH H STREET, AND THE SALE OF SAID PUBLIC ALLEY RIGHT-OF-WAY" and moved its approval on the third reading. Caligiuri seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said ordinance duly adopted. The ordinance was assigned No. 1332.

Van Zetten introduced Resolution No. 12-12-98 entitled "RESOLUTION APPROVING THE DEED AND AUTHORIZING THE SALE OF THE EAST-WEST ALLEY ADJACENT TO 503 NORTH H STREET, AND FOR THE SALE OF SAID PUBLIC ALLEY RIGHT-OF-WAY" and moved its approval. Caligiuri seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

The Mayor announced there were vacancies on the Building Code Board of Appeals, Housing Trust Fund Committee, Library Board, Board of Adjustment, Historic Preservation Commission and Airport Commission.

It was moved by Jimenez, seconded by Van Zetten to approve Pay Request No. 4 to Cornerstone Excavating in the amount of \$439,895.59 for work completed on the North Green Street Paving Project. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Caligiuri, seconded by Ver Steeg to approve Pay Request No. 2 (final) to TK Concrete, Inc. in the amount of \$5,177.50, approving the final retainage amount of \$3,738.58, Change Order No. 1 for a net decrease of \$12,708.32 and accepting the completion of the Mall Storm Sewer Project. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Caligiuri introduced Resolution No. 12-12-99 entitled "RESOLUTION ACCEPTING THE WORK OF TK CONCRETE INC. FOR THE MALL STORM SEWER PROJECT" and moved its approval. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Errin Keltner, Water Board Member, and Chad Coon, Water Department Superintendent, addressed City Council regarding the Water Department building.

It was moved by Yates, seconded by Jimenez to grant the Oskaloosa Municipal Water Department permission to invest funds to temporarily fix the building at 213 South 1st Street. The roll was called and the vote was:

AYES: Van Zetten

NAYS: Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

Whereupon the Mayor declared said motion defeated.

The Mayor and City Council Members reported on boards and commissions they serve.

It was moved by Walling, seconded by Ver Steeg that the meeting adjourn. Motion carried unanimously. The meeting adjourned at 6:35 p.m.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

OSKALOOSA CITY COUNCIL
SPECIAL MEETING
December 12, 2012

The Oskaloosa City Council met in special session on Wednesday, December 12, 2012, at 5:00 p.m. with Mayor Krutzfeldt presiding and the following members answering roll call: Caligiuri, Jimenez, Van Zetten, Ver Steeg, Walling and Yates. Council member Moore entered the meeting after approval of the agenda.

It was moved by Ver Steeg, seconded by Jimenez to approve the December 12, 2012 City Council Agenda. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Van Zetten, Ver Steeg, Walling and Yates.

NAYS: None

Whereupon the Mayor declared said motion approved.

Council member Moore entered the meeting.

Michael Schrock, City Manager, explained the timeline of events that led to the placement and subsequent removal of the nativity scene from the city square. Options outlined by the City Manager were to prohibit all displays on public property; to allow an open forum for any group to present; or for the city to erect a display that reflects a broad cultural presentation but does not endorse any religion so as to constitute a violation of the establishment clause of the 1st Amendment in accordance with applicable Supreme Court holdings.

The Mayor announced he would allow public comments until 5:30 p.m. Robert Leonard, 328 North 3rd; Liz Colton, 201 South 6th; Kim Mitrison, 210 Northshore Drive; Aiyanna Looney, 1502 7th Avenue West; Amanda Birch, 1016 North I; Vicki Jones, 536 Springcreek Village; LaCinda Shilling, 317 North C; Larry Lewis, 2109 Edmundson Drive; Bill Tvedt, 222 South 9th; Luis Angel Islas, 201 Trueblood Avenue; Jason Alons, 319 North H; Bruce Thompson, 1149 Clearview Drive; and Richard Vogel, 403 21st Avenue West, addressed the Council regarding placement of a nativity in the city square park.

David Dixon, City Attorney, explained and addressed the applicable laws and Supreme Court holdings.

It was moved by Moore, seconded by Ver Steeg to approve displays that reflect a broad cultural presentation but does not endorse any religion so as to constitute a violation of the establishment clause of the 1st Amendment in accordance with applicable Supreme Court holdings.

The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Moore, Van Zetten, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Moore, seconded by Caligiuri that the meeting adjourn. Motion carried unanimously. The meeting adjourned at 5:57 p.m.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

MINUTES
OSKALOOSA PUBLIC LIBRARY BOARD OF TRUSTEES
MONDAY – NOVEMBER 19, 2012 -- 4:00 P.M.

The meeting was called to order by President Mike Sytsma. Roll call was taken by Board secretary Susan Hasso with Trustees Judy Bishop, Michael Collins, Paul Groenenboom, Jane Ireland, Kathy Rothfus, and Candace Slobe present. Also present were Library Director William Ottens and Keith Miller, president of the Friends.

Minutes: Sytsma called for a motion to approve the minutes of the October 22, 2012, Board meeting. Motion was made by Bishop, seconded by Slobe, to approve the minutes of the October 22, 2012, Board meeting. Motion passed.

Board Correspondence, Public Input or Friends Report: Keith Miller, president of the Friends, reported that the Friends are looking into buying a banner to use for promotion. The Friends have renewed the Dear Reader.com subscription for the library. Miller said that Stephen Brayton's martial arts demonstration and book talk was well received. The Friends furnished the cake for Linda Fox's retirement party.

Sytsma said that he had received a phone call from a patron who had wanted to renew her items for an additional extended time, and the patron felt that staff, especially those with longevity at the library, should be able to override the system and make those decisions. Ottens said that he also had spoken with the patron and explained that those types of decisions were administrative decisions, which is why staff refers patrons to the director. After a brief discussion, the Board assured Ottens that their role was not to micromanage the library, and the Board would support the director in his decision.

Director's Report: Library Director William Ottens highlighted some of the items on his director's report that was in the Board packet.

Cunningham Inspection and Work: On Wednesday, November 14, Tom from Cunningham, Inc. was in to look at the project of reversing the 2 boiler pumps. After their inspection, Tom explained that he will need to check that they have the required parts and then call sometime next week to set up a time that they can come and complete the work.

Youth Librarian Search and Interim Programming: Ottens told the Board that he has received ten applications for the position of youth librarian from several different states. He has looked through the applications, and he will meet with the Staff Committee of the Board to go over the applications. Ottens said that he will be doing children's programming along with volunteer Peggy Grafke.

Computer Classes: Ottens said that both Computer Basic classes had filled up already and there is a waiting list. He is planning on adding additional classes in the afternoon.

Training and Continuing Education for Board Members: Ottens talked about the importance of training and continuing education opportunities for library board members, especially considering the role it plays in the state accreditation of our library. Ottens asked the Board members what types of training they had had when they were appointed to the library board.

Committee Reports:

Staff Committee – Jane Ireland, chair: The Staff Committee is working with Ottens on the process for hiring a new Youth Librarian.

Budget & Finance Committee – Judy Bishop, chair: The Budget and Finance Committee will be meeting before December 20, which is the day that the budget is due to the City.

Policy & Planning Committee – Candace Slobe, chair: The Planning and Policy Committee is meeting December 5th.

Technology Committee – Kathy Rothfus, chair: No report.

Building & Grounds: No report.

Unfinished Business: Ottens told the Board that there was progress on the Reading Garden. The hardscape and cement work was nearing completion. There will be an open house next spring.

New Business:

E-rate Funding and Internet Filtering: Last summer, City Manager Michael Schrock, Jr. began talks with MCG to combine the library's Internet services with the City's so that the library staff computers could be on the same network, and Internet services for both staff and public would be through MCG. This is mainly for security purposes, to keep the staff and public connections separate. If the library is billed separately for the Internet (which would be \$175 a month), we could receive E-rate funding to cover 70% of this cost; however, one requirement will be to conform to the Children's Internet Protection Act by filtering the Internet connection. We would have to put the filters in place at the library's expense, and all computers –both staff and public– would have to have filters. We do not currently have filters. After discussion, motion was made by Ireland, seconded by Bishop, to combine the library's Internet services with the City at a cost of \$175 a month which will be covered by the City, and not add filtering to the library's Internet connection. Motion passed.

Strategic Planning: Ottens told the Board that he would like to create a Strategic Planning Committee to look into the process of developing a 3 to 5 year long range plan. Through the strategic planning process, we can examine the library's current mission and develop goals and objectives for the next 3 to 5 years. The State Library and the Southeast Library Services Area do provide facilitation for the process free of charge. Motion was made by Rothfus, seconded by Collins, for the director to begin the strategic planning process with Board support. Motion passed.

The January Board meeting will be January 14, 2013.

Approval of Claims: Motion was made by Rothfus, seconded by Collins, to approve payment of the November claims. Motion passed.

Adjournment: Motion was made by Groenenboom, seconded by Rothfus, to adjourn. Motion passed.

The next regular meeting will be on Monday, December 17, 2012, at 4:00 p.m. in the library meeting room.

Respectfully submitted,

Susan Hasso
Library Administrative Assistant
for the Board



CITY COUNCIL COMMUNICATION

MEETING DATE: December 17, 2012

REQUESTED BY: City Attorney

ITEM TITLE: CONSENT AGENDA – ITEM 2

Consider a resolution scheduling a public hearing on the proposal to sell the vacant lot owned by the City located at 603 North D Street in Oskaloosa, Iowa.

EXPLANATION:

The City is the holder of record title to the vacant lot located at 603 North D Street in Oskaloosa, legally described as: Lot Eight of Donahey's Addition to the City of Oskaloosa Iowa, as shown by plat recorded in Book 6 at Page 299, of the Mahaska County records. Staff proposes to sell that real estate by soliciting bids and selling to the highest bidder, with the City to have the right to reject any and all bids. The minimum bid to be accepted for the lot is set at \$13,500. Prior to any sale of real property, it is necessary for the City to adopt a resolution setting a public hearing on the proposed resolution to sell the premises.

BUDGET CONSIDERATION:

Receipt of proceeds from the sale of the premises to the General Fund and \$4,000 to be reimbursed to the Oskaloosa Housing Trust Fund for funds used to offset demolition costs of the structure formerly located on the property.

ATTACHMENTS:

Resolution
Property location map
Bid form

RESOLUTION NO. _____

A RESOLUTION SETTING THE DATE FOR A PUBLIC HEARING ON A PROPOSAL TO SELL REAL ESTATE LOCATED AT 603 NORTH D STREET IN OSKALOOSA IOWA

WHEREAS the City of Oskaloosa, Iowa is the owner and holder of record title to the vacant lot located at 603 North D Street in Oskaloosa, Iowa, legally described as: Lot Eight of Donahey's Addition to the City of Oskaloosa, Iowa, as shown by plat recorded in Book 6 at Page 299, of the Mahaska County records.

AND WHEREAS staff has recommended the sale of the said premises and proposes to sell the premises to the highest bidder, with the City reserving the right to reject any and all bids;

AND WHEREAS it is necessary to hold a public hearing on the proposed sale.

NOW THEREFORE, BE IT RESOLVED by the City Council of Oskaloosa, Iowa that the City proposes to sell the vacant lot located at 603 North D Street in Oskaloosa Iowa, legally described as: Lot Eight of Donahey's Addition to the City of Oskaloosa, Iowa, as shown by plat recorded in Book 6 at Page 299, of the Mahaska County records and that a public hearing on the proposed sale shall be conducted on Monday, January 7, 2013, at 6:00 p.m. in the City Council Chambers, City Hall, Oskaloosa, Iowa, at which time persons may appear and speak for or against the proposed sale.

PASSED AND APPROVED this _____ day of _____ 2012.

David Krutzfeldt, Mayor

Attest: _____
Amy Miller, City Clerk





BID SUBMITTAL: 603 North D Street

FROM: _____

ADDRESS: _____

TELEPHONE: _____

FAX: _____

EMAIL: _____

Bids must be received before 9:00 AM on Wednesday, XXXXX XX, 2012 to the attention of the City Clerk at Oskaloosa City Hall located at 220 South Market Street, Oskaloosa, Iowa 52577. Bids shall be placed in a sealed envelope marked "603 NORTH D STREET LOT BID".

- Bids will be opened on XXXXX XX, 2012 at 9:00 AM at Oskaloosa City Hall, City Clerk's Office.
- Bids will be valid for sixty (60) days after the bid opening date.
- **A ten percent (10%) bid security must be received by the Oskaloosa City Clerk within twenty (20) days following City Council approval of the bid.**

MINIMUM BID: \$13,500.00

BID AMOUNT: \$ _____

DATED THIS ____ DAY OF _____, 20__

SIGNATURE OF BIDDER: _____

The Oskaloosa City Council reserves the right to reject any or all bid and to waive informalities or irregularities in any bid received.

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: December 17, 2012

REQUESTED BY: David Krutzfeldt,
Mayor

ITEM TITLE: MAYOR AND COUNCIL APPOINTMENTS – 6A

Consider appointment of an individual to the Library Board.

EXPLANATION:

There is one vacancy on the Library Board for a term that ends June 30, 2015. Applications for appointment have been received from Chris Harbour and Luis Angel Islas. This is a nine member board. Currently five females and three males serve on the board. Appointments to the Library Board are made by the Mayor with City Council approval.

Recommended Action: Approve the Mayor's appointment of Chris Harbour or Luis Angel Islas to the Library Board for a term ending June 30, 2015.

BUDGET CONSIDERATION:

Not applicable.

ATTACHMENTS: Applications from Chris Harbour and Luis Angel Islas.

Marilyn Johannes

From: support@civicplus.com
Sent: Wednesday, November 28, 2012 5:49 PM
To: city@oskaloosaiowa.org
Subject: Online Form Submittal: Application for Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

Application for Board or Commission

Board or commission applying for (choose one from list):* [Library Board of Trustees V]
Board or commission not listed above:
Name of applicant:* Chris Harbour
Address of Applicant* 416 Fairview Dr.
Phone number (day)* 5152382648
Phone number (evening)
Email address:* charbour79@gmail.com
Would you like to be interviewed for this position?* Yes No
Why are you interested in this position?* Kathy Rothfus spoke with me, and let me know that this board was in need of a new member. I know that the library does a lot of great things for the community and I would like to be a part of that.
Your experience that would be beneficial to the board or commission.* Currently I take an active part in the Osky Elementary PTO, I am heavily involved and volunteer at the YMCA, and am involved with a Oskaloosa Area Utility group.
Other civic experience:

* indicates required fields.

The following form was submitted via your website: Application for Board or Commission

Board or commission applying for (choose one from list):: Library Board of Trustees

Board or commission not listed above::

Name of applicant:: Chris Harbour

Address of Applicant: 416 Fairview Dr.

Phone number (day): 5152382648

Phone number (evening):

Email address:: charbour79@gmail.com

Would you like to be interviewed for this position?: Yes

Why are you interested in this position?: Kathy Rothfus spoke with me, and let me know that this board was in need of a new member. I know that the library does a lot of great things for the community and I would like to be a part of that.

Your experience that would be beneficial to the board or commission:: Currently I take an active part in the Osky Elementary PTO, I am heavily involved and volunteer at the YMCA, and am involved with a Oskaloosa Area Utility group.

Other civic experience::

Additional Information:

Form submitted on: 11/28/2012 5:48:44 PM

Submitted from IP Address: 166.182.80.109

Referrer Page: No Referrer - Direct Link

Form Address: <http://www.oskaloosaiowa.org/Forms.aspx?FID=71>

Marilyn Johannes

From: support@civicplus.com
Sent: Saturday, December 01, 2012 7:19 AM
To: city@oskaloosaiowa.org
Subject: Online Form Submittal: Application for Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

Application for Board or Commission

Board or commission applying for (choose one from list):* [Library Board of Trustees V]

Board or commission not listed above:

Name of applicant:* Luis Angel Islas
Address of Applicant* 201 Trueblood Ave. Oskaloosa Iowa
Phone number (day)* 208-850-3990
Phone number (evening) 208-850-3990
Email address:* islasl@wmpenn.edu

Would you like to be interviewed for this position?* Yes No

Why are you interested in this position?* In any community it is always essential for there to be a haven for people of all ages, but a place of educational and social importance. That is where the Public Library comes in. I have already been astounded in the quality and care that has been put in, as a current student and youth i feel it is absolutely essential to be able to help out the Library. Given my background, i feel my opinions will expand the horizons of an already wonderful public system.

Your experience that would be beneficial to the board or commission:* I was the Student Leader of the Year, and sophomore of the year. At my previous institution i was a member of the OCCSA which helped regulate the state of oregons budget for community colleges. I am the first person in William Penn's history to be chosen as a candidate for the Truman Scholar Award. I am president of the College Democrats, President of the United World Club, and Vice President of the science club. I am a member of SGA at william penn, as well as a radio host for 88.7 KIGC

Other civic experience: I was an intern at organizing for america, and i also do volunteer service work at the Maple Ridge assisted living center.

* indicates required fields.

The following form was submitted via your website: Application for Board or Commission

Board or commission applying for (choose one from list):: Library Board of Trustees

Board or commission not listed above::

Name of applicant:: Luis Angel Islas

Address of Applicant: 201 Trueblood Ave. Oskaloosa Iowa

Phone number (day): 208-850-3990

Phone number (evening): 208-850-3990

Email address:: islasl@wmpenn.edu

Would you like to be interviewed for this position?: Yes

Why are you interested in this position?: In any community it is always essential for there to be a haven for people of all ages, but a place of educational and social importance. That is where the Public Library comes in. I have already been astounded in the quality and care that has been put in, as a current student and youth i feel it is absolutely essential to be able to help out the Library. Given my background, i feel my opinions will expand the horizons of an already wonderful public system.

Your experience that would be beneficial to the board or commission:: I was the Student Leader of the Year, and sophomore of the year. At my previous institution i was a member of the OCCSA which helped regulate the state of oregons budget for community colleges. I am the first person in William Penn's history to be chosen as a candidate for the Truman Scholar Award. I am president of the College Democrats, President of the United World Club, and Vice President of the science club. I am a member of SGA at william penn, as well as a radio host for 88.7 KIGC

Other civic experience:: I was an intern at organizing for america, and i also do volunteer service work at the Maple Ridge assisted living center.

Additional Information:

Form submitted on: 12/1/2012 7:19:01 AM

Submitted from IP Address: 208.126.107.173

Referrer Page: <http://www.oskaloosaiowa.org/Forms.aspx?FCID=7>

Form Address: <http://www.oskaloosaiowa.org/Forms.aspx?FID=71>

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: December 17, 2012

REQUESTED BY: City Council

ITEM TITLE: MAYOR AND COUNCIL APPOINTMENTS – 6B

Consider appointment of individuals to the Historic Preservation Commission.

EXPLANATION:

The terms of Wanda Gardner, Jeff Sisul and Jo Broerman expire at the end of December and there is one vacancy to fill an unexpired term that ends December 31, 2013. Jeff Sisul and Wanda Gardner are interested in being reappointed, and applications have been received from Charlie Comfort and Kerri Boender. Charlie Comfort and Kerri Boender have both indicated they are willing to serve either a full term or fill the unexpired term. Appointments to the Historic Preservation Commission are made by the City Council.

BUDGET CONSIDERATION

Not applicable.

ATTACHMENTS: Applications from Jeff Sisul, Wanda Gardner, Charlie Comfort and Kerri Boender.

CITY OF OSKALOOSA

BOARD & COMMISSION APPLICATION

NAME: Wanda Gardner DATE: Dec. 3, 2012

ADDRESS: 416 B Ave East, Oskaloosa

PHONE NO. (Day) 563-370-7140 (Evening) same

BOARD OR COMMISSION APPLYING FOR: Historic Preservation

WOULD YOU LIKE TO BE INTERVIEWED FOR THIS POSITION? Yes No

WHY INTERESTED: Concern for preservation & restoration of historic architecture & history that creates a better quality of life & promotes cultural awareness & tourism possibilities.

EXPERIENCE BENEFICIAL TO BOARD OR COMMISSION: Currently filling term that expires Dec. 2012. Grant writer, historian & museum guide & displays for Winneshiek County Historical Preservation, Porter House Museum, & Silos & Smokestacks National Heritage Area.

OTHER CIVIC EXPERIENCE: Questers (antique collectors group) Board member, Mashaska County Outreach

CITY OF OSKALOOSA

BOARD & COMMISSION APPLICATION

NAME: Jeff Sew DATE: 9-25-12

ADDRESS: 702 High Avenue East, Oskaloosa

PHONE NO. (Day) 641-680-6641 (Evening) Same

BOARD OR COMMISSION APPLYING FOR: Historic Preservation Commission

REQUEST TO FOREGO INTERVIEW PROCESS? Yes, No

WHY INTERESTED: Interested in historic preservation and promotion

EXPERIENCE BENEFICIAL TO BOARD OR COMMISSION: One term on Commission

OTHER CIVIC EXPERIENCE: Historic Preservation Commission experience

PLEASE RETURN TO THE CITY CLERK'S OFFICE

Marilyn Johannes

From: support@civicplus.com
Sent: Sunday, December 02, 2012 7:57 PM
To: city@oskaloosaiowa.org
Subject: Online Form Submittal: Application for Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

Application for Board or Commission

Board or commission [Historic Preservation Committee V]
applying for (choose one
from list):*

Board or commission not
listed above:

Name of applicant:* Charlie Comfort
Address of Applicant* 219 1/2 High Ave East Apartment 5 Oskaloosa, Iowa 52577
Phone number (day)* 641-660-5358
Phone number (evening)
Email address:* charlie.comfort@gmail.com

Would you like to be interviewed for this position?* Yes No

Why are you interested in this position?* I have a deep and abiding passion for the history of Oskaloosa. I also continue to have a very great interest in being involved in my community.

Your experience that would be beneficial to the board or commission:* I worked at the Oskaloosa Chamber of Commerce from February 2010 to July 2011 in the Junior Mainstreet program. During that time, I developed a historic walking tour of the downtown area. For my tour, I took several different historic buildings in the downtown area and researched and wrote about the history of them. In addition, I also have led groups on these tours, including the entire 5th grade class at Oskaloosa Elementary in 2011. I believe that my passion for Oskaloosa history, as well as my past work in the Junior Mainstreet Program is very beneficial to the commission.

Other civic experience: I currently am a member of Oskaloosa Optimist Club, and am participating in the 2012-2013 Mahaska County Leadership Institute. In addition I am a member of the Oskaloosa School Board (elected in 2011), and am a member of the Planning and Zoning Commission.

* indicates required fields.

The following form was submitted via your website: Application for Board or Commission

Board or commission applying for (choose one from list):: Historic Preservation Committee

Board or commission not listed above::

Name of applicant:: Charlie Comfort

Address of Applicant: 219 1/2 High Ave East
Apartment 5
Oskaloosa, Iowa 52577

Phone number (day): 641-660-5358

Phone number (evening):

Email address:: charlie.comfort@gmail.com

Would you like to be interviewed for this position?: Yes

Why are you interested in this position?: I have a deep and abiding passion for the history of Oskaloosa. I also continue to have a very great interest in being involved involved in my community.

Your experience that would be beneficial to the board or commission:: I worked at the Oskaloosa Chamber of Commerce from February 2010 to July 2011 in the Junior Mainstreet program. During that time, I developed a historic walking tour of the downtown area. For my tour, I took several different historic buildings in the downtown area and researched and wrote about the history of them. In addition, I also have led groups on these tours, including the entire 5th grade class at Oskaloosa Elementary in 2011. I believe that my passion for Oskaloosa history, as well as my past work in the Junior Mainstreet Program is very beneficial to the commission.

Other civic experience:: I currently am a member of Oskaloosa Optimist Club, and am participating in the 2012-2013 Mahaska County Leadership Institute. In addition I am a member of the Oskaloosa School Board (elected in 2011), and am a member of the Planning and Zoning Commission.

Additional Information:

Form submitted on: 12/2/2012 7:57:20 PM

Submitted from IP Address: 207.199.222.107

Referrer Page: <http://www.oskaloosaiowa.org/Forms.aspx?FCID=7>

Form Address: <http://www.oskaloosaiowa.org/Forms.aspx?FID=71>

Marilyn Johannes

From: support@civicplus.com
Sent: Friday, December 07, 2012 10:44 AM
To: city@oskaloosaiowa.org
Subject: Online Form Submittal: Application for Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

Application for Board or Commission

Board or commission applying for (choose one from list):* [Historic Preservation Committee

Board or commission not listed above:

Name of applicant:* Kerri Boender
Address of Applicant* 213 High Avenue East
Phone number (day)* 6416764050
Phone number (evening)
Email address:* kamihal@yahoo.com

Would you like to be interviewed for this position?* Yes No

Why are you interested in this position?* I own a downtown property and business, and am interested in the sustainment of downtown historic district.
Your experience that would be beneficial to the board or commission.* Chamber of Commerce special committee
Other civic experience:

* indicates required fields.

The following form was submitted via your website: Application for Board or Commission

Board or commission applying for (choose one from list):: Historic Preservation Committee

Board or commission not listed above::

Name of applicant:: Kerri Boender

Address of Applicant: 213 High Avenue East

Phone number (day): 6416764050

Phone number (evening):

Email address:: kamihal@yahoo.com

Would you like to be interviewed for this position?: No

Why are you interested in this position?: I own a downtown property and business, and am interested in the sustainment of downtown historic district.

Your experience that would be beneficial to the board or commission:: Chamber of Commerce special committee

Other civic experience::

Additional Information:

Form submitted on: 12/7/2012 10:44:00 AM

Submitted from IP Address: 205.221.122.131

Referrer Page: <http://www.oskaloosaiowa.org/Forms.aspx?FCID=7>

Form Address: <http://www.oskaloosaiowa.org/Forms.aspx?FID=71>



CITY COUNCIL COMMUNICATION

MEETING DATE: December 17, 2012

REQUESTED BY: City Council

ITEM TITLE: MAYOR AND COUNCIL APPOINTMENTS – 6C

Consider appointment of an individual to the Airport Commission.

EXPLANATION:

Steve Brown's term on the Airport Commission expires at the end of December. He is interested in being reappointed. As of this writing, no other applications have been received. Terms are for six years. Currently four males and one female serve on the Airport Commission. Appointments to the commission are made by the City Council.

BUDGET CONSIDERATION

Not applicable.

ATTACHMENTS: Application from Steve Brown.

CITY OF OSKALOOSA

BOARD & COMMISSION APPLICATION

NAME: Steven R. Brown DATE: 12/4/12

ADDRESS: 602 North Park Ave. Oskaloosa, IA 52577

PHONE NO. (Day) 641-673-6850 (Evening) same

BOARD OR COMMISSION APPLYING FOR: Airport Commission

WOULD YOU LIKE TO BE INTERVIEWED FOR THIS POSITION? Yes No

WHY INTERESTED: I'm a pilot. I'm interested in having a good, well run, airport facility for Oskaloosa.

EXPERIENCE BENEFICIAL TO BOARD OR COMMISSION: _____

I have served on the commission for 12 years and have been chairman for 8 years

OTHER CIVIC EXPERIENCE: _____

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CITY COUNCIL COMMUNICATION

MEETING DATE: December 17, 2012

REQUESTED BY: COUNCIL
APPOINTED STAFF

ITEM TITLE: REPORT ON ITEMS FROM CITY STAFF.

- a) City Manager.
- b) City Clerk.
- c) City Attorney.

EXPLANATION:

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

BUDGET CONSIDERATION:

Not applicable, report(s) only.

ATTACHMENTS:

None.

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: December 17, 2012

REQUESTED BY: City Council

ITEM TITLE: CITY COUNCIL INFORMATION.

EXPLANATION:

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

BUDGET CONSIDERATION:

Not applicable, report(s) only.