

**OSKALOOSA WATER BOARD**  
**REGULAR MEETING**  
10/15/12

**Members Present:**

Errin Keltner  
Pete Settimi  
Joe Ryan

**Others Present:**

Chad Coon  
Sheryl Tomlinson  
Jason Van Zetten  
Jim Anderson

A motion was made by Pete Settimi and 2<sup>nd</sup> by Joe Ryan to approve the agenda as presented. The motion carried with all members voting yes.

Minutes of the 9/10/12 regular meeting were read. A motion was made by Pete Settimi to approve the minutes. The motion was 2<sup>nd</sup> by Errin Keltner. The motion carried with all members voting yes.

The attached vouchers totaling \$463,372.62 were presented for approval. A motion was made by Errin Keltner to approve the vouchers for payment. The motion was 2<sup>nd</sup> by Pete Settimi. The motion carried with all members voting yes. The Balance Statements were also reviewed. Motion by Pete Settimi and seconded by Joe Ryan to approve balance statements. Motion carried with all members voting yes.

1. Jason Van Zetten talked about the building the Water Department resides in and the fact that the City believes that there is one year or less before the building will need to be vacated due to structural issues. There was then a conversation about the City moving towards a single hauler system for garbage collection. Jason mentioned that it would be beneficial for the City if OMWD would put together a list of costs that would change for OMWD if the City moved forward. That way the City would have more information with regard to how the move to single hauler would impact OMWD and our costs. The issue of the credit card limit came up again. There was spirited discussion between all members with the focus ending on OMWD striving to provide the best customer service possible.
2. The next item on the agenda was General Manager's Update. Chad introduced Jim Anderson of Insurance Services Group to discuss the health insurance premiums for 2013. Chad informed the Board that the renewal is not due until December 15, 2012, but that he wanted the Board to have the information as early as possible to be able to discuss options. Jim talked to the Board about why the rate had gone up as much as it did, and the "grandfathering" status that OMWD has on our policy which allows for a 3.4% decrease in rates. Joe asked if it was

possible for OMWD to look at be added to the City's policy for health insurance and Chad explained that as he remembers it, OMWD cannot be added to the City's policy because OMWD has its own payroll and is therefore not eligible. Chad said that he had had that conversation with Mike Schrock and his predecessors in years past. Chad asked the Board to write down any questions that they may have over the course of the next month, or to give him a call with them so that he can work with Jim to get the answers. Chad talked to the Board about new turbidimeters that have been ordered for the plant and will be installed and functional on October 29, 2012. Chad updated the Board about the new shop. Joe asked if the former occupant was out of both the shop and house. Chad informed him that the shop was empty and the house was almost empty. Pete commented that we need to ensure that the house is vacated as soon as possible. Chad stated that he would see to that on Tuesday. Chad talked to the Board about the new GIS/GPS system and the fact that it is in the programming stages and that we should see delivery in 4-6 weeks. Chad also updated the Board on OMWD's new employee, Shaun Smith, and that he was working out well.

3. The next agenda item was Miscellaneous. Chad talked to the Board about the leaks that we have had in the last month and how he was working to better estimate water loss due to those leaks and the subsequent hydrant flushing. He noted that during the last month, he could account for 1.3 million gallons of lost water that would have not been estimated as closely before. There was discussion about the mowing that occurs at the plant and the need for mowing with the new facility. It was suggested by Errin that OMWD consider hiring summer help next year to mow at all of the facilities. Chad said that he would take this under consideration as we move towards budget time. Chad also updated the Board about the new meters that have gone in and the increase that OMWD is seeing in registration of flow. In some cases, there has been between 100%-150% increase. Chad commented that this will also help our unaccounted water loss report.

There being no further items to discuss, it was moved by Pete Settimi and second by Joe Ryan to adjourn.

ATTEST

Meeting Adjourned 6:14 PM

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Joe Ryan – Chairman

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Pete Settimi – Secretary