

OSKALOOSA WATER BOARD
REGULAR MEETING
9/10/12

Members Present:

Errin Keltner
Pete Settimi

Others Present:

Chad Coon
Sheryl Tomlinson
Jason Van Zetten

A motion was made by Pete Settimi and 2nd by Errin Keltner to approve the agenda as presented. The motion carried with all members voting yes.

Minutes of the 8/13/12 regular meeting and 8/20/12 special meeting were read. A motion was made by Pete Settimi to approve the minutes. The motion was 2nd by Errin Keltner. The motion carried with all members voting yes.

The attached vouchers totaling \$232,568.51 were presented for approval. A motion was made by Pete Settimi to approve the vouchers for payment. The motion was 2nd by Errin Keltner. The motion carried with all members voting yes. The Balance Statements were also reviewed. Motion by Pete Settimi and seconded by Errin Keltner to approve balance statements. Motion carried with all members voting yes.

1. Jason Van Zetten talked about the City wanting to bring in an independent consultant to evaluate the sharing possibilities between the City and the Water Department.
2. The next item on the agenda was Introduction of Resolution #1205, Resolution Limiting Credit Card Charges. Pete Settimi made a motion to introduce the resolution. Errin Keltner seconded the motion. The discussion on this topic ranged around the limit of \$500 that had been proposed. Chad gave the Board members a chart showing what other water departments in the state are using for limits. Errin stated that he thought we should consider increasing the limit to \$1000.00 as a bill in excess of \$500.00 was a very real possibility. There was discussion about what the service charge to the Water Department would be for a higher bill, and what our service charges are on a monthly basis. Pete Settimi then made a motion to approve Resolution #1205 with a \$1000.00 limit on credit card charges. Errin Keltner seconded this motion. Ayes all, motion passed.
3. The next agenda item was General Manager's update. Chad talked to the Board members about the Bacteriological test from the week before that had come back positive for total coliform and E. Coli. All of the re-checks had come back clean

and there was no issue with the water. Chad said that he and the service tech had talked over the sampling procedures and were trying to determine what had happened to trigger the positive tests. Chad talked to the Board about the department's need to move forward with GIS/GPS mapping service. He proposed going with HRGreen for this service as they were the company that had the best options at the lower price points. There would also then be the opportunity to merge the City's data in at a later point. There was a lot of discussion about what OMWD could do with the data and ways to allow for cooperative sharing with the City on this issue. Chad stated that he had spoken to the City Manager and that at this time there was nothing budgeted for this work on the City's side, but that it would definitely be possible to bring data in on the back side and make it work together seamlessly. Chad talked to the Board about the new service truck having it's service body mounted and lighting work done. He then informed the Board who the new employee for the distribution opening would be, and that the position would start on October 1. Chad also shared that since the joint meeting with the City Council last month, it appeared that things have settled down and everyone is aware that the Water Department and the City are working towards the same goals and working on better communications.

4. The last agenda item was Miscellaneous. Chad informed the Board that there had been three leaks in the last month. 1808 South Park, 1025 5th Avenue East and Edmundson drive. The one concerning issue for Chad was that the service saddle for 1025 5th Avenue East had deteriorated and was causing the leak. This main was installed in the 1980's and the whole project used the same style of saddle. Chad said the department would need to watch what happened down the road with this area and determine what steps, if any, would be necessary to alleviate any concerns the department may have.

There being no further items to discuss, it was moved by Pete Settimi and second by Errin Keltner to adjourn.

ATTEST

Meeting Adjourned 5:50 PM

Joe Ryan – Chairman

Pete Settimi – Secretary