

**CITY OF OSKALOOSA CITY COUNCIL MEETING
REGULAR SESSION**

**COUNCIL CHAMBERS – CITY HALL, 220 S. MARKET STREET
AUGUST 6, 2012 – 6:30 P.M.**

AGENDA

CALL TO ORDER – 6:30 P.M.

ITEM 1. INVOCATION: Pastor Dale Visser, First Christian Reformed Church

ITEM 2. PLEDGE OF ALLEGIANCE.

ITEM 3. ROLL CALL.

ITEM 4. COMMUNITY COMMENTS.

ITEM 5. CONSIDER ADOPTION OF CONSENT AGENDA AS PRESENTED OR AMENDED.

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately.

a) Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.

1. July 16, 2012 Regular City Council Meeting Minutes
2. August 6, 2012 Agenda

b) Receive and file minutes of Boards and Commissions (ANY RECOMMENDATIONS CONTAINED IN MINUTES BECOME EFFECTIVE ONLY UPON SEPARATE COUNCIL ACTION).

1. July 2, 2012 Airport Commission Minutes
2. July 10, 2012 Airport Commission Special Meeting Minutes
3. July 24, 2012 Board of Adjustment Minutes

c) Claims

1. Claims for July.

d) Permit Motions and Resolutions as Recommended by the City Clerk.

New:

None.

Renewal:

1. Consider approval of a renewal application for Class C Beer Permit from Danlee Corp. dba Jiffy, 315 A Avenue East.

Resolutions & Motions:

1. Consider a resolution scheduling a public hearing for September 4, 2012 to consider levying a special assessment against private property for weed cutting by the city in accordance with section 8.20 of the city code of the City of Oskaloosa, Iowa, and directing notice to the owners of the property to be assessed.
2. Consider a resolution adopting supplement to the Oskaloosa Municipal Code of Ordinances through Ordinance No. 1321.
3. Consider a resolution supporting the completion of a Blue Zones Project application and committing to actively engage in transforming Oskaloosa, Iowa into a Blue Zones community.
4. Consider approval of the purchase of one (1) new 2012 Chevrolet Colorado compact crew cab 4X4 pickup truck from Clemons Inc. for a cost of \$24,400.00 with a trade-in allowance of \$3,400.00 for two 2005 Ford Crown Victoria cars and one 2001 Ford Crown Victoria car.
5. Consider a motion approving Payment #1 for the Highway 432 Pavement Rehabilitation Project to Norris Asphalt Paving Company in the amount of \$258,210.48.

Ordinances:

1. Consider an ordinance amending the City Code of the City of Oskaloosa, Iowa by amending Sections 12.08.160 and 12.08.070 to allow the City Manager authority to grant temporary permits for more than one parallel parking spot or two angle parking spots, or for a period in excess of three days but not in excess of two weeks without formal City Council approval – 2nd reading.
2. Consider an ordinance to amend the City Code of the City of Oskaloosa, Iowa with respect to Zoning – definitions; Uses in zoning districts concerning single family detached, manufactured housing residential, mobile home park, and mobile home subdivision; Supplemental use regulations – residential uses; and for other purposes – 2nd reading.

----- **END OF CONSENT AGENDA** -----

REGULAR AGENDA – PUBLIC HEARING ITEMS:**ITEM 6. CONSIDER A RESOLUTION LEVYING A SPECIAL ASSESSMENT AGAINST PRIVATE PROPERTY FOR WEED CUTTING BY THE CITY OF OSKALOOSA, IOWA, IN**

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT AND OTHER APPLICABLE FEDERAL AND STATE LAWS, ALL PUBLIC HEARINGS AND MEETINGS HELD OR SPONSORED BY THE CITY OF OSKALOOSA, IOWA WILL BE ACCESSIBLE TO INDIVIDUALS WITH DISABILITIES. PERSONS REQUIRING SERVICE SHOULD CONTACT OSKALOOSA CITY HALL AT (641) 673-9431 FIVE (5) DAYS PRIOR TO THE HEARING OR MEETING TO INFORM THE CITY OF THEIR ANTICIPATED ATTENDANCE.

ACCORDANCE WITH SECTION 8.20 OF THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA. (PUBLIC HEARING)

ITEM 7. ANNOUNCEMENT OF VACANCIES. APPLICANTS MUST RESIDE IN OSKALOOSA AND BE 18 YEARS OF AGE UNLESS SPECIFIC QUALIFICATIONS ARE STATED.

- a) Building Code Board of Appeals – One vacancy to fill upon appointment and to serve at the pleasure of the Mayor. This is a five member board that meets as needed. (4 males and 0 females currently serve).
- b) Enterprise Zone Commission - One at-large member to the Enterprise Zone Commission to fill an unexpired term that ends June 30, 2013. This is a nine member commission that meets as needed. (3 males and 5 females current serve).
- c) Housing Trust Fund Committee – One at-large vacancy to fill approved and appointed by the City Council for a three year term that ends January 31, 2015. (1 male and 3 females currently serve at-large).
- d) Planning and Zoning Commission – One vacancy to fill an unexpired term that ends April 30, 2014. This is a seven member commission. (4 males and 1 female currently serve).
- e) Library Board – Two vacancies to fill approved and appointed by the Mayor with City Council approval for unexpired terms that end June 30, 2015. This is nine member board. (3 males and 4 females currently serve).
- f) Board of Adjustment - One vacancy to fill approved and appointed by the City Council for an unexpired term that ends December 31, 2016. This is a five member board that meets as needed. (4 males current serve).

ITEM 8. MAYORAL AND COUNCIL APPOINTMENTS. APPLICANTS MUST RESIDE IN OSKALOOSA AND BE 18 YEARS OF AGE UNLESS SPECIFIC QUALIFICATIONS ARE STATED

- a) Planning and Zoning Commission

REGULAR AGENDA - ORDINANCES:

ITEM 9. CONSIDER AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA BY AMENDING PROVISIONS PERTAINING TO STOP AND YIELD REQUIREMENTS FOR STOP INTERSECTIONS, FOUR-WAY STOP INTERSECTIONS, AND THREE-WAY STOP INTERSECTIONS – 2ND READING.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT AND OTHER APPLICABLE FEDERAL AND STATE LAWS, ALL PUBLIC HEARINGS AND MEETINGS HELD OR SPONSORED BY THE CITY OF OSKALOOSA, IOWA WILL BE ACCESSIBLE TO INDIVIDUALS WITH DISABILITIES. PERSONS REQUIRING SERVICE SHOULD CONTACT OSKALOOSA CITY HALL AT (641) 673-9431 FIVE (5) DAYS PRIOR TO THE HEARING OR MEETING TO INFORM THE CITY OF THEIR ANTICIPATED ATTENDANCE.

REGULAR AGENDA – RESOLUTIONS & MOTIONS:

ITEM 10. CONSIDER A RESOLUTION CALLING FOR A PUBLIC REFERENDUM ON A PROPOSED AMENDMENT TO THE OSKALOOSA CITY CODE CHAPTER 2.80 WATER UTILITY BOARD OF TRUSTEES.

ITEM 11. CONSIDER A RESOLUTION FOR APPROVAL OF PRELIMINARY PLANS, SPECIFICATIONS, ESTIMATED COST, ORDERING PUBLICATION OF NOTICE OF HEARING, AND NOTICE TO BIDDERS ON THE MALL STORM SEWER PROJECT.

ITEM 12. REPORT ON ITEMS FROM CITY STAFF.

- a) City Manager.
 - i. Report on CDBG contract for Childhood Care Center
 - ii. City Website
- b) City Clerk.
- c) City Attorney.

ITEM 13. CITY COUNCIL INFORMATION.

ADJOURNMENT

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: August 6, 2012

REQUESTED BY: Michael Schrock,
City Manager

ITEM TITLE: CALL TO ORDER AND ROLL CALL – 6:30 p.m.

1. Invocation: Pastor Dale Visser, First Christian Reformed Church
2. Pledge of Allegiance
3. Roll Call: _____ Mayor David Krutzfeldt, Council Members:

_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten,

_____ Ver Steeg, _____ Walling, _____ Yates.

Explanation:

Not applicable.

BUDGET CONSIDERATION:

Not applicable.

ATTACHMENTS: None

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: August 6, 2012

REQUESTED BY:

ITEM TITLE: COMMUNITY COMMENTS.

EXPLANATION:

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

BUDGET CONSIDERATION:

Not applicable.

ATTACHMENTS:

Consent Agenda Items: All items appearing on the Consent Agenda are considered routine in nature and no discussion is anticipated.

- Item 1. Minutes and reports from city council meetings, boards and commissions:**
 - Staff recommends council receive and file these documents.

- Item 2. Claims for July 2012**
 - An additional list will be distributed at the council meeting.

- Item 3. Consider approval of a renewal application of a Class C Beer Permit from Danlee Corp. dba Jiffy, 315 A Avenue East.**
 - No complaints received.

- Item 4. Consider a resolution scheduling a public hearing for September 4, 2012 to consider levying a special assessment against private property for weed cutting by the city in accordance with Section 8.20 of the City Code of the City of Oskaloosa, Iowa, and directing notice to the owners of the property to be assessed.**

- Item 5. Consider a resolution adopting supplement to the Oskaloosa Municipal Code of Ordinances through Ordinance No. 1321.**

- Item 6. Consider a resolution supporting the completion of a Blue Zones Project application and committing to actively engage in transforming Oskaloosa, Iowa into a Blue Zones community.**

- Item 7. Consider approval of the purchase of one (1) new 2012 Chevrolet Colorado compact crew cab 4X4 pickup truck from Clemons Inc. for a cost of \$24,400.00 with a trade-in allowance of \$3,400.00 for two 2005 Ford Crown Victoria cars and one 2001 Ford Crown Victoria car.**

- Item 8. Consider a motion approving Payment #1 for the Highway 432 Pavement Rehabilitation Project to Norris Asphalt Paving Company in the amount of \$258,210.48.**

- Item 9. Consider an ordinance amending Oskaloosa City Code Sections 12.08.160 and 12.08.070 to allow the City Manager authority to grant temporary permits for more than one parallel parking spot or two angle parking spots, or for a period in excess of three days but not in excess of two weeks without formal City Council approval – 2nd reading.**
- Item 10. Consider an ordinance to amend the City Code of the City of Oskaloosa, Iowa with respect to Zoning – definitions; Uses in zoning districts concerning single family detached, manufactured housing residential, mobile home park, and mobile home subdivision; Supplemental use regulations – residential uses; and for other purposes – 2nd reading.**

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: August 6, 2012

REQUESTED BY: Michael Schrock,
City Manager

ITEM TITLE: CONSENT AGENDA – ITEM 1

EXPLANATION:

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately.

- A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.
 - 1. July 16, 2012 Regular City Council Meeting Minutes
 - 2. August 6, 2012 Agenda

- B. Receive and file the following reports and communications from advisory and operating boards and commissions:
 - 1. July 2, 2012 Airport Commission Minutes
 - 2. July 10, 2012 Airport Commission Special Meeting Minutes
 - 3. July 24, 2012 Board of Adjustment Minutes

BUDGET CONSIDERATION:

Not applicable.

ATTACHMENTS:

July 16, 2012 Regular City Council Meeting Minutes
July 2, 2012 Airport Commission Minutes
July 10, 2012 Airport Commission Special Meeting Minutes
July 24, 2012 Board of Adjustment Minutes

OSKALOOSA CITY COUNCIL
REGULAR MEETING
July 16, 2012

The Oskaloosa City Council met in regular session on Monday, July 16, 2012, at 6:30 p.m. with Mayor Krutzfeldt presiding and the following members answering roll call: Caligiuri, Jimenez, Van Zetten, Ver Steeg and Yates. Absent: Moore and Walling.

It was moved by Ver Steeg, seconded by Caligiuri to approve the following consent agenda items:

1. July 2, 2012 Regular City Council Meeting Minutes
2. July 16, 2012 Agenda
3. Receive and file the following reports and communications from advisory and operating boards and commissions:
 - a. June 26, 2012 Board of Adjustment Minutes
 - b. June 7, 2012 Housing Trust Fund Committee Minutes
 - c. June 25, 2012 Library Board of Trustees Minutes
4. Application for a five day Class C Liquor License for Sodexo Management, Inc. dba William Penn University, located at the Penn Central Mall, 200 High Avenue West.
5. Renewal application of a Class C Beer Permit from Asian Grill Buffet, Inc. dba Asian Buffet, 417 A Avenue West.
6. Renewal application for a Class C Liquor License from Mahaska Bowling and Recreation Center Inc., 1700 A Avenue East.

The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Van Zetten, Ver Steeg and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Ver Steeg introduced Resolution No. 12-07-57 entitled "RESOLUTION SCHEDULING A TIME FOR HEARING FOR CONSIDERING THE MATTER OF LEVYING A SPECIAL ASSESSMENT AGAINST PRIVATE PROPERTY FOR SIDEWALK REPLACEMENT BY THE CITY IN ACCORDANCE WITH SECTION 12.12 OF THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA, AND DIRECTING NOTICE TO THE OWNER OF THE PROPERTY TO BE ASSESSED" and moved its approval. Caligiuri seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Van Zetten, Ver Steeg and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Ver Steeg introduced Resolution No. 12-07-58 entitled "RESOLUTION OF SUPPORT AND FINANCIAL COMMITMENT FOR THE MAIN STREET PROGRAM IN OSKALOOSA, IOWA" and moved its approval. Caligiuri seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Van Zetten, Ver Steeg and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Ver Steeg introduced Resolution No. 12-07-59 entitled "A RESOLUTION OF SUPPORT TO BECOME A HOST COMMUNITY FOR THE RAGBRAI XLI EVENT – JULY 21-27, 2013" and moved its approval. Caligiuri seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Van Zetten, Ver Steeg, and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

It was moved by Ver Steeg, seconded by Caligiuri, to approve the request from the Oskaloosa Band Boosters for use of five parking spaces for a band concert and cookout on North 1st Street near the square on Thursday, July 26, 2012. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Van Zetten, Ver Steeg and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Ver Steeg introduced Resolution No. 12-07-60 entitled "RESOLUTION APPROVING AND DIRECTING THE CITY CLERK TO TRANSFER FUNDS FROM THE GENERAL FUND – LOCAL OPTION SALES TAX TO THE PAVEMENT MANAGEMENT FUND IN THE AMOUNT OF \$353,798" and moved its approval. Caligiuri seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Van Zetten, Ver Steeg and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Sherry Vavra, Executive Director of Mahaska Community Recreation Foundation, presented a quarterly MCRF Report.

The Mayor announced this was the time and place for the public hearing on an ordinance to amend the City Code of the City of Oskaloosa, Iowa with respect to zoning – definitions; Uses in zoning districts concerning single family detached, manufactured housing residential, mobile home park, and mobile home subdivision; Supplemental use regulations – residential uses; and for other purposes and that citizens would now have an opportunity to comment. There were no oral or written comments received. The Mayor declared said hearing closed.

Caligiuri introduced "AN ORDINANCE TO AMEND THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA WITH RESPECT TO ZONING – DEFINITIONS; USES IN ZONING DISTRICTS CONCERNING SINGLE-FAMILY DETACHED, MANUFACTURED HOUSING RESIDENTIAL, MOBILE HOME PARK, AND MOBILE HOME SUBDIVISION; SUPPLEMENTAL USE REGULATIONS – RESIDENTIAL USES, AND FOR OTHER PURPOSES" and moved its approval. Yates seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Van Zetten, Ver Steeg and Yates
NAYS: None

Whereupon the Mayor declared said ordinance approved on the first reading.

The Mayor announced there were vacancies on the Building Code Board of Appeals, Enterprise Zone Commission, Housing Trust Fund Committee, Planning and Zoning Commission, Library Board and Board of Adjustment.

It was moved by Jimenez, seconded by Caligiuri to approve the Mayor's appointment of Errin Keltner to the Water Utility Board of Trustees for a six year term that ends December 31, 2018. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Van Zetten, Ver Steeg and Yates
NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Van Zetten, seconded by Ver Steeg to deny the motion to increase the number of trustees of the Oskaloosa Water Board of Trustees to five trustees and to place the matter on the ballot in November for a vote. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Van Zetten, Ver Steeg and Yates
NAYS: None

Whereupon the Mayor declared said motion approved.

Caligiuri introduced "AN ORDINANCE AMENDING THE OSKALOOSA, IOWA CITY CODE BY AMENDING THE PROVISIONS OF SECTION 12.08.160 AND 12.08.070 TO ALLOW THE CITY MANAGER AUTHORITY TO GRANT TEMPORARY PERMITS FOR THE USE OF MORE THAN ONE PARALLEL PARKING SPOT OR TWO ANGLE PARKING SPOTS, OR USE FOR A PERIOD IN EXCESS OF THREE DAYS WITHOUT REQUIRING FORMAL APPROVAL OF THE CITY COUNCIL" and moved its approval. Yates seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Van Zetten, Ver Steeg and Yates
NAYS: None

Whereupon the Mayor declared said ordinance approved on the first reading.

Caligiuri introduced "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA BY AMENDING PROVISIONS PERTAINING TO THROUGH STREETS AND FOUR-WAY STOPS" and moved its approval with the addition of removal of the stop signs on High Avenue West at Goodwill. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Van Zetten, Ver Steeg and Yates
NAYS: None

Whereupon the Mayor declared said ordinance approved on the first reading.

Yates introduced Resolution No. 12-07-61 entitled "A RESOLUTION APPROVING AND DIRECTING THE CITY MANAGER TO EXECUTE A SALES

AGREEMENT WITH HARVEST POINT LLC FOR THE TEMPORARY PROVISION OF EFFLUENT WATER" and moved its approval. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Van Zetten, Ver Steeg and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

It was moved by Caligiuri, seconded by Jimenez to hold a closed session under Iowa Code Section 21.5.1.c. to discuss strategy with counsel on matters presently in litigation or in which litigation is imminent where disclosure would be likely to prejudice or disadvantage the city's position. The roll was called and the vote was:

AYES: Caligiuri, Jimenez, Van Zetten, Ver Steeg and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

The meeting adjourned to closed session at 6:58 p.m. and reconvened to open session at 7:35 p.m.

It was moved by Caligiuri, seconded by Ver Steeg that the meeting adjourn. Motion carried unanimously. The meeting adjourned at 7:36 p.m.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

MINUTES
OSKALOOSA AIRPORT COMMISSION
July 2, 2012

Meeting of the Oskaloosa Airport Commission was called to order at 4:34 p.m. on Monday, July 2, 2012.

1. ROLL CALL: Roll was taken with the following present: Steve Brown, Kelly Wheeler, Kraig Van Hulzen, James Johnson, Larry Lewis, Jerry Strunk, Ken Mercer and John Veranek [Midwest Aviation]
2. APPROVAL OF THE MINUTES: Moved by Larry Lewis and seconded by Kelly Wheeler to approve the minutes of the June 4, 2012 meeting. Motion carried.
3. FINANCIAL REPORT: Moved by James Johnson and seconded by Larry Lewis to approve the financial report. Motion carried.
4. REVIEW AND APPROVE BILLS: Moved by Kelly Wheeler and seconded by Larry Lewis to pay bills totaling \$22,489.19. Motion carried.
5. MANAGER'S REPORT: See attached.
6. OLD BUSINESS:
 - a) Road rebuilding project: Received a letter from Brad Uitermarkt of Garden & Associates stating that the work is complete and complies with the terms and conditions of the contract. Larry Lewis moved to accept the project and authorize Chairman Steve Brown to sign the application for final payment of \$15,846.95. Payment of this amount was approved under item 7, Review and Approval of Bills. Kelly Wheeler seconded. Motion approved.
 - b) Farm tiling: Kraig Van Hulzen contacted the Natural Resources Conservation Service about replacing the main 36" tile line. He was told that if we install a bigger tile they would have to do a new site survey. Also, a bigger tile may cause problems downstream and may make us liable for any damage. There is no problem replacing with the same size tile.
 - c) Waste disposal: Waste Management is still insisting that the contract we are canceling is the initial contract and subject to a six month cancellation penalty rather than a three month penalty. They have sent us a bill for \$1,396.22 which includes the \$150.00 removal fee and

a \$41.78 late penalty on that fee. The \$150.00 has been paid and the check has cleared. The balance is for three times the quarterly charge of \$401.48. We paid \$401.48 in February, but that check was returned. City Attorney Dave Dixon says this is clearly not the initial contract and has even sent a copy of the previous contract to Waste Management as proof. Dave recommends that we approve payment of \$802.96 which would be for the January through March service plus three months cancellation penalty. He will personally forward the check to Waste Management with a letter of explanation. Kelly Wheeler moved to pay \$802.96. Kraig Van Hulzen seconded. Motion carried. Kraig also proposed that Dave Dixon send a letter of complaint to the Attorney General's office.

- d) Hangar doors/storm damage: The framework for the new door on the corporate hanger is being installed. The door should be here this week. We have received bids for new doors on the maintenance hangar from Reed Overhead Door. The front door would be \$33,255. This includes increasing the opening from 42 feet to 48 feet. The rear door would be \$35,720. We have not received bids from the other two companies that were contacted. Members questioned whether the existing doors could be repaired in light of the fact that the airport could be closed in seven to ten years. Jerry Strunk will contact Reed Overhead Door about this option.
- e) Bailing grass clippings: Received a proposal from Matt Overbergen to cut the grass in the runway overrun areas and the areas between the runways and taxiways and the crops. Matt would bail the grass and pay us \$10.00 a bale. Kraig Van Hulzen moved to contract with Matt Overbergen for \$10.00 a bale. Larry Lewis seconded. Motion carried.
- f) Groundhog damage: Jerry Strunk reported that he hired someone to put out traps but nothing was caught. Jerry put out a live trap and caught one skunk. He will try putting our more live traps.

7. NEW BUSINESS:

- a) PMMIC inspection: A recent PMMIC inspection of the underground tanks revealed that the tank interstice monitor was not working properly. Midwest Liquid Systems serviced the system and filed the necessary response to PMMIC.
- b) New mower: Received a proposal from McKim Tractor Service for replacement of the 2008 Ferris mower. They would replace it with a 2012 Ferris mower with a list price of \$24,925 for a difference of \$7,000. This can

be financed at 0% interest for 50 months. Kraig Van Hulzen and Larry Lewis questioned if the difference can be reduced if we pay cash. Jerry Strunk will contact McKim's.

- c) Area around AWOS: We have been contacted by the Iowa DOT that a 100 foot circumference around the AWOS should be mowed and kept free of crops. We thought it was a 50 foot circumference. Jerry Strunk has mowed the additional area to be in compliance. Jerry and Kraig Van Hulzen will contact Mark Haines concerning fair compensation for his loss of crop ground.
- d) August meeting date: August 6th, which is the first Monday of the month, was acceptable to everyone.

8. ADJOURN: It was moved by Larry Lewis to adjourn at 5:44 p.m. Motion was seconded by James Johnson. Motion carried.

MWA@OOA

June, 2012

Oskaloosa Municipal Airport Monthly Report

Fuel Sales: 100LL (\$5.99)502 gal; JetA(\$5.18)63 gal.

Total Fuel Sales for May, 2012= 565 Gal.

Plus Telephone: \$15.28.

Total owed OOA= \$43.53.

- **Fuel sales and flight ops are down due to high winds, WX, high temps and overall economy.**
- **Frame work for new door on the Corporate hangar is being installed.**
- **Shop is slow.**
- **Still getting inquiries on aircraft for sale.**
- **Have a Farmer who will bale airport grass and pay OOA \$10.00 per bale.**
- **Corn crop at OOA is looking good, But, need rain.**
- **AG sprayers are beginning do a little spraying. To much wind and to dry.**

UP, UP AND AWAY @ OOA

Did you know?

The Oskaloosa Municipal Airport (OOA)

Is located 9 miles SE of the city of Oskaloosa in Mahaska county.

Did you know?

The Oskaloosa Municipal Airport is located on 620 acres of which 530 acres are tillable.

Did you know?

The revenue from the (OOA) farm land supports your Airport entirely to include: Airport insurance, Airport managers salary, Infra structure maintenance and up keep, Snow removal, Grass mowing, Runway and taxiway maintenance and much more

It is not a monitary burden to

The TAX PAYERS of Mahaska County and the city of Oskaloosa.

MINUTES
OSKALOOSA AIRPORT COMMISSION
Special Meeting July 10, 2012

A special meeting of the Oskaloosa Airport Commission was called to order at 4:39 p.m. on Tuesday July 10, 2012 at the office of Butler-Brown Insurance.

- 1.ROLL CALL: Roll was taken with the following present: Steve Brown, Kelly Wheeler, James Johnson, Larry Lewis, Kraig Van Hulzen and Jerry Strunk [Midwest Aviation].

- 2.Discussed the proposal from McKim Tractor Service for the replacement of the 2008 Ferris zero turn mower. They will replace the current unit with a 2012 Ferris IS5100 33.5HP diesel mower for a trade difference of \$6,900.00. This was reduced \$100.00 from their initial proposal if we do not finance the new unit. Larry Lewis moved to trade for the new mower for \$6,900.00. Kelly Wheeler seconded. Motion carried. Jerry Strunk will contact McKim Tractor to complete the arrangements.

- 3.ADJOURN: Moved by Kraig Van Hulzen and seconded by Larry Lewis to adjourn at 4:46 p.m. Motion carried.

CITY OF OSKALOOSA
MINUTES OF BOARD OF ADJUSTMENT MEETING
July 24, 2012

A meeting of the Board of Adjustment for the City of Oskaloosa was called to order 5:00 p.m. on Tuesday, July 24, 2012, by Russell Sparks, at 220 South Market Street, Oskaloosa, IA.

COMMITTEE MEMBERS PRESENT: Russell Sparks, Lloyd Phillips and Perry Murry.
COMMITTEE MEMBERS ABSENT: Jim Hansen CITY STAFF PRESENT: Building Official, Dan Bolt.

The first item discussed was approval of the minutes for the June 26, 2012 Board of Adjustment meeting. Murry moved and Phillips seconded the approval of the minutes of the June 26, 2012 meeting. *YES*: Sparks, Phillips, Murry; *No*: None; *ABSENT*: Hansen. The motion was unanimously approved.

Under unfinished business, staff reported on the progress of the project on North A Street. Staff will continue to monitor and report on the progress.

A motion was made by Murry to name Russell Sparks interim Chairperson pending new appointments to the board. The motion was seconded by Phillips. *YES*: Phillips, Murry; *No*: None; *ABSENT*: Hansen.

The last item discussed was the consideration of a request for a variance from fencing materials requirements of City Code Section 17.26.090 to permit a woven wire fence in an R-1 district. A motion was made by Murry to approve the variance request. The motion was seconded by Phillips. *YES*: Sparks, Phillips, Murry; *No*: None; *ABSENT*: Hansen. The motion was unanimously approved.

With no further business, interim chairperson Sparks adjourned the meeting at 5:15 p.m.

Minutes by Dan Bolt

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: August 6, 2012

REQUESTED BY: Amy Miller,
City Clerk

ITEM TITLE: CONSENT AGENDA – ITEM 2

Consider payment of claims for July 2012.

EXPLANATION:

A list of claims for July is included in your agenda packet. An additional list will be distributed at the council meeting. Also included in the packet is a detailed list of most claims over \$500.

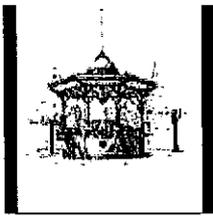
Staff recommends approval.

BUDGET CONSIDERATION:

Totals will appear on the claims lists.

ATTACHMENTS: Claims lists.

AFLAC	AFLAC	262.36
AFLAC	AFLAC	251.24
Amazon	Library materials	1,194.07
Amy Miller	Reimburse travel expense	88.08
Brandon D Whitten & First National Bank Midwest	1st time homebuyer loan	2,173.60
Bruce Peiffer	Reimburse summer band supplies	186.08
Carpenter Uniform Co	Uniforms	827.96
Colonial Life	Colonial Life	381.46
David Dixon	July legal fees	2,200.00
Delta Dental of Iowa	Dental insurance	336.00
Edward D Jones	Savings Edward Jones	300.00
Edward D Jones	Savings Edward Jones	300.00
Emma J Denniston & Bank Iowa	1st time homebuyer loan	1,750.00
Fidelity Security Life Insurance Company	Vision Insurance	163.34
Gateway Hotel and Conference Center	Lodging for Iowa Municipal Professionals	206.08
Gateway Hotel and Conference Center	Lodging for Iowa Municipal Clerks	206.08
Gladys Genskow	Reimburse for pool expense	84.75
Heather Blommers	Reimburse travel expense	16.88
Highway 92 Walnut Co	Blades	43.96
I.U.P.A.T. District Council 81	Union dues	447.00
Iowa Rural Water Association	Registration-D Neubert	175.00
Iowa Workforce Development	2nd Quarter Unemployment payment	6,465.92
Karl Chevrolet	Police vehicles	42,678.00
LOCAL 636, IAFF	Fire Union	180.00
Madison National Life	July life insurance premium	477.41
Mahaska County Recorder	2nd quarter recording fees-Housing	182.00
Mahaska County Recorder	Recording fees-Selby condemnation	457.00
Mary Barnard	Reimburse travel expense	15.28
Mary L Wanders & First National Bank Midwest	First time homebuyer loan	2,273.81
Michael Schrock Jr.	Reimburse membership dues	968.84
Misty Dawne White-Reinier	July legal fees	1,800.00
Munic. Fire & Police Ret	Police & fire 411	16,731.24
Munic. Fire & Police Ret	Police & fire 411	16,736.60
Northern Escrow Inc	Final payment N 7th/J Ave Sanitary Sewer project	8,120.80
Oskaloosa Community Schools	July local option sales tax	83,570.87
Pamela Nimtz	Reimburse training expense	107.34
PPME 2003 IBPAT	Police union dues	406.59
The Cincinnati Life Insurance Company	Cincinnati Life Insurance	89.00
The Cincinnati Life Insurance Company	Cincinnati Life Insurance	89.00
United States Treasury	Wage levy-federal	50.00
United States Treasury	Wage levy-federal	50.00
United Way	United Way	46.00
Visa Card Center	Library materials	544.46
		<hr/>
		193,634.10
	July payroll	292,924.33
Alexander, Craig	Cell phone reimbursement	20.00
Calzaretta, Michael	Cell phone reimbursement	20.00
Boston, Troy	Cell phone reimbursement	20.00
McGee, John	Cell phone reimbursement	20.00
Neubert, David	Cell phone reimbursement	20.00
Pal, Akhilesh	Cell phone reimbursement	20.00
Schrock Jr, Michael	Cell phone reimbursement	20.00



Acco	Pool chemicals	1,860.90
	Diving board kit	84.73
	Pool chemicals	1,311.00
Agriland FS Inc.	Sodium bicarbonate	183.75
Allied Gas & Chemical	Buccaneer Plus	50.00
Aramark Uniform Services	Rubber mats	50.57
Aramark-Uniforms	Uniforms	363.66
Area 15 Regional Planning Commission	Annual membership dues	4,699.83
Arnold Motor Supply	Supplies	2.04
	Air filter	7.59
	Rubber gloves	115.87
	Oil	25.46
	Supplies	7.59
Arrow Quick Solutions LLC	Website hosting	71.95
Automatic Doors of Iowa LC	Annual service agreement	2,000.00
Baker Group	Repair air conditioning	4,051.74
Barco Municipal Products	Marking paint	310.12
Bilt-Rite Fence	Industrial League Diamond fence	2,966.00
Broken Arrow	Uniforms	207.61
Bruening Rock Products Inc	Pea gravel	3,969.00
	Pea gravel	642.04
Butler-Brown Insurance	Delete vehicle from insurance	-38.00
	Add vehicles to insurance	376.00
	Annual insurance premium	128,614.00
C.L. Barnhouse Company	Music for summer band	161.50
Cardiac Science Corp	AED pads	212.00
Carter Waters	Correction on Inv 11047168	-434.91
	Road oil	22,555.37
Carters International Material	Flashing	50.00
Certified Pest Control	Pest control	30.00
	Pest control	32.00
Champion Storage and Signs	Notice of hearing sign	16.00
	Signs	17.00
	No parking signs	225.00
Cunningham Inc.	Repair air conditioning	132.63
	Repair air conditioning	173.65
Diamond Tec	Concrete blade	930.00
E & R Builders Inc.	Repair sidewalk ramps	2,155.50
Earl May Seed & Nursery LLC	Supplies	29.98
	Lawn starter	27.99
Edel's Lawn Service and Construction Inc	Replace storm sewer pipe	2,000.00
	Sanitary sewer repair	4,300.00
Farner-Bocken Company	Pool concessions	587.07
Fox Engineering Associates Inc	Professional services-Grey water study	515.00
Genskow Distributing Inc.	Pool concessions	21.44
	Pool concessions	58.48
Gleason Computer	Hard drive installed	170.00

Gran's Sewing & Mending	Uniform repair	9.00
GT Distributors Inc	Ammunition	86.40
Hach Company	Lab supplies	295.04
Haines Auto Supply	Adaptor	17.50
	Cleaner	41.63
	Supplies	10.68
	Coupler	15.32
	Supplies	77.85
	Tools	24.74
	Fitting	4.44
	Supplies	30.93
	Disposable gloves	111.75
	Tools	14.45
Heiman Inc.	Repair SCBA gear	296.68
	Repair X4S spreader	248.84
Heslinga, Heslinga, Dixon & Moore	Professional services	195.00
Highway 92 Walnut Co	Weed eater	287.95
	Repair equipment	15.00
	Repair chain saw	152.90
Hy Vee Accounts Receivable	Pool concessions	8.89
	Pool concessions	4.25
	Pool concessions	10.12
	Pool concessions	2.38
	Cake	60.53
	Pool concessions	28.71
	Pool concessions	45.64
	Pool concessions	35.91
	Pool concessions	4.25
IA Munic Workers Comp Assoc	Work comp premium - 2	3,422.00
Ideal Ready Mix	Ready mix	419.75
Iowa Department of Natural Resources	Annual permit fees	1,275.00
	Annual permit fees	1,275.00
John Deere Financial	Oil	102.15
	Mower repair parts	204.74
	Supplies	54.08
	Oil	201.50
Keystone Laboratories Inc	Water analysis	369.60
L-3 Communications Mobile Vision, Inc	Battery	58.95
Lappin Tire	Tire repair	15.00
	Tire repair	72.05
	Replace tire	79.61
	Mower deck tire	195.34
Mahaska Bottling	Pool concessions	189.20
	Pool concessions	115.65
	Can bags	160.00
	Can bags	40.00
	Pool concessions	119.20
	Pool concessions	44.00
	Pool concessions	171.20
Mahaska Co Highway Dept	Fuel	112.41
	Fuel	287.43
	Fuel	3,569.02

	Fuel	1,468.11
	Fuel	3,230.70
Mahaska Communication Group LLC	Telephone services	84.06
	Telephone services	63.71
	Telephone services	74.03
	Telephone services	62.52
	Telephone services	142.83
	Telephone services	55.06
	Telephone services	42.19
	Telephone services	1,209.33
Mahaska Drug	Medications	26.50
Mahaska Health Partnership	Professional services	55.00
Malcom Lumber Window & Door Center	Lumber for playground repair	147.87
	Supplies	69.36
	Supplies	46.24
	Supplies	63.46
	Supplies	8.01
MidAmerican Energy	Utilities	5,815.44
	Utilities	10,198.33
	Utilities	457.43
	Utilities	58.62
	Utilities	715.42
	Utilities	207.15
Municode	Supplement 27	658.29
Musco Sports Lighting LLC	Golf cart numbers	80.00
Neurological Associates of Iowa City, PC	Professional services	141.00
Norris Asphalt Paving Inc	Asphalt for street repairs	588.38
	Asphalt for street repairs	583.27
O'Halloran International	Filter	290.69
	Parts for repair	287.40
	Sensor	149.81
O'Reilly Auto Parts	Supplies	24.99
	Filter	24.50
Orscheln Farm & Home	Gloves	7.99
	Trimmer line	12.29
	Supplies	39.99
Oskaloosa Area Chamber & Development Group	Vendor space-Mahaska Wellness	35.00
Oskaloosa Glass & Millwork	Supplies	14.70
	Supplies	12.00
Oskaloosa Herald/Shopper	Publications	683.85
Oskaloosa Quality Rental Inc	Hammer drill bit	60.00
	Hydraulic fitting	225.00
Oskaloosa Service Center Inc	Quick lube	30.20
	Quick lube	30.20
	Quick lube	30.20
	Replace sensor	360.80
	Repair vehicle	80.20
	Repair tire	17.00
	Oil change	30.20
	Quick lube	30.20
	Repair vehicle	238.92
Oskaloosa Water Dept	Fax location service	71.10

	May credit card fees	53.74
	Asphalt patch utility repair	146.00
Pitney Bowes Inc.	Postage meter ink cartridges	221.06
Precise Imaging	Code Enforcement notices	211.40
Quill Corporation	Supplies	37.79
	Office supplies	24.27
Racom Corporation	Repair antenna	46.00
	Radio repair	44.00
Schindler Elevator Corp	Quarterly service	661.38
Schumacher Elevator Company	Scheduled maintenance	191.24
Sherwin-Williams	Paint	166.62
	Paint	190.56
	Paint supplies	18.55
	Paint supplies	14.77
	Paint	69.27
	Paint	52.38
	Paint	49.49
	Paint supplies	5.38
	Epoxy coating supplies	1,114.37
	Paint	53.79
	Paint supplies	27.45
	Paint	55.95
	Paint	270.28
	Returned items	-399.00
	Epoxy roof coating	507.32
	Iowa POST test certificates	5.00
Stanard & Associates Inc.	Annual accident insurance	8,750.00
Starr Indemnity & Liability Co - CV Starr - New Y	Pool testing	11.00
State Hygienic Laboratory	Pool supplies	81.60
Swim's Sports	Office supplies	63.05
The Office Center Inc.	Office supplies	11.90
	Waste removal	65.00
Thomas Sanitation Inc	Shipping charges	9.06
Total Choice Shipping	Shipping charges	6.75
	Pool concessions	267.86
Town and Country Wholesale	Pool concessions	291.49
	Pool concessions	418.70
	Pool concessions	521.60
	Pool concessions	394.15
Trans-Iowa Equipment LLC	Brooms for sweeper	2,427.19
Treat America	Meals-Kock	1,185.29
True Value Hardware	Supplies	15.72
	Supplies	20.99
	Supplies	61.96
	Supplies	48.21
	Supplies	6.58
	Supplies	63.93
	Supplies	27.98
	Ballasts	63.98
	Supplies	14.99
	Supplies	23.97
U.S. Cellular	Telephone services	106.34

University of Iowa	Housing Needs Assessment Study	3,180.70
Vande Wall Plumbing	Jet sewer	450.00
Verizon Wireless	Broadband services	335.91
Wally's Blasting	Diving board repair	290.00
Walmart Community/GEMB	Medications	91.88
	Supplies	83.80
	Medications	93.50
	Floor mat	16.96
	Pool concessions	77.45
	Freezer	208.84
	Office supplies	100.12
	Pool concessions	64.34
	Pool concessions	69.02
	Supplies	20.69
	Pool concessions returned	-3.06
	Pool supplies	23.63
	Supplies	90.23
	Medications	71.00
	Pool concessions	50.74
	Pool concessions	29.55
	Supplies	6.46
	Pool concessions	47.34
	Pool concessions	4.80
	Pool concessions	11.68
	Supplies	0.94
Windstream	Telephone services	38.06
	Telephone services	40.25
	Telephone services	40.56
Ziegler Inc.	Parts for repair	147.22
		<hr/> 254,209.31

Department	Town & Country	Supplier/Vendor	Amount	Explanation
Pool	Town & Country		\$516.50	Concessions
Library	Dell		\$4,744.24	New computers (3 staff and 1 public)
Library	SoftChoice		\$691.00	12 month antivirus protection - 50 computers
Library	State Library of Iowa		\$598.15	FY 13 EBSCOhost online database subscription fee
Library	Automatic Doors of Iowa		\$2,000.00	Service maintenance contract - 6/26/12-6/25/13
Library	Baker Group		\$4,051.74	Repair AC unit #1
Library	Schindler Elevator Corp.		\$661.38	Maintenance contract - quarterly billing - 7/1/12-9/30/12
Wastewater	Edel Construction		\$4,300.00	Sanitary sewer repair at 5th Avenue West & South Market
Storm Water	Edel Construction		\$2,000.00	25' storm sewer replaced in the 500 block of South I
Wastewater	Municipal Supply		\$2,026.60	plus shipping. Piping, valves, fittings for new sludge loadout line from south plant lagoon
Wastewater	Sherwin Williams		\$507.32	3 gallons epoxy coating and supplies for #1 digester roof
Pool	Farmer Bocken		\$587.07	Concessions
Pool	Acco		\$1,311.00	Chemicals
Storm Water	Fox Engineering		\$515.00	Completion of grey water study
Wastewater	Sherwin Williams		\$1,114.37	16 gallons of epoxy coating and supplies for #1 digester roof.
Pool	Town & Country		\$521.60	Concessions
Pool	Acco		\$1,860.90	Chemicals
Public Works - Streets	Bill & Rays Truck Repair		\$624.00	Towing services for Grade All #62-480
Public Works - Streets	Trans-Iowa Equipment, Inc.		\$2,427.19	1 side broom and 1 main broom for the Elgin sweeper #62-470
Public Works - Streets	Diamond Tec		\$930.00	1.26" concrete saw blade
Public Works - Streets	Carter Waters		\$22,120.46	6,000 gallons of MC3000 road oil for seal coat roads
Public Works - Streets	E & R Builders Inc.		\$2,155.50	Repair sidewalk ramps and intersections - 6th Avenue West/South C Street & corner of 6th Avenue West/South B Street
Public Works - Streets	Norris Asphalt Paving Company Inc.		\$1,171.65	Hot mix for utility cut repairs on South 7th Street, South 6th Street & South Market Street.
Public Works - Streets	Bruening Rock Products, Inc.		\$5,522.77	292.21 tons of pea gravel
Public Works - Streets	BS & A Software		\$3,300.00	Fire department training to sue the software to track code violations
Public Works - Streets	Norris Asphalt Paving Company Inc.		\$730.00	10 tons of hot asphalt to repair South Street near the theater
Public Works - Streets	Norris Asphalt Paving Company Inc.		\$2,329.60	16 tons of UPM cold patch for pothole repair
Pool	Acco		\$1,737.00	845 gallons pool chemicals
Public Works - Streets	Norris Asphalt Paving Company Inc.		\$258,210.48	Hwy. 432 resurfacing/milling/shoulder stabilization project. Awarded and approved by City Council on June 18, 2012.
Public Works - Streets	Carter Waters		\$21,904.44	6000 gallons of MC-3000 road oil for seal coat roads
Police	Treat America		\$1,185.29	Meals for Officer Calvin Kock while attending basic school at the Iowa Law Enforcement Academy
Police	Karl Chevrolet		\$42,678.00	Two new squad cars

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: August 6, 2012

REQUESTED BY: Amy Miller,
City Clerk

ITEM TITLE: CONSENT AGENDA – ITEM 3

Consider approval of a renewal application for Class C Beer Permit from Danlee Corp.
dba Jiffy, 315 A Avenue East

EXPLANATION:

The application is complete and in order for approval.

Staff recommends approval.

BUDGET CONSIDERATION:

\$75.00 revenue to the General Fund.

ATTACHMENTS: None

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: August 6, 2012

REQUESTED BY: Amy Miller,
City Clerk

ITEM TITLE: CONSENT AGENDA – ITEM 4

Consider a resolution scheduling a public hearing for September 4, 2012 to consider levying a special assessment against private property for weed cutting by the city in accordance with section 8.20 of the city code of the City of Oskaloosa, Iowa, and directing notice to the owners of the property to be assessed.

EXPLANATION:

This resolution schedules the public hearing for September 4, 2012 for levying a special assessment against private property for weed cutting. A notice will be published in the Oskaloosa Herald and certified notices will be sent to the property owners.

BUDGET CONSIDERATION:

\$800.00 Revenue to the Sanitary Sewer Fund to offset expenses related to the work performed by the city.

ATTACHMENTS:

Resolution
Weed Cutting Assessments Exhibit "A"

RESOLUTION NO. _____

RESOLUTION SCHEDULING A TIME FOR HEARING FOR CONSIDERING THE MATTER OF LEVYING A SPECIAL ASSESSMENT AGAINST PRIVATE PROPERTY FOR WEED CUTTING BY THE CITY IN ACCORDANCE WITH SECTION 8.20 OF THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA, AND DIRECTING NOTICE TO THE OWNER OF THE PROPERTY TO BE ASSESSED

WHEREAS, the City of Oskaloosa, Iowa, under authority of the Ordinance of control of weeds (Title 8, Chapter 8.20) has on certain properties within the City of Oskaloosa, Iowa, cut and/or removed brush, weeds, and rubbish after failure of the owners, agents, and occupants to do so; and

WHEREAS, the City of Oskaloosa, Iowa, desires to levy a special assessment against the properties concerned for said cutting and/or removal of brush, weeds, and rubbish by the City; and

WHEREAS, Section 8.20.060 of the City Code of the City of Oskaloosa, Iowa provides that notice of said assessment contemplated in said Section shall be given no later than December 15 of the year and at least twenty (20) days prior to the time thus fixed for said hearing and to all concerned that the proposed assessment is on file and that the amounts shown therein will be assessed the several lots, tracts of land or parcels of ground described in said itemized account at the time fixed for such hearing; and

WHEREAS, attached hereto marked Exhibit "A" and by this reference incorporated herein are the names of the owners, the properties, and the amounts of the claims to be assessed for the cutting and control of weeds, and removal of brush, weeds, and rubbish from said properties; and

NOW, THEREFORE, BE IT RESOLVED BY THE City Council of the City of Oskaloosa, Iowa, as follows:

SECTION 1. That the City Council of the City of Oskaloosa, Iowa shall meet at City Hall Council Chambers in Oskaloosa, Iowa on the 4th day of September, 2012 at 6:30 p.m. at which time a hearing shall be held on the matter of levying a special assessment against the properties listed in Exhibit "A" for weed cutting assessment by the City of Oskaloosa, Iowa, at which hearing the owner of said premises or anyone liable to pay such assessment may appear with the same rights as given by law before Boards of Review, in reference to assessments for general taxation, and at said time and place the Council shall consider and dispose of all objections made thereto; after which hearing the City Council shall by Resolution levy such assessment as may be appropriate against said properties.

SECTION 2. That the City Clerk of the City is hereby directed to give notice of said hearing, the time when and place where said hearing will be held by publication in the Oskaloosa Herald, a newspaper published and having a general circulation within the City, no later than December 15, and at least twenty (20) days prior to the time herein fixed for such hearing; or by other means provided under said Weed Control Ordinance.

SECTION 3. That officials of the City are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

PASSED AND APPROVED this 6th day of August, 2012.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

EXHIBIT "A"
2012 WEED CUTTING ASSESSMENTS
JUNE 2012

OWNER	ADDRESS/LEGAL	DATE REMOVED	COST
Alan Lee Neve Parcel ID 1024154011	1015 9th Avenue West Lot 1 Valley View Add	6/27/2012	\$300.00
Mike Sereg Buildings Parcel ID 1013337005	815 B Avenue West S 116' W 1/2 Lot 2 S D O L 2 West Oskaloosa	6/19/2012	\$250.00
Scott E Kinzebach Parcel ID 1024280018	916 South Market Street N 50' Lot B & Lots 11 & 12 SD Lot 4 SE NE	6/19/2012	\$250.00

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: August 6, 2012

REQUESTED BY: Amy Miller,
City Clerk

ITEM TITLE: CONSENT AGENDA – ITEM 5

Consider a resolution adopting supplement to the Oskaloosa Municipal Code of Ordinances through Ordinance No. 1321.

EXPLANATION:

This resolution adopts the supplement to the Municipal Code of Ordinances for the ordinances recently adopted by the City Council. If you have a code book, the supplement is included in your agenda packet to be inserted in your code.

Staff recommends approval of this item.

BUDGET CONSIDERATION:

None

ATTACHMENTS:

Resolution

RESOLUTION NO. _____

RESOLUTION ADOPTING SUPPLEMENT TO THE
OSKALOOSA MUNICIPAL CODE OF ORDINANCES THROUGH ORDINANCE NO. 1321

BE IT RESOLVED by the City Council of the City of Oskaloosa, Iowa:

WHEREAS, the Oskaloosa Municipal Code of Ordinances is supplemented from time to time, and

WHEREAS, said supplements must be approved by the City Council of the City of Oskaloosa, Iowa by resolution.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Oskaloosa, Iowa, hereby, adopts the Supplement to the Oskaloosa Municipal Code dated July, 2012 covering ordinances through 1321.

PASSED AND APPROVED this 6th day of August, 2012.

David Krutzfeldt, Mayor

Amy Miller, City Clerk



CITY COUNCIL COMMUNICATION

MEETING DATE: August 06, 2012

REQUESTED BY: CITY MANAGER'S OFFICE

ITEM TITLE: CONSENT AGENDA – ITEM 6

Consider a resolution supporting the completion of a Blue Zones Project application and committing to actively engage in transforming Oskaloosa, Iowa into a Blue Zones community.

EXPLANATION:

Last year the Governor announced his administration's goal of making Iowa the healthiest state in the nation within five years. The kick-off event for the Governor's initiative was the "Start Somewhere Walk" that was held on October 7, 2011. In addition to that event, other spin off initiatives such as the Blue Zones Project have taken shape in local communities across the state.

The Blue Zones Project will encourage all Iowa communities to become Blue Zone Communities over the next five years. Those who exhibit the greatest passion, interest and ability to transform their communities will receive assistance from international experts to turn their community into a Blue Zones Community. These communities, selected through an open request for proposal process, will share their experiences with others who are adopting Blue Zones principles.

The city council is being requested to officially support filing a statement of interest and application for the Blue Zones Project. More information can be found at www.bluezonesproject.com

BUDGET CONSIDERATION:

None at this time.

ATTACHMENTS:

1. Resolution

RESOLUTION _____

**A RESOLUTION SUPPORTING THE COMPLETION OF A BLUE ZONES PROJECT
APPLICATION AND COMMITTING TO ACTIVELY ENGAGE IN TRANSFORMING
OSKALOOSA, IOWA INTO A BLUE ZONE COMMUNITY**

WHEREAS, the City Council of the City of Oskaloosa, Iowa is committed to improving the quality of life for its residents; and

WHEREAS, the Blue Zones Project™ is an opportunity for the city to come together and cohesively build and expand upon existing programs and activities to be more in line with the principles of a Blue Zone Community; and

WHEREAS, the City Council of the City of Oskaloosa is ready to be actively engaged to positively impact the community through this project and supports the completion of a Statement of Interest and Application to participate in the Blue Zones Project™.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oskaloosa, Iowa:

1. That city leadership including elected and appointed officials shall champion the effort to become a Blue Zones Community and make it a top priority of the community and organization;
2. That city leadership shall support the Blue Zones Community leadership team with stakeholders from across the community who will create and implement plans that will deliver sustainable environmental changes designed to support healthy behaviors;
3. That city leadership shall review work from the Blue Zones Community leadership team and take action on recommended policies designed to support healthy behaviors; and
4. That city leadership shall participate in Blue Zones Community programs to deliver sustainable environmental changes that support healthy behaviors.

PASSED AND APPROVED this 6th day of August, 2012.

[SIGNATURES TO FOLLOW]

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk



CITY COUNCIL COMMUNICATION

MEETING DATE: August 6, 2012

REQUESTED BY: Public Works Department,
Engineering Division

ITEM TITLE: CONSENT AGENDA – ITEM 7

Consider approval of the purchase of one (1) new 2012 Chevrolet Colorado compact crew cab 4X4 pickup truck from Clemons Inc. for a cost of \$24,400.00 with a trade-in allowance of \$3,400.00 for two 2005 Ford Crown Victoria cars and one 2001 Ford Crown Victoria car.

EXPLANATION:

The CIP for 2012-2013 has programmed a replacement vehicle for the Building Official. The Building Official presently uses the 2000 Chevrolet Cavalier with 49,000 miles. However, Staff has determined that there are three Ford Crown Victoria cars in the engineering department that need replacement. The three Ford Crown Victoria cars are a 2005 Ford with 121,000 miles, a 2005 Ford with 93,000 miles, and a 2001 Ford with 77,000 miles. Replacements were determined based on age, mileage accumulation, and obsolescence.

The 2012 Chevrolet Colorado compact crew cab 4X4 pickup truck will be used by the building official for on-site building inspections. The Public Works Department staff reviewed the truck purchase and compared prices from the *Iowa State Contract*. The Chevrolet Colorado pickup truck was the only model listed in the state contract under compact pickup truck models. Karl Chevrolet from Ankeny, Iowa, was contacted to provide quotes as they were listed as the low bidder for a compact crew cab 4X4 pickup truck. The local dealer, Clemons Inc., Oskaloosa, Iowa, was also contacted to provide competitive quotes. Listed below are the total costs, which includes the trade-in allowance for three Ford Crown Victoria cars:

Dealer	2012 Truck Model	Initial Cost	Trade-in Allowance	Final cost
Karl Chevrolet, Ankeny, IA	Chevy Colorado 2LT	\$24,280.00	\$2,900.00	\$21,380.00
Clemons Inc., Oskaloosa, IA	Chevy Colorado 1 LT	\$24,400.00	\$3,400.00	\$21,000.00

BUDGET CONSIDERATION:

A total of \$23,000 was approved in the 2013 Building Official budget line item # 001-1070-6710 for this purchase

Recommended Action:

Staff recommends approval of this item as presented.

ATTACHMENTS:

Quotes from Karl Chevrolet and Clemons Inc.

Akhilesh Pal

From: Blane Bogaard [blane@clemonsoskaloosa.com]
Sent: Monday, July 30, 2012 4:19 PM
To: akhilesh.pal@oskaloosaiowa.org
Subject: Colorado

Hi Akhilesh,

I made some calls on the 01 Crown Victoria. The most I can get out of it threw a salvage yard is 400.

Please let me know if that will work for you.

Locate a 2012 Colorado 4WD Crew cab 1LT pkg.

Sell for 28500

-4100 bid assistance from GM

-3000 for both 05 Crown Victoria

- 400 for 01 Crown Victoria with bad rear end

=21,000.00 Total

Thanks for your time

Blane Bogaard

Clemons Oskaloosa

Vehicle Search Detail Report

Current as of 07/23/2012 - 2:36 PM EDT

Dealership: CLEMONS CHEVROLET BUICK

Email:

Phone:

Fax:

Search Criteria

Division: CHEVROLET

Model Year: 2012

Model: CT15643 - Colorado: 4WD Crew Cab Pickup

Earliest Event Code: 5000 - Vehicle Delivered to Dealer

"Must Have" Options: 50U,1LT

Location Criteria: ZIP 52577, 300 Mile Radius

Selected Search Results

*Sell for
28,500
4,100
24,400
3,000 - Both OS
21,400
Crew Cab*

VIN/Order #	Event Code	MSRP with Destination Charge	Destination Charge
1GCHTCF56C8143014	5000 Vehicle Delivered to Dealer	\$29,270.00	\$810.00

PEG: 1LT - LT Option Pkg.

Primary Color: 50U - Summit White

Trim: 19J - Ebony Deluxe Cloth Trim

Engine: LLR - 3.7L 5-Cyl Gas Engine

Transmission: M30 - Transmission 4 - Speed Auto w/Overdrive

Options: 19J: Ebony Deluxe Cloth Trim

1LT: LT Option Pkg.

1SZ: Option Package Discount

50U: Summit White

AJ1: Deep Tint Glass

AM4: Folding Rear Seat

AM6: Front 60/40 Split Bench Seat

ASF: LH/RH Side Inflatable Restraints

AU0: Keyless Remote Entry

B30: Color Keyed Carpeted Floor Covering

B32: Front Vinyl Floor Mats

B33: COVERING REAR FLOOR MATS, AUX

B4U: Color Keyed Appearance Pkg.

BZY: Bedliner

LLR: 3.7L 5-Cyl Gas Engine

M30: Transmission 4 - Speed Auto w/Overdrive

NP5: Leather Wrapped Steering Wheel

NZZ: Skid Plate

PP1: 16 X 6.5 Alum Wheel

QNF: P235/75R16 All Season Blackwall Tires

R9N: Interior Trim Pricing Code

SLM: Stock Orders

T96: Fog Lamps, Front

U2K: SiriusXM Satellite Radio (subscription)

UE1: Onstar

UPF: Bluetooth for Phone

US8: AM/FM Stereo Radio w/CD,MP3

V76: Tow Hooks, Front

- C3H: GVW RATING 5, 300 LBS
- C60: Air Conditioning
- DF5: ISRV Mirror, Compass & Temp, Auto Dimming
- E63: Fleetside Body
- FE9: Federal Emissions
- G80: Differential, Rear, Locking
- GT4: 3.73 Rear Axle
- VK3: Front License Plate Bracket
- X88: CONVERSION NAME PLT CHEVROLET
- Z82: Trailering Provisions
- Z85: Standard Suspension
- ZCY: TIRE SPARE COMPACT, T165/80D17 SL 112M BW SPR
- ZQ6: Power Convenience Group
- ZY1: Solid Paint

W/A noted above means Will Advise

2012 COLORADO 4WD CREW CAB 2LT
50U SUMMIT WHITE /L5G
19J EBONY
ORDER NO. PTPZCF/TDC STOCK NO.
VIN 1GC HTDF E3 C8112818

GENERAL MOTORS LLC
RENAISSANCE CENTER
DETROIT MI 48243-1114
VEHICLE INVOICE 1AD63784036
*****3688*****13*183738

MODEL & FACTORY OPTIONS	MSRP	INV AMT	RETAIL - STOCK
CT15643 COLORADO 4WD CREW CAB 2LT	30240.00	28728.00	INVOICE 08/30/11
C3H GVW RATING - 5300 LB	N/C	N/C	SHIPPED 08/30/11
FE9 50-STATE EMISSIONS	N/C	N/C	EXP I/T 09/20/11
GT4 REAR AXLE, 3.73.RATIO	N/C	N/C	INT COM 09/20/11
LLR ENGINE, 3.7L I5	0.00	0.00	PRC EFF 08/30/11
M30 TRANSMISSION, 4 SPD AUTOMATIC	N/C	N/C	KEYS XXXXX XXXXX

WFP-S QTR OPT-1
BANK: ALLY - 007
CHG-TO 18-373

SHIP WT: 4105
HP: 28.3
GVWR: 5300
GAWR.FT: 2850
GAWR.RR: 2896
PREFER: 30032.74
MRM: 31050.00
NTR: 1/2
DAN: 72111
ALLOW: 260.51

24,280.00

\$ 21,380.00

*27 2008 Ford \$1200
2001 Ford \$500*



KEITH R. BROWN
GOVERNMENT FLEET SALES

E-MAIL: keith.brown@karlchevrolet.com
WEB SITE: www.karlchevrolet.com
1101 SE ORALABOR RD. ANKENY, IA 50021

DIRECT: (515) 645-3851
IOWA WATS: (800) 622-8264
FAX: (515) 298-4420
CELL: (319) 660-7808



CITY COUNCIL COMMUNICATION

MEETING DATE: August 6, 2012

REQUESTED BY: Public Works Department,
Engineering Division

ITEM TITLE: CONSENT AGENDA – ITEM 8

Consider a motion approving Payment #1 for the Highway 432 Pavement Rehabilitation Project to Norris Asphalt Paving Company in the amount of \$258,210.48.

EXPLANATION:

The attached pay request for work completed on the Highway 432 Pavement Rehabilitation Project has been reviewed by staff and is recommended for payment. The work included in this pay estimate is listed below:

Mill and Overlay asphalt pavement,
Construction zone traffic control,
Shoulder stabilization at roundabout,
Full depth concrete pavement patching,
Fabric matting, and
Landscaping rock for the islands.

Staff recommends approval of Payment # 1 for the Highway 432 Pavement Rehabilitation Project to Norris Asphalt Paving Company in the amount of \$258,210.48.

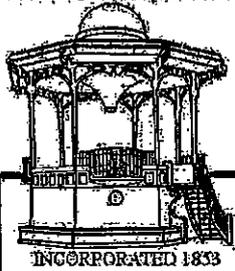
BUDGET CONSIDERATION:

\$258,210.48 from the Highway 432 Pavement Rehabilitation Project fund.

Recommended Action: Consider approval of Pay Request # 1 for the Highway 432 Pavement Rehabilitation Project to Norris Asphalt Paving Company in the amount of \$258,210.48.

ATTACHMENTS:

Memorandum and Application for Payment # 1.



City of Oskaloosa

Department of Public Works

804 South D Street, Oskaloosa, IA-52577

Phone: (641) 673-7472

Fax: (641) 673-3733

www.oskaloosaiowa.org

To: City Manager
From: Akhilesh Pal
Subject: Pay Request No. 1, Highway 432 Pavement Rehabilitation Project
Date: August 1, 2012

We are in receipt of Pay Request No.1 from Norris Asphalt Paving, Inc. in the amount of \$258,210.48. I have reviewed the invoice, found it to be in order, and have recommended payment.

Payment of Pay Request No. 1 will be placed on the City Council agenda for approval at the August 6, 2012 meeting. If approved, the Mayor will sign two copies of the payment application. One copy will need to be sent to the contractor and other copy will remain in the City clerk's records.

Sincerely,

A handwritten signature in black ink that reads "Akhilesh Pal". The signature is written in a cursive style and is underlined.

Akhilesh Pal, P.E.

Enclosure:
Payment Application No. 1.



APPLICATION FOR PAYMENT NO. 1

To: City of Oskaloosa (JURISDICTION)

From: Norris Asphalt Paving Company (CONTRACTOR)

Contract: _____

Project: Highway 432 Pavement Rehabilitation Project

JURISDICTION'S Contract No. _____ ENGINEER'S Project No. _____

For Work Accomplished Through the Date of: 7-20-2012

1. Original Contract Price:	\$ 321,634.50
2. Net Change by Change Orders and Written Amendments (+ or -):	\$ 0
3. Current Contract Price (1 plus 2):	\$ 321,634.50
4. Total Completed and Stored to Date:	\$ 271,800.51
5. Retainage (Per Agreement):	
5% of Completed Work:	\$ 13,590.03
0% of Stored Material:	\$ 0
Total Retainage:	\$ 13,590.03
6. Total Completed and Stored to Date Less Retainage (4 minus 5):	\$ 258,210.48
7. Less Previous Application for Payments:	\$ 0
8. DUE THIS APPLICATION (6 MINUS 7):	\$ 258,210.48

Accompanying Documentation: Attachment No. 1 to Pay Estimate No. 1

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from JURISDICTION on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered – through – inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application of Payment will pass to JURISDICTION at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to JURISDICTION indemnifying JURISDICTION against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

Payment of the above AMOUNT DUE THIS APPLICATION is requested.

Dated: 7-31-12

Norris Asphalt Paving Co.

By: [Signature]
Robert T. Kutz, Controller

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated: _____ (ENGINEER)

By: _____

Payment of the above AMOUNT DUE THIS APPLICATION is approved.

Dated: _____ (JURISDICTION)

By: _____

Attachment No.1 to Pay Estimate No. 1
 Highway 432 Pavement Rehabilitation project
 Contractor: Norris Asphalt Paving Co.

Application No. 1

Date: 7/31/2012

No.	Item	Unit Price	Contract Quantity	Schedule of Values Amount	Quantity Completed	Amount	%	Total
1	Mobilization	LS	1	\$10,000.00	1	\$10,000.00	100%	\$10,000.00
2	HMA Overlay	\$103.15	1,540.00	\$158,851.00	1,442.84	\$148,828.95	94%	\$148,828.95
3	HMA Pavement Samples and Testing	LS	1	\$2,000.00	1	\$2,000.00	100%	\$2,000.00
4	Full Depth PCC Patches	\$95.00	400	\$38,000.00	71.33	\$6,776.35	18%	\$6,776.35
5	Milling	\$5.50	8,620.00	\$47,410.00	8,620.00	\$47,410.00	100%	\$47,410.00
6	Granular Surfacing	\$27.45	100	\$2,745.00	0	\$0.00	0%	\$0.00
7	Painted Pavement Markings	\$65.00	126.5	\$8,222.50	0	\$0.00	0%	\$0.00
8	Painted Symbols	\$125.00	4	\$500.00	0	\$0.00	0%	\$0.00
9	Traffic Control	LS	1	\$16,000.00	1	\$16,000.00	100%	\$16,000.00
10	Landscaping Rock	\$65.00	50	\$3,250.00	50.23	\$3,264.95	100%	\$3,264.95
11	HMA Shoulder	\$72.20	480	\$34,656.00	480.89	\$34,720.26	100%	\$34,720.26
12	Fabric Matting	\$7.00	0	\$0.00	400	\$2,800.00	100%	\$2,800.00
TOTALS				\$321,634.50				\$271,800.51

Note: Total Schedule of Values Amount should equal the current Contract Price.

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: August 6, 2012

REQUESTED BY: Michael Schrock,
City Manager

ITEM TITLE: CONSENT AGENDA – ITEM 9

Consider an ordinance amending Oskaloosa City Code Sections 12.08.160 and 12.08.070 to allow the City Manager authority to grant temporary permits for more than one parallel parking spot or two angle parking spots, or for a period in excess of three days but not in excess of two weeks without formal City Council approval – 2nd reading.

EXPLANATION:

Currently City ordinance sections 12.08.160 and 12.08.070 allow the Chief of Police authority to permit the temporary use of parking spaces for not more than one parallel spot or two angle spots, or for a period not in excess of three days. Any permit for more spaces or for a longer period requires approval of the City Council. To simplify and expedite the administrative process, it is proposed that the City Manager be given authority to act relative to such requests without requiring formal council approval.

Recommended Action: Approve the second reading of an ordinance amending Code sections 12.08.160 and 12.08.070 to allow the City Manager to grant temporary permits for more than one parallel parking spot or two angle parking spots, or use for a period in excess of three days but not in excess of two weeks without requiring formal approval of the City Council.

BUDGET CONSIDERATION:

Not applicable.

ATTACHMENTS:

Ordinance

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE OSKALOOSA, IOWA CITY CODE BY AMENDING THE PROVISIONS OF SECTION 12.08.160 AND 12.08.070 TO ALLOW THE CITY MANAGER AUTHORITY TO GRANT TEMPORARY PERMITS FOR THE USE OF MORE THAN ONE PARALLEL PARKING SPOT OR TWO ANGLE PARKING SPOTS, OR USE FOR A PERIOD IN EXCESS OF THREE DAYS WITHOUT REQUIRING FORMAL APPROVAL OF THE CITY COUNCIL.

BE IT ENACTED by the City Council of the City of Oskaloosa, Iowa:

SECTION 1. Section 12.08.160 and 12.08.070 are amended by adding the following language to each section:

“The City Manager may in his discretion grant temporary permits for the use of more than one parallel parking spot or two angle parking spots, or for use for a period in excess of three days, but shall not grant any such authority for periods in excess of two weeks, which shall require formal council approval.”

SECTION 2. WHEN EFFECTIVE. This amendment to the ordinance shall be in effect from and after its final passage, approval, and publication by law.

Passed by the Council the _____ day of _____ 2012,
and approved this _____ day of _____ 2012.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the
_____ day of _____ 2012.

Signed



CITY COUNCIL COMMUNICATION

MEETING DATE: August 6, 2012

REQUESTED BY: Public Works Department,
Engineering Division

ITEM TITLE: CONSENT AGENDA – ITEM 10

Consider an ordinance to amend the City Code of the City of Oskaloosa, Iowa with respect to Zoning – definitions; Uses in zoning districts concerning single family detached, manufactured housing residential, mobile home park, and mobile home subdivision; Supplemental use regulations – residential uses; and for other purposes – 2nd reading.

EXPLANATION:

The Public Works Department is proposing changes in the Zoning Ordinance because the existing zoning regulations are outdated, and the ordinance does not differentiate between mobile, manufactured and modular homes. The proposed ordinance amendment defines each type of home, addresses problems that have been encountered, and gives a general direction as to where each type of home may be located. The proposed ordinance amendments reflect Staff's attempt to address and resolve Oskaloosa's existing Zoning Regulations.

Iowa Code differentiates between the types of factory produced homes by the building code to which the home must comply. Factory-built homes are constructed off site and transported to a home site and installed on a state approved foundation or support system. Factory-built residential housing is generally of three types: modular homes, mobile homes, and manufactured homes. There is a distinct difference in each type of factory built home.

Manufactured homes are constructed to comply with a uniform federal building code administered by the U.S. Department of Housing and Urban Development (HUD). These are less expensive than modular homes because they can be manufactured efficiently and transported to any state without a requirement to meet local building codes. The City does not regulate the construction of manufactured homes. However, the City does require a permit for the placement of the home to ensure compliance with location, foundation, skirting, decks, and utility connection requirements. The Iowa Code does not allow the city to adopt or enforce ordinances which treat manufactured homes differently.

Modular homes are constructed in compliance with the Iowa State Building Code which has been incorporated into law at Title III, Subtitle 6, Chapter 103A of the 2011 Iowa Code. This is the same building code that all site built construction conforms to. There is no difference between modular and site built. All modular homes must have complete construction documents and city approval as with any other custom home.

Mobile homes were constructed to comply with Iowa standards prior to June 15, 1976, when the federal preemptive HUD code became effective. Even though there are a significant number of mobile homes within city limits, no new mobile homes have been constructed since that date.

The following four items are presented for consideration:

1. Amend definition of Manufactured home, Mobile home, Mobile home park, and Mobile home subdivision in Section 17.04.030;
2. Create new definitions of Modular home, Factory-built housing, and Factory-built structure in Section 17.04.030;
3. Add limitations to Single-family Detached, Manufactured housing residential, Mobile home park, and Mobile home subdivision under Residential uses on Table 17.08B of Chapter 17.08 Zoning District Regulations; and
4. Change the language in paragraphs (G) and (H) of Section 17.22.030, entitled "Supplemental use regulations - Residential uses."

The Planning & Zoning Commission considered this item at their June 11, 2012 meeting and recommended by a vote of 5 to 0 that the City Council approve the ordinance amendments.

DETAILED PROJECT DESCRIPTION:

- 1. Amend definition of Manufactured home, Mobile home, Mobile home park, and Mobile home subdivision in Section 17.04.030;**

This proposed text amendment inserts specific language that corrects the existing definitions to bring some of the language in compliance with Title III, Subtitle 6, Chapter 103A of the 2011 Iowa Code. The proposed change is shown below:

Manufactured home" means a factory-built structure built under authority of 42 U.S.C., Section 5403, that is required by federal law to display a seal from the United States Department of Housing and Urban Development, and was

constructed on or after June 15, 1976. (2011 Code of Iowa, Sec. 103A.51[4]) "Manufactured home dwelling" means a factory built single family dwelling structure which is to be used as a place for human habitation, which is manufactured or constructed under the authority of 42 U.S. 3. Sec. 5403, Federal Manufactured Home Construction and Safety Standards, and which is not constructed or equipped with a permanent hitch or other device allowing it to be moved other than to a permanent site; does not have permanently attached to its body or frame any wheels or axles. A mobile home constructed to the National Manufactured Home Construction and Safety Standards promulgated by the US Department of Housing and Urban Development is not a manufactured home unless it has been converted to real property and is taxed as a site built dwelling as is provided in the Code of Iowa Section 435.26, and which complies with the following architectural and aesthetic standards listed below. For the purpose of any of these regulations, manufactured homes shall be considered the same as a single family detached dwelling. In common with single family detached dwellings, a manufactured home dwelling unit shall have the following characteristics:

1. The home shall have at least eight hundred square feet of floor area;
2. The home shall have an exterior width of at least twenty feet;
3. The roof shall be pitched with a maximum vertical rise of three inches for each twelve inches of horizontal run;
4. The exterior material is of a color, material, and scale comparable with those existing in the residential site on which the manufactured home dwelling is being permanently installed;
5. The home shall have a nonreflective roof material which is or simulates asphalt or wood shingles, tile, or rock;
6. Permanent utility connections shall be installed in accordance with local regulations;
7. The home shall have all wheels, axles, transporting lights, and towing apparatus removed; and
8. The home shall be installed upon a permanent foundation that is constructed and built in accordance with the regulations of the city.

"Mobile home" means a structure, transportable in one or more sections, which exceeds eight feet in width and thirty-two feet in length, and which is built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation when connected to one or more utilities. A "mobile home" is not built to a mandatory building code, contains no state or federal seals, and was built before June 15, 1976.-(2011 Code of Iowa, Sec. 103A.51[8]) "Mobile homes" means building types designed to be transportable in one or more sections, constructed on a permanent chassis or undercarriage, and designed to be used as a dwelling unit or other use with or without a permanent foundation when connected to the required utilities, but not bearing a seal attesting to the approval and issuance of the Iowa

~~Department of Health or conformance to the manufactured home procedural and enforcement regulations, as adopted by the US Department of Housing and Urban Development; or not otherwise satisfying the definition of "manufactured home dwellings."~~

"Mobile home park" means a unified development under single ownership, developed, subdivided, planned, and improved for the placement of **mobile homes, manufactured homes, modular homes or a combination of any of these homes** ~~mobile home units for nontransient use~~. "Mobile home parks" include common areas and facilities for management, recreation, laundry, utility services, storage, storm shelter, and other services; but do not include **factory built mobile** home sales lots on which unoccupied **factory built mobile** homes are parked for the purposes of display, inspection, sale, or storage.

"Mobile home subdivision" means a development subdivided, planned, and improved for the placement of **factory built mobile** home units on lots for uses by the individual owners of such lots. "Mobile home subdivisions" may include common areas and facilities for management, recreation, laundry, utility services, storage, storm shelter, and other services; but do not include **factory built mobile** home sales lots on which unoccupied **factory built mobile** homes are parked for the purpose of display, inspection, sale, or storage.

2. Create new definitions of Modular home, Factory-built housing, and Factory-built structure in Section 17.04.030

This proposed text amendment inserts specific language that adds new definitions which brings it into compliance with 2011 Iowa Code. The proposed change is shown below:

"Modular home" means a factory-built structure which is manufactured to be used as a place of human habitation, is constructed to comply with the Iowa state building code for modular factory-built structures, and must display a seal issued by the state building code commissioner. (2011 Code of Iowa, Sec. 103A.51[9])

Factory-built housing means a factory-built structure designed for longterm residential use. For the purposes of this chapter, factory-built housing consists of three types: Modular homes, mobile homes, and manufactured homes.

Factory-built structure means any structure which is, wholly or in substantial part, made, fabricated, formed or assembled in manufacturing facilities for installation or assembly and installation on a building site. "Factory-built structure" includes the terms "mobile home", "manufactured home", and

"modular home". (2011 Code of Iowa, Sec. 103A.3[8])

3. Add limitations to Single-family Detached, Manufactured housing residential, Mobile home park, and Mobile home subdivision under Residential uses on Table 17.08B of Chapter 17.08 Zoning District Regulations;

This proposed text amendment adds limitations to Single-family Detached, Manufactured housing residential, Mobile home park, and Mobile home subdivision which gives a general direction as to where each type of home may be located. These limitations also give the City authority over the placement of the home to ensure compliance with location, size and details of structure, foundation, skirting and compliance date for skirting. The proposed change is shown below:

Use Types	AG	RR	R-1	R-2	R-3	R-4	UC	LC	CC	DC	GC	HC	BP	LI	GI	Additional Regulations
Residential Uses																
Single-family Detached	P	P, L(1)	P, L(1)	P, L(1)	P, L(1)	P	P, L(1)	C								17.22.030(A)
Manufactured housing residential	P	P, L(1)	P, L(1)	P, L(1)	P, L(1)	P, L(2)		C								
Mobile home park						P, L(2)										17.22.030(G)
Mobile home subdivision						P, L(2)										17.22.030(H)

L (1) = Single-family detached dwellings provided that:

1. All single-family detached dwellings for which a building permit has been issued (*date of enactment*), shall comply with the following minimum design standards:
2. The dwelling shall have a minimum width facing the street of 24 feet.
3. The minimum horizontal dimension of the main body of the dwelling unit shall not be less than 20 feet.
4. A minimum of 15 percent of the facade of the building facing the street shall consist of windows, doors and other building openings.
5. Any foundation skirting material shall have the appearance of masonry or poured concrete typical of site-built homes. Installation of the skirting must be installed within thirty (30) days following the installation of the home, or the first day of May if the ground is frozen at the time the home is placed.

L (2) = Applies to all factory built homes (Refer to Section 17.04.030 for definitions), Any foundation skirting material shall have the appearance of masonry or poured concrete typical of site-built homes. Installation of the skirting must be installed within thirty (30) days following the installation of the home, or the first day of May if the ground is frozen at the time the home is placed.

4. Change the language in paragraphs (G) and (H) of Section 17.22.030, entitled "Supplemental use regulations - Residential uses."

This proposed text amendment inserts specific language to correct the existing language in paragraphs (G) and (H) of Section 17.22.030 and bring it in compliance with the 2011 Iowa Code. The proposed change is shown below:

- G. Mobile Home Parks. In the R-4 mobile home residential district, which permits **factory built mobile** home residential use, such use may be configured in a mobile home park or mobile home subdivision. Following the effective date of the ordinance codified in this title, no mobile home shall be located outside of a mobile home park or mobile home subdivision. A mobile home park is subject to approval as a conditional use by the planning and zoning commission and compliance with the following regulations:
1. Certification. A certification of compliance with all ordinances and regulations regarding **factory built home mobile-home** licensing, zoning, health, plumbing, electrical, building, fire protection and any other applicable requirements shall be issued by the zoning administrator prior to the occupancy of any new mobile home park or any expansion of an existing mobile home park.
 2. Minimum and Maximum Area. A mobile home park shall be considered to be one zoned lot. The contiguous area of a mobile home park shall have a minimum of three acres and a maximum of fifteen acres.
 3. Density Requirements.
 - a. The minimum gross site area per dwelling unit shall be five thousand square feet.
 - b. The minimum size of an individual **factory built mobile** home space shall be four thousand square feet for single-wide mobile home units and six thousand square feet for double-wide mobile home units.
 - c. Each mobile home space shall have a width of at least fifty feet wide and a length of at least eighty feet.
 4. Site Development Standards.
 - a. Setbacks. Each mobile home park shall have a minimum perimeter setback of thirty feet from adjacent nonresidential uses and fifty feet from adjacent residential uses or public rights-of-way. No space for a dwelling unit or any other structure shall be permitted in the required setback.
 - b. Setback Landscaping. All area contained within the required setbacks except sidewalks and private drives shall be landscaped and screened in

conformance with Chapter 17.26. Screening shall be provided in conformance with Chapter 17.26 for any common property line with another nonresidential use.

- c. Impervious Coverage. Impervious coverage for a mobile home park shall not exceed fifty percent of the total site area.
 - d. Open Space. Each mobile home park shall provide a minimum of four hundred square feet of open recreational space per unit. Such space shall be provided at a central location accessible from all parts of the park by pedestrians. Required perimeter setbacks or buffers shall not be credited toward the fulfillment of this requirement.
 - e. Separation Between factory built mobile Home Units. The minimum separation between a factory built mobile home unit and attached accessory structure and any other factory built mobile home units and/or accessory structure shall be twenty feet.
 - f. Separation and Setbacks for Accessory Buildings. An accessory building on a factory built mobile home space maintain a minimum rear and side yard setback of five feet. A minimum distance of ten feet shall be provided between any mobile home and an unattached accessory building.
5. Street Access and Circulation Requirements.
- a. Access to Public Street. Each mobile home park must abut and have access to a dedicated public street with a right-of-way of at least sixty feet. Direct access to a mobile home space from a public street is prohibited.
 - b. Vehicular Circulation. The mobile home park must provide interior vehicular circulation on a private internal street system. Minimum interior street width shall be twenty-seven feet. The street system shall be continuous and connected with other internal and public streets; or shall have a cul-de-sac with a minimum diameter of ninety feet. No such cul-de-sacs may exceed three hundred feet in length.
 - c. Separation between Units and Circulation Areas. The minimum distance between a factory built mobile home unit and any attached accessory structure and the pavement of an internal street or parking area shall be ten feet.
 - d. Sidewalks. Each mobile home park shall provide a sidewalk system to connect each factory built mobile home space to common buildings or community facilities constructed for the use of its residents; and to the fronting public right of way. Sidewalk width shall be at least four feet.

- e. Street and Sidewalk Standards. All internal streets and sidewalks shall be hard-surfaced. Electric street lighting is required along all internal streets.
 - f. Parking Requirements. Each mobile home park must provide at least two off-street parking stalls for each factory built mobile home space.
6. Tornado Shelters. Tornado shelters shall be provided in the mobile home park. Such shelter or shelters shall be built according to the recommendations of the civil defense authority and be large enough to meet the specific needs of the park and its residents.
7. Utilities.
- a. All mobile home parks shall provide individual units and common facilities with an adequate, piped supply of water for both drinking and domestic purposes; and standard electrical service, providing at least one one hundred twenty-volt and one two hundred forty-volt electrical service outlet to each factory built mobile home space.
 - b. Complete sanitary and sewer service shall be provided within each mobile home park in accordance with city standards.
 - c. Properly spaced and operating fire hydrants shall be provided for proper fire protection within each mobile home park in accordance with applicable city codes and public improvement design standards.
 - d. All electric, telephone, gas, and other utility lines shall be installed underground.
8. Financial Responsibility. Each application for a mobile home park shall include a demonstration by the developer of financial capability to complete the project; and a construction schedule.
9. Completion Schedule. Construction must begin on any approved mobile home park within one year of the date of approval by the planning and zoning commission. Such construction shall be completed within two years of approval, unless otherwise extended by the commission.
10. All other uses and provisions of the Oskaloosa mobile home park regulations are incorporated herein by reference.

H. Mobile Home Subdivisions.

- 1. Mobile home subdivisions shall be developed in accordance with all standards and requirements set forth in the subdivision chapter of the land development ordinance of Oskaloosa. Site development regulations shall be

the same as those required in the R-2 zoning district. Each mobile home shall be considered a single-family detached residential unit for the purpose of determining applicable development regulations.

2. **Factory built mobile** home units within mobile home subdivisions shall be built in accordance with the minimum design standards of the US Department of Housing and Urban Development and display a certification of such compliance.
3. Mobile home subdivisions shall provide tornado shelter facilities as required by subsection (G)(6) of this section.

BUDGET CONSIDERATION: Not applicable.

Recommended Action:

Approve and adopt ordinance.

ATTACHMENTS:

Ordinance.

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE CODE OF OSKALOOSA, IOWA WITH RESPECT TO ZONING – DEFINITIONS; USES IN ZONING DISTRICTS CONCERNING SINGLE-FAMILY DETACHED, MANUFACTURED HOUSING RESIDENTIAL, MOBILE HOME PARK, AND MOBILE HOME SUBDIVISION; SUPPLEMENTAL USE REGULATIONS - RESIDENTIAL USES; AND FOR OTHER PURPOSES.

The City Council of the City of Oskaloosa, Iowa hereby ordains as follows:

SECTION 1. Section 17.04.030, entitled "Definitions" of the City Code of the City of Oskaloosa, Iowa is hereby amended by striking the following definitions in their entirety and substituting the following in lieu thereof:

"Manufactured home" means a factory-built structure built under authority of 42 U.S.C., Section 5403, that is required by federal law to display a seal from the United States Department of Housing and Urban Development, and was constructed on or after June 15, 1976. (2011 Code of Iowa, Sec. 103A.51[4])

"Mobile home" means a structure, transportable in one or more sections, which exceeds eight feet in width and thirty-two feet in length, and which is built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation when connected to one or more utilities. A "mobile home" is not built to a mandatory building code, contains no state or federal seals, and was built before June 15, 1976.–(2011 Code of Iowa, Sec. 103A.51[8])

"Mobile home park" means a unified development under single ownership, developed, subdivided, planned, and improved for the placement of mobile homes, manufactured homes, modular homes or a combination of any of these homes. "Mobile home parks" include common areas and facilities for management, recreation, laundry, utility services, storage, storm shelter, and other services; but do not include factory built home sales lots on which unoccupied factory built homes are parked for the purposes of display, inspection, sale, or storage.

"Mobile home subdivision" means a development subdivided, planned, and improved for the placement of factory built home units on lots for uses by the individual owners of such lots. "Mobile home subdivisions" may include common areas and facilities for management, recreation, laundry, utility services, storage, storm shelter, and other services; but do not include factory built home sales lots on which unoccupied factory built homes are parked for the purpose of display, inspection, sale, or storage.

L (1) = Single-family detached dwellings provided that:

All single-family detached dwellings for which a building permit has been issued (*date of enactment*), shall comply with the following minimum design standards

1. The dwelling shall have a minimum width facing the street of 24 feet.
2. The minimum horizontal dimension of the main body of the dwelling unit shall not be less than 20 feet.
3. A minimum of 15 percent of the facade of the building facing the street shall consist of windows, doors and other building openings.
4. Any foundation skirting material shall have the appearance of masonry or poured concrete typical of site-built homes. Installation of the skirting must be installed within thirty (30) days following the installation of the home, or the first day of May if the ground is frozen at the time the home is placed.

L (2) = Applies to all factory built homes (Refer to Section 17.04.030 for definitions), Any foundation skirting material shall have the appearance of masonry or poured concrete typical of site-built homes. Installation of the skirting must be installed within thirty (30) days following the installation of the home, or the first day of May if the ground is frozen at the time the home is placed.

SECTION 4. Section 17.22.030, entitled "Supplemental use regulations - Residential uses." paragraphs (G) and (H), of the City Code of the City of Oskaloosa is hereby amended by deleting said paragraphs (G) and (H) in their entirety and substituting the following in lieu thereof:

- G. Mobile Home Parks. In the R-4 mobile home residential district, which permits factory built home residential use, such use may be configured in a mobile home park or mobile home subdivision. Following the effective date of the ordinance codified in this title, no mobile home shall be located outside of a mobile home park or mobile home subdivision. A mobile home park is subject to approval as a conditional use by the planning and zoning commission and compliance with the following regulations:
 1. Certification. A certification of compliance with all ordinances and regulations regarding mobile homes, manufactured homes, modular homes or a combination of any of these homes licensing, zoning, health, plumbing, electrical, building, fire protection and any other applicable requirements shall be issued by the zoning administrator prior to the occupancy of any new mobile home park or any expansion of an existing mobile home park.
 2. Minimum and Maximum Area. A mobile home park shall be considered to be one zoned lot. The contiguous area of a mobile home park shall have a

minimum of three acres and a maximum of fifteen acres.

3. Density Requirements.

- a. The minimum gross site area per dwelling unit shall be five thousand square feet.
- b. The minimum size of an individual factory built home space shall be four thousand square feet for single-wide mobile home units and six thousand square feet for double-wide mobile home units.
- c. Each mobile home space shall have a width of at least fifty feet wide and a length of at least eighty feet.

4. Site Development Standards.

- a. **Setbacks.** Each mobile home park shall have a minimum perimeter setback of thirty feet from adjacent nonresidential uses and fifty feet from adjacent residential uses or public rights-of-way. No space for a dwelling unit or any other structure shall be permitted in the required setback.
- b. **Setback Landscaping.** All area contained within the required setbacks except sidewalks and private drives shall be landscaped and screened in conformance with Chapter 17.26. Screening shall be provided in conformance with Chapter 17.26 for any common property line with another nonresidential use.
- c. **Impervious Coverage.** Impervious coverage for a mobile home park shall not exceed fifty percent of the total site area.
- d. **Open Space.** Each mobile home park shall provide a minimum of four hundred square feet of open recreational space per unit. Such space shall be provided at a central location accessible from all parts of the park by pedestrians. Required perimeter setbacks or buffers shall not be credited toward the fulfillment of this requirement.
- e. **Separation Between factory built mobile Home Units.** The minimum separation between a factory built mobile home unit and attached accessory structure and any other factory built mobile home units and/or accessory structure shall be twenty feet.
- f. **Separation and Setbacks for Accessory Buildings.** An accessory building on a factory built mobile home space maintain a minimum rear and side yard setback of five feet. A minimum distance of ten feet shall be provided between any mobile home and an unattached accessory building.

5. Street Access and Circulation Requirements.
 - a. Access to Public Street. Each mobile home park must abut and have access to a dedicated public street with a right-of-way of at least sixty feet. Direct access to a mobile home space from a public street is prohibited.
 - b. Vehicular Circulation. The mobile home park must provide interior vehicular circulation on a private internal street system. Minimum interior street width shall be twenty-seven feet. The street system shall be continuous and connected with other internal and public streets; or shall have a cul-de-sac with a minimum diameter of ninety feet. No such cul-de-sacs may exceed three hundred feet in length.
 - c. Separation between Units and Circulation Areas. The minimum distance between a factory built mobile home unit and any attached accessory structure and the pavement of an internal street or parking area shall be ten feet.
 - d. Sidewalks. Each mobile home park shall provide a sidewalk system to connect each factory built mobile home space to common buildings or community facilities constructed for the use of its residents; and to the fronting public right of way. Sidewalk width shall be at least four feet.
 - e. Street and Sidewalk Standards. All internal streets and sidewalks shall be hard-surfaced. Electric street lighting is required along all internal streets.
 - f. Parking Requirements. Each mobile home park must provide at least two off-street parking stalls for each factory built mobile home space.
6. Tornado Shelters. Tornado shelters shall be provided in the mobile home park. Such shelter or shelters shall be built according to the recommendations of the civil defense authority and be large enough to meet the specific needs of the park and its residents.
7. Utilities.
 - a. All mobile home parks shall provide individual units and common facilities with an adequate, piped supply of water for both drinking and domestic purposes; and standard electrical service, providing at least one one hundred twenty-volt and one two hundred forty-volt electrical service outlet to each factory built mobile home space.
 - b. Complete sanitary and sewer service shall be provided within each mobile home park in accordance with city standards.
 - c. Properly spaced and operating fire hydrants shall be provided for proper

fire protection within each mobile home park in accordance with applicable city codes and public improvement design standards.

- d. All electric, telephone, gas, and other utility lines shall be installed underground.
8. Financial Responsibility. Each application for a mobile home park shall include a demonstration by the developer of financial capability to complete the project; and a construction schedule.
9. Completion Schedule. Construction must begin on any approved mobile home park within one year of the date of approval by the planning and zoning commission. Such construction shall be completed within two years of approval, unless otherwise extended by the commission.
10. All other uses and provisions of the Oskaloosa mobile home park regulations are incorporated herein by reference.

H. Mobile Home Subdivisions.

1. Mobile home subdivisions shall be developed in accordance with all standards and requirements set forth in the subdivision chapter of the land development ordinance of Oskaloosa. Site development regulations shall be the same as those required in the R-2 zoning district. Each mobile home shall be considered a single-family detached residential unit for the purpose of determining applicable development regulations.
2. Factory built home units within mobile home subdivisions shall be built in accordance with the minimum design standards of the US Department of Housing and Urban Development and display a certification of such compliance.
3. Mobile home subdivisions shall provide tornado shelter facilities as required by subsection (G)(6) of this section.

SECTION 5. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 6. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 7. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication by law.

Passed by the Council the _____ day of _____ 2012, and approved this _____ day of _____ 2012.

David Krutzfeldt , Mayor

ATTEST: _____
Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____ 2012.

Signed _____

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: August 6, 2012

REQUESTED BY: Amy Miller,
City Clerk

ITEM TITLE: PUBLIC HEARINGS

Consider a resolution levying a special assessment against private property for weed cutting by the City of Oskaloosa, Iowa in accordance with Section 8.20 of the city code of the City of Oskaloosa, Iowa. (PUBLIC HEARING)

EXPLANATION:

This is the time for the public hearing on levying a special assessment against private property for weed cutting as outlined in Exhibit A. Certified notices were sent to each property owner and a notice was published in the Oskaloosa Herald.

Staff recommends opening the public hearing, receive oral and written comments, close hearing and approve resolution.

BUDGET CONSIDERATION:

\$2,500 revenue to the Sanitary Sewer Fund to offset expenses related to the work performed by the City.

ATTACHMENTS:

Resolution
Exhibit A

RESOLUTION NO. _____

RESOLUTION LEVYING A SPECIAL ASSESSMENT AGAINST PRIVATE PROPERTY FOR CUTTING AND REMOVAL OF WEEDS BY THE CITY OF OSKALOOSA, IOWA, IN ACCORDANCE WITH TITLE 8, CHAPTER 8.20 OF THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA.

WHEREAS, the City of Oskaloosa, Iowa did cut and remove weeds and brush from private properties listed in Exhibit "A" attached hereto and by this reference incorporated within; and

WHEREAS, the City Council of the City of Oskaloosa, Iowa is empowered to levy such assessment as may be appropriate against said properties for such cutting and removal of weeds and brush by Title 8, Chapter 8.20 of the City Code of the City of Oskaloosa, Iowa; and

WHEREAS, hearing on said assessments was duly scheduled for the 6th day of August, 2012 at 6:30 p.m., proper notice of said hearing was given; and

WHEREAS, hearing before the City Council of the City of Oskaloosa, Iowa was held at the above mentioned date and time, and all objections to said assessments were heard; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Oskaloosa, Iowa that special assessments for the cutting and removal of weeds and brush are hereby levied against the properties described in Exhibit "A" unless said special assessments are paid in full within thirty days. All unpaid assessments will draw annual interest at nine per cent computed to the December 1st next following the due dates. The unpaid assessments shall constitute a lien against the property and shall be collected by the County Treasurer in the same manner as other taxes. Any assessments that exceed one hundred dollars may be paid in ten installments.

PASSED AND APPROVED this 6th day of August, 2012.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

EXHIBIT "A"
 2012 WEED CUTTING ASSESSMENTS
 MAY 2012

OWNER	ADDRESS/LEGAL	DATE MOWED	COST
Jeremy R/Christina L Anderson Parcel ID 1013432011	313 North 1st Street Lot A O L 15 O P	5/16/2012	\$250.00
Don G/Retha M Ray Parcel ID 1119257005	1320 9th Avenue East N 220.13' W 98.48' Lot 3 SW NE	5/16/2012	\$250.00
Federal National Mortgage Association Parcel ID 1014226010	1719 Pella Avenue Lot A Maxwells SD	5/17/2012	\$300.00
Jennifer N Keller Parcel ID 1118385016	1117 3rd Avenue East W 20' Lot 22 E 44 1/2 Lot 21 Old Orchard Place	5/18/2012	\$250.00
Shayla Stocker Pace Parcel ID 1118304012	711 C Avenue East Lot 14 NW SW	5/18/2012	\$250.00
Steven P Jensen Mark E/Renae Van Zomeren Parcel ID 1024426016	119 12th Avenue East Lot 16 Blk 1 Southside Add	5/18/2012	\$250.00
JBD LLC Parcel ID 102477026	206 Rock Island N 104.14' E 303.93' RR ROW BTW S 1st & S 2nd Sts NE NE	5/23/2012	\$350.00
Robert W DeCook Parcel ID 1024210005	115 5th Avenue West S 1/2 Lot 5 & W 20' S 1/2 Lot 6 Blk 12 Montgomerys Add	5/23/2012	\$300.00
Harold R/Doris H Wellman Parcel ID 1013385006	216 South H Street Lots 5 & 6 Blk 2 Marks Add	5/25/2012	\$300.00

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: August 6, 2012

REQUESTED BY: CITY COUNCIL

ITEM TITLE: ANNOUNCEMENT OF VACANCIES. APPLICANTS MUST RESIDE IN OSKALOOSA AND BE 18 YEARS OF AGE UNLESS SPECIFIC SPECIFICATIONS ARE STATED.

- a) Building Code Board of Appeals – One vacancy to fill upon appointment and to serve at the pleasure of the Mayor. This is a five member board that meets as needed. (4 males and 0 females currently serve).
- b) Enterprise Zone Commission - One at-large member to the Enterprise Zone Commission to fill an unexpired term that ends June 30, 2013. This is a nine member commission that meets as needed. (3 males and 5 females current serve).
- c) Housing Trust Fund Committee – One at-large vacancy to fill approved and appointed by the City Council for a three year term that ends January 31, 2015. (1 male and 3 females currently serve at-large).
- d) Planning and Zoning Commission – One vacancy to fill approved and appointed by the City Council for five year term that ends April 30, 2017 and one vacancy to fill an unexpired term that ends April 30, 2014. This is a seven member commission. (4 males and 1 female currently serve).
- e) Library Board – Two vacancies to fill approved and appointed by the Mayor with City Council approval for unexpired terms that end June 30, 2015. This is nine member board. (3 males and 4 females currently serve).
- f) Board of Adjustment - One vacancy to fill approved and appointed by the City Council for an unexpired term that ends December 31, 2016. This is a five member board that meets as needed. (4 males current serve).

EXPLANATION:

This item is reserved to provide the most current information about existing or upcoming vacancies for Boards, Committees, or Commissions filled by appointment of the Mayor, or the City Council. Appointment to fill vacancies requires a separate action or confirmation by the City Council.

BUDGET CONSIDERATION:

Not applicable, report(s) only.



CITY COUNCIL COMMUNICATION

MEETING DATE: August 6, 2012

REQUESTED BY: CITY COUNCIL

ITEM TITLE: MAYOR AND COUNCIL APPOINTMENTS

Consider an appointment to the Planning and Zoning Commission.

EXPLANATION:

The city has received an application for appointment to the Planning and Zoning Commission from Dan Karow. Dan Karow currently serves on the Building Code Board of Appeals which has not met since March 18, 1986. There are two vacancies on the Planning and Zoning Commission. One vacancy is to fill an unexpired term that ends April 30, 2014 and one vacancy for a five year term that ends April 30, 2017. This is a seven member commission (4 males and 1 female currently serve). The vacancy to fill the five year term has been advertised for over three months and meets the gender balance requirement. Appointments to the Planning and Zoning Commission are made by the City Council.

Recommended Action: Appoint Dan Karow to the Planning and Zoning Commission to fill the term that expires April 30, 2017.

BUDGET CONSIDERATION

Not applicable.

ATTACHMENTS: Application from Dan Karow

CITY OF OSKALOOSA

BOARD & COMMISSION APPLICATION

NAME: DAN KAROW DATE: 7-12-12

ADDRESS: 508 S. B ST OSKALOOSA IA

PHONE NO. (Day) 712-577-8103 (Evening) 712-577-8103

BOARD OR COMMISSION APPLYING FOR: PLANNING AND ZONING COMMISSION

REQUEST TO FOREGO INTERVIEW PROCESS? Yes, No

WHY INTERESTED: I HAVE A LOT OF BACKGROUND EXPERIENCE IN MANY AREAS

EXPERIENCE BENEFICIAL TO BOARD OR COMMISSION: WAS A SAFETY AND MECHANICAL INSPECTOR FOR 13 YEARS, AN ENGINEER FOR FORTY YEARS, BUILDING AND GROUNDS SUPERVISOR FOR 3 YEARS, OWNED AN APARTMENT BUILDING FOR 15 YEARS, OWNED A 26 UNIT MOTEL FOR 4 YEARS

OTHER CIVIC EXPERIENCE: _____

PLEASE RETURN TO THE CITY CLERK'S OFFICE

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: August 6, 2012

REQUESTED BY: Public Works Department,
Engineering Division

ITEM TITLE:

Consider an ordinance amending the City Code of the City of Oskaloosa, Iowa by amending provisions pertaining to stop and yield requirements for stop intersections, four-way stop intersections, and three-way stop intersections. (2nd reading)

EXPLANATION:

The Public Works Department performed a review of various intersections, and found that conditions warrant modification of stop sign placement on certain city roads. Staff conducted investigations regarding the posting of traffic control signs at the locations listed below and recommends the following amendments to the Code of Oskaloosa to reflect changes to existing regulations.

Location	Proposed Amendment
1. Orchard Ave & N Green St	Convert from Three-way stop to 'Stop only for east-bound approach at Orchard Ave'
2. Orchard Ave & Santa Clara St	Convert from Four-way stop to '2-way stop for north-bound and south-bound approaches at Santa Clara St'
3. M Ave West & Santa Clara St	Convert from Four-way stop to 'Stop only for west-bound approach at M Ave West'
4. North I St & M Ave W	Convert from Three-way stop to 'Stop only for north-bound approach of North I St'
5. North H St & M Ave W	Convert from west bound approach stop to 'Stop only for north-bound approach at North H St'
6. 238 th Street & Green St / Laveen Avenue	Add Stop sign to 'Stop only for east-bound approach at 238 th St'
7. High Avenue West, 200 feet east of South C Street	Remove both Stop signs for east-bound and west-bound traffic.

The staff investigations considered the flow and volume of the said intersections. There was only one reported crash at the 300 block of High Avenue during the three year period of 2009, 2010, and 2011, which was caused by equipment failure and resulted in property damage to a utility pole. There were no other reported crashes at any of the other study intersections during the three year period of 2009, 2010 and

2011. The proposed amendments reflect Staff's attempt to address and resolve Oskaloosa's existing traffic control devices.

BUDGET CONSIDERATION:

There will be minimal impact to the City Budget for the installation or removal of these traffic control signs.

Recommended Action:

Approve and adopt ordinance.

ATTACHMENTS:

Vicinity Map and Ordinance.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA BY AMENDING PROVISIONS PERTAINING TO STOP AND YIELD REQUIREMENTS FOR STOP INTERSECTIONS, THREE-WAY STOP INTERSECTIONS AND FOUR-WAY STOP INTERSECTIONS.

BE IT ENACTED by the City Council of the City of Oskaloosa, Iowa:

SECTION 1. Section 10.24.020, STOP INTERSECTIONS is amended by deleting the following:

35. High Avenue West. Vehicles traveling east and west on High Avenue West shall stop two hundred feet east of C Street;
89. M Avenue West and North H Street. Vehicles traveling west on M Avenue West shall stop at North H Street.

and adding the following:

89. Orchard Avenue. Vehicles traveling east on Orchard Avenue shall stop at Green Street.
90. Santa Clara Street. Vehicles traveling north and south on Santa Clara Street shall stop at Orchard Avenue.
91. M Avenue West. Vehicles traveling west on M Avenue West shall stop at Santa Clara Street.
92. North I Street. Vehicles traveling north on North I Street shall stop at M Avenue West.
92. North H Street. Vehicles traveling north on North H Street shall stop at M Avenue West.
93. 238th Street. Vehicles traveling east on 238th Street shall stop at Green Street / Laveen Avenue.

SECTION 2. Section 10.24.030, FOUR-WAY STOP INTERSECTIONS is amended by deleting the following:

15. Santa Clara Street and M Avenue West;
16. Santa Clara Street and Orchard Avenue;

SECTION 3. Section 10.24.040, THREE-WAY STOP INTERSECTIONS is amended by deleting the following:

4. Orchard Avenue and North Green Street. Vehicles approaching the intersection of North Green Street and Orchard Avenue from the north, south and west shall stop before entering such intersection;
5. North I Street and M Avenue West. Vehicles approaching the intersection of North I Street and M Avenue West from the south, east and west shall stop before entering such intersection.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication by law.

Passed by the Council the _____ day of _____ 2012, and approved this _____ day of _____ 2012.

David Krutzfeldt , Mayor

ATTEST: _____
Amy Miller, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____ 2012.

Signed _____

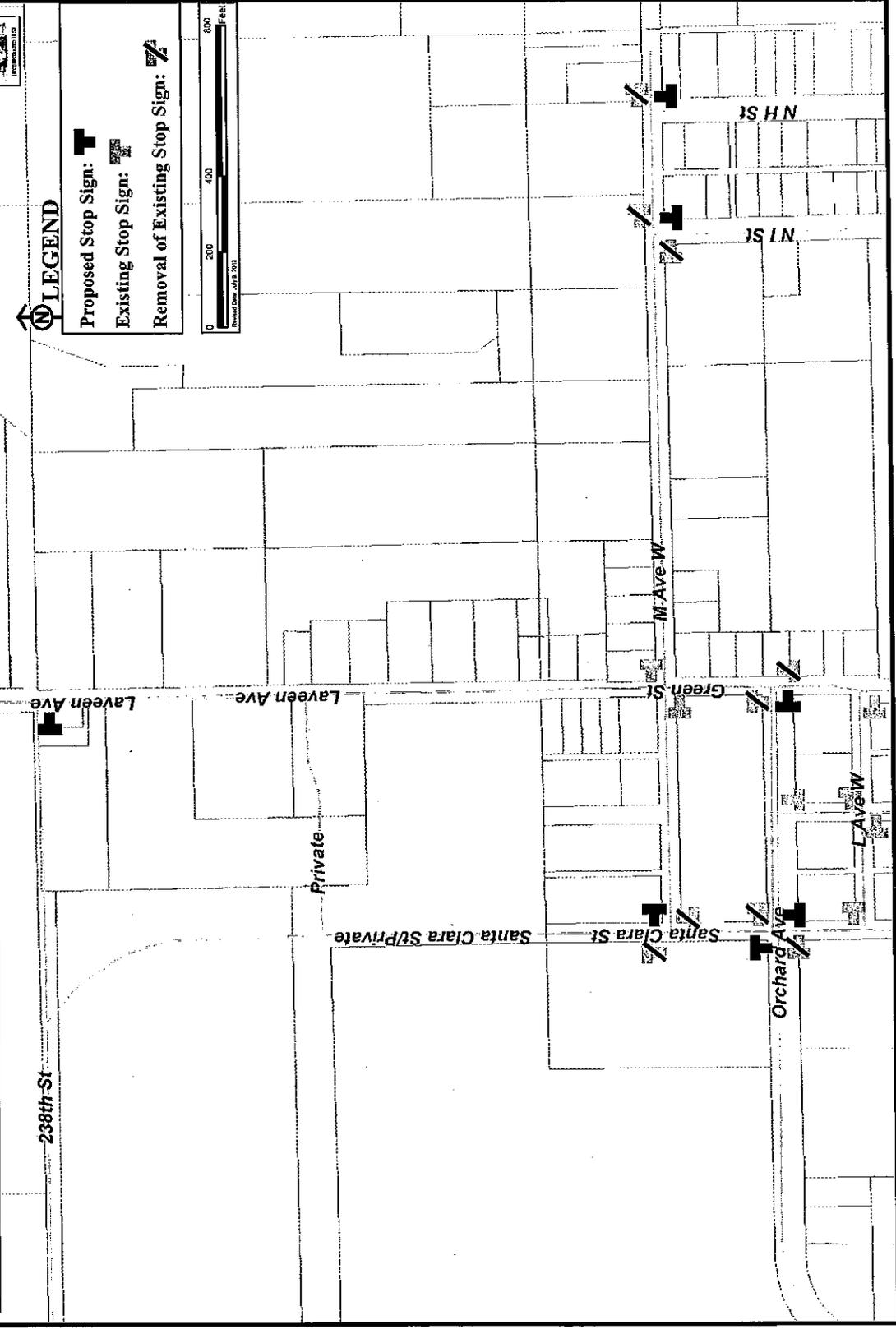


City of Oskaloosa

Proposed Traffic Control Device Modifications



- LEGEND**
- Proposed Stop Sign:
 - Existing Stop Sign:
 - Removal of Existing Stop Sign:





CITY COUNCIL COMMUNICATION

MEETING DATE: August 6, 2012

REQUESTED BY: Michael Schrock,
City Manager

ITEM TITLE:

Consider a resolution calling for a public referendum on a proposed amendment to the Oskaloosa City Code Chapter 2.80 Water Utility Board of Trustees.

EXPLANATION:

The Oskaloosa Municipal Water Board currently is a three member board. It has been suggested the board be increased to five members. At the July 16, 2012 city council meeting the City Council requested the matter be put on the November 6, 2012 ballot for a public vote. This item presents ballot language for the City Council to consider for approval.

The Mahaska County Auditor needs the request and ballot language by August 29, 2012 to put it on the November 6, 2012 ballot.

Recommended Action: Approve the resolution.

BUDGET CONSIDERATION:

Although originally reported by the Mahaska County Auditor that a ballot question would not have a financial impact, the auditor has since informed the city that a cost of a few hundred dollars may be required due to the printing of special ballots.

ATTACHMENTS:

Resolution.

RESOLUTION NO. _____

RESOLUTION CALLING FOR A PUBLIC REFERENDUM ON A PROPOSED AMENDMENT TO THE OSKALOOSA CITY CODE CHAPTER 2.80 WATER UTILITY BOARD OF TRUSTEES

WHEREAS, the Oskaloosa City Council may submit a proposal to the voters in accordance with Chapter 2.9B of the Oskaloosa Home Rule Charter, and

WHEREAS, the following amendment to the Oskaloosa City Code has been proposed:

2.80.030 Appointment. The mayor shall appoint, subject to the approval of the council, five persons to serve as trustees for staggered six-year terms. No public officer or salaried employee of the city may serve on a utility board of trustees.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Oskaloosa as follows:

Section 1. That there is hereby called a referendum election on the proposed ordinance in accordance with Article II Section 2.9B of the Home Rule Charter at the November 6, 2012 regular city election at which election there shall be submitted to the qualified electors of the City of Oskaloosa that the following question to wit:

Shall the following proposed ordinance be adopted?

2.80.030 Appointment: The mayor shall appoint, subject to the approval of the council, five persons to serve as trustees for staggered six-year terms. No public officer or salaried employee of the city may serve on a utility board of trustees.

WHEREAS, the City Council finds that such an issue should be placed on a general election ballot.

IT IS THEREFORE RESOLVED as follows:

At the general election on the 6th day of November, 2012, there shall be submitted to the qualified electors of the city of Oskaloosa, Iowa, the following question:

Shall the following public measure be adopted?

Yes

No

“Shall the number of Trustees of the Oskaloosa Municipal Water Board be increased from three Trustees to five Trustees?”

Section 2. The City Clerk is hereby authorized and directed to provide a certified copy of the resolution to the County Commissioner of Elections of Mahaska County and the Board of Supervisors of Mahaska County.

Section 3. The City Clerk is hereby authorized to pay all costs associated therewith.

PASSED AND APPROVED the ____ day of _____ 2012.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk



CITY COUNCIL COMMUNICATION

MEETING DATE: August 6, 2012

REQUESTED BY: Public Works Department,
Engineering Division

ITEM TITLE:

Consider a resolution for approval of preliminary plans, specifications, estimated cost, ordering publication of notice of hearing, and notice to bidders on the Mall Storm Sewer Project.

EXPLANATION:

Schedule public hearing on plans, specifications, and bid letting date for the Mall Storm Sewer Project. The scope of this project includes approximately 490 feet of storm drains and five intake structures on High Avenue, between North A Street and the north-south alley adjacent to 114 High Avenue West, and North A Street, between High Avenue and A Avenue. The preliminary engineering cost estimate for this project is \$79,120.00. If the project is awarded then the construction work is proposed to commence in late August or early September. The anticipated work completion time is 20 working days.

Although there is some full depth pavement patching over the excavation, the majority of the excavation includes only replacement with gravel material. It does not include full depth asphalt pavement patching because there are immediate plans in the near future to repair the existing pavement. The Street Department will apply asphalt millings on top of the gravel area and will continue pavement surface maintenance until the pavement is restored.

The City Council is prepared to obtain bids for the Mall Storm Sewer Project. Bids will be received on Wednesday, August 15, 2012, at 10:00 A.M. and presented to the City Council on Monday, August 20, 2012.

BUDGET CONSIDERATION:

No financial impact is associated with scheduling the public hearing. Minimal charges will be incurred as a result of printing the notice.

Recommended Action:

Staff recommends approval of this item as presented.

ATTACHMENTS:

Location map, Resolution, Notice to bidders, Preliminary Plans and Engineers estimate.

RESOLUTION NO. _____

RESOLUTION FOR PRELIMINARY APPROVAL OF PLANS, SPECIFICATIONS, AND ESTIMATED COST; SETTING DATE OF PUBLIC HEARING ON PLANS, SPECIFICATIONS, AND ESTIMATED COST; AND ORDERING THE ADVERTISEMENT FOR BIDS ON THE MALL STORM SEWER PROJECT

WHEREAS, this Council has caused to be prepared the proposed plans, specifications, contract documents, and estimate of cost for the Mall Storm Sewer Project, are hereby preliminarily approved and ordered filed in the office of the City Clerk for public inspection and

WHEREAS, said plans and specifications along with the Notice of Hearing and Notice to Bidders have been filed by the Engineer with the City Clerk of Oskaloosa, Iowa, as follows:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oskaloosa, Iowa, as follows:

- Section 1. That this Council will meet on the 20th day of August 2012 at 6:30 P.M., at which time it will hold a public hearing on the proposed plans, specifications, and estimate of cost for the aforementioned project. At the hearing, any interested person may appear and file objections to the proposed plans, specifications, or estimated cost of the Project.
- Section 2. The preliminary plans and specifications, notice of hearing, notice to bidders, and estimate of cost are hereby approved for the purpose of enabling the solicitation of bids.
- Section 3. That the amount of the bid security to accompany each bid shall be in an amount which shall conform to the provisions of the notice to bidders as part of said specifications.
- Section 4. That the Clerk shall publish Notice of Hearing and Notice to Bidders the same being in the form herein above specified, which publication shall be made in the Oskaloosa Herald, a legal newspaper printed wholly in the English language, printed in Oskaloosa, Iowa, and of general circulation therein, which publication shall be in accordance with the State Code of Iowa.
- Section 5. That bids will be received by the City of Oskaloosa at the Office of the City Clerk at City Hall at 220 South Market Street until 10:00 A.M. on

the 15th day of August, 2012, in connection with the aforementioned project.

Section 6. That this Council will meet in the City Council Chambers, Oskaloosa City Hall, Oskaloosa, Iowa, on the 20th day of August, 2012 at 6:30 P.M., and subsequent to the public hearing on said documents it will consider all bids filed pursuant to the plans, specifications, form of contract, and estimate of cost for the aforementioned project.

Section 7. That all resolutions or parts of resolutions thereof in conflict herewith be and same hereby repealed.

PASSED AND APPROVED this _____ day of August, 2012.

David Krutzfeldt,
Mayor

ATTEST:

Amy Miller, City Clerk

NOTICE TO BIDDERS
NOTICE OF PUBLIC HEARING

TROLLEY PLACE STORM SEWER PROJECT
OSKALOOSA, IOWA

Time and Place for Filing Sealed Proposals. Sealed bids for the work comprising the improvements as stated below must be filed before **10:00 A.M. on August 15, 2012**, in the office of the City Clerk, City Hall, City of Oskaloosa, 220 South Market, Oskaloosa, Iowa 52577.

Time and Place Sealed Proposals Will be Opened and Considered. Sealed proposals will be opened and bids tabulated at 10:00 A.M. on August 15, 2012, in the office of the City Clerk, 220 South Market, Oskaloosa, Iowa, for consideration by the City of Oskaloosa at its meeting at 6:30 P.M. on Monday, August 20, 2012 in the Council Chambers, City Hall, 220 South Market, Oskaloosa, Iowa. The City of Oskaloosa reserves the right to reject any and all bids.

Time for Commencement and Completion of Work. Work on the improvement shall be commenced immediately upon issuance of a written Notice to Proceed and be completed as stated below.

Bid Security. Each bidder shall accompany its bid with bid security as security that the successful bidder will enter into a contract for the work bid upon and will furnish after the award of contract a corporate surety bond, in form acceptable to the City, for the faithful performance of the contract, in an amount equal to one hundred percent of the amount of the contract. The bidder's security shall be in the amount fixed in the Instruction to Bidders and shall be in the form of a cashier's check, a certified check, or a bank money order drawn on a FDIC insured bank in Iowa or on a FDIC insured bank chartered under the laws of the United States; or a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States; or a bid bond on the form provided in the contract documents with corporate surety satisfactory to the City. The bid shall contain no condition except as provided in the specifications.

Contract Documents. Bid forms, plans and specifications may be obtained from Garden & Associates, Ltd., P.O. Box 451, 1701 3rd Avenue East, Suite 1, Oskaloosa, IA 52577 upon deposit of **Twenty-Five Dollars (\$25.00)** which shall be refunded upon return of said plans and specification within fourteen (14) days after award of the project. If said plans and specifications are not returned within the time specified and in a reusable condition, the deposit shall be forfeited.

Public Hearing on Proposed Contract Documents and Estimated Costs for Improvement. A public hearing will be held by the City of Oskaloosa on the proposed contract documents (plans, specifications and form of contract) and estimated cost for the improvement at its meeting at 6:30 P.M. on Monday, August 20, 2012, in the Council Chambers, City Hall, 220 South Market, Oskaloosa, Iowa.

Preference of Products and Labor. Preference shall be given to domestic construction materials by the contractor, subcontractors, materialmen, and suppliers in performance of the contract and, further, by virtue of statutory authority, preference will be given to products and provisions grown

and coal produced within the State of Iowa, and to Iowa domestic labor, to the extent lawfully required under Iowa statutes.

General Nature of Improvement. The work generally consists of the following:

Subbase and Surfacing, IDOT Gradation No. 11 Class A Crushed Stone – 225 TON; Trench Compaction Testing – Lump Sum; Storm Sewer, Trenched, PVC, 12” – 12 LF; Storm Sewer, Trenched, RCP 15” – 108 LF, 18” – 377 LF; SW-401 Circular Storm Sewer Manhole, 48” Dia. – 1 EA; SW-502 Single Grate Intake – 3 EA; SW-503 Single Grate Intake, Modified as Per Plan – 1 EA; PCC Pavement, 7” Thick – 9 SY; PCC Curb and Gutter, 2.5' Wide x 8” Thick – 135 LF; HMA Pavement – 10 TON; Removal of Driveway – 28 SY; Sidewalk, PCC, 5” – 19 SY, Brick Sidewalk with Concrete Base – 6 SY; Full Depth Composite Patch – 105 SY; Remove and Reset Existing Brick Pavers – 25 SY; Pavement Removal – 665 SY; Lower Existing Water Service – 1 EA; Conventional Fertilizing, Seeding and Mulching – Lump Sum; Mobilization – Lump Sum.

Building materials, supplies, and equipment incorporated into said improvement are exempt from Iowa Department of Revenue and Finance sales tax and any applicable local option sales tax and school infrastructure local option sales tax pursuant to Iowa Code Sections: 422.42 (15) & (16), and 422.47 (5). Bidder shall not include payment of Iowa sales tax in Bid. Jurisdiction will provide Purchasing Agent Authorization Letter and Designated Exempt Entity Iowa Construction Sales Tax Exemption Certificate. Contractor will coordinate sales tax exempt purchases with subcontractors and material and equipment suppliers. Contractor will maintain records identifying the materials purchased sales tax exempt and will maintain records verifying the use of said materials on said improvement.

Payment to the Contractor for said improvements will be made in monthly estimates and one final payment. Monthly estimates will be equivalent to ninety-five percent (95%) of the contract value of the work completed during the preceding calendar month. Such monthly payment will in no way be construed as an act of acceptance for any part of the work partially or totally.

Final payment to the Contractor will be made no earlier than thirty (30) days from and after final acceptance of the work by the Jurisdiction. Before final payment is made, the Contractor shall file with the Jurisdiction lien waivers from material suppliers and/or subcontractors showing that they were paid in full for materials supplied and/or work performed on the project.

Liquidated damages in the amount of **Six Hundred Dollars (\$600.00)** per working day will be assessed for each day that the work shall remain uncompleted after the end of the contract period with due allowance for extension of contract period due to conditions beyond the control of the Contractor.

Successful Bidder will be required to furnish Performance, Payment and Maintenance Bond acceptable to the City of Oskaloosa on the form provided in the specifications in amounts equal to one hundred percent (100%) of the contract price.

Award of the contract will be to the lowest responsive, responsible, qualified bidder submitting the lowest acceptable bid. The City of Oskaloosa hereby reserves the right to reject any or all bids, to waive informalities and irregularities and to enter into such contract as it may deem to be for the best interest of the City of Oskaloosa. A bidder shall not withdraw its proposal for a period of 60 calendar days after the date designated for opening of proposals.

The work under the proposed contract shall commence on or before the date specified in a written Notice to Proceed and shall be fully completed and ready for final payment within 20 working days.

This Notice is given by authority of the City of Oskaloosa, Iowa.

Dave Krutzfeldt, Mayor
City of Oskaloosa, Iowa

ATTEST:

Amy Miller, City Clerk

This Notice published in the Oskaloosa Herald.

TROLLEY PLACE STORM SEWER PROJECT OSKALOOSA, IOWA 2012

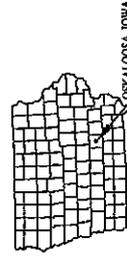
Materials and construction shall be in accordance with the IOWA'S Standard Specifications for Highway Construction, 2011 Edition, Special Specifications and Special Provisions, of which specifications are on file with the Iowa Department of Natural Resources.

PRELIMINARY
NOT FOR CONSTRUCTION

S H E E T I N D E X	
SHEET NO.	DESCRIPTION
A-01	TITLE SHEET
A-02	LEGEND, LOCATION MAP AND GENERAL NOTES
B-01 - B-02	TYPICAL SECTIONS, DETAILS AND TABULATIONS
D-01	HIGH AVENUE PAVEMENT REPLACEMENT
M-01 - M-03	STORM SEWER PLAN AND PROFILE
8	TOTAL SHEETS

I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Iowa.

Robert A. Newman, P.E.
License Number: 5046
State of Iowa, expires December 31, 2013
Pages or sheets covered by this seal: _____



© COPYRIGHT 2012 GARDEN & ASSOCIATES, LTD.
ALL RIGHTS RESERVED. THIS DOCUMENT IS THE PROPERTY OF GARDEN & ASSOCIATES, LTD. AND IS TO BE USED ONLY FOR THE PROJECT AND LOCATION SPECIFICALLY IDENTIFIED HEREIN. ANY REUSE OR MODIFICATION OF THIS DOCUMENT WITHOUT THE WRITTEN CONSENT OF GARDEN & ASSOCIATES, LTD. IS STRICTLY PROHIBITED.

GARDEN & ASSOCIATES, LTD.
ENGINEERS & SURVEYORS
1802 E. TROY, SUITE 100
OSKALOOSA, IOWA 52501
P.O. BOX 614
OSKALOOSA, IOWA 52501
OSKALOOSA PHONE 319.277.1100
OSKALOOSA FAX 319.277.1118
DES MOINES PHONE 515.281.4118
DES MOINES FAX 515.281.4118
garden@gardenco.com

TROLLEY PLACE STORM
SEWER PROJECT
OSKALOOSA, IOWA

SHEET TITLE
TITLE SHEET

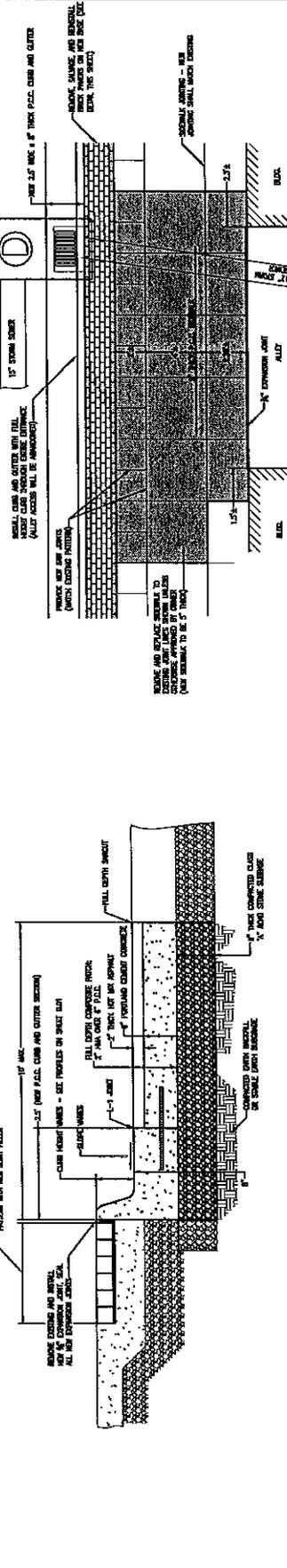
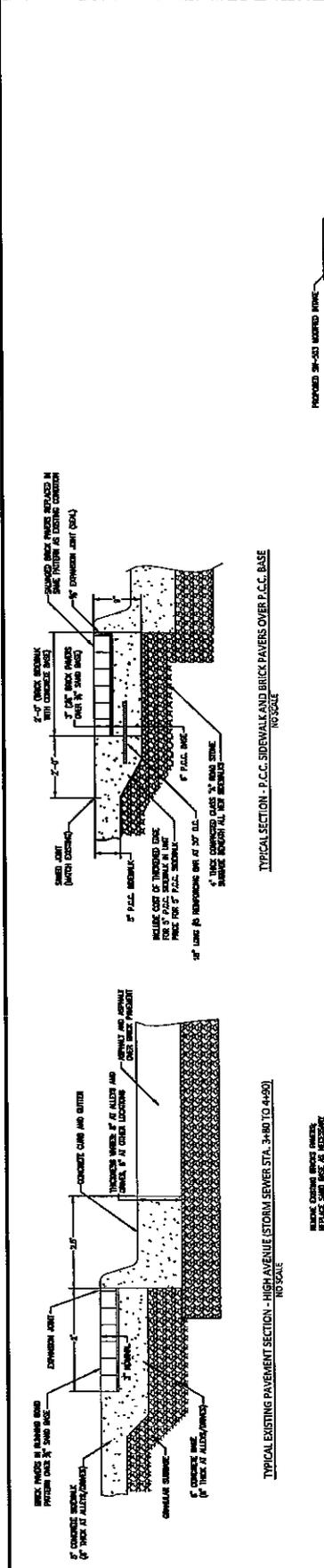
SCALE: NO SCALE
FIELD NUMBER: NA
DRAWN BY: BAH/JOA
APPROVED: BAH

REVISIONS:

DATE: JUL 10, 2012

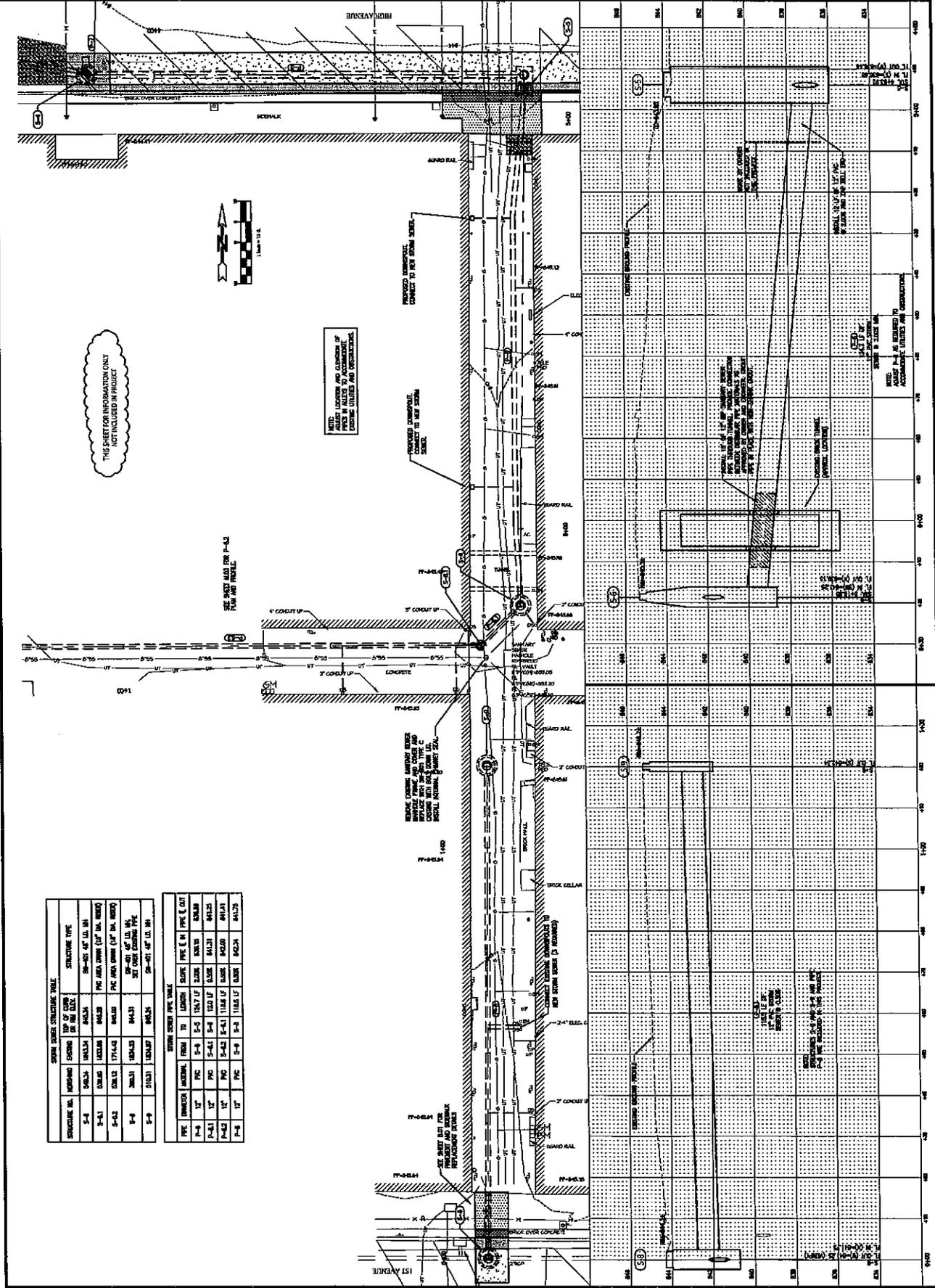
PROJECT NO.: 502112

SHEET NO.: A.01



FOR INFORMATION ONLY
 NOT INCLUDED IN THIS PROJECT

ALLEY ENTRANCE PLAN AT 1ST AVENUE
 NO SCALE



THIS SHEET FOR INFORMATION ONLY
 NOT INCLUDED IN PROJECT

NOTE: VERIFY ALL CONDITIONS OF
 GROUND AND UTILITIES AT ALL
 LOCATIONS PRIOR TO CONSTRUCTION

NOTE: VERIFY ALL CONDITIONS OF
 GROUND AND UTILITIES AT ALL
 LOCATIONS PRIOR TO CONSTRUCTION

SEWER SEWER STRUCTURE TABLE

STRUCTURE NO.	DESCRIPTION	TOP OF CURB ELEVATION	STRUCTURE TYPE
S-1	MANHOLE	846.34	SM-01 OF 12 IN.
S-2	MANHOLE	846.34	SM-01 OF 12 IN.
S-3	MANHOLE	846.34	SM-01 OF 12 IN.
S-4	MANHOLE	846.34	SM-01 OF 12 IN.
S-5	MANHOLE	846.34	SM-01 OF 12 IN.

SEWER SEWER PIPE TABLE

PIPE	LENGTH	FROM TO	LOWEST	HIGHEST	PIPE I.D.	PIPE O.D.
P-1	12'	P-1	846.34	846.34	12"	18"
P-2	12'	P-2	846.34	846.34	12"	18"
P-3	12'	P-3	846.34	846.34	12"	18"
P-4	12'	P-4	846.34	846.34	12"	18"
P-5	12'	P-5	846.34	846.34	12"	18"

**ENGINEER'S OPINION OF PROBABLE COST
TROLLEY PLACE STORM SEWER PROJECT
OSKALOOSA, IOWA**

Bid Item	Specification Item No.	Bid Item Description	Unit	Estimated Quantity	Unit Price	Extended Price
1	XXXX-XXX-X-X	Subbase and Surfacing, IDOT Gradation No. 11 Class A Crushed Stone	TON	225	\$25.00	\$5,625.00
2	3010-108-F-0	Trench Compaction Testing	LS	XXXX	XXXX	\$2,000.00
3	4020-108-A-1	Storm Sewer, Trenched, PVC, 12"	LF	12	\$40.00	\$480.00
4	4020-108-A-1	Storm Sewer, Trenched, RCP, 15"	LF	108	\$40.00	\$4,320.00
5	4020-108-A-1	Storm Sewer, Trenched, RCP, 18"	LF	377	\$45.00	\$16,965.00
6	6010-108-A-0	SW-401 Circular Storm Sewer Manhole, 48" Dia.	EA	1	\$2,500.00	\$2,500.00
7	6010-108-B-0	SW-502 Single Grate Intake	EA	3	\$3,000.00	\$9,000.00
8	6010-108-B-0	SW-503 Single Grate Intake, Modified as Per Plan	EA	1	\$4,000.00	\$4,000.00
9	7010-108-A-0	PCC Pavement, 7" Thick	SY	9	\$50.00	\$450.00
10	7010-108-E-0	PCC Curb and Gutter, 2.5' Wide x 8" Thick	LF	135	\$40.00	\$5,400.00
11	7020-108-A-0	HMA Pavement	TON	10	\$150.00	\$1,500.00
12	7030-108-A-0	Removal of Driveway	SY	28	\$10.00	\$280.00
13	7030-108-E-0	Sidewalk, PCC, 5"	SY	19	\$50.00	\$950.00
14	7030-108-F-2	Brick Sidewalk with Concrete Base	SY	6	\$75.00	\$450.00
15	7040-108-A-0	Full Depth Composite Patch	SY	105	\$60.00	\$6,300.00
16	XXXX-XXX-X-X	Remove and Reset Existing Brick Pavers	SY	25	\$50.00	\$1,250.00
17	7040-108-H-0	Pavement Removal	SY	665	\$10.00	\$6,650.00
18	XXXX-XXX-X-X	Lower Existing Water Service	EA	1	\$500.00	\$500.00
19	9010-108-A-0	Conventional Fertilizing, Seeding and Mulching	LS	XXXX	XXXX	\$500.00
20	1090-105-D	Mobilization	LS	XXXX	XXXX	\$10,000.00
TOTAL						\$79,120.00

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: August 6, 2012

REQUESTED BY: COUNCIL
APPOINTED STAFF

ITEM TITLE: REPORT ON ITEMS FROM CITY STAFF.

- a) City Manager.
 - i. Report on CDBG contract for Childhood Care Center
 - ii. City Website
- b) City Clerk.
- c) City Attorney.

EXPLANATION:

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

BUDGET CONSIDERATION:

Not applicable, report(s) only.

ATTACHMENTS:

None.

July 23, 2012

The Honorable David Krutzfeldt
Mayor, City of Oskaloosa
City Hall - 220 S. Market St.
Oskaloosa, IA 52577-3133

SUBJECT: Contract Number 07-CF-014

Dear Mayor Krutzfeldt:

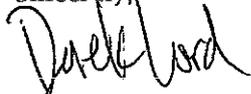
The purpose of this letter is to notify you that the city's CDBG contract 07-CF-014 expired on February 29, 2012 and will not be extended.

Based on recent correspondence from the USDA Rural Development, the local matching funds for this project are no longer available to the Kids Corner Child Care. Without these funds, the project can no longer move ahead.

We have reviewed the invoices for costs incurred to date. Based on this review it has been determined that the CDBG funds paid to date are allowable and that no funds will need to be returned to the IEDA.

If you have any questions, please contact your Project Manager, Dan Narber, at (515) 725-3072 or by e-mail at dan.narber@iowa.gov.

Sincerely,



Derek Lord
Team Leader, Community Investments

Cc: Chris Bowers, Area 15 Regional Planning Commission
Beth Danowsky, Musco Lighting

OSKALOOSA
IOWA



CITY COUNCIL COMMUNICATION

MEETING DATE: August 6, 2012

REQUESTED BY: CITY COUNCIL

ITEM TITLE: CITY COUNCIL INFORMATION.

EXPLANATION:

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

BUDGET CONSIDERATION:

Not applicable, report(s) only.