

## OSKALOOSA HOUSING TRUST FUND COMMITTEE MINUTES

Thursday, July 14, 2016 - 12:00 Noon

City Hall Conference Room

The committee meeting was called to order by Chair Adams at 12:03 p.m. with the following members present: Dan Adams, Joe Caligiuri, Bernice Hahn, Valinn McReynolds, Noel C. Stahle, and Carri Vande Ree. Members absent: Randell Davis, Leon McCullough, Dave Polkowske, and Tamera Sauer. Also present: Amy Miller, City Clerk, Marilyn Johannes, Gregory Meyer (owner of 714 North C Street) and Aramina Flores (Valinn intern).

It was moved by Caligiuri, seconded by Stahle to approve the May 5, 2016 Housing Trust Fund Committee Minutes. Motion carried unanimously.

### **Consider request for a demolition grant I for a house located at 1111 South F Street.**

Brian and Kara Edel applied for funds under the Demolition Assistance Grant/Loan Program Plan I for a house located at 1111 South F Street. It was moved by Caligiuri, seconded by McReynolds to approve demolition grant funds up to \$4,000 for demolition of the structure located at 1111 South F Street. Motion carried unanimously.

### **Discussion and possible action on a request for extension on Demolition Loan Agreement with Gregory Meyer**

Miller explained that Meyer was approved for a demolition loan in July 2013, almost three years ago. Meyer was to demolish one property, combine two lots, which he has done, and build a new garage. The demolition program states a structure of equal or greater assessed value must be built on the property within two years of dispersal of the grant funds. After checking with the assessor after the deadline, the property had not been reassessed, so no action was proposed until now when a new assessment was available. The assessor reviewed the property and stated the addition was only 60% complete increasing the value by \$2,790.00; and Miller said the increased property value amount to forgive the demolition loan had to be over \$6,770.00. After being notified that repayment was due because the requirements of the loan had not been met, Meyer asked for an extension until December 31, 2017.

Meyer addressed the committee and indicated that personal hardships and having to deal with a different building official had prevented him from meeting the loan requirements.

Vande Ree asked if Meyer was building the garage himself and he indicated yes. Stahle asked if Meyer was certain he could meet the requirements by the December 2017 deadline and wanted to know if Meyer had a plan and that he would like to see a plan. Meyer indicated that he did not have a plan.

Miller said when the committee was asked to grant extension in another case the committee granted the extension with the stipulation that the project had to be complete by the end of the extension or the loan had to be repaid.

McReynolds said considering everything she was ok to grant one extension.

It was moved by McReynolds, seconded by Stahle to approve an extension as presented until December 31, 2017 with the stipulation that the entire addition and garage be completed at the end of the extension or the loan had to be repaid. Motion carried unanimously.

Miller reviewed the items on the claims lists. It was moved by Caligiuri, seconded by Vande Ree to approve the May 2016 and June 2016 claims lists for payment. Motion carried unanimously.

Miller reviewed the accounting report with the committee and told the committee the city had received 6 months of payments from Ironwood Development toward their \$50,000 loan.

Miller asked the commission if they would be interested in having a special meeting regarding a request. The committee was in favor with Hahn wanting to know if the special meeting could be held at 8 a.m.

The meeting adjourned at 12:28 p.m.

Minutes by Marilyn Johannes