



City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda
July 18, 2016

Call to Order and Roll Call - 6:00 P.M.

1. Invocation: Pastor Andrea Brownlee, First Christian Church

2. Pledge of Allegiance.

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:

_____ Burnett, _____ Caligiuri, _____ Jimenez, _____ Moore, _____ Ver Steeg,

_____ Walling, _____ Yates.

Documents:

[20160718 AGENDA ITEMS 1 TO 3 BURST.DOCX](#)

4. Community Comments.

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents:

[20160718 COMMUNITY COMMENTS BURST.DOCX](#)

5. Consider Adoption of Consent Agenda as Presented or Amended.

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Documents:

[20160718 CONSENT AGENDA PAGE BURST BW.DOCX](#)

A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.

1. July 5, 2016 Regular City Council Meeting Minutes
2. July 18, 2016 Agenda

Documents:

[20160718 CONSENT AGENDA CITY CLERK MINUTES.DOCX](#)
[CITY COUNCIL MINUTES JULY 5, 2016.DOC](#)

B. Receive and file minutes of Boards and Commissions

Any recommendations contained in minutes become effective only upon separate Council action.

The minutes of various city boards and commissions are contained in the agenda packet to receive and file.

Documents:

[20160718 CONSENT AGENDA BOARDS AND COMMISSIONS.DOCX](#)
[CITY BAND BOARD 6-27-16.DOCX](#)
[JUN 2016 MINUTES.DOC](#)
[20160706 PZ MINUTES.DOCX](#)
[WB MINUTES 160620.DOCX](#)
[06-30-16 CURRENT AND PRIOR YEAR BALANCE SHEET.PDF](#)
[06-30-16 FINANCIAL NOTES.PDF](#)
[06-30-16 REVENUE AND EXPENSE REPORT.PDF](#)
[06-30-16 YEAR TO DATE BALANCE SHEET.PDF](#)

C. Consider a motion to receive and file financial reports for June 2016.

Who is submitting this item. City Clerk/Finance Department

Documents:

[CITY COMM FINANCIAL REPORTS.DOCX](#)
[OSKALOOSA IA TREASURERS REPORT JUNE 2016.PDF](#)

D. Consider approval of a renewal application for a Class C Liquor License with Sunday Sales from Oskaloosa Entertainment Inc. dba Hot Shotz Bar and Grill, 507 High Avenue West.

Who is submitting this item. City Clerk/Finance Department

Documents:

E. Consider a resolution approving the North 1st Street Parking Project.

Who is submitting this item. Public Works Director

Documents:

[N 1ST ST PROJECT EXPLANATION \(1\).DOCX](#)
[N 1ST ST PROJECT RESOLUTION.DOCX](#)
[NORTH 1ST STREET ANGLE PARKING PROJECT PLAN.PDF](#)
[ATTACHMENT A - SCOPE OF WORK.PDF](#)
[ATTACHMENT B - BID SHEET.PDF](#)
[COST ESTIMATE.PDF](#)
[COMPETITIVE QUOTE CONTRACT.PDF](#)
[N 1ST ST QUOTE TABULATION.PDF](#)

F. Consider approval of Pay Request No. 2 in the amount of \$89,270.28 to DDVI, Inc. for work completed on the Oskaloosa Fire Department Expansion and Renovation Project.

Who is submitting this item. Fire Department

Documents:

[DDVI PAY APP NO 2 EXPLANATION.DOCX](#)
[DDVI PAY APP 2.PDF](#)

G. Consider a resolution scheduling a public hearing for August 15, 2016 to consider levying a special assessment against private property for emergency abatement at 610 North C Street, Oskaloosa, Iowa, in accordance with Oskaloosa City Code Section 8.08.080, and directing notice to the owners of the property to be assessed.

Who is submitting this item. City Clerk/Finance Department

Documents:

[CITY COMM PH EMERGENCY ABATEMENT_1.DOCX](#)
[RESOLUTION NO PH NUISANCE ABATEMENT 04182016.DOCX](#)
[4-7-16 SMALL FILE.PDF](#)
[4-7-16 NO. 2 SMALL FILE.PDF](#)

H. Consider a resolution approving the temporary closure of South 3rd Street between 1st Avenue East and the east-west alley adjacent to 311 1st Avenue East.

Who is submitting this item. Public Works Director

item.

Documents:

EXPLANATION CARTER AUCTION TEMP ROAD CLOSURE
EDITED.DOCX
RESOLUTION (28) STREET CLOSURE EDITED.DOCX
FW_ ONLINE FORM SUBMITTAL_ SPECIAL USE PERMIT.PDF

I. Consider a resolution approving a professional services agreement with Triangle2 Solutions, LLC.

Who is submitting this City Manager's Office
item.

Documents:

20160718_MARKET ANALYSIS WITH TRIANGLE2
SOLUTIONS_1.DOCX
20160718_TRIANGLE2 SOLUTIONS MARKET ANALYSIS RESO.DOC
COVER LETTER.PDF
RESEARCH PROPOSAL.PDF
OSKALOOSA MARKET ANALYSIS RFP 160616.PDF
OSKALOOSARECEARLYED NEEDS ASSESSMENT SUMMARY
1505.PDF

J. ----- END OF CONSENT AGENDA -----
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6. Regular Agenda

Documents:

20160718 REGULAR AGENDA BURST.DOCX

A. Report and presentation by the Iowa Department of Transportation, District 5 staff.

Who is submitting this City Manager's Office
item.

Documents:

IDOT PRESENTATION ITEM.DOCX

B. Consider a resolution approving an amendment to the Professional Services Agreement with Garden and Associates, LTD for work associated with the sanitary sewer system inflow and infiltration evaluation and implementation plan.

Who is submitting this Public Works Director
item.

Documents:

[EXPLANATION IANDI CONTRACT AMENDMENT_1.DOCX](#)
[IANDI RESOLUTION_1.DOCX](#)
[ENGINEERING AMENDMENT.PDF](#)
[REPORT UPDATE.PDF](#)

C. Consider a resolution approving the vacation and sale of an unused section of public right-of-way lying between 1002 South E Street and 602 9th Avenue West. (PUBLIC HEARING)

Who is submitting this item. Public Works Director

Documents:

[UNUSED S E ST ROW EXPLANATION.DOCX](#)
[UNUSED ROW RESOLUTION.DOCX](#)
[UNUSED S E ST ROW MAP.PDF](#)
[STREET-ROW VACATE REQUEST APPLICATION.PDF](#)

D. Consider a resolution levying a special assessment against private property for cleanup of a property located at 805 South B Street, Oskaloosa, Iowa, by the city of Oskaloosa, Iowa in accordance with section 8.08.080 of the City Code of the city of Oskaloosa, Iowa. (PUBLIC HEARING)

Who is submitting this item. City Clerk/Finance Department

Documents:

[CITY COMM CLEANUP ASSESSMENT.DOCX](#)
[RESOLUTION NO NUISANCE ABATEMENT 03302016.DOCX](#)
[IMG_3495.JPG](#)
[IMG_3496.JPG](#)
[IMG_3502.JPG](#)
[IMG_3520.JPG](#)
[IMG_3516.JPG](#)

E. Consider an ordinance to change the parking restrictions along C Avenue East from North 11th Street to South Park Avenue – 3rd Reading.

Who is submitting this item. Public Works Director

Documents:

[C AVE E PARKING CHANGE EXPLANATION_1 \(1\)_1.DOCX](#)
[OPTION 1 ORDINANCE \(1\).DOC](#)
[OPTION 2 ORDINANCE \(1\).DOC](#)
[FIGURE 1 EXISTING NO PARKING ZONES.PDF](#)

FIGURE 2 OPTION 1 STAFF RECOMMENDATION.PDF
FIGURE 3 OPTION 2 P AND Z RECOMMENDATION.PDF
CRASH DATA.PDF
C AVE E SURVEY RESPONSES.XLS
VICKIE WOLFE LETTER.PDF
BURK-C AVE E PARKING LETTER.PDF

F. Consider an ordinance amending the Oskaloosa Municipal Code, Chapter 12.08, by adding Section 12.08.110 relating to requirements for temporary closure of streets for special events – 2nd Reading.

Who is submitting this item. Public Works Director

Documents:

EXPLANATION TEMP CLOSURE SPECIAL EVENTS_1.DOCX
TEMP CLOSURE ORDINANCE_1.DOCX

7. Report on Items from City Staff.

- a) City Manager
- b) City Clerk.

- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents:

20160718 REPORTS FROM STAFF BURST.DOCX

8. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents:

20160718 CITY COUNCIL INFORMATION BURST.DOCX

9. Adjournment

THE REQUIREMENT THAT AN ORDINANCE BE READ THREE (3) TIMES BEFORE PASSAGE MAY BE WAIVED BY COUNCIL UPON AN AFFIRMATIVE VOTE OF SIX (6) OF THE SEVEN (7) COUNCIL MEMBERS. THE PUBLIC IS ADVISED TO TAKE NOTE OF THIS PROCESS AND BE PREPARED TO SPEAK EITHER FOR OR AGAINST ANY ORDINANCE AT THE TIME OF FIRST READING.

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.

