

MINUTES
OSKALOOSA PUBLIC LIBRARY BOARD OF TRUSTEES
MONDAY—JUNE 27, 2016—4:00 P.M.

The meeting was called to order by Board President Michael Collins. Roll call was taken by Board secretary Susan Hasso with Trustees Judy Bishop, Chris Harbour, Jane Ireland, Sally Posovich, and Mike Sytsma present. Also present was Library Director Nicole Morgan.

Minutes: Motion was made by Posovich, seconded by Harbour, to approve the minutes of the May 23, 2016, Board meeting. Motion passed.

Board Correspondence, Public Input or Friends Report: None

Director's Report: Nicole highlighted some of the items in her director's report to the Board.

Programs and Events:

The Summer Reading Kick-Off Party was a success with an estimated 200-300 people in attendance. Over 600 bags of popcorn and 350 hotdogs were served that night. Over 340 reader signed up for the Summer Reading program that day alone. The new summer reading software shows a current total of over 680 participants.

The family movie afternoon featuring *Zootopia* was a success with 101 in attendance. The magic show had over 150 in attendance.

On July 7th at 2:00 p.m. we are inviting princesses Pre-K through 2nd grade to come to Cinderella's Princess Party, where we will be reading princess books, making a sparkly tiara, and other princess crafts. Nicole has been promoting the program on Facebook, and she is expecting a great turn-out. Chelsey, one of our new staff members, has been helping with both children and teen programming.

On June 14th Nicole had a table at the community Farmer's Market. There were a variety of games for the children, Love Reading stickers, and information about the Summer Reading program. On June 25th Nicole will be have a Story Time in the downtown Band Stand for Relay for Life. On July 23rd the library will be participating in Oskaloosa Days by having a puppet show. Big Bear Puppets, a professional puppeteer, will be presenting two shows in the Reading Garden. The first show will be for 9:30-10:30 a.m. and the second will be from 10:30-11:30 a.m.

Committee Reports:

Staff Committee – Jane Ireland, chair: Jane said that they had the job ad for the Children's Librarian position.

Budget & Finance Committee – Michael Collins, chair: None

Policy & Planning Committee – Judy Bishop, chair: None

Technology Committee – Ken Allsup, chair: None

Building & Grounds – Chris Harbour, chair: Harbour said that there was concrete work in the parking lot that needed to be done. The light poles have been fixed. He said that the electric bill for June was very high. Until Winger completes work on the AHUs, staff will be manually turning off the AHUs at the end of the work day.

Unfinished Business: None

New Business:

Strategic Planning Committee: Nicole told the Board that the Strategic Planning Committee has been set. The dates for the focus groups to meet are July 12 and August 9. Jane volunteered to be the Library Board's

representative and to attend the two focus groups. The Board will need to pick a date in September to schedule a 3-hour follow-up Board meeting to formulate the strategic plan.

Approval of Annual Pay Rate of Library Director: The Staff Committee recommended a 6% pay increase for the library director rather than the City's recommended pay increase of 3% for the next fiscal year beginning July 1, 2016. Motion was made by Ireland, seconded by Bishop, to approve a 6% pay increase for the library director. Motion passed.

Approval of Library Card Order: Nicole requested approval to order 20,000 library cards for a cost of \$2,780. The last order of cards was placed in 2012 for the same number of cards. Motion was made by Posovich, seconded by Sytsma, to approve the purchase of 20,000 library cards for a cost of \$2780.00. Motion passed.

Approval of Tyco Contract: Nicole requested approval of the annual Tyco Simplex Grinnell contract for intrusion monitoring for an annual cost of \$626.78. Motion was made by Ireland, seconded by Harbour, to approve the annual Tyco Simplex Grinnell contract for an annual cost of \$626.78.

Sunshine Laws: Nicole referred the Board to the copy of the Sunshine Laws that was included in their Board packets.

Approval of Claims: Motion was made by Harbour, seconded by Ireland, to approve payment of the June claims. Motion passed.

President's Remarks: None

Adjournment: Motion was made by Harbour, seconded by Ireland, to adjourn. Motion passed.

The next regular meeting will be on Monday, July 25, 2016, at 4:00 p.m. in the library meeting room.

Respectfully submitted,

Susan Hasso
For the Board