



City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda
June 20, 2016

Call to Order and Roll Call - 6:00 P.M.

1. Invocation: Pastor Alvern G. Boetsma, Good News Chapel

2. Pledge of Allegiance.

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

3. Roll Call

____ Mayor David Krutzfeldt, Council Members:

____ Burnett, ____ Caligiuri, ____ Jimenez, ____ Moore, ____ Ver Steeg,

____ Walling, ____ Yates.

Documents: [20160620 AGENDA ITEMS 1 TO 3 BURST.DOCX](#)

4. Community Comments.

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents: [20160620 COMMUNITY COMMENTS BURST.DOCX](#)

5. Consider Adoption of Consent Agenda as Presented or Amended.

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Documents: [20160620 CONSENT AGENDA PAGE BURST BW.DOCX](#)

A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.

1. June 6, 2016 Regular City Council Meeting Minutes

2. June 20, 2016 Agenda

Documents: [20160620 CONSENT AGENDA CITY CLERK MINUTES.DOCX](#),
[CITY COUNCIL MINUTES JUNE 6, 2016.DOC](#)

B. Receive and file minutes of Boards and Commissions

Any recommendations contained in minutes become effective only upon separate Council action.

The minutes of various city boards and commissions are contained in the agenda packet to receive and file.

Documents: [20160620 CONSENT AGENDA BOARDS AND COMMISSIONS.DOCX](#), [MAY LIB 2016 MINUTES.DOC](#), [20160606 AIRPORT COMMISSION MINUTES.PDF](#), [20160607 PZ MINUTES.DOCX](#)

C. Consider a motion to receive and file financial reports for May 2016.

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM FINANCIAL REPORTS \(4\).DOCX](#), [OSKALOOSA IA TREASURERS REPORT MAY 2016 \(002\).PDF](#)

D. Consider approval of a renewal application for a Class C Beer Permit with Native Wine and Sunday Sales from Casey's Marketing Company dba Casey's General Store #2350, 1902 South Market Street.

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM CASEYS 2350 06202016.DOCX](#)

E. Consider approval of a new Class C Liquor License with Catering Privilege from Sodexo Management, Inc., dba William Penn University-Musco Technical Center, 319 R Avenue West effective July 1, 2016.

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM WPU TECH CENTER.DOCX](#)

F. Consider approval of FY 2017 Retail Cigarette/Tobacco/Nicotine/Vapor Permits.

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM CIGARETTE PERMITS 2017.DOCX](#), [FY 2017 RETAIL CIGARETTE FOR COUNCIL.PDF](#)

- G. Consider approval of Pay Request No. 5 in the amount of \$5,780.03 to C. L. Carroll Co., Inc. for work completed on the Southwest Wastewater Treatment Plant digester.**

Who is submitting this Public Works Director
item.

Documents: [CLCARROLL PAY APP NO. 5 EXPLANATION \(1\).DOCX](#), [PAY APP 5.PDF](#)

- H. Consider approval of Pay Request No. 1 in the total amount of \$437,067.69 to DDVI, Inc. for work completed on the Oskaloosa Fire Department Expansion and Renovation project.**

Who is submitting this Fire Department
item.

Documents: [DDVI PAY APP NO 1 EXPLANATION.DOCX](#), [ROHRBACH COVER LETTER.PDF](#), [PAY APP NO. 1.PDF](#)

- I. Consider approving the payment of \$100.00 to each property owner who granted temporary easements for the Sidewalk Improvement Project.**

Who is submitting this Public Works Director
item.

Documents: [TEMP EASEMENT COMPENSATION AGENDA.DOCX](#), [SIGNED EASEMENT 2 AND 5 - FAIR BOARD.PDF](#), [SIGNED EASEMENT 3 - CATHERMAN.PDF](#), [SIGNED EASEMENT 4 - VAN WAARDHUIZEN.PDF](#), [SIGNED EASEMENT 6 - HUGHES.PDF](#)

- J. Consider appointments to the Water Board.**

Who is submitting this City Manager Department
item.

Documents: [WATER BOARD APPOINTMENT ITEM.DOCX](#), [CARTER APPLICATION FOR WATER BOARD.PDF](#), [NANCE WATER BOARD APPLICATION.PDF](#)

- K. Consider a resolution approving additional street closures for the Oskaloosa Main Street and Oskaloosa Area Chamber & Development Group (OACDG) Christmas in July event.**

Who is submitting this Public Works Director
item.

Documents: [CHRISTMAS IN JULY ADDITIONAL STREET CLOSURE EXPLANATION.DOCX](#), [RESOLUTION TO AMEND EVENT \(002\).DOCX](#), [RESOLUTION 16-03-20.PDF](#), [LETTER CORRESPONDENCE.PDF](#)

- L. Consider a resolution amending the purchasing policy for the**

city of Oskaloosa, Iowa.

Who is submitting this City Clerk/Finance Department
item.

Documents: [CITY COMM PURCHASING POLICY_1.DOCX](#), [RESOLUTION NO APPROVE PURCHASING POLICY.DOCX](#), [PURCHASE POLICY 07012016 SHOWING CHANGES.PDF](#)

M. Consider a resolution approving a contract for transportation services between the city of Oskaloosa and 10-15 Transit.

Who is submitting this City Manager's Office
item.

Documents: [20160620_OSKY RIDES CONTRACT 10-15 TRANSIT_2.DOCX](#), [20160620_RESO OSKY RIDES TRANSIT 10-15_1.DOC](#), [OSKY RIDES CONTRACT.PDF](#)

N. Consider a resolution authorizing the use of public funds to aid economic development.

Who is submitting this City Clerk/Finance Department
item.

Documents: [CITY COMM ECONOMIC DEVELOPMENT.DOCX](#), [RESOLUTION ECONOMIC DEVELOPMENT.DOC](#)

O. Consider a resolution scheduling a public hearing for July 18, 2016 to consider levying a special assessment against private property for city cleanup of 805 South B Street, Oskaloosa, Iowa, in accordance with Oskaloosa City Code Chapter 8.08.080, and directing notice to the owners of the property to be assessed.

Who is submitting this City Clerk/Finance Department
item.

Documents: [CITY COMM CLEANUP \(2\).DOCX](#), [RESOLUTION NO PH NUISANCE ABATEMENT 03302016.DOCX](#)

P. Consider a resolution fixing date for a public hearing on the proposal to enter into a Development Agreement with Intraco, Inc., dba "Cablevey" and providing for publication of notice thereof.

Who is submitting this City Manager's Office
item.

Documents: [20160620_TIF SETTING PUBLIC HEARING DATE DA CABLEVEY.DOCX](#), [20160620_CABLEVEY RESOLUTION SETTING DATE FOR DA.DOCX](#)

Q. ----- END OF CONSENT AGENDA -----

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6. Regular Agenda

Documents: [20160620 REGULAR AGENDA BURST.DOCX](#)

A. Consider a resolution adopting the proposal for Fiscal Year 2017 Property, Liability, Automobile, Equipment and Workers Compensation Insurance for a cost of \$210,577.

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM INSURANCE.DOCX](#), [CITY OF OSKALOOSA 2016 PROPOSAL.PDF](#), [CITY OF OSKALOOSA 2016 SUMMARY.PDF](#)

B. Consider an ordinance to change the parking restrictions along C Avenue East from North 11th Street to South Park Avenue. – 1st Reading (Public Hearing)

Who is submitting this item. Public Works Director

Documents: [C AVE E PARKING CHANGE EXPLANATION.DOCX](#), [OPTION 1 ORDINANCE.DOC](#), [OPTION 2 ORDINANCE.DOC](#), [FIGURE 1 EXISTING NO PARKING ZONES.PDF](#), [FIGURE 2 OPTION 1 STAFF RECOMMENDATION.PDF](#), [FIGURE 3 OPTION 2 P AND Z RECOMMENDATION.PDF](#), [C AVE E SURVEY RESPONSES \(2\).PDF](#), [VICKIE WOLFE LETTER.PDF](#), [BURK-C AVE E PARKING LETTER.PDF](#)

C. Consider a resolution approving a site plan for the new Stephen Memorial Animal Shelter located at 1716 Pella Avenue.

Who is submitting this item. Public Works Director

Documents: [ANIMAL SHELTER SITE PLAN EXPLANATION.DOCX](#), [ANIMAL SHELTER SITE PLAN RESOLUTION.DOCX](#), [1 ANIMAL SHELTER RENDERING.PDF](#), [2 ANIMAL SHELTER SITE PLAN 5-24-16.PDF](#), [3 SIGN PLAN - STEPHEN ANIMAL SHELTER.PDF](#), [4 ANIMAL SHELTER SIGNAGE.PDF](#), [5 SITE PLAN APPLICATION.PDF](#), [6 MARK NEFF INCINERATOR CODE RESPONSE.PDF](#)

7. Report on Items from City Staff.

- a) City Manager
 - i. Fire Station Project Update
- b) City Clerk.
- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents: [20160620 REPORTS FROM STAFF BURST.DOCX](#)

8. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents: [20160620 CITY COUNCIL INFORMATION BURST.DOCX](#)

9. Adjournment

THE REQUIREMENT THAT AN ORDINANCE BE READ THREE (3) TIMES BEFORE PASSAGE MAY BE WAIVED BY COUNCIL UPON AN AFFIRMATIVE VOTE OF SIX (6) OF THE SEVEN (7) COUNCIL MEMBERS. THE PUBLIC IS ADVISED TO TAKE NOTE OF THIS PROCESS AND BE PREPARED TO SPEAK EITHER FOR OR AGAINST ANY ORDINANCE AT THE TIME OF FIRST READING.

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.