

CITY OF OSKALOOSA
MINUTES OF THE HISTORIC PRESERVATION COMMISSION MEETING
May 20, 2016

The Meeting of the Historic Preservation Commission for the City of Oskaloosa was called to order at 12:00 pm Friday, May 20, 2016, by Chairperson Mark Tennison at the City Hall Council Chambers 220 S. Market St. Oskaloosa, Iowa.

Commission members present: Janel Campbell, Douglas Shullaw, Mark Tennison, Nathan Wilson;
Commission members absent: Jo Broerman and Adam Haroldson; city staff present: Wyatt Russell,
Building Official, Amie Roberts, Public Works Department Secretary.

Approval of the minutes from the 2/3/2016, 3/4/2016, 3/18/2016, 4/29/2016 and 5/6/2016 meetings.
Shullaw made a motion to approve all the minutes, Wilson seconded; Vote: YES: Campbell, Shullaw,
Tennison and Wilson; NO: None; ABSTAIN: None; ABSENT: Broerman and Haroldson.

1st item on the agenda: Consider a Certificate of Appropriateness to install a wall sign at the property located at 110 1st Avenue East.

Tennison asked Stephanie Coenen, the applicant about the colors of the proposed sign, Coenen stated that the wall sign will be printed 3D. Tennison asked about the blade sign, Coenen replied that the blade sign has already been approved. Tennison mentioned that the new proposed blade sign will need approval since it is a different design. Wilson mentioned the different proposed blade sign and asked Coenen if this is the final request. Coenen stated that the first approved blade sign will be too heavy and decided to install a blade sign that wasn't as heavy. With no further discussion, Campbell made a motion to approve the wall sign and the blade sign as presented, Shullaw seconded; Vote: YES: Campbell, Shullaw, Tennison and Wilson; NO: None; ABSTAIN: None; ABSENT: Broerman and Haroldson.

2nd item on the agenda: Consider a certificate of Appropriateness to remove and replace all signage on the building, repainting the metal façade above the door which is behind the current signage, adding a canvas awning, also adding bronze vinyl bus wrap (window covering), and adding 5 goose neck lights to illuminate the signage, at the property located at 202 1st Avenue East.

Russell mentioned to the commission that there will be 8 gooseneck lighting installed instead of 5. Brian Booy, applicant stated to the commission that the awning dimensions will change and the existing sign on the back of the building will be replaced with a blue background with the words Oskaloosa True Value Hardware. Wilson asked Booy about installing soft lighting, booy stated yes LED lights will be installed. Booy also stated that he was going to install cylinder tube lighting at the back door under awning for security purposed. Campbell asked Booy why he choose the blue for the sign when it is not incorporated in the whole project. Booy stated that the color of the sign can match the bronze color of the awning. With no further discussion, Campbell made a motion to approve to remove and replace all signage on the building, repainting the metal façade above the door which is behind the current signage, adding a canvas awning, also adding bronze vinyl bus wrap (window covering), and adding 8 goose neck lights to illuminate the signage, Wilson seconded;Vote: YES: Campbell, Shullaw, Tennison and Wilson; NO: None; ABSTAIN: None; ABSENT: Broerman and Haroldson.

3rd item on the agenda: Consider a Certificate of Appropriateness to replace the upper windows at the property located at 201 High Avenue East.

Tennison asked Jason Carter, property manager of the building, why the windows were taken out, Carter stated that the windows were falling out. The leaded glass has failed and so has the frame around the windows. Carter is suggesting to install bronze tint windows. Wilson stated that on the application it indicates that the leaded glass will stay and Oskaloosa Glass is proposing to remove the leaded glass. Wilson also stated the historic significance of windows and has reservations placing bronze glass in the upper windows. A suggestion was made to place clear windows with a frosted line pattern. Russell suggested to table the item until the applicant can present more information to the board. Wilson asked if the applicant would be able to meet with the sub-committee in regards to the request. Shullaw made a motion to table the item, Wilson seconded; Vote: YES: Campbell, Shullaw, Tennison and Wilson; NO: None; ABSTAIN: None; ABSENT: Broerman and Haroldson.

4th item on the agenda: Discussion with a possible action to create a sub-committee

Commission members discussed creating a name of the sub-committee, electing 3 members to the committee and length of terms. The commission created the name Public Relations Sub-committee and Campbell, Shullaw and Wilson were appointed to the sub-committee. Wilson was elected as chairperson and 6month terms and members can be reelected. Campbell made a motion to approve the sub-committee with 3 members- 1 chair and 2 members, with 6 month electable terms, Shullaw seconded; Vote: YES: Campbell, Shullaw, Tennison and Wilson; NO: None; ABSTAIN: None; ABSENT: Broerman and Haroldson.

With no further business it was moved by Tennison and Seconded by Wilson to adjourn the meeting at 12:46pm

Minutes by Amie Roberts