



**City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda
May 2, 2016**

Call to Order and Roll Call - 6:00 P.M.

1. Invocation: George Filber, Youth Pastor, Fellowship Bible Church

2. Pledge of Allegiance.

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

3. Roll Call

____ Mayor David Krutzfeldt, Council Members:

____ Burnett, ____ Caligiuri, ____ Jimenez, ____ Moore, ____ Ver Steeg,

____ Walling, ____ Yates.

Documents: [20160502 AGENDA ITEMS 1 TO 3 BURST.DOCX](#)

4. Community Comments.

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents: [20160502 COMMUNITY COMMENTS BURST.DOCX](#)

5. Consider Adoption of Consent Agenda as Presented or Amended.

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Documents: [20160502 CONSENT AGENDA PAGE BURST BW.DOCX](#)

A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.

1. April 18, 2016 Regular City Council Meeting Minutes

2. May 2, 2016 Agenda

Documents: [20160502 CONSENT AGENDA CITY CLERK MINUTES.DOCX](#),
[CITY COUNCIL MINUTES APRIL 18, 2016.DOC](#)

B. Receive and file minutes of Boards and Commissions

Any recommendations contained in minutes become effective only upon separate Council action.

1. April 7, 2016 Building Code Board of Appeals Minutes 2. April 4, 2016 Airport Commission Minutes 3. April 26, 2016 Board of Adjustment Minutes

Documents: [20160502 CONSENT AGENDA BOARDS AND COMMISSIONS.DOCX](#), [MINUTES FROM BCBOA 4-7-16.DOCX](#), [APRIL 4 2016 AIRPORT MINUTES.PDF](#), [BOA MIN 4-26-2016.DOCX](#)

C. Consider payment of claims for April 2016.

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM CLAIMS.DOCX](#), [MANUAL CHECK REPORT04222016 .PDF](#), [COUNCIL CLAIMS LIST 04252016.PDF](#), [CLAIMS OVER 500.PDF](#)

D. Consider approval of a five day application for a Class C Liquor License from Sodexo America, LLC, dba William Penn University-Dana Atkins Memorial, 200 R Avenue West, effective May 12, 2016.

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM WPU.DOCX](#)

E. Consider a resolution approving and authorizing a form of Loan Agreement and authorizing and providing for the issuance of \$1,695,000 General Obligation Refunding Capital Loan Notes, Series 2016, and levying a tax to pay said Notes; approval of the Tax Exemption Certificate and Continuing Disclosure Certificate.

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM AUTHORIZING ISSUANCE.DOCX](#), [LOAN AGREEMENT RESOLUTION.DOCX](#)

F. Consider a resolution appointing Bankers Trust Company of Des Moines, Iowa, to serve as paying agent, note registrar, and transfer agent, approving the paying agent and note registrar and transfer agent agreement and authorizing the execution of the agreement.

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM BANKERS TRUST.DOCX](#), [BANKERS TRUST COMPANY RESOLUTION.DOCX](#)

G. Consider a resolution of support and financial commitment for the Main Street Program in Oskaloosa, Iowa.

Who is submitting this City Manager Department item.

Documents: [20160502_MAIN STREET IOWA PROGRAM AGREEMENT.DOCX](#), [20160502_MAIN STREET OSKALOOSA PROGRAM SUPPORT RESO.DOCX](#), [MAIN STREET PROGRAM AGREEMENT.PDF](#)

H. Consider approval of Pay Request No. 4 (final retainage) in the amount of \$4,410.18 to TK Concrete Inc. for the B Avenue East Pavement Rehabilitation Project.

Who is submitting this Public Works Director item.

Documents: [EXPLANATION B AVE E FINAL PAYMENT.DOCX](#), [SIGNED PAY APP NO. 4 - FINAL.PDF](#)

I. Consider approval of Pay Request No. 9 – Final in the amount of \$8,817.40 to Cornerstone Excavating Inc. for the 3rd Avenue East Reconstruction Project.

Who is submitting this Public Works Director item.

Documents: [EXPLANATION 3RD AVE E PAY APP NO 9 FINAL_1.DOCX](#), [3RD AVE E PAY APP NO 9 WITH ATTACHMENT.PDF](#), [COST BREAKDOWN APPLICATION NO 9 FINAL.PDF](#), [3RD AVE E CHANGE ORDER NO 7.PDF](#), [3RD AVE E CHANGE ORDER NO 8 WITH ATTACHMENT.PDF](#), [DOCUMENTS LETTER FROM GARDEN ASSOCIATES.PDF](#)

J. Consider a resolution accepting the completion of the 3rd Avenue East Reconstruction Project by Cornerstone Excavating Inc. and approving the release of retainage in the amount of \$81,647.40.

Who is submitting this Public Works Director item.

Documents: [EXPLANATION 3RD AVE E PROJECT COMPLETION.DOCX](#), [RESOLUTION PROJECT COMPLETION 3RD.DOCX](#), [ACCEPTANCE LETTER FROM GARDEN ASSOCIATES.PDF](#)

K. Consider a resolution approving a 28E agreement for law enforcement services during RAGBRAI 2016 in Ottumwa, Iowa.

Who is submitting this Police Department
item.

Documents: [ITEM 28E AGREEMENT LAW ENFORCEMENT.DOCX](#),
[OTTUMWA RESOLUTION FORM.DOC](#), [OTTUMWA RAGBRAI MUTUAL AID
AGREEMENT \(1\).DOCX](#)

L. ----- **END OF CONSENT AGENDA** -----

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6. Announcement of Vacancies

This item is reserved to provide the most current information about existing or upcoming vacancies for Boards, Committees, or Commissions filled by appointment of the Mayor, or the City Council. Appointment to fill vacancies requires a separate action or confirmation by the City Council.

- Airport Commission - One vacancy to fill upon appointment for an unexpired term that ends December 31, 2021. This is a five member board that typically meets the first Monday of the month. (4 males and 0 females currently serve with 1 vacancy)
- Historic Preservation Commission - Three vacancies - one vacancy to fill upon appointment for a term that ends December 31, 2018; and two vacancies for alternate members. This is a seven member board with two alternate members that meets as needed. (4 males and 2 females currently serve with 3 vacancies, two for alternate members)
- Municipal Housing Agency - One vacancy to fill upon appointment for an unexpired term that ends February 28, 2017. This is a five member board that meets quarterly. (2 males and 2 females currently serve with 1 vacancy)
- Water Board - Two vacancies to fill for six year terms that begin July 1, 2016 and end June 30, 2022. This is a five member board that typically meets the third Monday of the month. (5 males currently serve)

Documents: [20160502 BOARD AND COMMISSION VACANCIES BURST.DOCX](#)

7. Regular Agenda

Documents: [20160502 REGULAR AGENDA BURST.DOCX](#)

A. Consider a resolution adopting proposals for employee life and health insurance programs for fiscal year 2017.

Who is submitting this City Clerk/Finance Department
item.

Documents: [CITY COMM INSURANCE.DOCX](#), [HEALTH INSURANCE
RENEWAL RESOLUTION.DOCX](#), [2016 CITY OF OSKALOOSA BEARENCE
RENEWAL PROPOSAL TO CITY COUNCIL.PDF](#)

B. Consider a resolution amending and certifying the Fiscal Year 2016 Budget Amendment. (PUBLIC HEARING)

Who is submitting this City Clerk/Finance Department
item.

Documents: [CITY COMM AMENDED BUDGET.DOCX](#), [2016 BUDGET
AMENDMENT NO. 2.PDF](#)

- C. Consider a Resolution approving the abatement of City Assessments on property located at 115 5th Avenue West where the City has taken title as abandoned property and repaying amounts previously paid by a tax certificate holder as required by law.**

Who is submitting this City Attorney's Office item.

Documents: [20160502_PROPERTY ASSESSMENT WAIVER 115 5TH AVE WEST.DOCX](#), [20160502_RESOLUTION WAIVING ASSESSMENTS 115 5TH AVENUE WEST.DOCX](#), [5TH AVE W - GOOGLE MAPS.PDF](#)

- D. Consider a Resolution approving the abatement of City Assessments on property located at 612 5th Avenue West where the City has taken title as abandoned property.**

Who is submitting this City Attorney's Office item.

Documents: [20160502_PROPERTY ASSESSMENT WAIVER 612 5TH AVE WEST.DOCX](#), [20160502_RESOLUTION WAIVING ASSESSMENTS 612 5TH AVENUE WEST.DOCX](#), [612 5TH AVE W - GOOGLE MAPS.PDF](#)

- E. Consider a Resolution approving the conditional abatement of City Assessments on property located at 703 A Avenue East where the City has filed to title as abandoned property.**

Who is submitting this City Attorney's Office item.

Documents: [20160502_PROPERTY ASSESSMENT WAIVER 703 A AVENUE EAST.DOCX](#), [20160502_RESOLUTION WAIVING ASSESSMENTS 703 A AVENUE EAST.DOCX](#), [703 A AVE E - GOOGLE MAPS.PDF](#)

8. Report on Items from City Staff.

- a) City Manager
- b) City Clerk.
- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents: [20160502 REPORTS FROM STAFF BURST.DOCX](#)

9. City Council Information

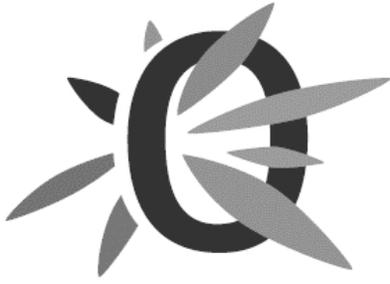
This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents: [20160502CITY COUNCIL INFORMATION BURST.DOCX](#)

10. Adjournment

THE REQUIREMENT THAT AN ORDINANCE BE READ THREE (3) TIMES BEFORE PASSAGE MAY BE WAIVED BY COUNCIL UPON AN AFFIRMATIVE VOTE OF SIX (6) OF THE SEVEN (7) COUNCIL MEMBERS. THE PUBLIC IS ADVISED TO TAKE NOTE OF THIS PROCESS AND BE PREPARED TO SPEAK EITHER FOR OR AGAINST ANY ORDINANCE AT THE TIME OF FIRST READING.

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.



City Council Communication
Meeting Date: May 2, 2016
Requested By: Mayor & City Council

Item Title: Call to Order and Roll Call – 6:00 p.m.

1. Invocation: George Filber, Youth Pastor, Fellowship Bible Church
2. Pledge of Allegiance
3. Roll Call: _____ Mayor David Krutzfeldt, Council Members:

_____ Burnett, _____ Caligiuri, _____ Jimenez, _____ Moore,

_____ Ver Steeg, _____ Walling, _____ Yates.

Explanation:

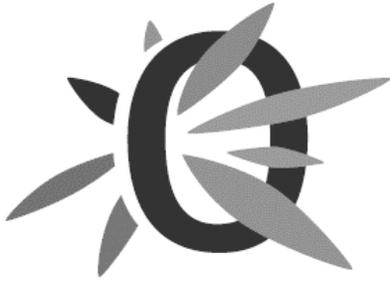
Not applicable.

Budget Consideration:

Not applicable.

Attachments:

None.



City Council Communication
Meeting Date: May 2, 2016
Requested By: Mayor & City Council

Item Title: Community Comments

Explanation:

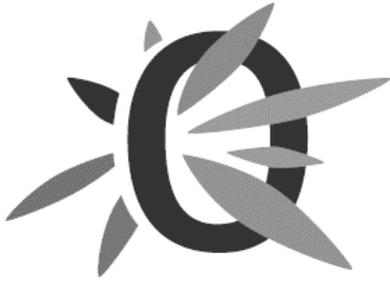
This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three minutes. Any questions are to be asked of the City staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Budget Consideration:

Not applicable.

Attachments:

None.



City Council Communication
Meeting Date: May 2, 2016

Item Title: CONSENT AGENDA

Explanation:

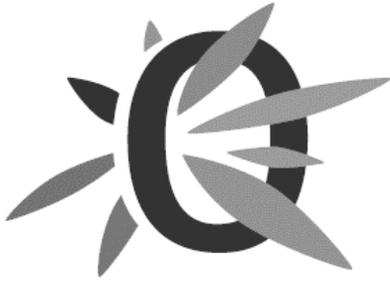
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Budget Consideration:

Not applicable.

Attachments:

None.



City Council Communication

Meeting Date: May 2, 2016

Requested By: City Clerk/Finance Department

Item Title: CONSENT AGENDA

Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.

Explanation:

1. April 18, 2016 City Council Regular Meeting Minutes
2. May 2, 2016 Agenda

Budget Consideration:

Not applicable.

Attachments:

May 2, 2016 City Council Regular Meeting Minutes

OSKALOOSA CITY COUNCIL
REGULAR MEETING
April 18, 2016

The Oskaloosa City Council met in regular session on Monday, April 18, 2016, at 6:00 p.m. with Mayor Krutzfeldt presiding and the following members answering roll call: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates.

Brad Hodges and Del Johnson, members of the Fellowship Bible Church, spoke regarding approval of the Fellowship Bible Church site plan.

Mayor Krutzfeldt removed items H and I from the consent agenda.

It was moved by Caligiuri, seconded by Walling to approve the consent agenda with items H and I removed:

1. April 4, 2016 City Council Regular Meeting Minutes
2. April 18, 2016 Agenda
3. Receive and file the following reports and communications from advisory and operating boards and commissions:
 - a. April 11, 2016 Planning and Zoning Commission Minutes
 - b. March 28, 2016 Library Board Minutes
 - c. April 9, 2016 Band Board Minutes
 - d. March 18, 2016 Historic Preservation Commission Minutes
 - e. March 31, 2016 Water Department Prior Year Balance Sheet
 - f. March 31, 2016 Water Department Balance Sheet
 - g. March 31, 2016 Water Department Revenue and Expense Report
 - h. March 31, 2016 Water Department Financial Notes
4. Receive and file financial reports for March 2016.
5. Renewal application for a Class C Beer Permit with Sunday Sales from RRR Properties, LLC dba Oskaloosa Cenex, 1911 17th Avenue East.
6. Five day application for a Special Class C Liquor License with beer and wine from Sodexo America, LLC, dba Musco Technical Center, 319 R Avenue West, effective April 26, 2016.
7. Renewal application for a Class B Beer Permit (includes wine coolers) from Big Ed's BBQ, Inc. dba Big Ed's BBQ, 104 1st Avenue East.
8. Renewal application for a Special Class C Liquor License with Native Wine Permit and Sunday Sales from Chuong Garden of Oskaloosa, Inc., dba Chuong Garden, 1110 A Avenue West.

The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Caligiuri, seconded by Walling to approve the final payment of \$5,840.82 (\$2,000.00 for Pay Request No. 5 and \$3,840.82 for the remaining retainage) to Blommers Construction Inc. for the E Avenue East and North 12th Street Reconstruction Project. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Burnett introduced Resolution No. 16-04-56 entitled "A RESOLUTION AMENDING AND EXPANDING THE CITY'S CURRENT REVENUE PURPOSE STATEMENT FOR THE USE OR EXPENDITURE OF FRANCHISE FEE REVENUES" and moved its approval. Yates seconded the motion. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Jimenez introduced Resolution No. 16-04-57 entitled "A RESOLUTION AUTHORIZING THE CITY MANAGER TO SUBMIT A GRANT APPLICATION WITH THE IOWA DEPARTMENT OF TRANSPORTATION FOR A FUTURE LAND USE PLAN AND THE CREATION OF A DRAFT AIRPORT HEIGHT RESTRICTION ORDINANCE" and moved its approval. Caligiuri seconded the motion. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Kandis Klyn, MCRF Activities Director, reported on the quarterly activities of the Mahaska Community Recreation Foundation.

It was moved by Caligiuri, seconded by Moore to approve a six month application for a Class C Liquor License with Sunday Sales and Outdoor Service Area from Oskaloosa Area Chamber and Development Group and the use of the City Square to host various events from May 1, 2016 through October 31, 2016. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Susanne Gerlach, Public Financial Management, gave a presentation regarding the sale of the \$1,800,000 General Obligation Refunding Capital Loan Notes, Series 2016.

Jimenez introduced Resolution No. 16-04-58 entitled "RESOLUTION DIRECTING SALE OF NOT TO EXCEED \$1,800,000 (SUBJECT TO ADJUSTMENT PER TERMS OF OFFERING) GENERAL OBLIGATION REFUNDING CAPITAL LOAN NOTES, SERIES 2016" and moved its approval. Moore seconded the motion. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Moore introduced Resolution No. 16-04-59 entitled "RESOLUTION AUTHORIZING THE REDEMPTION OF OUTSTANDING CITY OF OSKALOOSA, IOWA, GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2008A, OF THE CITY OF OSKALOOSA, STATE OF IOWA, DATED MAY 1, 2008, AND DIRECTING NOTICE TO BE GIVEN" and moved its approval. Yates seconded the motion. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced "AN ORDINANCE AMENDING THE OSKALOOSA MUNICIPAL CODE 10.42 GOLF CARTS, CHAPTER 10.80 – MULTI-USE RECREATION TRAIL, AND CHAPTER 10.08 – TRAFFIC REGULATIONS GENERALLY" and moved its approval on the first reading. Moore seconded the motion. It was moved by Jimenez, seconded by Walling to waive the rules requiring three separate readings of an ordinance. The roll was called for suspension of the rules and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved. The roll was called for final passage of the ordinance and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said ordinance duly adopted. The ordinance was assigned No. 1382.

It was moved by Burnett, seconded by Ver Steeg to discuss site plan approval for a 6,156 square foot addition for the Fellowship Bible Church in a study session on May 2, 2016 at 5:00 p.m. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Ver Steeg introduced Resolution No. 16-04-60 entitled "RESOLUTION APPROVING THE OSKALOOSA CORRIDOR AND WAYFINDING IMPROVEMENT STUDIES" and moved its approval. Caligiuri seconded the motion. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

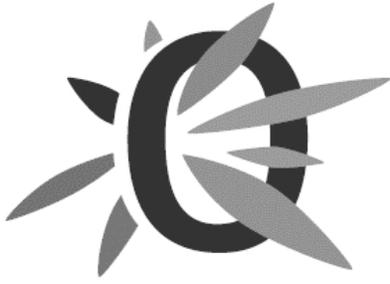
City Manager Michael Schrock reported on the Sheriff Avenue Reconstruction Project and indicated the matter would be discussed at a study session in May.

It was moved by Ver Steeg, seconded by Moore that the meeting adjourn.
Motion carried unanimously. The meeting adjourned at 6:58 p.m.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk



City Council Communication

Meeting Date: May 2, 2016

Requested By: City Manager's Office

Item Title: CONSENT AGENDA

Receive and file reports and communications from advisory and operating boards and commissions.

Explanation:

1. April 7, 2016 Building Code Board of Appeals Minutes
2. April 4, 2016 Airport Commission Minutes

Budget Consideration:

Not applicable.

Attachments:

April 7, 2016 Building Code Board of Appeals Minutes
April 4, 2016 Airport Commission Minutes

City of Oskaloosa

MINUTES OF THE BUILDING CODE BOARD OF APPEALS

April 7, 2016

The meeting of the Building Code Board of Appeals for the City of Oskaloosa was called to order at 12:09pm by member Perry Murry at the City Hall Lower Level Conference Room located at 220 South Market St. Oskaloosa, Iowa.

BOARD MEMBERS PRESENT: John Plate, Perry Murry, Douglas Shullaw; BOARD MEMBERS ABSENT: Pam Blomgren, Ron Allgood. OTHERS PRESENT: Wyatt Russell, City of Oskaloosa Building Official.

Minutes from the November 20, 2014 meeting. Plate moved and Shullaw seconded to approve the minutes from the November 20, 2014 meeting as presented. The vote was; YES: Plate, Shullaw, and Murry. NO: NONE ABSENT: Blomgren, Allgood

Item 4 A on the agenda; Review Section 403.1.4 and 403.1.4.1 of the 2009 International Residential Code for a proposed building located at 423 North Park Ave. City Staff member Russell explained that Mr. Van Zetten has requested to build a 15'6" by 45' accessory structure on the property located at 423 North Park Ave, and that in review of the project it was found that an accessory structure over 600 square foot would require 42" deep frost footings per the 2009 IRC. Mr. Van Zetten does not agree with the requirement for the 42" deep frost footings and would like to have this section reviewed and interpreted. Murry asked what the reasoning of the 600 square foot cut off was. Russell responded that it was a nationally accepted code and that there is a code making panel, along with public input that goes into making that code. Shullaw motioned to accept the Building Officials interpretation of the code for require 42" deep frost footings, Plate seconded the motion. With no further discussion a vote was called. The vote was; YES: Plate, Shullaw, and Murry. NO: NONE ABSENT: Blomgren, Allgood

With no further business on the agenda, Plate moved to adjourn the meeting at 12:24pm. Shullaw seconded this motion. The vote was; YES: Plate, Shullaw, and Murry. NO: NONE ABSENT: Blomgren, Allgood

Minutes by Wyatt Russell

**MINUTES
OSKALOOSA AIRPORT COMMISSION**

April 4, 2016

Meeting of the Oskaloosa Airport Commission was called to order at 4:45 p.m. on Monday, April 4, 2016.

1. **ROLL CALL:** Roll was taken with the following present: Steve Brown, Kraig Van Hulzen, Larry Lewis, Jerry Strunk [Midwest Aviation], Craig Hol [Hol Drainage, Inc.], and Brad Uitermarkt [Garden & Associates].
2. **APPROVAL OF THE MINUTES:** Moved by Larry Lewis and seconded by Kraig Van Hulzen to approve the minutes of the March 7, 2016 meeting. Motion carried.
3. **FINANCIAL REPORT:** Moved by Kraig Van Hulzen and seconded by Larry Lewis to approve the financial report. Motion carried.
4. **REVIEW AND APPROVE BILLS:** Moved by Kraig Van Hulzen and seconded by Larry Lewis to pay bills totaling \$10,243.68. Motion carried.
5. **MANAGER'S REPORT:** See attached.
6. **OLD BUSINESS:**
 - a. **Culvert slip-lining project:** Brad Uitermarkt of Garden & Associates reported that approval of the project has been received from the FAA. Kraig Van Hulzen moved to authorize Garden & Associates to conduct a bid letting with a bid date of April 28, 2016 and for the Commission to hold a public hearing on the project at the monthly Commission meeting on May 2, 2016. Larry Lewis seconded. Motion carried.
 - b. **Field tiling:** Because of the big difference in the two bids received at the March meeting, both bidders were asked to inspect the drainage problems on the farm ground in question and re-submit their bids. DeBruin Trenching, Inc. submitted a revised bid of \$43,780.00 and Hol Drainage, Inc. submitted a revised bid of \$38,352.00. Craig Hol explained that he is doing a tiling project on 20 acres of land owned by the Eddyville/Fremont School District located adjacent to the airport and was able to achieve savings by combining the two projects. Kraig Van Hulzen moved to accept the bid from Hol Drainage, Inc. Larry Lewis seconded. Motion carried.
 - c. **New mower:** The new mower has been delivered and payment has been sent to McKim Tractor Service.
 - d. **Removing non-directional beacon:** A letter requesting removal was submitted to the FAA on March 31, 2016
 - e. **Windows in maintenance hangar:** Oskaloosa Glass and Millwork has indicated that replacement thermopane windows will cost about \$895.00, but a bid is still needed for cutting out the old windows and preparing the openings for the new windows. This was tabled until the May meeting.
7. **NEW BUSINESS:**
 - a. **May meeting date:** The date of May 2nd was acceptable to everyone.
8. **ADJOURN:** It was moved by Kraig Van Hulzen to adjourn at 5:20 p.m. Larry Lewis seconded. Motion carried.

MWA@OOA

March 2016

Oskaloosa Municipal Airport Monthly Report

**Fuel sales: 100LL (\$4.30) 765 gal.; Jet A (\$3.50) 0".
Total fuel sales for March 2016= 765 gal X .05=\$38.25
(Plus .17 cents for under pay on Feb. 2016 fees). New
amount owed OOA for fuel= \$38.42.**

Plus Telephone: \$15.28.

Total owed OOA=\$53.70.

- **Shop work has picked up.**
- **Fuel sales down due to weather and wind.**
- **Ramps and taxiways have swept.**
- **Repaired holes in concrete in taxiways that developed over the winter.**
- **Will be mowing grass soon.**

UP,UP AND AWAY @ OOA

CITY OF OSKALOOSA
MINUTES OF THE BOARD OF ADJUSTMENT MEETING
April 26, 2016

The meeting of the Board of Adjustments for the City of Oskaloosa was called to order at 5:00 pm on Tuesday, April 26, 2016 by Chairperson Perry Murry at the City Hall Council Chambers 220 S. Market St. Oskaloosa, Iowa.

BOARD MEMBERS PRESENT: Perry Murry, Wyndell Campbell, James Hansen and Lloyd Phillips; BOARD MEMBERS ABSENT: Tim Hudson; PUBLIC PRESENT: applicants; Jason Van Zetten, Brian Bloodsworth and Jeff McNulty; CITY COUNCIL PRESENT: Tom Walling; STAFF PRESENT: Wyatt Russell and Amie Roberts.

Minutes from the February 23, 2016 Board of Adjustment meeting. Campbell moved and Hansen seconded to approved the minutes of the February 23, 2016 Board of Adjustment meeting as presented.

1st item on the agenda: Consider a variance request for the property located at 423 North Park Avenue to allow the building of an addition to an accessory building 3 feet 6 inches from the south property line and to allow the addition to project 15 feet in front of the principal building. Mr. VanZetten spoke in reference of the item to the board members. Russell addressed the board that staff had received 2 phone calls from the neighborhood opposing the variance request. VanZetten discussed the recent approval of a variance for a property located at 1004 C Avenue East. Hansen stated that he has plenty of room on the lot and does not see any hardship with placing the building within the code requirements. Campbell explained that the driveway and corner lot constrained on the C Avenue East property. VanZetten stated that he does not have a lot of room on the lot and that he has established trees abutting against the property line. He also stated that he is asking for the same setback as 1283 C Ave East which is 3 feet, although he is asking for 3 feet 6 inches on his side. Russell stated that the existing garage on the lot to the south was probably built before zoning code was in place. With no further discussion, Hansen made a motion to deny the building of an addition to an accessory building 3 feet 6 inches from the south property line and to deny the addition to project 15 feet in front of the principal building located at 423 North Park Avenue, Phillips Seconded the motion; Vote: YES: Murry, Campbell, Hansen and Phillips; NO: None; ABSTAIN: None; ABSENT: Hudson.

2nd item on the agenda: Consider a variance request for the property located at 205 South H Street to allow the building of a 24 foot x 24 foot detached garage with a 16 inch separation from another structure. Mr. Bloodsworth spoke in reference of the item to the board members and stated that he has alternate options available. Campbell asked if the alternate options still require a variance request. Bloodsworth stated he would possibly still need a variance for the other options. Campbell asked if he would still need the auxiliary structure after the garage has been built and Bloodsworth answered yes. Murry asked what the separation requirement is between buildings and Russell answered that the requirement is 10 feet. Board members discussed moving the existing accessory structure to the north and south and general setback adjustments. Russell discussed the definition of a front yard on a corner lot. Russell suggested to table the item until measurements can be obtained from the applicant. With no further discussion Campbell made a motion to table the item until measurements can be obtained from the applicant, Phillips seconded the motion; Vote: YES: Murry, Campbell, Hansen and Phillips; NO: None; ABSTAIN: None; ABSENT: Hudson.

3rd item on the agenda: Consider a variance request for the property located at 1100 Woodland Rd to allow the building of a 300 square foot addition to an accessory structure 2 feet 6 inches above the height requirement. Mr. McNulty spoke in reference of the item to the board members. Murry asked about the previous variance approval. Campbell asked about the previous height of the existing structure. Wyatt explained how to calculate the height of an accessory structure. Campbell asked if design constraints would keep him from completing the project. McNulty stated that he wanted to match the aesthetics of the home and the existing structure. Board members stated that the addition would not face the street, rather it would be behind the garage. With no further discussion Campbell made a motion to approve the building of a 300 square foot addition to an accessory structure 2 feet 6 inches above the height requirement, Phillips seconded the motion; Vote: YES: Murry, Campbell, Hansen and Phillips; NO: None; ABSTAIN: None; ABSENT: Hudson.

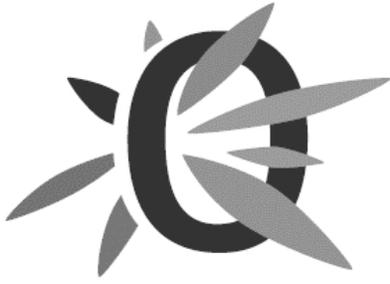
Russell presented the new variance application and asked the board members for their feedback.

Hansen asked Russell for an update on the code in regards to lot sizes.

City council member Walling asked the board members what recourse exists for a variance decision and what creates a hardship. Members and staff explained that appealing a variance decision would go to district court and that a hardship is a restriction of the use of the land such that the land becomes worthless.

With no further business, Campbell made a motion and Phillips seconded to adjourn the meeting at 5:44PM.

Minutes by Amie Roberts



City Council Communication

Meeting Date: May 2, 2016

Requested By: City Clerk/Finance Department

Item Title: CONSENT AGENDA

Consider payment of claims for April 2016.

Explanation:

A list of claims for April is included in your agenda packet. An additional list will be distributed at the council meeting. Also included in the packet is a detailed list of most claims over \$500.

Staff recommends approval.

Budget Consideration:

Totals will appear on the claims lists.

Attachments:

Claims lists



MANUAL CHECK REPORT

City of Oskaloosa, IA

Austin Rogers	Reimburse meal expense	12.00
Austin Rogers	Reimburse meal expense	21.47
Ben Johnston	Reimburse meal expense	19.17
Blommers Construction Inc	Final payment - E Ave E project	5,840.82
David D. Dixon	April legal fees	2,200.00
Delta Dental of Iowa	Dental insurance	539.00
Edward D Jones	Savings Edward Jones	200.00
Edward D Jones	Savings Edward Jones	200.00
Exodus Excavating	Sewer main repair - Fire Station project	71,146.00
Fidelity Security Life Insurance Company	Vision insurance	288.92
I.U.P.A.T. District Council 81	Union dues	257.14
Janay Pritchett	Reimburse meal expense	7.69
John Plumb	Reimburse meal expense	21.54
Madison National Life	April life insurance premium	363.93
Mahaska County Recorder	Record 28E agreement - Scott Township	22.00
Mahaska County Recorder	January-March recording fees	81.00
Mahaska County Recorder	Record 28E agreement - Harrison Township	22.00
Mahaska County Recorder	Record 28E agreement - Madison Township	22.00
Mark Neff	Reimburse travel expense	127.86
Misty Dawne White-Reinier	April legal fees	1,800.00
Oskaloosa Community Schools	April local option sales tax	76,098.22
PPME 2003 IBPAT	Police union dues	408.44
United Way	United Way	30.00
		<hr/>
		159,729.20

April payroll 274,825.46

Alexander, Craig	Cell phone reimbursement	20.00
Boston, Troy	Cell phone reimbursement	20.00
Calzaretta, Michael	Cell phone reimbursement	20.00
McGee, John	Cell phone reimbursement	20.00
Neff, Mark	Cell phone reimbursement	20.00
Pal, Akhilesh	Cell phone reimbursement	20.00
Russell, Wyatt	Cell phone reimbursement	20.00
Schrock Jr, Michael	Cell phone reimbursement	20.00
Vroegh, Gary	Cell phone reimbursement	20.00
Vroegh, Grant	Cell phone reimbursement	20.00
Willey, Nathan	Cell phone reimbursement	20.00



COUNCIL CLAIMS LIST

City of Oskaloosa, IA

Access Systems	IT support - April	2,257.88
Agriland FS Inc.	Fertilizer	91.33
	Hose - playground equipment	370.00
	Fertilizer	116.68
	Shop equipment	1,979.74
Ahlers & Cooney P.C.	Legal services - personnel	100.00
Aramark Uniform & Career Apparel, LLC	Rubber mats	111.99
	Rubber mats	111.99
	Rubbers mats	111.99
Arnold Motor Supply	Supplies	7.99
	Returned part	-21.01
	Supplies	27.51
	Supplies	23.21
	Washer fluid	5.14
	Supplies	28.59
	Supplies	42.65
	Tools	28.66
	Supplies	49.01
	Supplies	7.99
	Parts for repair	90.75
	Filters	61.59
	Supplies	7.45
	Supplies	6.56
B & H Automotive and Locksmithing	Duplicate keys	45.00
Barco Municipal Products Inc	Marking paint	220.89
Brick, Gentry, Bowers, Swatz & Levis, PC	Legal services - Bidding requirements/sewer project	495.00
Carpenter Uniform Co	Uniforms	31.98
	Uniforms	107.69
Central Pump & Motor LLC	Pump - golf course	409.48
Certified Pest Control	Pest control	30.00
City of Pella	Regional airport expenses	3,746.54
Danko Emergency Equipment	Pike pool	73.00
DeBruin Electric Inc	Install wire to pole light	385.67
Dickinson Co. Inc	Street light repair	474.00
	Street light repair	498.00
Dooley Boards	Marker board	80.00
Fastenal Company	Shop supplies	66.47
	Supplies	10.01
	Tools	27.74
FBI National Academy Associates Inc	Annual dues - McGee	95.00
Fire Service Training Bureau	Certifications fees - Warndahl	50.00
	Registration - Hoy, Tennison	185.00
	Training - Daniels,Stutting,Schneider	150.00
Fox Engineering Associates Inc	Professional services - WW facility study	1,150.00
Gall's LLC	Uniforms	100.29
	Duty uniform pants	811.20
Garden & Associates LTD	Professional services - 3rd Ave E project	599.86
	Professional services - 2015 Sanitary Sewer improvement	852.50

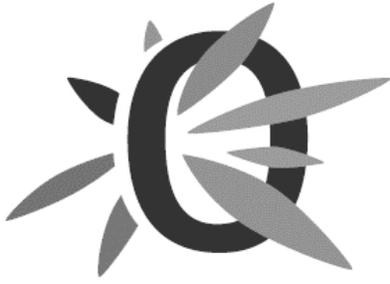
	Professional services - 2016 Sanitary Sewer improvement	12,614.16
	Professional services - Sheriff Avenue	598.50
	Professional Services -NE WW generator replacement	11,302.50
Government Finance Officers Association	Annual dues - Miller	190.00
Haines Auto Supply	Brake fluid	43.28
	Supplies	17.89
	Oil dry	18.60
	Headlights	21.40
	Supplies	7.17
	Tools	39.97
	Wiper solvent	31.28
	Supplies	69.67
Heiman Inc.	Supplies - Fire Dept	93.94
Heslinga, Dixon, Moore & Hite	March legal expenses	445.00
HR Green Inc	Professional services - Brownfield grant	10,073.25
	Professional services - Brownfield grant	6,845.75
Hy Vee Accounts Receivable	Planning and Zoning workshop	90.00
Independent Salt	Ice control salt	1,688.68
	Ice control salt	1,654.88
	Ice control salt	5,730.63
	Ice control salt	2,709.99
	Ice control salt	1,602.75
Interstate Battery Systems	Battery	95.95
	Batteries	199.90
Iowa Department of Public Safety	Iowa on-line warrants	300.00
Iowa Methodist Occupational Health and Wellness	Professional services	1,028.27
Iowa Orthopaedic Center PC	Professional services	946.00
Iowa Prison Industries	Street signs	81.30
Jerry's Pro Collision Center	Vehicle repair - Police Department	3,264.05
John Deere Financial	Supplies	50.46
	Supplies	11.95
	Duplicate payment on invoice	-114.98
	Supplies	9.79
	Grinding wheel	62.53
	Duplicate payment on invoice	-43.97
	Gloves	69.50
	Supplies	10.80
	Soil	26.28
John Deere Power Plan	Parts for repair	273.98
Kelderman Manufacturing Inc	Roll off box	192.71
	Parts for repair	70.60
Kelly Supply Company	Supplies	7.53
	Parts for repair	157.17
	Light bulbs	245.74
	Parts for repair - restrooms	323.85
Lappin Tire Inc	Replace tires	895.70
	Oil change	38.50
Legislative Services Agency	2016 Iowa Law DVD	25.00
	2015 Iowa Code	75.00
Mahaska Co Highway Dept	Fuel	304.71
	Fuel	17.56
	Fuel	1,307.87

	Fuel	39.51
	Diesel fuel	951.46
	Fuel	1,273.50
Mahaska Communication Group, LLC	Telephone services	217.70
	Telephone services	43.41
	Telephone services	83.57
	Telephone services	66.69
	Telephone services	9.66
	Telephone services	1,232.14
Mahaska Health Partnership	Professional services	55.00
Malcom Lumber Window & Door Center	Supplies	52.98
	Supplies	7.99
	Supplies	27.09
	Supplies	15.58
Martin Marietta Materials	Rock	80.58
	Road stone	66.03
Matheson Tri-Gas Inc	Welding supplies	48.96
Menards	Supplies	55.17
MidAmerican Energy	Utilities	943.03
	Utilities	10,646.00
	Utilities	835.24
	Utilities	213.28
	Utilities	132.46
Midwest Sanitation Service	Waste removal - City Hall	65.00
Midwest Wheel Companies	Supplies	42.44
	LED spot light	132.98
	Fender kit	342.67
Musco Sports Lighting, LLC	Signs	90.00
Northern Safety Co. Inc.	Safety supplies	97.39
	Safety lanyards	362.27
Quill Corporation	Office supplies	49.80
Secretary of State	Notary renewal - McClun	30.00
Sherwin-Williams	Paint supplies	13.00
	Paint	92.34
	Paint supplies	35.09
SupplyWorks	Exit sign	25.14
The Office Center Inc.	Supplies	24.98
	Office supplies	12.50
	Time clock	309.99
	Supplies	10.49
Trans-Iowa Equipment LLC	Broom - street sweeper	695.64
	Wiper blade and arm	113.78
	Wiper blade and arm	88.40
U.S. Cellular	Telephone services	27.04
Walmart Community/GECRB	Supplies	14.55
	Office supplies	21.77
	Supplies	18.43
	Supplies	13.82
Wellings Power Products	Mower - Parks Dept	1,850.00
Wellington Tools Sales Inc	Tools	317.63
Ziegler Inc.	Parts for repair	267.60

104,513.32

MOST CLAIMS OVER \$500.00

Department	Supplier/Vendor	Amount	Explanation
Fire Department	Galls	\$811.20	Duty Trousers
Fire Department	Iowa Methodist Occupational	\$1,028.27	Eric Martin 411 Entry Physical
Police Department	Jerry's Pro Collision	\$3,264.05	Unit 62-43 accident repair
Police Department	Iowa Orthopaedic Center	\$946.00	Lt. John Plumb's Dr Appointment
City Hall	Access Systems	\$2,257.88	Monthly billing for IT support.
Parks Department	Manatt's	\$1,975.50	Pea gravel for parks.
Parks Department	Acco	\$1,377.00	Filter media for Edmundson Pool.
Parks Department	Wellings Power Products	\$1,850.00	Two Timemaster mowers.
Public Works - Engineering	Blommers Construction, Inc.	\$5,840.82	Final payment E Ave E Project approved by Council at April 18, 2016 meeting.
Fire Department	Exodus Excavating	\$71,146.00	Sewer main repair for Fire Station Project approved by Council at April 4, 2016 meeting.
Public Works- Engineer	Garden & Associates, LTD	\$599.86	Professional Services 3rd Avenue E Reconstruction and South 1st Street Storm Sewer Project for the period of February 12, 2016- March 17, 2016
Public Works- Engineer	Garden & Associates, LTD	\$5,266.56	Professional Services 3rd Avenue E Reconstruction and South 1st Street Storm Sewer Project for the period of February 12, 2016- March 17, 2016
Public Works- Engineer	Garden & Associates, LTD	\$2,751.50	Professional Services for the 2016 Sewer Project for the period of March 18, 2016-April 14, 2016
Public Works- Engineer	Fox Engineering	\$1,150.00	Professional Services WW Treatment Facility Study for the period of February 28, 2016- March 26, 2016
Public Works- Streets	Manatt's Inc.	\$9,924.00	396.96 tons of pea gravel for seal coat road repair
Public Works- Streets	Independent Salt Company	\$11,784.18	170.83 tons of Salt for snow and ice control
Public Works- Streets	Agriland FS	\$1,979.74	Lubricant equipment for street shop equipment
Public Works- Streets	Interstate Battery System	\$553.70	batteries for street department equipment and inventory
Public Works- Streets	DeBruin Electric	\$1,800.00	replace pole and electrical service to 2587 Lincoln Ave
Public Works- Streets	Trans-Iowa Equipment	\$1,950.00	replace gutter brooms on the 2011 Elgin Sweeper
Public Works- Streets	Sigourney Treecare LLC	\$1,760.00	tear down and remove tree @ the corner of South B St & 3rd Ave W
Public Works- Engineer	Garden & Associates, LTD	\$12,614.16	Professional Services for the 2016 Sanitary and Storm Sewer Project for the period of February 12, 2016- March 17, 2016.
Public Works- Engineer	Garden & Associates, LTD	\$598.50	Professional Services for the Sheriff Avenue for the period of February 12, 2016- March 17, 2016.
Public Works- Engineer	Garden & Associates, LTD	\$11,302.50	Professional Services Northeast WW Generator Replacement for the period of February 12, 2016- March 17, 2016
Public Works- Engineer	HR Green	\$16,919.00	EPA Brownfields Assessment Hazardous Substances and Petroleum Assessment Grant. Professional Services for through February 19, 2016
Public Works- Engineer	Garden & Associates, LTD	\$852.50	Professional Services for the 2015 Sanitary and Storm Sewer Project for the period of February 12, 2016- March 17, 2016
Public Works- Streets	Lappin Tire	\$895.70	replace 2 tires on the 2014 International Truck
Public Works- Engineer	HR Green	\$8,154.84	Professional Services Brownfields Hazardous Substances & Petroleum Assessment Grant for the services through March 25, 2016



City Council Communication

Meeting Date: May 2, 2016

Requested By: City Clerk/Finance Department

Item Title: CONSENT AGENDA

Consider approval of a five day application for a Class C Liquor License from Sodexo America, LLC, dba William Penn University-Dana Atkins Memorial, 200 R Avenue West, effective May 12, 2016.

Explanation:

The application is complete and is subject to fire approval.

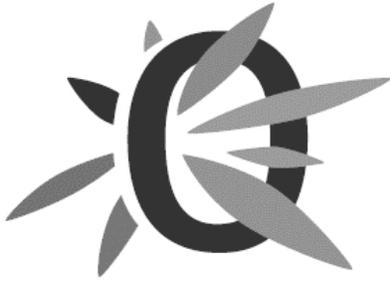
Staff recommends approval.

Budget Consideration:

\$105.63 to the General Fund

Attachments:

None



City Council Communication

Meeting Date: May 2, 2016

Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider a resolution approving and authorizing a form of Loan Agreement and authorizing and providing for the issuance of \$1,695,000 General Obligation Refunding Capital Loan Notes, Series 2016, and levying a tax to pay said Notes; approval of the Tax Exemption Certificate and Continuing Disclosure Certificate.

Explanation:

This resolution approves and authorizes the Loan Agreement, issuance of the Notes and levying a tax to make the semiannual payments. The Tax Exemption Certificate sets out a number of facts, promises and obligations which must be met and agreed to by the city of Oskaloosa in order to maintain these Notes as tax exempt. The Continuing Disclosure Certificate outlines the disclosure that must be made during the life of the Notes.

The Loan Agreements are lengthy documents and are available in the City Clerk's Office for your review and at the City Council Meeting.

Budget Consideration:

True Interest Rate: 1.2753%
Net Interest Cost: \$87,968.66

Attachments:

Resolution

Council Member _____ introduced the following Resolution entitled "RESOLUTION APPROVING AND AUTHORIZING A FORM OF LOAN AGREEMENT AND AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF \$1,695,000 GENERAL OBLIGATION REFUNDING CAPITAL LOAN NOTES, SERIES 2016, AND LEVYING A TAX TO PAY SAID NOTES; APPROVAL OF THE TAX EXEMPTION CERTIFICATE AND CONTINUING DISCLOSURE CERTIFICATE" and moved that it be adopted. Council Member _____ seconded the motion to adopt, and the roll being called thereon, the vote was as follows:

AYES: _____

NAYS: _____

Whereupon, the Mayor declared said Resolution duly adopted as follows:

RESOLUTION APPROVING AND AUTHORIZING A FORM OF LOAN AGREEMENT AND AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF \$1,695,000 GENERAL OBLIGATION REFUNDING CAPITAL LOAN NOTES, SERIES 2016, AND LEVYING A TAX TO PAY SAID NOTES; APPROVAL OF THE TAX EXEMPTION CERTIFICATE AND CONTINUING DISCLOSURE CERTIFICATE

WHEREAS, the Issuer is duly incorporated, organized and exists under and by virtue of the laws and Constitution of the State of Iowa; and

WHEREAS, the City is in need of funds to pay costs of adjusting, extending and refunding existing general obligation indebtedness of the City as is more fully set forth in the schedule of Capital Loan Notes to be refunded, hereinafter set forth as Exhibit "A", attached to this resolution, and it is deemed necessary and advisable that the City should authorize General Obligation Refunding Capital Loan Notes, to the amount of \$1,695,000 for such purpose(s); and

WHEREAS, it is found and determined that the aforesaid adjustment and refunding of present indebtedness is necessary and in the public interest and will benefit the City and its taxpayers by restructuring one (1) outstanding issue(s) of Notes for purposes of more efficient administration thereof; by conforming the debt service requirements to the anticipated receipt of tax funds thereby reducing the impact of delays in the collection of future taxes upon the Note's cash flow; and to adjust the requirements of the outstanding indebtedness so as to facilitate the orderly retirement of Notes anticipated to be issued for future capital improvements; and

WHEREAS, it presently appears that the aforesaid benefits may be realized and at the same time savings may be effected in the debt service fund requirements of the City by refunding of the Notes set forth in the schedule set forth as Exhibit "A", attached to this Resolution and made a part hereof by this reference; and

WHEREAS, pursuant to notice published as required by Sections 384.24A and 384.25 of the Code of Iowa, this Council has held a public meeting and hearing upon the proposal to institute proceedings for the issuance of \$1,695,000 General Obligation Refunding Capital Loan Notes, and the Council is therefore now authorized to proceed with the issuance of said Notes for such purpose(s); and

WHEREAS, the above mentioned Notes were heretofore sold and action should now be taken to issue said Notes conforming to the terms and conditions of the best bid received at the sale.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OSKALOOSA, STATE OF IOWA:

Section 1. Definitions. The following terms shall have the following meanings in this Resolution unless the text expressly or by necessary implication requires otherwise:

- "Authorized Denominations" shall mean \$5,000 or any integral multiple thereof.
- "Beneficial Owner" shall mean, whenever used with respect to a Note, the person in whose name such Note is recorded as the beneficial owner of such Note by a Participant on the records of such Participant or such person's subrogee.
- "Blanket Issuer Letter of Representations" shall mean the Representation Letter from the Issuer to DTC, with respect to the Notes.
- "Cede & Co." shall mean Cede & Co., the nominee of DTC, and any successor nominee of DTC with respect to the Notes.
- "Continuing Disclosure Certificate" shall mean that certain Continuing Disclosure Certificate approved under the terms of this Resolution and to be executed by the Issuer and dated the date of issuance and delivery of the Notes, as originally executed and as it may be amended from time to time in accordance with the terms thereof.
- "Current Refunded Portion" shall mean \$1,695,000 of the Notes to refund the Refunded Bonds.
- "Depository Notes" shall mean the Notes as issued in the form of one global certificate for each maturity, registered in the Registration Books maintained by the Registrar in the name of DTC or its nominee.

- "DTC" shall mean The Depository Trust Company, New York, New York, which will act as security depository for the Note pursuant to the Representation Letter.
- "Issuer" and "City" shall mean the City of Oskaloosa, State of Iowa.
- "Loan Agreement" shall mean a Loan Agreement between the Issuer and a lender or lenders in substantially the form attached to and approved by this Resolution.
- "Note Fund" shall mean the fund created in Section 3 of this Resolution.
- "Notes" shall mean \$1,695,000 General Obligation Refunding Capital Loan Notes, Series 2016, authorized to be issued by this Resolution.
- "Participants" shall mean those broker-dealers, banks and other financial institutions for which DTC holds Notes as securities depository.
- "Paying Agent" shall mean Bankers Trust Company, or such successor as may be approved by Issuer as provided herein and who shall carry out the duties prescribed herein as Issuer's agent to provide for the payment of principal of and interest on the Notes as the same shall become due.
- "Project" shall mean the costs of refunding or refinancing certain outstanding indebtedness of the City, including the General Obligation Capital Loan Notes, Series 2008A dated May 1, 2008.
- "Project Fund" shall mean the fund into which a portion of the proceeds that will be used, together with interest earnings thereon, to pay the principal, interest and redemption premium, if any, on the Refunded Bonds.
- "Rebate Fund" shall mean the fund so defined in and established pursuant to the Tax Exemption Certificate.
- "Refunded Bonds" shall mean \$1,665,000 of the \$3,000,000 General Obligation Capital Loan Capital Loan Notes, Series 2008, dated May 1, 2008.
- "Registrar" shall mean Bankers Trust Company of Des Moines, Iowa, or such successor as may be approved by Issuer as provided herein and who shall carry out the duties prescribed herein with respect to maintaining a register of the owners of the Notes. Unless otherwise specified, the Registrar shall also act as Transfer Agent for the Notes.
- "Resolution" shall mean this resolution authorizing the Notes.

- "Tax Exemption Certificate" shall mean the Tax Exemption Certificate approved under the terms of this Resolution and to be executed by the Treasurer and delivered at the time of issuance and delivery of the Notes.

- "Treasurer" shall mean the City Clerk/Finance Director or such other officer as shall succeed to the same duties and responsibilities with respect to the recording and payment of the Notes issued hereunder.

Section 2. Levy and Certification of Annual Tax; Other Funds to be Used.

a) Levy of Annual Tax. That for the purpose of providing funds to pay the principal and interest of the Notes hereinafter authorized to be issued, there is hereby levied for each future year the following direct annual tax on all of the taxable property in Oskaloosa, Iowa, to-wit:

AMOUNT	FISCAL YEAR (JULY 1 TO JUNE 30) YEAR OF COLLECTION
\$253,468.66*	2016/2017
\$246,655.00	2017/2018
\$249,700.00	2018/2019
\$252,467.50	2019/2020
\$259,947.50	2020/2021
\$256,947.50	2021/2022
\$258,697.50	2022/2023

*Payable from the Debt Service Levy on Refunded Bonds

(NOTE: For example the levy to be made and certified against the taxable valuations of January 1, 2016 will be collected during the fiscal year commencing July 1, 2017.)

b) Resolution to be Filed With County Auditor. A certified copy of this Resolution shall be filed with the Auditor of Mahaska County, Iowa and the Auditor is hereby instructed in and for each of the years as provided, to levy and assess the tax hereby authorized in Section 2 of this Resolution, in like manner as other taxes are levied and assessed, and such taxes so levied in and for each of the years aforesaid be collected in like manner as other taxes of the City are collected, and when collected be used for the purpose of paying principal and interest on said Notes issued in anticipation of the tax, and for no other purpose whatsoever.

c) Additional City Funds Available. Principal and interest coming due at any time when the proceeds of said tax on hand shall be insufficient to pay the same shall be promptly paid when due from current funds of the City available for that purpose and reimbursement shall be made from such special fund in the amounts thus advanced.

Section 3. Note Fund. Said tax shall be assessed and collected each year at the same time and in the same manner as, and in addition to, all other taxes in and for the City, and when

collected they shall be converted into a special fund within the Debt Service Fund to be known as the "GENERAL OBLIGATION REFUNDING CAPITAL LOAN NOTE FUND NO. 1" (the "Note Fund"), which is hereby pledged for and shall be used only for the payment of the principal of and interest on the Notes hereinafter authorized to be issued; and also there shall be apportioned to said fund its proportion of taxes received by the City from property that is centrally assessed by the State of Iowa.

Section 4. Application of Note Proceeds. Proceeds of the Notes, other than accrued interest except as may be provided below, shall be credited to the Project Fund and expended therefrom for the purposes of issuance. Proceeds invested shall mature before the date on which the moneys are required for payment of principal and interest on the Refunded Bonds. Accrued interest, if any, shall be deposited in the Note Fund.

Section 5. Investment of Note Fund Proceeds. All moneys held in the Note Fund, provided for by Section 3 of this Resolution shall be invested in investments permitted by Chapter 12B, Code of Iowa, 2015, as amended, or deposited in financial institutions which are members of the Federal Deposit Insurance Corporation and the deposits in which are insured thereby and all such deposits exceeding the maximum amount insured from time to time by FDIC or its equivalent successor in any one financial institution shall be continuously secured in compliance with Chapter 12C of the Code of Iowa, 2015, as amended, or otherwise by a valid pledge of direct obligations of the United States Government having an equivalent market value. All such interim investments shall mature before the date on which the moneys are required for payment of principal of or interest on the Notes as herein provided.

Section 6. Note Details, Execution and Redemption.

a) Note Details. General Obligation Refunding Capital Loan Notes of the City in the amount of \$1,695,000, shall be issued to evidence the obligations of the Issuer under the Loan Agreement pursuant to the provisions of Sections 384.24A and 384.25 of the Code of Iowa for the aforesaid purposes. The Notes shall be issued in one or more series and shall be on a parity and secured equally and ratably from the sources provided in Section 3 of this Resolution. The Notes shall be designated "GENERAL OBLIGATION REFUNDING CAPITAL LOAN NOTE, SERIES 2016", be dated May 31, 2016, and bear interest from the date thereof, until payment thereof, at the office of the Paying Agent, said interest payable on December 1, 2016, and semiannually thereafter on the 1st day of June and December in each year until maturity at the rates hereinafter provided.

The Notes shall be executed by the manual or facsimile signature of the Mayor and attested by the manual or facsimile signature of the Clerk, and impressed or printed with the seal of the City and shall be fully registered as to both principal and interest as provided in this Resolution; principal, interest and premium, if any, shall be payable at the office of the Paying Agent by mailing of a check to the registered owner of the Note. The Notes shall be in the denomination of \$5,000 or multiples thereof. The Notes shall mature and bear interest as follows:

Principal Amount	Interest Rate	Maturity June 1
\$235,000	.750%	2017
\$230,000	.850%	2018
\$235,000	.950%	2019
\$240,000	1.050%	2020
\$250,000	1.200%	2021
\$250,000	1.300%	2022
\$255,000	1.450%	2023

b) Redemption. The Notes are not subject to redemption prior to maturity.

Section 7. Issuance of Notes in Book-Entry Form; Replacement Notes.

a) Notwithstanding the other provisions of this Resolution regarding registration, ownership, transfer, payment and exchange of the Notes, unless the Issuer determines to permit the exchange of Depository Notes for Notes in Authorized Denominations, the Notes shall be issued as Depository Notes in denominations of the entire principal amount of each maturity of Notes (or, if a portion of said principal amount is prepaid, said principal amount less the prepaid amount). The Notes must be registered in the name of Cede & Co., as nominee for DTC. Payment of semiannual interest for any Notes registered in the name of Cede & Co. will be made by wire transfer or New York Clearing House or equivalent same day funds to the account of Cede & Co. on the interest payment date for the Notes at the address indicated or in the Representation Letter.

b) The Notes will be initially issued in the form of separate single authenticated fully registered bonds in the amount of each stated maturity of the Notes. Upon initial issuance, the ownership of the Notes will be registered in the registry books of the Bankers Trust Company kept by the Paying Agent and Registrar in the name of Cede & Co., as nominee of DTC. The Paying Agent and Registrar and the Issuer may treat DTC (or its nominee) as the sole and exclusive owner of the Notes registered in its name for the purposes of payment of the principal or redemption price of or interest on the Notes, selecting the Notes or portions to be redeemed, giving any notice permitted or required to be given to registered owners of Notes under the Resolution of the Issuer, registering the transfer of Notes, obtaining any consent or other action to be taken by registered owners of the Notes and for other purposes. The Paying Agent, Registrar and the Issuer have no responsibility or obligation to any Participant or Beneficial Owner of the Notes under or through DTC with respect to the accuracy of records maintained by DTC or any Participant; with respect to the payment by DTC or Participant of an amount of principal or redemption price of or interest on the Notes; with respect to any notice given to owners of Notes under the Resolution; with respect to the Participant(s) selected to receive payment in the event of a partial redemption of the Notes, or a consent given or other action taken by DTC as registered owner of the Notes. The Paying Agent and Registrar shall pay all principal of and premium, if any, and interest on the Notes only to Cede & Co. in accordance with the Representation Letter, and all payments are valid and

effective to fully satisfy and discharge the Issuer's obligations with respect to the principal of and premium, if any, and interest on the Notes to the extent of the sum paid. DTC must receive an authenticated Bond for each separate stated maturity evidencing the obligation of the Issuer to make payments of principal of and premium, if any, and interest. Upon delivery by DTC to the Paying Agent and Registrar of written notice that DTC has determined to substitute a new nominee in place of Cede & Co., the Notes will be transferable to the new nominee in accordance with this Section.

c) In the event the Issuer determines that it is in the best interest of the Beneficial Owners that they be able to obtain Notes certificates, the Issuer may notify DTC and the Paying Agent and Registrar, whereupon DTC will notify the Participants, of the availability through DTC of Notes certificates. The Notes will be transferable in accordance with this Section. DTC may determine to discontinue providing its services with respect to the Notes at any time by giving notice to the Issuer and the Paying Agent and Registrar and discharging its responsibilities under applicable law. In this event, the Notes will be transferable in accordance with this Section.

d) Notwithstanding any other provision of the Resolution to the contrary, so long as any Note is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal of and premium, if any, and interest on the Note and all notices must be made and given, respectively to DTC as provided in the Representation letter.

e) In connection with any notice or other communication to be provided to Noteholders by the Issuer or the Paying Agent and Registrar with respect to a consent or other action to be taken by Noteholders, the Issuer or the Paying Agent and Registrar, as the case may be, shall establish a record date for the consent or other action and give DTC notice of the record date not less than 15 calendar days in advance of the record date to the extent possible. Notice to DTC must be given only when DTC is the sole Noteholder.

f) The Representation Letter is on file with DTC and sets forth certain matters with respect to, among other things, notices, consents and approvals by Noteholders and payments on the Notes. The execution and delivery of the Representation Letter to DTC by the Issuer is ratified and confirmed.

g) In the event that a transfer or exchange of the Notes is permitted under this Section, the transfer or exchange may be accomplished upon receipt by the Registrar from the registered owners of the Notes to be transferred or exchanged and appropriate instruments of transfer. In the event Note certificates are issued to holders other than Cede & Co., its successor as nominee for DTC as holder of all the Notes, or other securities depository as holder of all the Notes, the provisions of the Resolution apply to, among other things, the printing of certificates and the method or payment of principal of and interest on the certificates. Any substitute depository shall be designated in writing by the Issuer to the Paying Agent. Any such substitute depository shall be a qualified and registered "clearing agency" as provided in Section 17A of the Securities Exchange Act of 1934, as amended. The substitute depository shall provide for (i) immobilization of

the Depository Notes, (ii) registration and transfer of interests in Depository Notes by book entries made on records of the depository or its nominee and (iii) payment of principal of, premium, if any, and interest on the Notes in accordance with and as such interests may appear with respect to such book entries.

h) The officers of the Issuer are authorized and directed to prepare and furnish to the purchaser, and to the attorneys approving the legality of Notes, certified copies of proceedings, ordinances, resolutions and records and all certificates and affidavits and other instruments as may be required to evidence the legality and marketability of the Notes, and all certified copies, certificates, affidavits and other instruments constitute representations of the Issuer as to the correctness of all stated or recited facts.

Section 8. Registration of Notes; Appointment of Registrar; Transfer; Ownership; Delivery; and Cancellation.

a) Registration. The ownership of Notes may be transferred only by the making of an entry upon the books kept for the registration and transfer of ownership of the Notes, and in no other way. Bankers Trust Company is hereby appointed as Note Registrar under the terms of this Resolution and under the provisions of a separate agreement with the Issuer filed herewith which is made a part hereof by this reference. Registrar shall maintain the books of the Issuer for the registration of ownership of the Notes for the payment of principal of and interest on the Notes as provided in this Resolution. All Notes shall be negotiable as provided in Article 8 of the Uniform Commercial Code and Section 384.31 of the Code of Iowa, subject to the provisions for registration and transfer contained in the Notes and in this Resolution.

b) Transfer. The ownership of any Note may be transferred only upon the Registration Books kept for the registration and transfer of Notes and only upon surrender thereof at the office of the Registrar together with an assignment duly executed by the holder or his duly authorized attorney in fact in such form as shall be satisfactory to the Registrar, along with the address and social security number or federal employer identification number of such transferee (or, if registration is to be made in the name of multiple individuals, of all such transferees). In the event that the address of the registered owner of a Note (other than a registered owner which is the nominee of the broker or dealer in question) is that of a broker or dealer, there must be disclosed on the Registration Books the information pertaining to the registered owner required above. Upon the transfer of any such Note, a new fully registered Note, of any denomination or denominations permitted by this Resolution in aggregate principal amount equal to the unmatured and unredeemed principal amount of such transferred fully registered Note, and bearing interest at the same rate and maturing on the same date or dates shall be delivered by the Registrar.

c) Registration of Transferred Notes. In all cases of the transfer of the Notes, the Registrar shall register, at the earliest practicable time, on the Registration Books, the Notes, in accordance with the provisions of this Resolution.

d) Ownership. As to any Note, the person in whose name the ownership of the same shall be registered on the Registration Books of the Registrar shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of or on account of the principal of any such Notes and the premium, if any, and interest thereon shall be made only to or upon the order of the registered owner thereof or his legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note, including the interest thereon, to the extent of the sum or sums so paid.

e) Cancellation. All Notes which have been redeemed shall not be reissued but shall be cancelled by the Registrar. All Notes which are cancelled by the Registrar shall be destroyed and a certificate of the destruction thereof shall be furnished promptly to the Issuer; provided that if the Issuer shall so direct, the Registrar shall forward the cancelled Notes to the Issuer.

f) Non-Presentation of Notes. In the event any payment check representing payment of principal of or interest on the Notes is returned to the Paying Agent or if any note is not presented for payment of principal at the maturity or redemption date, if funds sufficient to pay such principal of or interest on Notes shall have been made available to the Paying Agent for the benefit of the owner thereof, all liability of the Issuer to the owner thereof for such interest or payment of such Notes shall forthwith cease, terminate and be completely discharged, and thereupon it shall be the duty of the Paying Agent to hold such funds, without liability for interest thereon, for the benefit of the owner of such Notes who shall thereafter be restricted exclusively to such funds for any claim of whatever nature on his part under this Resolution or on, or with respect to, such interest or Notes. The Paying Agent's obligation to hold such funds shall continue for a period equal to two years and six months following the date on which such interest or principal became due, whether at maturity, or at the date fixed for redemption thereof, or otherwise, at which time the Paying Agent, shall surrender any remaining funds so held to the Issuer, whereupon any claim under this Resolution by the Owners of such interest or Notes of whatever nature shall be made upon the Issuer.

g) Registration and Transfer Fees. The Registrar may furnish to each owner, at the Issuer's expense, one note for each annual maturity. The Registrar shall furnish additional Notes in lesser denominations (but not less than the minimum denomination) to an owner who so requests.

Section 9. Reissuance of Mutilated, Destroyed, Stolen or Lost Notes. In case any outstanding Note shall become mutilated or be destroyed, stolen or lost, the Issuer shall at the request of Registrar authenticate and deliver a new Note of like tenor and amount as the Note so mutilated, destroyed, stolen or lost, in exchange and substitution for such mutilated Note to Registrar, upon surrender of such mutilated Note, or in lieu of and substitution for the Note destroyed, stolen or lost, upon filing with the Registrar evidence satisfactory to the Registrar and Issuer that such Note has been destroyed, stolen or lost and proof of ownership thereof, and upon furnishing the Registrar and Issuer with satisfactory indemnity and complying with such other reasonable regulations as the Issuer or its agent may prescribe and paying such expenses as the Issuer may incur in connection therewith.

Section 10. Record Date. Payments of principal and interest, otherwise than upon full redemption, made in respect of any Note, shall be made to the registered holder thereof or to their designated agent as the same appear on the books of the Registrar on the 15th day of the month preceding the payment date. All such payments shall fully discharge the obligations of the Issuer in respect of such Notes to the extent of the payments so made. Payment of principal shall only be made upon surrender of the Note to the Paying Agent.

Section 11. Execution, Authentication and Delivery of the Notes. Upon the adoption of this Resolution, the Mayor and Clerk shall execute and deliver the Notes to the Registrar, who shall authenticate the Notes and deliver the same to or upon order of the Purchaser. No Note shall be valid or obligatory for any purpose or shall be entitled to any right or benefit hereunder unless the Registrar shall duly endorse and execute on such Note a Certificate of Authentication substantially in the form of the Certificate herein set forth. Such Certificate upon any Note executed on behalf of the Issuer shall be conclusive evidence that the Note so authenticated has been duly issued under this Resolution and that the holder thereof is entitled to the benefits of this Resolution.

No Notes shall be authenticated and delivered by the Registrar unless and until there shall have been provided the following:

1. A certified copy of the resolution of Issuer approving the execution of a Loan Agreement and a copy of the Loan Agreement;
2. A written order of Issuer signed by the Treasurer of the Issuer directing the authentication and delivery of the Notes to or upon the order of the Purchaser upon payment of the purchase price as set forth therein;
3. The approving opinion of Ahlers & Cooney, P.C., Bond Counsel, concerning the validity and legality of all the Notes proposed to be issued.

Section 12. Right to Name Substitute Paying Agent or Registrar. Issuer reserves the right to name a substitute, successor Registrar or Paying Agent upon giving prompt written notice to each registered noteholder.

Section 13. Form of Note. Notes shall be printed substantially in the form as follows:

"STATE OF IOWA"
"COUNTY OF MAHASKA"
"CITY OF OSKALOOSA"
"GENERAL OBLIGATION REFUNDING CAPITAL LOAN NOTE"
"SERIES 2016"
ESSENTIAL CORPORATE PURPOSE

Rate: _____
Maturity: _____
Note Date: May 31, 2016

CUSIP No.: _____
"Registered"
Certificate No. _____
Principal Amount: \$ _____

The City of Oskaloosa, State of Iowa, a municipal corporation organized and existing under and by virtue of the Constitution and laws of the State of Iowa (the "Issuer"), for value received, promises to pay from the source and as hereinafter provided, on the maturity date indicated above, to

(Registration panel to be completed by Registrar or Printer with name of Registered Owner).

or registered assigns, the principal sum of (enter principal amount in long form) THOUSAND DOLLARS in lawful money of the United States of America, on the maturity date shown above, only upon presentation and surrender hereof at the office of Bankers Trust Company, Paying Agent of this issue, or its successor, with interest on the sum from the date hereof until paid at the rate per annum specified above, payable on December 1, 2016, and semiannually thereafter on the 1st day of June and December in each year.

Interest and principal shall be paid to the registered holder of the Note as shown on the records of ownership maintained by the Registrar as of the 15th day of the month preceding such interest payment date. Interest shall be computed on the basis of a 360-day year of twelve 30-day months.

This Note is issued pursuant to the provisions of Sections 384.24A and 384.25 of the Code of Iowa, for the purpose of paying costs of refunding or refinancing certain outstanding indebtedness of the City, including the General Obligation Capital Loan Notes, Series 2008A dated May 1, 2008, and in order to evidence the obligations of the Issuer under a certain Loan Agreement dated the date hereof, in conformity to a Resolution of the Council of said City duly passed and approved. For a complete statement of the revenues and funds from which and the conditions under which this Note is payable, a statement of the conditions under which additional Notes of equal standing may be issued, and the general covenants and provisions pursuant to which this Note is issued, reference is made to the above described Loan Agreement and Resolution.

Unless this certificate is presented by an authorized representative of The Depository Trust Company, a limited purpose trust company ("DTC"), to the Issuer or its agent for registration of transfer, exchange or payment, and any certificate issued is registered in the name of Cede & Co. or such other name as requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other Issuer as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL inasmuch as the registered owner hereof, Cede & Co., has an interest herein.

The Notes are not subject to redemption prior to maturity.

Ownership of this Note may be transferred only by transfer upon the books kept for such purpose by Bankers Trust Company, the Registrar. Such transfer on the books shall occur only upon presentation and surrender of this Note at the office of the Registrar as designated below, together with an assignment duly executed by the owner hereof or his duly authorized attorney in the form as shall be satisfactory to the Registrar. Issuer reserves the right to substitute the Registrar and Paying Agent but shall, however, promptly give notice to registered Noteholders of such change. All notes shall be negotiable as provided in Article 8 of the Uniform Commercial Code and Section 384.31 of the Code of Iowa, subject to the provisions for registration and transfer contained in the Note Resolution.

This Note is a "qualified tax-exempt obligation" designated by the City for purposes of Section 265(b)(3)(B) of the Internal Revenue Code of 1986.

And it is hereby represented and certified that all acts, conditions and things requisite, according to the laws and Constitution of the State of Iowa, to exist, to be had, to be done, or to be performed precedent to the lawful issue of this Note, have been existent, had, done and performed as required by law; that provision has been made for the levy of a sufficient continuing annual tax on all the taxable property within the territory of the Issuer for the payment of the principal and interest of this Note as the same will respectively become due; that such taxes have been irrevocably pledged for the prompt payment hereof, both principal and interest; and the total indebtedness of the Issuer including this Note, does not exceed the constitutional or statutory limitations.

IN TESTIMONY WHEREOF, the Issuer by its Council, has caused this Note to be signed by the manual or facsimile signature of its Mayor and attested by the manual or facsimile signature of its City Clerk, with the seal of the City printed or impressed hereon, and to be authenticated by the manual signature of an authorized representative of the Registrar, Bankers Trust Company, Des Moines, Iowa.

Date of authentication: _____

This is one of the Notes described in the within mentioned Resolution, as registered by Bankers Trust Company.

BANKERS TRUST COMPANY, Registrar

By: _____

Authorized Signature

Registrar and Transfer Agent: Bankers Trust Company

Paying Agent: Bankers Trust Company

SEE REVERSE FOR CERTAIN DEFINITIONS

(Seal)

(Signature Block)

CITY OF OSKALOOSA, STATE OF IOWA

By: _____ (manual or facsimile signature)
Mayor

ATTEST:

By: _____ (manual or facsimile signature)
City Clerk

(Information Required for Registration)

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ (Social Security or Tax Identification No. _____) the within Note and does hereby irrevocably constitute and appoint _____ attorney in fact to transfer the said Note on the books kept for registration of the within Note, with full power of substitution in the premises.

Dated: _____

(Person(s) executing this Assignment sign(s) here)

SIGNATURE)
GUARANTEED) _____

IMPORTANT - READ CAREFULLY

The signature(s) to this Power must correspond with the name(s) as written upon the face of the certificate(s) or note(s) in every particular without alteration or enlargement or any change whatever. Signature guarantee must be provided in accordance with the prevailing standards and procedures of the Registrar and Transfer Agent. Such standards and procedures may require signature to be guaranteed by certain eligible guarantor institutions that participate in a recognized signature guarantee program.

INFORMATION REQUIRED FOR REGISTRATION OF TRANSFER

Name of Transferee(s) _____
Address of Transferee(s) _____
Social Security or Tax Identification _____
Number of Transferee(s) _____
Transferee is a(n):
Individual* _____ Corporation _____
Partnership _____ Trust _____

*If the Note is to be registered in the names of multiple individual owners, the names of all such owners and one address and social security number must be provided.

The following abbreviations, when used in the inscription on the face of this Note, shall be construed as though written out in full according to applicable laws or regulations:

- TEN COM - as tenants in common
TEN ENT - as tenants by the entireties
JT TEN - as joint tenants with rights of survivorship and not as tenants in common
IA UNIF TRANS MIN ACT - Custodian
(Cust) (Minor)
Under Iowa Uniform Transfers to Minors Act.....
(State)

ADDITIONAL ABBREVIATIONS MAY ALSO BE USED THOUGH NOT IN THE ABOVE LIST

(End of form of Note)

Section 14. Loan Agreement and Closing Documents. The form of Loan Agreement in substantially the form attached to this Resolution is hereby approved and is authorized to be executed and issued on behalf of the Issuer by the Mayor and attested by the City Clerk. The Mayor and City Clerk are authorized and directed to execute, attest, seal and deliver for and on behalf of the City any other additional certificates, documents, or other papers and perform all other acts, including without limitation the execution of all closing documents, as they may deem necessary or appropriate in order to implement and carry out the intent and purposes of this Resolution.

Section 15. Contract Between Issuer and Purchaser. This Resolution constitutes a contract between said City and the purchaser of the Notes.

Section 16. Non-Arbitrage Covenants. The Issuer reasonably expects and covenants that no use will be made of the proceeds from the issuance and sale of the Notes issued hereunder which will cause any of the Notes to be classified as arbitrage notes within the meaning of Sections 148(a) and (b) of the Internal Revenue Code of the United States, as amended, and that

throughout the term of the Notes it will comply with the requirements of statutes and regulations issued thereunder.

To the best knowledge and belief of the Issuer, there are no facts or circumstances that would materially change the foregoing statements or the conclusion that it is not expected that the proceeds of the Notes will be used in a manner that would cause the Notes to be arbitrage notes. Without limiting the generality of the foregoing, the Issuer hereby agrees to comply with the provisions of the Tax Exemption Certificate and the provisions of the Tax Exemption Certificate are hereby incorporated by reference as part of this Resolution. The Treasurer is hereby directed to make and insert all calculations and determinations necessary to complete the Tax Exemption Certificate in all respects and to execute and deliver the Tax Exemption Certificate at issuance of the Notes to certify as to the reasonable expectations and covenants of the Issuer at that date.

Section 17. Approval of Tax Exemption Certificate. Attached hereto is a form of Tax Exemption Certificate stating the Issuer's reasonable expectations as to the use of the proceeds of the Notes. The form of Tax Exemption Certificate is approved. The Issuer hereby agrees to comply with the provisions of the Tax Exemption Certificate and the provisions of the Tax Exemption Certificate are hereby incorporated by reference as part of this Resolution. The City Clerk/Finance Director is hereby directed to make and insert all calculations and determinations necessary to complete the Tax Exemption Certificate at issuance of the Notes to certify as to the reasonable expectations and covenants of the Issuer at that date.

Section 18. Continuing Disclosure. The Issuer hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate, and the provisions of the Continuing Disclosure Certificate are hereby incorporated by reference as part of this Resolution and made a part hereof. Notwithstanding any other provision of this Resolution, failure of the Issuer to comply with the Continuing Disclosure Certificate shall not be considered an event of default under this Resolution; however, any holder of the Notes or Beneficial Owner may take such actions as may be necessary and appropriate, including seeking specific performance by court order, to cause the Issuer to comply with its obligations under the Continuing Disclosure Certificate. For purposes of this section, "Beneficial Owner" means any person which (a) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, any Note (including persons holding Notes through nominees, depositories or other intermediaries), or (b) is treated as the owner of any Notes for federal income tax purposes.

Section 19. Additional Covenants, Representations and Warranties of the Issuer. The Issuer certifies and covenants with the purchasers and holders of the Notes from time to time outstanding that the Issuer through its officers, (a) will make such further specific covenants, representations and assurances as may be necessary or advisable; (b) comply with all representations, covenants and assurances contained in the Tax Exemption Certificate, which Tax Exemption Certificate shall constitute a part of the contract between the Issuer and the owners of the Notes; (c) consult with Bond Counsel (as defined in the Tax Exemption Certificate); (d) pay to the United States, as necessary, such sums of money representing required rebates of excess arbitrage profits relating to the Notes; (e) file such forms, statements and supporting documents as may be required and in a timely manner; and (f) if deemed necessary or

advisable by its officers, to employ and pay fiscal agents, financial advisors, attorneys and other persons to assist the Issuer in such compliance.

Section 20. Amendment of Resolution to Maintain Tax Exemption. This Resolution may be amended without the consent of any owner of the Notes if, in the opinion of Bond Counsel, such amendment is necessary to maintain tax exemption with respect to the Notes under applicable Federal law or regulations.

Section 21. Qualified Tax-Exempt Obligations. For the sole purpose of qualifying the Notes as "Qualified Tax-Exempt Obligations" pursuant to Section 265(b)(3)(B) of the Internal Revenue Code of the United States, as amended, the Notes are deemed designated and may be treated as designated pursuant to Internal Revenue Code Section 265(b)(3)(D)(ii) and (iii) to the extent the amount of the Notes does not exceed the outstanding amount of the Refunded Bonds (\$1,665,00) previously designated under Section 265(b)(3)(B), the average maturity date of the Notes is not later than the average maturity date of the Refunded Bonds, and the Notes will finally mature not later than 30 years after the date the original qualified tax-exempt obligation was issued. The Issuer further represents that the Notes are issued to refund (other than to advance refund within the meaning of Section 149(d)(5) of the Internal Revenue Codes of 1986, as amended) the Refunded Bonds. Finally the aggregate face amount of the Notes does not exceed Ten (10) Million Dollars.

For the sole purpose of qualifying the remainder of the Notes (\$30,000) as "Qualified Tax Exempt Obligations" pursuant to Section 265(b)(3)(B) of the Internal Revenue Code of the United States, as amended, the Issuer hereby designates the Notes as qualified tax-exempt obligations and represents that the reasonably anticipated amount of tax-exempt governmental and qualified 501(c)(3) obligations which will be issued during the current calendar year will not exceed Ten (10) Million Dollars.

Section 22. Repeal of Conflicting Resolutions or Ordinances. All ordinances and resolutions and parts of ordinances and resolutions in conflict herewith are hereby repealed.

Section 23. Severability Clause. If any section, paragraph, clause or provision of this Resolution be held invalid, such invalidity shall not affect any of the remaining provisions hereof, and this Resolution shall become effective immediately upon its passage and approval.

PASSED AND APPROVED this 2nd day of May, 2016.

Mayor

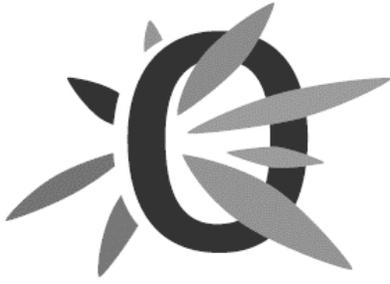
ATTEST:

City Clerk

EXHIBIT "A"

Refunded Bonds

Principal Amount	Interest Rate	Maturity June 1
\$210,000	3.600%	2017
\$215,000	3.700%	2018
\$225,000	3.750%	2019
\$235,000	4.000%	2020
\$250,000	4.000%	2021
\$260,000	4.000%	2022
\$270,000	4.000%	2023



City Council Communication

Meeting Date: May 2, 2016

Requested By: City Clerk/Finance Department

Item Title: CONSENT AGENDA

Consider a resolution appointing Bankers Trust Company of Des Moines, Iowa, to serve as paying agent, note registrar, and transfer agent, approving the payment agent and note registrar and transfer agent agreement and authorizing the execution of the agreement.

Explanation:

The services offered by Bankers Trust Company of Des Moines, Iowa, are necessary for compliance with rules, regulations and requirements governing the registration, transfer and payment of registered notes. This resolution appoints Bankers Trust Company as Registrar.

The loan agreements are lengthy documents and are available in the City Clerk's Office for your review and at the City Council Meeting.

Budget Consideration:

True Interest Rate: 1.2753%
Net Interest Cost: \$87,968.66

Attachments:

Resolution

Council Member _____ introduced the following resolution entitled "RESOLUTION APPOINTING BANKERS TRUST COMPANY OF DES MOINES, IOWA, TO SERVE AS PAYING AGENT, NOTE REGISTRAR, AND TRANSFER AGENT, APPROVING THE PAYING AGENT AND NOTE REGISTRAR AND TRANSFER AGENT AGREEMENT AND AUTHORIZING THE EXECUTION OF THE AGREEMENT", and moved that the resolution be adopted. Council Member _____ seconded the motion to adopt. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Mayor declared said Resolution duly adopted as follows:

RESOLUTION APPOINTING BANKERS TRUST COMPANY OF DES MOINES, IOWA, TO SERVE AS PAYING AGENT, NOTE REGISTRAR, AND TRANSFER AGENT, APPROVING THE PAYING AGENT AND NOTE REGISTRAR AND TRANSFER AGENT AGREEMENT AND AUTHORIZING THE EXECUTION OF THE AGREEMENT

WHEREAS, \$1,695,000 General Obligation Refunding Capital Loan Notes, Series 2016, dated May 31, 2016, have been sold and action should now be taken to provide for the maintenance of records, registration of certificates and payment of principal and interest in connection with the issuance of the Notes; and

WHEREAS, this Council has deemed that the services offered by Bankers Trust Company of Des Moines, Iowa, are necessary for compliance with rules, regulations, and requirements governing the registration, transfer and payment of registered notes; and

WHEREAS, a Paying Agent, Bond Registrar and Transfer Agent Agreement (hereafter "Agreement") has been prepared to be entered into between the City and Bankers Trust Company.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OSKALOOSA, STATE OF IOWA:

1. That Bankers Trust Company of Des Moines, Iowa, is hereby appointed to serve as Paying Agent, Bond Registrar and Transfer Agent in connection with the issuance of \$1,695,000 General Obligation Refunding Capital Loan Notes, Series 2016, dated May 31, 2016.

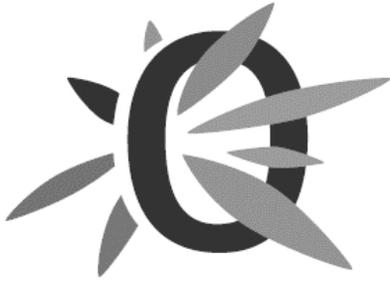
2. That the Agreement with Bankers Trust Company of Des Moines, Iowa, is hereby approved and that the Mayor and Clerk are authorized to sign the Agreement on behalf of the City.

PASSED AND APPROVED this 2nd day of May, 2016.

Mayor

ATTEST:

City Clerk



City Council Communication
Meeting Date: May 2, 2016
Requested By: City Manager's Office

Item Title: CONSENT AGENDA

Consider a resolution of support and financial commitment for the Main Street Program in Oskaloosa, Iowa.

Explanation:

Main Street Iowa requires a commitment on the part of the local government for continued support of the local Main Street Program. The program agreement between the city government, Main Street Oskaloosa and the Iowa Department of Economic Development to continue the local Main Street Program is required every two years. The agreement is for the period from July 1, 2016 through June 30, 2018.

Staff recommendation: Approve Resolution and direct Mayor and City Clerk to execute the Main Street Iowa Program Agreement.

Budget Consideration:

The FY2017 City Council approved budget includes \$40,000 to pay for the services and activities provided by the Oskaloosa Area Chamber & Development Group, including the Main Street Oskaloosa program.

Attachments:

Resolution
Main Street Iowa Program Agreement

RESOLUTION NO. _____

RESOLUTION OF SUPPORT AND FINANCIAL COMMITMENT FOR THE MAIN STREET PROGRAM IN
OSKALOOSA, IOWA

WHEREAS, an Agreement between the Iowa Economic Department Authority, Main Street Oskaloosa, and the City of Oskaloosa is required for the purpose of continuing the Main Street Iowa Program in Oskaloosa, and,

WHEREAS, this Agreement is pursuant to contractual agreements between the National Trust for Historic Preservation and the Iowa Economic Development Authority to assist in the revitalization of the designated Main Street project area of Oskaloosa, Iowa, and,

WHEREAS, the City Council of Oskaloosa endorses the goal of economic revitalization of the Downtown within context of preservation and rehabilitation of its historic buildings and supports the continuation of the Main Street Four Point Approach as developed by the National Trust for Historic Preservation and espoused by Main Street Iowa.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oskaloosa, Iowa, meeting in regular session on May 2, 2016 that the City of Oskaloosa, Iowa, hereby agrees as follows:

1. The City of Oskaloosa, along with donations and memberships will be sources of funding for the program;
2. The Main Street Board is designated to supervise the Executive Director;
3. A city official will be appointed to represent the City on the local Main Street Board of Directors;
4. The local Main Street Program is directed to continue to follow the Four Point Main Street Approach as developed by the National Trust for Historic Preservation;
5. The Mayor and City Clerk are hereby directed to execute the necessary documents associated with the taken by City Council with said Resolution.

PASSED AND APPROVED the 2nd day of May 2016.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

Main Street Iowa Program Agreement
Agreement # PS2016 -G300-42

Agreement between the Iowa Economic Development Authority, the City of Oskaloosa and Oskaloosa Area Chamber & Development Group / DBA Main Street Oskaloosa for the purpose of continuing the Main Street Program in Oskaloosa.

THIS AGREEMENT is entered into and executed by the Iowa Economic Development Authority herein referred to as the "IEDA", the City of Oskaloosa and Oskaloosa Area Chamber & Development Group / DBA Main Street Oskaloosa hereinafter referred to as the "Community or Local Main Street Program".

WHEREAS, Oskaloosa Area Chamber & Development Group / DBA Main Street Oskaloosa established a partnership with the Iowa Economic Development Authority in 1986 and desires that the program continue; and

WHEREAS, the Iowa Economic Development Authority desires to continue the relationship which has been established with Oskaloosa Area Chamber & Development Group / DBA Main Street Oskaloosa;

NOW THEREFORE, in consideration of the foregoing and mutual covenants and agreements contained herein, the parties have agreed to do as follows:

SECTION I. The Local Main Street Program agrees to:

1. Maintain the local program's focus on the revitalization of the historic commercial district utilizing the Main Street Approach®. This should be reflected in the programs annual action plans, goals and objectives, vision, and mission statement.
2. Employ a paid full-time Executive Director for the Local Main Street Program who will be responsible for the day-to-day administration of the Main Street program in the Community. Full-time employment is defined as 40 hours per week dedicated to the Local Main Street Program work. Part time employment is 25 hours per week dedicated to the Local Main Street Program work. In the event this position is vacated during the time of this agreement, the Local Main Street Program agrees to fill this position in a reasonable time and provide a written timeline to fill this position to the Main Street Iowa State Coordinator.
3. Develop an accurate position description, which includes the rate of compensation, describing the administrative activities for which the program director is responsible. A copy of which is to be provided to Main Street Iowa annually.
4. Maintain worker's compensation insurance for the Executive Director and staff.
5. Maintain an office within the designated boundaries of the local Main Street district.
6. Submit monthly performance reports to the IEDA by established deadlines. The reports will document the progress of the Local Main Street Program's activities. Should a Local Main Street Program become three months tardy on submission of monthly reports, program services available through Main Street Iowa will be suspended until the Local Main Street Program has submitted all late reports to become current.
7. Provide Main Street Iowa examples of local best practices and information demonstrating local success stories (e.g. action plans, marketing materials, quality images, programmatic documents, etc.)
8. Achieve National Main Street Center accreditation at a minimum once every three years. Not achieving National Main Street Center accreditation at a minimum once every three years will result in termination of this agreement and loss of recognition as a Main Street Program Community.
9. Participate, as required by the State Main Street Coordinator, in training sessions as scheduled throughout the year. To remain in compliance and to be eligible for National Main Street accreditation, the Local Main Street Program must have representation at both days, in their entirety, of the three (3) training sessions held annually, indicated as mandatory on the program calendar. In addition, any newly hired program director will be required to participate in Main Street Orientation, as soon after the hire date as feasible. Registration and all related travel expenses for training will be paid by the Community.

10. Have a Resolution of Support passed by the City Council. This resolution must stipulate sources of funding for the program, a commitment to appoint a city official to represent the City on the local Main Street governing board of directors, and that the Local Main Street Program will continue to follow the Main Street Approach® as developed by the National Main Street Center, Inc. and espoused by Main Street Iowa.
11. Have a Resolution of Support passed by the Local Main Street Program Board of Directors. This resolution must stipulate a commitment to continue to follow the Main Street Approach® as developed by the National Main Street Center, Inc.
12. Maintain a "Designated Main Street Network" membership with the National Main Street Center.
13. Use the words "Main Street" when referring to and marketing the local program, either as an official part of the organization's name or as a tagline such as... "A Main Street Iowa Program". As a designated Main Street Iowa community, the Local Main Street Program is required to include the National Main Street Center/Main Street America and the Main Street Iowa logos on local program websites.
14. Not assign this agreement to another organization without obtaining prior written approval of the IEDA.
15. Remain in compliance with the requirements of this program as outlined in this agreement. If the IEDA finds that the Local Main Street Program is not in compliance with the requirements of this program agreement, the Local Main Street Program will be notified of non-compliance and given a 90-day probationary period in which to return to compliance. Continued non-compliance will result in termination of this agreement and loss of recognition as a Main Street Program Community.
16. Submit with this signed Program Agreement, one (1) copy the City's Resolution of Support, one (1) copy of the Local Main Street Program Board of Director's Resolution of Support, and one (1) completed W-9 of the Local Main Street Program.

SECTION II. The IEDA agrees to:

1. Designate a Main Street State Coordinator to handle communication between the Community, the Main Street Iowa Program, and state government agencies.
2. Coordinate up to three (3) statewide training sessions annually for program directors and local Main Street volunteers based on the combined needs of all Iowa Main Street Communities.
3. Conduct three one-day (1) Main Street orientations for all new program directors, board members and volunteers. The Orientation will introduce the Executive Director to the Main Street Program and to their immediate responsibilities. Orientation meetings will be held in a central Iowa location.
4. Conduct an on-site program visit annually.
5. Provide continuing advice and information to the Local Main Street Program.
6. Include the Community in the Main Street Iowa network.
7. Provide, as requested and can be scheduled, on-site technical assistance visits to the Local Main Street Program with Main Street Iowa personnel in the areas of design, economic vitality, promotion, organization, committee training, board planning retreat facilitation, action planning.
8. Offer additional optional, regionally hosted trainings throughout the year.

SECTION III. The PARTIES hereto otherwise agree as follows:

1. The term of this agreement shall be for a period of two years, beginning July 1, 2016, and ending June 30, 2018. It may be extended or revised by a written amendment signed by both parties.
2. This agreement shall be binding upon and shall insure to the benefit of the parties and their successors.
3. Not to discriminate against any employee or applicant for employment because of race, color, sex, age, disability, creed, religion, sexual orientation, marital status, or national origin. The parties further agree to take affirmative action to assure that employees are treated without regard to their race, color, region, sex, age, disability, creed, religion, sexual orientation, marital status, or national origin during employment.
4. Either party may terminate this agreement without cause after 30 days written notice to the other party.
5. This document memorializes all elements of this agreement, and both incorporates and supersedes any previous agreements or negotiations, whether oral or written.
6. The IEDA is limited to furnishing its technical services to the Community and thus nothing contained herein shall create any employer-employee relationship.

IN WITNESS WHEREOF, the parties have executed this agreement.

BY:

(Mayor Signature)

(Date)

(Mayor Printed Name)

Oskaloosa, Iowa

(City)

BY:

(Board President Signature)

(Date)

(Board President Printed Name)

Oskaloosa Area Chamber & Development
Group /DBA Main Street Oskaloosa

(Local Main Street Program)

BY:

Deborah V. Durham, Director
Iowa Economic Development Authority

(Date)



City Council Communication

Meeting Date: May 2, 2016

Requested By: Public Works Dept.

Item Title: CONSENT AGENDA

Consider approval of Pay Request No. 4 (final retainage) in the amount of \$4,410.18 to TK Concrete Inc. for the B Avenue East Pavement Rehabilitation Project.

Explanation:

TK Concrete Inc. is requesting payment of the final retainage amount of \$4,410.18 (2.5% of contract amount) for the B Avenue East Pavement Rehabilitation Project. The retainage was reduced from 5% to 2.5% because substantial work was completed by the contractor and approved by City Council at their meeting on January 4, 2016. The \$4,410.18 was retained to complete final seeding and site restoration. The reduced retainage is in compliance with Iowa Code 26.13 for substantial work completion.

The pay request for work on this project has been reviewed by staff and is recommended for payment. Staff recommends approving the pay request to immediately release the final retainage because no claims have been filed against the project since the project was substantially completed on December 30, 2015. The total project cost summary is shown below:

<u>Summary of Contract:</u>	<u>Total Amounts:</u>	<u>Council Approval Date:</u>
Original Bid	\$184,710.00	September 8, 2015
Change Order No. 1**	-\$8,302.75	January 4, 2016
Total Contract	\$176,407.25	

**Change Orders within the contingency amount require City Manager approval.

<u>Summary of Pay Requests:</u>	<u>Total Amounts:</u>	<u>Council Approval Date:</u>
Pay Request No. 1	\$46,864.26	November 2, 2015
Pay Request No. 2	\$96,574.72	December 7, 2015
Pay Request No. 3	\$28,558.09	January 4, 2016
Release Remaining Retainage*	\$4,410.18*	May 2, 2016*
	Total Amount Paid: \$176,407.25*	
	Retainage: \$0.00*	
Total Amount Remaining from Approved Contract:	\$0.00*	

*Applies only if the release of the remaining retainage is approved by City Council on May 2, 2016.

Budget Consideration:

\$4,410.18 from the B Avenue East Pavement Rehabilitation Project Fund.

Attachments:

Pay Request No. 4

APPLICATION FOR PARTIAL PAYMENT NO. 4 – FINAL

SUBMITTED BY (CONTRACTOR): TK Concrete Inc.
TO (OWNER): City of Oskaloosa
PROJECT: **B Avenue East Pavement Rehabilitation Project**
OWNER'S PROJECT NO. 2010-74
FOR WORK ACCOMPLISHED THROUGH THE DATE OF: Wednesday, April 20, 2016

A.	a. Original Contract Amount:	<u>\$184,710.00</u>
	b. Amount decreased by Change Order:	<u>-\$8,302.75</u>
	c. Adjusted Contract Amount (a +/- b):	<u>\$176,407.25</u>
<hr/>		
B.	Total Amount of Work Completed to Date Less Liquidated Damages:	<u>\$176,407.25</u>
C.	Less Retainage:	<u>\$0.00</u>
D.	Total Amount of Work Completed to Date Less Retainage (B - C):	<u>\$176,407.25</u>
E.	Materials stored on Site:	<u>\$0.00</u>
F.	Total Amount of Work Completed and Stored to Date Less Materials (D - E):	<u>\$176,407.25</u>
G.	Less Previous Payments:	<u>\$171,997.07</u>
H.	AMOUNT DUE THIS APPLICATION (F - G):	<u>\$4,410.18</u>

Accompanying Documentation:

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that:

- (1) all previous progress payments received from JURISDICTION on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered – through – inclusive;
- (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application of Payment will pass to JURISDICTION at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to JURISDICTION indemnifying JURISDICTION against any such Lien, security interest or encumbrance); and
- (3) All Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

REQUESTED:

TK Conc
Contractor
Doc Ver meer
Signature
Doc Ver meer
Name

Date: 4-25-16

RECOMMENDED:

CITY OF OSKALOOSA
Engineer
Arhilesh Pal
Signature
ARHILESH PAL
Name

Date: 4/25/2016

APPROVED:

Owner

Signature

Name

Date: _____



City Council Communication

Meeting Date: May 2, 2016

Requested By: Public Works Dept.

Item Title: CONSENT AGENDA

Consider approval of Pay Request No. 9 – Final in the amount of \$8,817.40 to Cornerstone Excavating Inc. for the 3rd Avenue East Reconstruction Project.

Explanation:

The City of Oskaloosa has received Pay Request No. 9 – Final from Cornerstone Excavating Inc. for \$8,817.40. This final pay request has been reviewed by staff and is recommended for approval. The amount reflects work completed as of Wednesday, April 20, 2016 for a total of \$1,632,948.02 minus retainage of \$81,647.40 and previous payments of \$1,542,483.22. The items on this pay application are related to final project seeding and site restoration. The project cost summary is shown below:

Contract Summary:	Total Amount:	Approval Date:
Original Bid	\$1,656,741.80	2/17/2015
Change Order No. 1	\$1,880.00	6/16/2015
Change Order No. 2	\$16,668.00	6/22/2015
Change Order No. 3	\$1,200.00	7/28/2015
Change Order No. 4	\$3,944.00	9/8/2015
Change Order No. 5	\$3,399.98	9/8/2015
Change Order No. 6	\$1,920.00	10/27/2015
Change Order No. 7	-\$1,267.50	4/22/2016
Change Order No. 8	-\$51,538.26	4/25/2016
Total Contract Amount	\$1,632,948.02	

**Change Orders within the contingency amount require City Manager approval.

Pay Request Summary:	Division 1:	Division 2:	Total Amount:	Approval:
Pay Request No. 1	\$93,781.20	\$6,435.54	\$100,216.74	5/4/2015
Pay Request No. 2	\$213,348.60	\$87,300.29	\$300,648.89	6/1/2015
Pay Request No. 3	\$142,696.93	\$50,275.15	\$192,972.08	7/6/2015
Pay Request No. 4	\$22,737.21	\$84,930.00	\$107,667.21	8/3/2015
Pay Request No. 5	\$353,928.94	\$22,697.87	\$376,626.81	9/8/2015
Pay Request No. 6	\$328,990.64	\$4,057.57	\$333,048.21	10/5/2015
Pay Request No. 7	\$114,261.58	\$10,055.15	\$124,316.73	11/2/2015

<i>Pay Request No. 8</i>	<i>\$4,706.56</i>	<i>\$2,279.99</i>	<i>\$6,986.55</i>	<i>12/7/2015</i>
<i>Pay Request No. 9-Final*</i>	<i>\$8,776.93*</i>	<i>\$40.47*</i>	<i>\$8,817.40*</i>	<i>5/2/2016*</i>
Total Amount Paid* (95% of completed work)	\$1,283,228.59	\$268,072.03	\$1,551,300.62	
Retainage* (5% of completed work)	\$67,538.35	\$14,109.05	\$81,647.40	
Total Work Completed and Material Stored*	\$1,350,766.93	\$282,181.09	\$1,632,948.02	
Amount Remaining from Contract*			\$0.00	

*Applies only if Pay Request No. 9 – Final is approved by City Council on May 2, 2016.
Division 1 – Public Works Department; Division 2 – Water Department

Budget Consideration:

\$8,817.40 for Pay Request No. 9 – Final from the 3rd Avenue East Reconstruction Project Fund (\$8,776.93 from Division 1; and \$40.47 from Division 2).

Attachments:

Application for Payment No. 9 – Final and Attachment, Cost Breakdown, Change Order No. 7, Change Order No. 8, and Letter from Garden & Associates.

APPLICATION FOR PAYMENT NO. 9 - FINAL

To: City of Oskaloosa, Iowa (OWNER)

From: Cornerstone Excavating, Inc. (CONTRACTOR)

Contract: 3rd Avenue East Reconstruction Project, Oskaloosa, Iowa

Project: 3rd Avenue East Reconstruction Project, Oskaloosa, Iowa

OWNER's Contract No.: _____ ENGINEER's Project No.: 5013368

For Work Accomplished Through the Date of: 4/20/16

1. Original Contract Price:		<u>\$ 1,656,741.80</u>
2. Net Change by Change Orders and Written Amendments (+ or -):		<u>\$ (23,793.78)</u>
3. Current Contract Price (1 plus 2):		<u>\$ 1,632,948.02</u>
4. Total Completed and Stored to Date:		<u>\$ 1,632,948.02</u>
5. Retainage (Per Agreement):		
5% of Completed Work:	<u>\$ 81,647.40</u>	
0% of Stored Material:	_____	
Total Retainage:		<u>\$ 81,647.40</u>
6. Total Completed and Stored to Date Less Retainage (4 minus 5):		<u>\$ 1,551,300.62</u>
7. Less Previous Application for Payments:		<u>\$ 1,542,483.22</u>
8. DUE THIS APPLICATION (6 MINUS 7)		<u>\$ 8,817.40</u>

Accompanying Documentation:

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered -- through -- inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application of Payment will pass to OWNER at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

Payment of the above AMOUNT DUE THIS APPLICATION is **requested**.

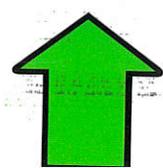
Dated: 4-20-16
By: [Signature] **Cornerstone Excavating, Inc.** (CONTRACTOR)

Payment of the above AMOUNT DUE THIS APPLICATION is **recommended**.

Dated: 4-20-16
By: [Signature] **Garden & Associates, Inc.** (ENGINEER)

Payment of the above AMOUNT DUE THIS APPLICATION is **approved**.

Dated: _____
By: _____ **City of Oskaloosa, Iowa** (OWNER)



ATTACHMENT NO. 1 TO PAY REQUEST NO. 9 - FINAL
 3RD AVENUE EAST RECONSTRUCTION PROJECT
 OSKALOOSA, IOWA
 G & A NO. 5013368

Application No.: 9 - Final

Date: 4/20/2016

No.	Item	Unit Price	Contract Quantity		Schedule of Values Amount	Quantity Completed	Amount	%	Material Stored	Amount Completed & Stored
1	Mobilization	\$65,000.00	1	LS	\$65,000.00	100%	\$65,000.00	100%		\$65,000.00
2	Excavation, Class 10	\$16.85	2,225	CY	\$37,491.25	2,225	\$37,491.25	100%		\$37,491.25
3	Subgrade Preparation (12" Thick)	\$3.50	10,515	SY	\$36,802.50	10,440	\$36,540.00	99%		\$36,540.00
4	Granular Subbase, 6" Thick Modified Subbase	\$7.25	10,515	SY	\$76,233.75	10,440	\$75,690.00	99%		\$75,690.00
5	Compaction Testing	\$4,000.00	1	LS	\$4,000.00	100%	\$4,000.00	100%		\$4,000.00
6	Trench Foundation	\$24.00	50	TON	\$1,200.00	-	\$0.00	0%		\$0.00
7	Trench Compaction Testing - Sanitary and Storm Sewer	\$4,000.00	1	LS	\$4,000.00	100%	\$4,000.00	100%		\$4,000.00
8	Trench Compaction Testing - Water Main	\$4,000.00	1	LS	\$4,000.00	100%	\$4,000.00	100%		\$4,000.00
9	Sanitary Sewer Gravity Main, Trenched, PVC or TRUSS, 12"	\$73.80	70	LF	\$5,166.00	68.5	\$5,055.30	98%		\$5,055.30
10	Sanitary Sewer Gravity Main, Trenched, PVC or TRUSS, 8"	\$37.75	507	LF	\$19,139.25	505.0	\$19,063.75	100%		\$19,063.75
11	Sanitary Sewer Gravity Main, DIP, 8"	\$104.25	20	LF	\$2,085.00	20.0	\$2,085.00	100%		\$2,085.00
12	Sanitary Sewer Service Stub, PVC, 8"	\$57.50	30	LF	\$1,725.00	6.5	\$373.75	22%		\$373.75
13	Sanitary Sewer Service Stub, PVC, 6"	\$44.75	130	LF	\$5,817.50	187	\$8,368.25	144%		\$8,368.25
14	Storm Sewer Trenched, RCP, 12"	\$150.00	5	LF	\$750.00	10	\$1,500.00	200%		\$1,500.00
15	Storm Sewer Trenched, RCP, 15"	\$40.75	1,640	LF	\$66,830.00	1,628	\$66,341.00	99%		\$66,341.00
16	Storm Sewer Trenched, RCP, 18"	\$43.40	570	LF	\$24,738.00	564	\$24,477.60	99%		\$24,477.60
17	Storm Sewer Trenched, RCP, 21"	\$47.25	651	LF	\$30,759.75	647.5	\$30,594.38	99%		\$30,594.38
18	Storm Sewer Trenched, RCP, 24"	\$51.55	335	LF	\$17,269.25	329.5	\$16,985.73	98%		\$16,985.73
19	Storm Sewer Trenched, RCP, 27"	\$58.75	322	LF	\$18,917.50	321	\$18,858.75	100%		\$18,858.75
20	Storm Sewer Trenched, RCP, 36"	\$80.25	585	LF	\$46,946.25	577.5	\$46,344.38	99%		\$46,344.38
21	Subdrain, Type 1, PE or PVC, 4"	\$7.15	4,535	LF	\$32,425.25	4,535	\$32,425.25	100%		\$32,425.25
22	Subdrain Outlets and Connections, 4"	\$160.00	44	EA	\$7,040.00	44	\$7,040.00	100%		\$7,040.00
23	Water Main Trenched, PVC, 8"	\$28.40	2,500	LF	\$71,000.00	2,460	\$69,864.00	98%		\$69,864.00
24	Water Main Trenchless, PVC, 8"	\$68.75	160	LF	\$11,000.00	160	\$11,000.00	100%		\$11,000.00
25	Water Main Trenchless, DIP, 8"	\$118.50	280	LF	\$33,180.00	280	\$33,180.00	100%		\$33,180.00
26	Water Service Stub, Copper, 1"	\$1,350.00	58	EA	\$78,300.00	62	\$83,700.00	107%		\$83,700.00
27	Water Service Stub, Copper, 1", Without New Curb Stop and Box	\$1,200.00	5	EA	\$6,000.00	1	\$1,200.00	20%		\$1,200.00
28	Gate Valve, 8", Install Only	\$435.00	18	EA	\$7,830.00	18	\$7,830.00	100%		\$7,830.00
29	Tapping Valve Assembly, 4"x4"	\$2,750.00	1	EA	\$2,750.00	1	\$2,750.00	100%		\$2,750.00
30	Fire Hydrant Assembly, Install Only	\$1,575.00	8	EA	\$12,600.00	8	\$12,600.00	100%		\$12,600.00
31	Existing Fire Hydrant Removal	\$600.00	6	EA	\$3,600.00	6	\$3,600.00	100%		\$3,600.00
32	Lower Existing Water Service	\$1,275.00	20	EA	\$25,500.00	-	\$0.00	0%		\$0.00
33	Lower Existing Water Main, 4" and 6"	\$3,275.00	5	EA	\$16,375.00	-	\$0.00	0%		\$0.00
34	Water Main Connection - Connection No. 1	\$3,000.00	1	LS	\$3,000.00	1	\$3,000.00	100%		\$3,000.00
35	Water Main Connection - Connection No. 2	\$3,000.00	1	LS	\$3,000.00	1	\$3,000.00	100%		\$3,000.00
36	Water Main Connection - Connection No. 3	\$3,000.00	1	LS	\$3,000.00	1	\$3,000.00	100%		\$3,000.00
37	Water Main Connection - Connection No. 4	\$3,000.00	1	LS	\$3,000.00	1	\$3,000.00	100%		\$3,000.00
38	Water Main Connection - Connection No. 5	\$3,000.00	1	LS	\$3,000.00	1	\$3,000.00	100%		\$3,000.00
39	Water Main Connection - Connection No. 6	\$3,000.00	1	LS	\$3,000.00	1	\$3,000.00	100%		\$3,000.00
40	Sanitary Sewer Manhole, SW-301, 48" Dia.	\$3,600.00	5	EA	\$18,000.00	5	\$18,000.00	100%		\$18,000.00

No.	Item	Unit Price	Contract Quantity		Schedule of Values Amount	Quantity Completed	Amount	%	Material Stored	Amount Completed & Stored
41	Storm Sewer Manhole, SW-401, 48" Dia.	\$3,500.00	2	EA	\$7,000.00	2	\$7,000.00	100%		\$7,000.00
42	Storm Sewer Manhole, SW-401, 60" Dia.	\$5,150.00	3	EA	\$15,450.00	3	\$15,450.00	100%		\$15,450.00
43	Storm Sewer Manhole, SW-401, 72" Dia., Structure S-1	\$41,050.00	1	EA	\$41,050.00	1	\$41,050.00	100%		\$41,050.00
44	Storm Sewer Manhole, SW-401, 72" Dia., Structure S-2	\$9,500.00	1	EA	\$9,500.00	1	\$9,500.00	100%		\$9,500.00
45	Storm Sewer Manhole, SW-402, 6.5'x4.5'	\$7,000.00	1	EA	\$7,000.00	1	\$7,000.00	100%		\$7,000.00
46	Intake, SW-501	\$3,375.00	17	EA	\$57,375.00	17	\$57,375.00	100%		\$57,375.00
47	Intake, SW-502, 48" Dia.	\$3,775.00	9	EA	\$33,975.00	9	\$33,975.00	100%		\$33,975.00
48	Intake, SW-502, 60" Dia.	\$5,650.00	5	EA	\$28,250.00	5	\$28,250.00	100%		\$28,250.00
49	Drop Connection, 8"	\$3,050.00	2	EA	\$6,100.00	2	\$6,100.00	100%		\$6,100.00
50	Remove Manhole	\$500.00	9	EA	\$4,500.00	9	\$4,500.00	100%		\$4,500.00
51	Remove Intake	\$500.00	8	EA	\$4,000.00	8	\$4,000.00	100%		\$4,000.00
52	Infiltration Barrier, Chimney Seal	\$875.00	5	EA	\$4,375.00	2	\$1,750.00	40%		\$1,750.00
53	Pavement, PCC, 7" Thick	\$36.75	9,280	SY	\$341,040.00	9,304.5	\$341,940.38	100%		\$341,940.38
54	PCC Pavement Samples and Testing	\$3,250.00	1	LS	\$3,250.00	100%	\$3,250.00	100%		\$3,250.00
55	Pavement, HMA	\$285.00	70	TON	\$19,950.00	62.67	\$17,860.95	90%		\$17,860.95
56	Pavement Markings	\$2,400.00	1	LS	\$2,400.00	100%	\$2,400.00	100%		\$2,400.00
57	Removal of Sidewalk	\$6.00	735	SY	\$4,410.00	799.4	\$4,796.40	109%		\$4,796.40
58	Removal of Driveway	\$6.00	844	SY	\$5,064.00	850.4	\$5,102.40	101%		\$5,102.40
59	Sidewalk, PCC, 4" Thick	\$35.50	318	SY	\$11,289.00	371.0	\$13,170.50	117%		\$13,170.50
60	Sidewalk, PCC, 6" Thick	\$40.50	480	SY	\$19,440.00	475.2	\$19,245.60	99%		\$19,245.60
61	Detectable Warnings	\$32.00	574	SF	\$18,368.00	568	\$18,176.00	99%		\$18,176.00
62	Driveway, Paved PCC, 6" Thick	\$41.95	847	SY	\$35,531.65	785.5	\$32,951.73	93%		\$32,951.73
63	Driveway, Granular, 6" Thick	\$20.25	160	TON	\$3,240.00	25.89	\$524.27	16%		\$524.27
64	Full Depth Patch, PCC	\$45.95	242	SY	\$11,119.90	259.9	\$11,942.41	107%		\$11,942.41
65	Full Depth Patch, Composite Pavement	\$41.60	495	SY	\$20,592.00	503.1	\$20,928.96	102%		\$20,928.96
66	Subbase Overexcavation	\$25.25	240	TON	\$6,060.00	233.5	\$5,895.88	97%		\$5,895.88
67	Pavement Removal	\$6.15	10,840	SY	\$66,666.00	10,845	\$66,696.75	100%		\$66,696.75
68	Bituminous Seal Coat - Two Course	\$19.50	1,450	SY	\$28,275.00	1,450	\$28,275.00	100%		\$28,275.00
69	Conventional Seeding, Fertilizing, and Mulching	\$4,500.00	1.6	ACRE	\$7,200.00	1.6	\$7,200.00	100%		\$7,200.00
70	SWPPP Preparation	\$850.00	1	LS	\$850.00	100%	\$850.00	100%		\$850.00
71	SWPPP Management	\$2,750.00	1	LS	\$2,750.00	100%	\$2,750.00	100%		\$2,750.00
72	SWPPP Qualifying Rainfall Event Inspection	\$75.00	40	EA	\$3,000.00	5	\$375.00	13%		\$375.00
73	Traffic Control	\$15,200.00	1	LS	\$15,200.00	100%	\$15,200.00	100%		\$15,200.00
	SUBTOTALS				\$1,656,741.80		\$1,603,440.59			\$1,603,440.59
	Change Order No. 1 Sanitary Sewer Manhole SS-1 Modifications	\$1,880.00	1	LS	\$1,880.00	100%	\$1,880.00	100%		\$1,880.00
	Change Order No. 2 Location 1 - Alley between South Market Street and South 1st Street	\$94.55	60	LF	\$5,673.00	58	\$5,483.90	97%		\$5,483.90
	Location 2 - Alley between South 2nd Street and South 3rd Street	\$69.55	60	LF	\$4,173.00	63	\$4,381.65	105%		\$4,381.65
	Location 3 - Alley between South 3rd Street and South 4th Street									
	Pipe Replacement - 12" Diameter	\$98.80	65	LF	\$6,422.00	70.5	\$6,965.40	108%		\$6,965.40
	Exploratory Digging	\$200.00	2	Hours	\$400.00	2	\$400.00	100%		\$400.00
	Total - Change Order No. 2				\$16,668.00		\$17,230.95			\$17,230.95

No.	Item	Unit Price	Contract Quantity		Schedule of Values Amount	Quantity Completed	Amount	%	Material Stored	Amount Completed & Stored
	Change Order No. 3 Additional cost associated with replacing lead water service lines.	\$600.00	2	EA	\$1,200.00	4	\$2,400.00	200%		\$2,400.00
	Change Order No. 4 Connect 1 1/2" water services to new 8" water main.	\$1,972.00	2	EA	\$3,944.00	2	\$3,944.00	100%		\$3,944.00
	Change Order No. 5 1. Connect 6" diameter sanitary sewer services to new 12" main. 2. Remove and replace 12" diameter sanitary sewer that was partially blocked with concrete.	\$941.98 \$2,458.00	1 1	LS LS	\$941.98 \$2,458.00	100% 100%	\$941.98 \$2,458.00	100% 100%		\$941.98 \$2,458.00
	Total - Change Order No. 5				\$3,399.98		\$3,399.98			\$3,399.98
	Change Order No. 6 Temporary Seeding and Hydro Mulch	\$1,920.00	1	LS	\$1,920.00	1	\$1,920.00	100%		\$1,920.00
	Change Order No. 7 Deduct for sealcoat repair	-\$1,267.50	1	LS	-\$1,267.50	1	-\$1,267.50	100%		-\$1,267.50
	Change Order No. 8 Final Quantities Adjustment				-\$51,538.26					
	TOTALS Contract Amount Completed & Stored To Date				\$1,632,948.02		\$1,632,948.02			\$1,632,948.02

COST BREAKDOWN - APPLICATION FOR PAYMENT NO. 9 - FINAL
CORNERSTONE EXCAVATING, INC.
3RD AVENUE EAST RECONSTRUCTION PROJECT
OSKALOOSA, IOWA
G&A No. 5013368

Item No.	Bid Item Description No.	Bid Item Description	Unit	Completed Quantity		Unit Price	Extended Price		
				Division 1	Division 2		Division 1	Division 2	Total
1	1090-105-D	Mobilization	LS	100%	100%	\$65,000.00	\$53,807.00	\$11,193.00	\$65,000.00
2	2010-108-E-0	Excavation, Class 10	CY	2,225		\$16.85	\$37,491.25		\$37,491.25
3	2010-108-G-0	Subgrade Preparation (12" Thick)	SY	10,440		\$3.50	\$36,540.00		\$36,540.00
4	2010-108-I-0	Granular Subbase, 6" Thick Modified Subbase	SY	10,440		\$7.25	\$75,690.00		\$75,690.00
5	2010-108-L-0	Compaction Testing	LS	100%		\$4,000.00	\$4,000.00		\$4,000.00
6	3010-108-C-0	Trench Foundation	TON			\$24.00	\$0.00		\$0.00
7	3010-108-F-0	Trench Compaction Testing - Sanitary and Storm Sewer	LS	100%		\$4,000.00	\$4,000.00		\$4,000.00
8	3010-108-F-0	Trench Compaction Testing - Water Main	LS		100%	\$4,000.00		\$4,000.00	\$4,000.00
9	4010-108-A-1	Sanitary Sewer Gravity Main, Trenched, PVC or TRUSS, 12"	LF	68.5		\$73.80	\$5,055.30		\$5,055.30
10	4010-108-A-1	Sanitary Sewer Gravity Main, Trenched, PVC or TRUSS, 8"	LF	505		\$37.75	\$19,063.75		\$19,063.75
11	4010-108-A-1	Sanitary Sewer Gravity Main, Trenched, DIP, 8"	LF	20		\$104.25	\$2,085.00		\$2,085.00
12	4010-108-E-0	Sanitary Sewer Service Stub, PVC, 8"	LF	6.5		\$57.50	\$373.75		\$373.75
13	4010-108-E-0	Sanitary Sewer Service Stub, PVC, 6"	LF	187		\$44.75	\$8,368.25		\$8,368.25
14	4020-108-A-1	Storm Sewer Trenched, RCP, 12"	LF	10		\$150.00	\$1,500.00		\$1,500.00
15	4020-108-A-1	Storm Sewer Trenched, RCP, 15"	LF	1,628		\$40.75	\$66,341.00		\$66,341.00
16	4020-108-A-1	Storm Sewer Trenched, RCP, 18"	LF	564		\$43.40	\$24,477.60		\$24,477.60
17	4020-108-A-1	Storm Sewer Trenched, RCP, 21"	LF	647.5		\$47.25	\$30,594.38		\$30,594.38
18	4020-108-A-1	Storm Sewer Trenched, RCP, 24"	LF	329.5		\$51.55	\$16,985.73		\$16,985.73
19	4020-108-A-1	Storm Sewer Trenched, RCP, 27"	LF	321		\$58.75	\$18,858.75		\$18,858.75
20	4020-108-A-1	Storm Sewer Trenched, RCP, 36"	LF	577.5		\$80.25	\$46,344.38		\$46,344.38
21	4040-108-A-0	Subdrain, Type 1, PE or PVC, 4"	LF	4,535		\$7.15	\$32,425.25		\$32,425.25
22	4040-108-D-0	Subdrain Outlets and Connections, 4"	EA	44		\$160.00	\$7,040.00		\$7,040.00
23	5010-108-A-1	Water Main Trenched, PVC, 8"	LF		2,460	\$28.40		\$69,864.00	\$69,864.00
24	5010-108-A-2	Water Main Trenchless, PVC, 8"	LF		160	\$68.75		\$11,000.00	\$11,000.00
25	5010-108-A-2	Water Main Trenchless, DIP, 8"	LF		280	\$118.50		\$33,180.00	\$33,180.00
26	5010-108-D-0	Water Service Stub, Copper, 1"	EA		62	\$1,350.00		\$83,700.00	\$83,700.00
27	5010-108-D-0	Water Service Stub, Copper, 1", Without New Curb Stop and Box	EA		1	\$1,200.00		\$1,200.00	\$1,200.00
28	5020-108-A-0	Gate Valve, 8", Install Only	EA		18	\$435.00		\$7,830.00	\$7,830.00
29	5020-108-B-0	Tapping Valve Assembly, 4"x4"	EA		1	\$2,750.00		\$2,750.00	\$2,750.00
30	5020-108-C-0	Fire Hydrant Assembly, Install Only	EA		8	\$1,575.00		\$12,600.00	\$12,600.00
31	XXXX-XXX-X-X	Existing Fire Hydrant Removal	EA		6	\$600.00		\$3,600.00	\$3,600.00
32	XXXX-XXX-X-X	Lower Existing Water Service	EA			\$1,275.00	\$0.00		\$0.00
33	XXXX-XXX-X-X	Lower Existing Water Main, 4" and 6"	EA			\$3,275.00		\$0.00	\$0.00
34	XXXX-XXX-X-X	Water Main Connection - Connection No. 1	LS		100%	\$3,000.00		\$3,000.00	\$3,000.00
35	XXXX-XXX-X-X	Water Main Connection - Connection No. 2	LS		100%	\$3,000.00		\$3,000.00	\$3,000.00
36	XXXX-XXX-X-X	Water Main Connection - Connection No. 3	LS		100%	\$3,000.00		\$3,000.00	\$3,000.00
37	XXXX-XXX-X-X	Water Main Connection - Connection No. 4	LS		100%	\$3,000.00		\$3,000.00	\$3,000.00
38	XXXX-XXX-X-X	Water Main Connection - Connection No. 5	LS		100%	\$3,000.00		\$3,000.00	\$3,000.00
39	XXXX-XXX-X-X	Water Main Connection - Connection No. 6	LS		100%	\$3,000.00		\$3,000.00	\$3,000.00
40	6010-108-A-0	Sanitary Sewer Manhole, SW-301, 48" Dia.	EA		5	\$3,600.00	\$18,000.00		\$18,000.00
41	6010-108-A-0	Storm Sewer Manhole, SW-401, 48" Dia.	EA		2	\$3,500.00	\$7,000.00		\$7,000.00
42	6010-108-A-0	Storm Sewer Manhole, SW-401, 60" Dia.	EA		3	\$5,150.00	\$15,450.00		\$15,450.00
43	6010-108-A-0	Storm Sewer Manhole, SW-401, 72" Dia., Structure S-1	EA		1	\$41,050.00	\$41,050.00		\$41,050.00
44	6010-108-A-0	Storm Sewer Manhole, SW-401, 72" Dia., Structure S-2	EA		1	\$9,500.00	\$9,500.00		\$9,500.00
45	6010-108-A-0	Storm Sewer Manhole, SW-402, 6.5'x4.5'	EA		1	\$7,000.00	\$7,000.00		\$7,000.00

(1)

Item No.	Bid Item Description No.	Bid Item Description	Unit	Completed Quantity		Unit Price	Extended Price		
				Division 1	Division 2		Division 1	Division 2	Total
46	6010-108-B-0	Intake, SW-501	EA	17		\$3,375.00	\$57,375.00		\$57,375.00
47	6010-108-B-0	Intake, SW-502, 48" Dia.	EA	9		\$3,775.00	\$33,975.00		\$33,975.00
48	6010-108-B-0	Intake, SW-502, 60" Dia.	EA	5		\$5,650.00	\$28,250.00		\$28,250.00
49	6010-108-C-0	Drop Connection, 8"	EA	2		\$3,050.00	\$6,100.00		\$6,100.00
50	6010-108-H-0	Remove Manhole	EA	9		\$500.00	\$4,500.00		\$4,500.00
51	6010-108-H-0	Remove Intake	EA	8		\$500.00	\$4,000.00		\$4,000.00
52	6020-108-A-0	Infiltration Barrier, Chimney Seal	EA	2		\$875.00	\$1,750.00		\$1,750.00
53	7010-108-A-0	Pavement, PCC, 7" Thick	SY	9,304.5		\$36.75	\$341,940.38		\$341,940.38
54	7010-108-I-0	PCC Pavement Samples and Testing	LS	100%		\$3,250.00	\$3,250.00		\$3,250.00
55	7020-108-A-0	Pavement, HMA	TON	62.67		\$285.00	\$17,860.95		\$17,860.95
56	XXXX-XXX-X-X	Pavement Markings	LS		100%	\$2,400.00		\$2,400.00	\$2,400.00
57	7030-108-A-0	Removal of Sidewalk	SY	759.4	40	\$6.00	\$4,556.40	\$240.00	\$4,796.40
58	7030-108-A-0	Removal of Driveway	SY	820.4	30	\$6.00	\$4,922.40	\$180.00	\$5,102.40
59	7030-108-E-0	Sidewalk, PCC, 4" Thick	SY	340	31	\$35.50	\$12,070.00	\$1,100.50	\$13,170.50
60	7030-108-E-0	Sidewalk, PCC, 6" Thick	SY	475.2		\$40.50	\$19,245.60		\$19,245.60
61	7030-108-G-0	Detectable Warnings	SF	568		\$32.00	\$18,176.00		\$18,176.00
62	7030-108-H-1	Driveway, Paved PCC, 6" Thick	SY	758	27.5	\$41.95	\$31,798.10	\$1,153.63	\$32,951.73
63	7030-108-H-2	Driveway, Granular, 6" Thick	TON	25.89		\$20.25	\$524.27		\$524.27
64	7040-108-A-0	Full Depth Patch, PCC	SY	187.7	72.2	\$45.95	\$8,624.82	\$3,317.59	\$11,942.41
65	7040-108-A-0	Full Depth Patch, Composite Pavement	SY	342.4	160.7	\$41.60	\$14,243.84	\$6,685.12	\$20,928.96
66	7040-108-B-0	Subbase Overexcavation	TON	160.5	73	\$25.25	\$4,052.63	\$1,843.25	\$5,895.88
67	7040-108-H-0	Pavement Removal	SY	10,845		\$6.15	\$66,696.75		\$66,696.75
68	7060-108-A-0	Bituminous Seal Coat - Two Course	SY	1,450		\$19.50	\$28,275.00		\$28,275.00
69	9010-108-A-0	Conventional Seeding, Fertilizing, and Mulching	ACRE	1.6		\$4,500.00	\$7,200.00		\$7,200.00
70	9040-108-A-1	SWPPP Preparation	LS	100%		\$850.00	\$850.00		\$850.00
71	9040-108-A-2	SWPPP Management	LS	100%		\$2,750.00	\$2,750.00		\$2,750.00
72	9040-108-A-3	SWPPP Qualifying Rainfall Event Inspection	EA	5		\$75.00	\$375.00		\$375.00
73	XXXX-XXX-X-X	Traffic Control	LS	100%		\$15,200.00	\$15,200.00		\$15,200.00
		Change Order No. 1	LS	100%		\$1,880.00	\$1,880.00		\$1,880.00
		Change Order No. 2							
		Location 1 - Alley between South Market Street and South 1st Street	LF	58		\$94.55	\$5,483.90		\$5,483.90
		Location 2 - Alley between South 2nd Street and South 3rd Street	LF	63		\$69.55	\$4,381.65		\$4,381.65
		Location 3 - Alley between South 3rd Street and South 4th Street							
		Pipe Replacement - 12" Diameter	LF	70.5		\$98.80	\$6,965.40		\$6,965.40
		Exploratory Digging	LF	2		\$200.00	\$400.00		\$400.00
		Change Order No. 3	EA		4	\$600.00		\$2,400.00	\$2,400.00
		Change Order No. 4	EA		2	\$1,972.00		\$3,944.00	\$3,944.00
		Change Order No. 5							
		Item 1 - Connect two 6" sewer services to new 12" main	LS	1		\$941.98	\$941.98		\$941.98
		Item 2 - Remove and replace partially block 12" sanitary sewer main	LS	1		\$2,458.00	\$2,458.00		\$2,458.00
		Change Order No. 6 - Temporary Seeding and Hydro Mulch	LS	100%		\$1,920.00	\$1,920.00		\$1,920.00
		Change Order No. 7 - Deduct for Sealcoat Repair	LS	100%		-\$1,267.50	-\$1,267.50		-\$1,267.50
AMOUNT COMPLETED TO DATE							\$1,350,766.93	\$282,181.09	\$1,632,948.02
LESS RETAINAGE (5%)							\$67,538.35	\$14,109.05	\$81,647.40
AMOUNT COMPLETED TO DATE LESS RETAINAGE							\$1,283,228.59	\$268,072.03	\$1,551,300.62
LESS PREVIOUS APPLICATIONS FOR PAYMENT							(\$1,274,451.66)	(\$268,031.56)	(\$1,542,483.22)
AMOUNT THIS APPLICATION							\$8,776.93	\$40.47	\$8,817.40

Note (1) - Mobilization was allocated to each Division of work based on a percentage of total construction cost.

CHANGE ORDER

No. 7

DATE OF ISSUANCE April 6, 2016

EFFECTIVE DATE April 6, 2016

OWNER City of Oskaloosa, Iowa
 CONTRACTOR Cornerstone Excavating, Inc.
 Contract: _____
 Project: 3rd Avenue East Reconstruction Project
 OWNER's Contract No. _____ ENGINEER's Contract No. _____
 ENGINEER Garden & Associates, Ltd.

You are directed to make the following changes in the Contract Documents:
 Description: Remove repair of failed sealcoat section on South 6th Street from Contractor's scope of work. Reduce contract price by a lump sum agreed amount of \$1,267.50.

Reason for Change Order: Compensate Jurisdiction for performing repair of failed sealcoat section on South 6th Street.

Attachments: (List documents supporting change): None

CHANGE IN CONTRACT PRICE:
Original Contract Price \$ <u>1,656,741.80</u>
Net Increase (Decrease) from previous Change Orders No. <u>1</u> to <u>6</u> : \$ <u>29,011.98</u>
Contract Price prior to this Change Order: \$ <u>1,685,753.78</u>
Net increase (decrease) of this Change Order: \$ <u>(1,267.50)</u>
Contract Price with all approved Change Orders: \$ <u>1,684,486.28</u>

CHANGE IN CONTRACT TIMES:
Original Contract Times: Substantial Completion: _____ Ready for final payment: <u>150 working days</u> (days or dates)
Net change from previous Change Orders No. 1_ to No. 6 : Substantial Completion: _____ Ready for final payment: <u>5 working days</u> (days)
Contract Times prior to this Change Order: Substantial Completion: _____ Ready for final payment: <u>155 working days</u> (days or dates)
Net increase (decrease) this Change Order: Substantial Completion: _____ Ready for final payment: <u>0 working days</u> (days)
Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for final payment: <u>155 working days</u> (days or dates)

RECOMMENDED:
 By: [Signature]
 ENGINEER (Authorized Signature)
 Date: 4/20/16

APPROVED:
 By: _____
 OWNER (Authorized Signature)
 Date: _____

ACCEPTED:
 By: [Signature]
 CONTRACTOR (Authorized Signature)
 Date: 4-20-16



CHANGE ORDER

No. 8

DATE OF ISSUANCE April 20, 2016

EFFECTIVE DATE April 20, 2016

OWNER City of Oskaloosa, Iowa

CONTRACTOR Cornerstone Excavating, Inc.

Contract:

Project: 3rd Avenue East Reconstruction Project

OWNER's Contract No. _____

ENGINEER's Contract No. _____

ENGINEER Garden & Associates, Ltd.

You are directed to make the following changes in the Contract Documents:

Description: Final Quantities Adjustment

Reason for Change Order: Adjust contract amount to reflect actual quantities incorporated into the project.

Attachments: (List documents supporting change): Attachment to Change Order No. 8 – Final Quantities Adjustment.

CHANGE IN CONTRACT PRICE:
Original Contract Price \$ <u>1,656,741.80</u>
Net Increase (Decrease) from previous Change Orders No. <u>1</u> to <u>7</u> : \$ <u>27,744.48</u>
Contract Price prior to this Change Order: \$ <u>1,684,486.28</u>
Net increase (decrease) of this Change Order: \$ <u>(51,538.26)</u>
Contract Price with all approved Change Orders: \$ <u>1,632,948.02</u>

CHANGE IN CONTRACT TIMES:
Original Contract Times: Substantial Completion: <u>---</u> Ready for final payment: <u>150 working days</u> (days or dates)
Net change from previous Change Orders No. 1_ to No. 7 : Substantial Completion: _____ Ready for final payment: <u>5 working days</u> (days)
Contract Times prior to this Change Order: Substantial Completion: _____ Ready for final payment: <u>155 working days</u> (days or dates)
Net increase (decrease) this Change Order: Substantial Completion: _____ Ready for final payment: <u>0 working days</u> (days)
Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for final payment: <u>155 working days</u> (days or dates)

RECOMMENDED:

By: [Signature]
ENGINEER (Authorized Signature)

Date: 4/20/16

APPROVED:

By: _____
OWNER (Authorized Signature)

Date: _____

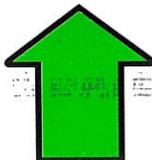
ACCEPTED:

By: [Signature]
CONTRACTOR (Authorized Signature)

Date: 4-20-16

EJCDC 1910-8-B (1996 Edition)

Prepared by the Engineers Joint Contract Documents Committee and endorsed by The Associated General Contractors of America and the Construction Specifications Institute.



ATTACHMENT TO CHANGE ORDER NO. 8 - FINAL QUANTITIES ADJUSTMENT
 3RD AVENUE EAST RECONSTRUCTION PROJECT
 OSKALOOSA, IOWA
 G & A NO. 5013368

Date: 4/20/2016

No.	Item	Unit Price	Unit	Contract Quantity	Quantity Completed	Difference	Adjustment
1	Mobilization	\$65,000.00	LS	1	1	0	\$0.00
2	Excavation, Class 10	\$16.85	CY	2,225	2,225	0	\$0.00
3	Subgrade Preparation (12" Thick)	\$3.50	SY	10,515	10,440	(75)	(\$262.50)
4	Granular Subbase, 6" Thick Modified Subbase	\$7.25	SY	10,515	10,440	(75)	(\$543.75)
5	Compaction Testing	\$4,000.00	LS	1	1	0	\$0.00
6	Trench Foundation	\$24.00	TON	50	0	(50)	(\$1,200.00)
7	Trench Compaction Testing - Sanitary and Storm Sewer	\$4,000.00	LS	1	1	0	\$0.00
8	Trench Compaction Testing - Water Main	\$4,000.00	LS	1	1	0	\$0.00
9	Sanitary Sewer Gravity Main, Trenched, PVC or TRUSS, 12"	\$73.80	LF	70	68.5	(1.5)	(\$110.70)
10	Sanitary Sewer Gravity Main, Trenched, PVC or TRUSS, 8"	\$37.75	LF	507	505.0	(2.0)	(\$75.50)
11	Sanitary Sewer Gravity Main, DIP, 8"	\$104.25	LF	20	20.0	0.0	\$0.00
12	Sanitary Sewer Service Stub, PVC, 8"	\$57.50	LF	30	6.5	(23.5)	(\$1,351.25)
13	Sanitary Sewer Service Stub, PVC, 6"	\$44.75	LF	130	187	57.0	\$2,550.75
14	Storm Sewer Trenched, RCP, 12"	\$150.00	LF	5	10	5.0	\$750.00
15	Storm Sewer Trenched, RCP, 15"	\$40.75	LF	1,640	1,628	(12.0)	(\$489.00)
16	Storm Sewer Trenched, RCP, 18"	\$43.40	LF	570	564	(6.0)	(\$260.40)
17	Storm Sewer Trenched, RCP, 21"	\$47.25	LF	651	647.5	(3.5)	(\$165.38)
18	Storm Sewer Trenched, RCP, 24"	\$51.55	LF	335	329.5	(5.5)	(\$283.53)
19	Storm Sewer Trenched, RCP, 27"	\$58.75	LF	322	321	(1.0)	(\$58.75)
20	Storm Sewer Trenched, RCP, 36"	\$80.25	LF	585	577.5	(7.5)	(\$601.88)
21	Subdrain, Type 1, PE or PVC, 4"	\$7.15	LF	4,535	4,535	0.0	\$0.00
22	Subdrain Outlets and Connections, 4"	\$160.00	EA	44	44	0	\$0.00
23	Water Main Trenched, PVC, 8"	\$28.40	LF	2,500	2,460	(40.0)	(\$1,136.00)
24	Water Main Trenchless, PVC, 8"	\$68.75	LF	160	160	0.0	\$0.00
25	Water Main Trenchless, DIP, 8"	\$118.50	LF	280	280	0.0	\$0.00
26	Water Service Stub, Copper, 1"	\$1,350.00	EA	58	62	4	\$5,400.00
27	Water Service Stub, Copper, 1", Without New Curb Stop and Box	\$1,200.00	EA	5	1	(4)	(\$4,800.00)
28	Gate Valve, 8", Install Only	\$435.00	EA	18	18	0	\$0.00
29	Tapping Valve Assembly, 4"x4"	\$2,750.00	EA	1	1	0	\$0.00
30	Fire Hydrant Assembly, Install Only	\$1,575.00	EA	8	8	0	\$0.00

No.	Item	Unit Price	Unit	Contract Quantity	Quantity Completed	Difference	Adjustment
31	Existing Fire Hydrant Removal	\$600.00	EA	6	6	0	\$0.00
32	Lower Existing Water Service	\$1,275.00	EA	20	0	(20)	(\$25,500.00)
33	Lower Existing Water Main, 4" and 6"	\$3,275.00	EA	5	0	(5)	(\$16,375.00)
34	Water Main Connection - Connection No. 1	\$3,000.00	LS	1	1	0	\$0.00
35	Water Main Connection - Connection No. 2	\$3,000.00	LS	1	1	0	\$0.00
36	Water Main Connection - Connection No. 3	\$3,000.00	LS	1	1	0	\$0.00
37	Water Main Connection - Connection No. 4	\$3,000.00	LS	1	1	0	\$0.00
38	Water Main Connection - Connection No. 5	\$3,000.00	LS	1	1	0	\$0.00
39	Water Main Connection - Connection No. 6	\$3,000.00	LS	1	1	0	\$0.00
40	Sanitary Sewer Manhole, SW-301, 48" Dia.	\$3,600.00	EA	5	5	0	\$0.00
41	Storm Sewer Manhole, SW-401, 48" Dia.	\$3,500.00	EA	2	2	0	\$0.00
42	Storm Sewer Manhole, SW-401, 60" Dia.	\$5,150.00	EA	3	3	0	\$0.00
43	Storm Sewer Manhole, SW-401, 72" Dia., Structure S-1	\$41,050.00	EA	1	1	0	\$0.00
44	Storm Sewer Manhole, SW-401, 72" Dia., Structure S-2	\$9,500.00	EA	1	1	0	\$0.00
45	Storm Sewer Manhole, SW-402, 6.5'x4.5'	\$7,000.00	EA	1	1	0	\$0.00
46	Intake, SW-501	\$3,375.00	EA	17	17	0	\$0.00
47	Intake, SW-502, 48" Dia.	\$3,775.00	EA	9	9	0	\$0.00
48	Intake, SW-502, 60" Dia.	\$5,650.00	EA	5	5	0	\$0.00
49	Drop Connection, 8"	\$3,050.00	EA	2	2	0	\$0.00
50	Remove Manhole	\$500.00	EA	9	9	0	\$0.00
51	Remove Intake	\$500.00	EA	8	8	0	\$0.00
52	Infiltration Barrier, Chimney Seal	\$875.00	EA	5	2	(3)	(\$2,625.00)
53	Pavement, PCC, 7" Thick	\$36.75	SY	9,280	9,304.5	24.5	\$900.38
54	PCC Pavement Samples and Testing	\$3,250.00	LS	1	1	0	\$0.00
55	Pavement, HMA	\$285.00	TON	70	62.67	(7.33)	(\$2,089.05)
56	Pavement Markings	\$2,400.00	LS	1	1	0	\$0.00
57	Removal of Sidewalk	\$6.00	SY	735	799.4	64.4	\$386.40
58	Removal of Driveway	\$6.00	SY	844	850.4	6.4	\$38.40
59	Sidewalk, PCC, 4" Thick	\$35.50	SY	318	371.0	53.0	\$1,881.50
60	Sidewalk, PCC, 6" Thick	\$40.50	SY	480	475.2	(4.8)	(\$194.40)
61	Detectable Warnings	\$32.00	SF	574	568	(6.0)	(\$192.00)
62	Driveway, Paved PCC, 6" Thick	\$41.95	SY	847	785.5	(61.5)	(\$2,579.93)
63	Driveway, Granular, 6" Thick	\$20.25	TON	160	25.89	(134.11)	(\$2,715.73)
64	Full Depth Patch, PCC	\$45.95	SY	242	259.9	17.9	\$822.50
65	Full Depth Patch, Composite Pavement	\$41.60	SY	495	503.1	8.1	\$336.96

No.	Item	Unit Price	Unit	Contract Quantity	Quantity Completed	Difference	Adjustment
66	Subbase Overexcavation	\$25.25	TON	240	233.5	(6.5)	(\$164.13)
67	Pavement Removal	\$6.15	SY	10,840	10,845	5.0	\$30.75
68	Bituminous Seal Coat - Two Course	\$19.50	SY	1,450	1,450	0.0	\$0.00
69	Conventional Seeding, Fertilizing, and Mulching	\$4,500.00	ACRE	1.6	1.6	0.0	\$0.00
70	SWPPP Preparation	\$850.00	LS	1	1	0	\$0.00
71	SWPPP Management	\$2,750.00	LS	1	1	0	\$0.00
72	SWPPP Qualifying Rainfall Event Inspection	\$75.00	EA	40	5	(35)	(\$2,625.00)
73	Traffic Control	\$15,200.00	LS	1	1	0	\$0.00
	Change Order No. 1						
	Sanitary Sewer Manhole SS-1 Modifications	\$1,880.00	LS	1	1	0	\$0.00
	Change Order No. 2						
	Location 1 - Alley between South Market Street and South 1st Street	\$94.55	LF	60	58	(2.0)	(\$189.10)
	Location 2 - Alley between South 2nd Street and South 3rd Street	\$69.55	LF	60	63	3.0	\$208.65
	Location 3 - Alley between South 3rd Street and South 4th Street						
	Pipe Replacement - 12" Diameter	\$98.80	LF	65	70.5	5.5	\$543.40
	Exploratory Digging	\$200.00	Hours	2	2	0.0	\$0.00
	Change Order No. 3						
	Additional cost associated with replacing lead water service lines.	\$600.00	EA	2	4	2	\$1,200.00
	Change Order No. 4						
	Connect 1 1/2" water services to new 8" water main.	\$1,972.00	EA	2	2	0	\$0.00
	Change Order No. 5						
	1. Connect 6" diameter sanitary sewer services to new 12" main.	\$941.98	LS	1	1	0	\$0.00
	2. Remove and replace 12" diameter sanitary sewer that was partially blocked with concrete.	\$2,458.00	LS	1	1	0	\$0.00
	Change Order No. 6						
	Temporary Seeding and Hydro Mulch	\$1,920.00	LS	1	1	0	\$0.00
	Change Order No. 7						
	Deduct for sealcoat repair	-\$1,267.50	LS	1	1	0	\$0.00
TOTAL ADJUSTMENT							(\$51,538.26)



City Council Communication

Meeting Date: May 2, 2016

Requested By: Public Works Dept.

Item Title: CONSENT AGENDA

Consider a resolution accepting completion of the 3rd Avenue East Reconstruction Project by Cornerstone Excavating Inc. and approving the release of retainage in the amount of \$81,647.40.

Explanation:

Cornerstone Excavating Inc. has completed the 3rd Avenue East Reconstruction Project. The scope of this project included concrete street reconstruction, storm and sanitary sewer improvements, ADA sidewalk and ramps, and alley and driveway improvements.

The final contract amount for this project is \$1,632,948.02 after a net decrease of \$23,793.78 from the original contract amount of \$1,656,741.80 awarded at the February 17, 2015 City Council meeting.

With City Council approval, this project will be accepted as complete. According to the Iowa Code, the retainage, in the amount of \$81,647.40, can be released 30 days after project completion acceptance if no claims have been filed against the contractor. Staff recommends accepting the completion of this project and releasing the retainage in 30 days.

The total project cost breakdown to date is as follows:

Contract Summary:	Total Amount:	Approval Date:
Original Bid	\$1,656,741.80	2/17/2015
Change Order No. 1	\$1,880.00	6/16/2015
Change Order No. 2	\$16,668.00	6/22/2015
Change Order No. 3	\$1,200.00	7/28/2015
Change Order No. 4	\$3,944.00	9/8/2015
Change Order No. 5	\$3,399.98	9/8/2015
Change Order No. 6	\$1,920.00	10/27/2015
Change Order No. 7	-\$1,267.50	4/22/2016
Change Order No. 8	-\$51,538.26	4/22/2016
Total Contract Amount	\$1,632,948.02	

**Change Orders within the contingency amount require City Manager approval.

Pay Request Summary:	Division 1:	Division 2:	Total Amount:	Approval:
Pay Request No. 1	\$93,781.20	\$6,435.54	\$100,216.74	5/4/2015
Pay Request No. 2	\$213,348.60	\$87,300.29	\$300,648.89	6/1/2015
Pay Request No. 3	\$142,696.93	\$50,275.15	\$192,972.08	7/6/2015
Pay Request No. 4	\$22,737.21	\$84,930.00	\$107,667.21	8/3/2015
Pay Request No. 5	\$353,928.94	\$22,697.87	\$376,626.81	9/8/2015
Pay Request No. 6	\$328,990.64	\$4,057.57	\$333,048.21	10/5/2015
Pay Request No. 7	\$114,261.58	\$10,055.15	\$124,316.73	11/2/2015
Pay Request No. 8	\$4,706.56	\$2,279.99	\$6,986.55	12/7/2015
Pay Request No. 9-Final*	\$8,776.93*	\$40.47*	\$8,817.40*	5/2/2016*
Total Amount Paid* (95% of completed work)	\$1,283,228.59	\$268,072.03	\$1,551,300.62	
Retainage* (5% of completed work)	\$67,538.35	\$14,109.05	\$81,647.40	
Total Work Completed and Material Stored*	\$1,350,766.93	\$282,181.09	\$1,632,948.02	
Amount Remaining from Contract*			\$0.00	

*Applies only if Pay Request No. 9 – Final is approved by City Council on May 2, 2016.
Division 1 – Public Works Department; Division 2 – Water Department

Budget Consideration:

The retainage amount of \$81,647.40 from the 3rd Avenue East Reconstruction Project Fund will be released 30 days after City Council approval of project completion (\$67,538.35 from Division 1; and \$14,109.05 from Division 2).

Attachments:

Resolution, Letter from Garden & Associates

RESOLUTION NO. _____

RESOLUTION ACCEPTING THE WORK OF CORNERSTONE EXCAVATING INC. FOR THE 3RD AVENUE
EAST RECONSTRUCTION PROJECT

WHEREAS, the City of Oskaloosa, Iowa entered into a contract with Cornerstone Excavating Inc. for the "3rd Avenue East Reconstruction Project" (will be known as the "Project"); and

WHEREAS, the work has been duly completed on this project in compliance with the plans, specifications, and contract documents; and

WHEREAS, during the course of the project, as certain features were uncovered and inspected, changes to the project scope were required to adjust field quantities; and

WHEREAS, the changes resulted in a net decrease to the contract price of \$23,793.78 thereby resulting in a final contract price of \$1,632,948.02; and

WHEREAS, the scope of the project included new concrete street pavement, alley and driveway improvements, ADA accessible sidewalk and ramps, storm and sanitary sewer improvements, and new water main.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oskaloosa, Iowa as follows:

Section 1. That it is hereby found and determined that the work of the Project, has been duly and fully completed by the contractor in accordance with the terms of the contract and the same is hereby accepted and approved.

Section 2. That it is hereby found and determined that the total cost of said Project is in the amount of \$1,632,948.02, which includes retainage of \$81,647.40.

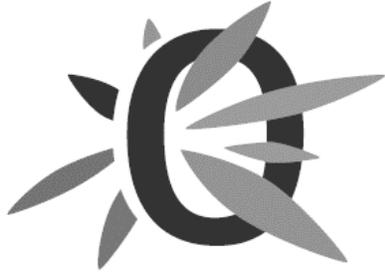
Section 3. That all amounts due to the contractor are hereby ordered to be paid in accordance with the contract procedures prescribed by the Code of Iowa.

Section 4. That all resolutions or parts of resolutions in conflict herewith be, and the same, hereby repealed to the extent of such conflict.

PASSED AND APPROVED this _____ day of _____, 2016.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk



Council Communication
City Meeting Date: May 2, 2016
Requested By: Police Department

Item Title: CONSENT AGENDA

Consider a resolution approving a 28E agreement for law enforcement services during RAGBRAI 2016 in Ottumwa, Iowa.

Explanation:

Chief Tom Mc Andrew, Ottumwa Police Chief, is requesting the Oskaloosa Police Department enter into a 28E agreement for law enforcement services with the City of Ottumwa to help provide adequate law enforcement services in the City of Ottumwa during their RAGBRAI 2016 in Ottumwa.

Budget Consideration:

None

Attachments:

Resolution, 28E Agreement

RESOLUTION NO. _____

RESOLUTION APPROVING A 28E AGREEMENT BETWEEN THE
CITIES OF OSKALOOSA, IA, AND OTTUMWA, IA FOR MUTUAL AID
LAW ENFORCEMENT SERVICES FOR RAGBRAI 2016

WHEREAS, The Register's Annual Great Bike Ride Across Iowa (RAGBRAI) will be in Ottumwa, IA on July 28, 2016 for an overnight stop; and

WHEREAS, this event will bring into the city over 15,000 additional people for approximately 24 hours from the morning of July 28 to the morning of July 29, and

WHEREAS, this influx of people into Ottumwa will require additional law enforcement officers to provide for the safety and welfare of the residents and visitors;

NOW, THEREFORE BE IT RESOLVED by the City Council of Oskaloosa, Iowa that the City enter into a 28E Agreement for law enforcement services with the City of Ottumwa as shown in the proposed 28E Agreement attached hereto.

PASSED AND APPROVED this ____ day of _____, 2016.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

CITY OF OTTUMWA
and
CITY OF OSKALOOSA
MUTUAL AID AGREEMENT
For
LAW ENFORCEMENT SERVICES
(RAGBRAI)

ARTICLE I —LEGAL BASIS

Section 1. This Agreement is made pursuant to Chapter 28E of the Code of Iowa 2015 between the City of Ottumwa, Iowa and the City of Oskaloosa, Iowa.

ARTICLE II —IMPLEMENTATION OF THE AGREEMENT

Section 1. The City of Oskaloosa and the City of Ottumwa, Iowa shall enact a resolution of participation, which authorizes signature of the agreement.

Section 2. No special financing shall be required in order to effectuate this agreement.

ARTICLE III —COMMENCEMENT OF OPERATIONS

Section 1. This agreement shall take effect upon adoption of the agreement by each political subdivision and the filing of the agreement as required by Chapter 28E of the Code of Iowa, with the Wapello County Recorder.

ARTICLE IV —DURATION AND AMENDMENT OF THE AGREEMENT

Section 1. Duration. This agreement shall be in effect from July 27, 2016 to July 29, 2016.

Section 2. Amendment. This agreement shall be subject to amendments as agreed to by both parties hereto.

ARTICLE V —PURPOSE

Section 1. The purpose of the agreement is to permit and provide for assistance on a reciprocal basis (mutual aid) between the parties to this agreement for law enforcement services and to provide for the public safety of citizens of both jurisdictions during RAGBRAI in July, 2016.

Section 2. This agreement is not intended to supersede or otherwise invalidate any other mutual aid agreements in which the parties to this agreement may be participating.

ARTICLE VI—ADMINISTRATION

Section 1. This agreement shall be administered by Ottumwa Police Chief Tom McAndrew and Oskaloosa Police Chief Jake McGee, or their respective designee.

ARTICLE VII—MUTUAL AID PROCEDURES

Section 1. Requests for Assistance. A jurisdiction which is a party to this agreement may, when it determines that its own resources are unavailable to meet the demands generated by a need for public safety, request such assistance as it believes is necessary in order to respond adequately to those demands. As a general rule, the determination of need and the request for assistance shall be made by the highest law enforcement official of the requesting jurisdiction or his appropriate designee. As soon as the requesting jurisdiction shall determine that the mutual aid assistance it has received is no longer needed, it shall communicate such information to the jurisdiction(s) which provided that assistance. However, in the event of an emergency or the need to provide for the safety of the public, and /or peace officers, law enforcement officers may in their own discretion provide immediate law enforcement services.

Section 2. Responses to Requests for Assistance. Upon receiving a request for mutual aid assistance, the other jurisdiction participating in the mutual aid agreement shall provide such assistance, as they deem consistent with their existing obligations. A jurisdiction providing mutual aid shall retain the right to terminate that aid at any time if it determines such action is necessary.

Section 3. Supervision of Resources. As a general rule, mutual aid resources made available to another jurisdiction will remain under the control of the jurisdiction, which provided them. They may, however, be given task assignments, objectives, priorities, and other directions from the jurisdiction which requested them.

ARTICLE VIII—LIABILITY AND EXPENSES

Section 1. Liability. Each jurisdiction participating in this agreement shall be solely liable for any damage or injury, which its personnel, property, or equipment may suffer except in cases of negligence or illegal acts by the other jurisdiction.

Section 2. Expenses. A jurisdiction responding to a request for mutual aid assistance shall assume all the operating expenses incurred which relate directly to the provision of that mutual aid. These expenses would include, but are not limited to, salaries, compensation, equipment, operating costs and fuel expenses. This provision shall apply in all cases unless prior written arrangements to the contrary have been made.

ARTICLE IX—TERMINATION OF THE AGREEMENT

Section 1. Either party may terminate this agreement by providing 30 days' written notice prior to the anniversary date of the agreement.

Date of Resolution

Date of Resolution

CITY OF OSKALOOSA

CITY OF OTTUMWA

By: _____

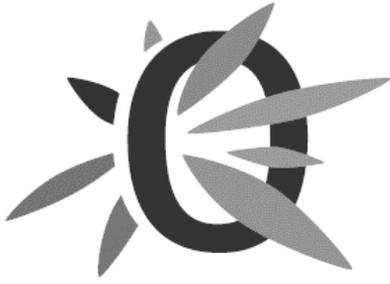
By: _____

ATTEST:

ATTEST:

By: _____

By: _____



City Council Communication

Meeting Date: May 2, 2016

Requested By: Mayor & City Council

Item Title: ANNOUNCEMENT OF VACANCIES. APPLICANTS MUST RESIDE IN OSKALOOSA AND BE 18 YEARS OF AGE UNLESS SPECIFIC SPECIFICATIONS ARE STATED.

- a) Airport Commission – One vacancy to fill upon appointment for an unexpired term that ends December 31, 2021. This is a five member board that typically meets the first Monday of the month. (4 males and 0 females currently serve with 1 vacancy).
- b) Historic Preservation Commission - Three vacancies: one vacancy to fill upon appointment for a term that ends December 31, 2018; and two vacancies for alternate members. This is a seven member board with two alternate members that meets as needed. [4 males and 2 females currently serve with 3 vacancies; two for alternate members.
- c) Municipal Housing Agency – One vacancy to fill upon appointment for an unexpired term that ends February 28, 2017. This is a five member board that meets quarterly. (2 males and 2 females currently serve with 1 vacancy).
- d) Water Board – Two vacancies for six year terms that begin July 1, 2016 and end June 30, 2022. This is a five member board that typically meets the third Monday of the month. (5 males currently serve.)



City Council Communication
Meeting Date: May 2, 2016

Item Title: REGULAR AGENDA

Explanation:

The following agenda items require specific action by the City Council.

Budget Consideration:

Not applicable.

Attachments:

None.



City Council Communication

Meeting Date: May 2, 2016

Requested By: City Clerk/Finance

Item Title:

Consider a resolution adopting proposals for employee life and health insurance programs for fiscal year 2017.

Explanation:

Brad Reiman, Bearence Management Group, will be present to review the proposal for employee life insurance, health insurance and flex spending plan benefits for fiscal year 2017.

Historically the city of Oskaloosa has utilized self-insured program for life and health insurance benefits with a stop loss program. As a self-insured entity the city assumes the risk associated with providing the insurance benefits, but also sees savings by not necessarily paying the overhead associated with insurance companies that manage fully-insured programs.

The premiums associated with the city's self-insured program are collected through city property tax, road use tax, sewer charges as well as monthly contributions made by employees electing "family" coverage.

The current monthly insurance premium charged to city departments for single coverage is \$483 and \$1,162 for family coverage. These premiums have remained the same since FY2013. Suggested premiums for the upcoming plan year are stated at \$750 for single coverage and \$1,875 for family coverage and those figures are based upon the estimated annual maximum cost. Due to the difference between the actual charge to city departments and the suggested charge, city management expects to utilize accumulated fund balance in the upcoming year to fund the recommended plan. Fund balance for the city's self-insured program has historically remained strong and are sufficient to cover anticipated plan utilization.

Staff recommends city council approve the employee life insurance, health insurance and flex plan proposals for fiscal year 2017 as follows:

- Employee life insurance with National Insurance Services,
- Health insurance, administration and Classic Blue PPO with Wellmark, and
- Flex spending with Wage Works

Budget Consideration:

The estimated annual maximum cost associated with the recommended insurance plan is \$1,039,941. Historically the city can anticipate expenditures in the range of 65%-70% of the estimated annual maximum cost, which is consistent with the amount budgeted for FY2017.

This item is specifically included in the FY2017 city council approved budget in the amount of \$650,997. Total cost for the insurance may vary due to loss experience for the year. However, a fund balance of \$767,113 exists as of March 31, 2016.

Employees with family coverage are currently contributing 5% of the premiums charged to city departments.

The renewal option versus the current plan includes the following changes for FY2016 to FY2017:

- Reinsurance Specifications:
 - “Specific Level” has been adjusted from \$40,000 to \$45,000 thereby assuming more risk as an organization, but lowering annual reinsurance fixed costs.
- Administration Fees:
 - Annual fees increased from \$27,032 to \$33,557 primarily due to an increase in the “medical claim fee” per covered person.
- Reinsurance Premiums:
 - Annual fees decreased from \$247,741 to \$236,404.
- “Annual Fixed Costs” for the plan, which includes both Administration Fees and Reinsurance Premiums decreased from \$274,773 to \$269,961.
- Premium Equivalent (estimated annual maximum cost):
 - Increased from \$985,745 to \$1,039,941 from FY2016 to FY2017

Attachments:

Resolution
July 1, 2016 Insurance renewal proposal

RESOLUTION NO. _____

RESOLUTION ADOPTING PROPOSALS FOR EMPLOYEE LIFE AND HEALTH INSURANCE PROGRAMS FOR FISCAL YEAR 2017.

WHEREAS, the City Council annually renews the employee life insurance, health insurance and flex plan as shown on the attached renewal proposal; and

WHEREAS, insurance coverage for the police, fire and maintenance employees are established by Collective Bargaining Agreements with P.P.M.E. Local 2003, I.U.P.A.T and IAFF Local 636; and,

WHEREAS, the remaining city employees are covered under the city's employee handbook.

NOW THEREFORE, BE IT RESOLVED BY THE City Council of the City of Oskaloosa, Iowa, that upon review of the proposal for employee life insurance from National Insurance Services, health insurance, administrator and Classic Blue PPO from Wellmark and the flex plan administered by Wage Works as prepared and presented, hereby approve and adopt said renewal proposal effective July 1, 2016.

PASSED AND ADOPTED this 2nd day of May, 2016.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

JULY 1, 2016 RENEWAL PROPOSAL PREPARED FOR:

City of Oskaloosa Council Meeting

PRESENTED BY:
Bradley Reiman, LUTCF
Senior Risk Consultant

Bearence Management Group
1045 76th St.
Ste. 4000
West Des Moines, IA 50266

Monday, May 02, 2016



Table of Contents

Voluntary Vision Plan Renewal
Voluntary Dental Plan Renewal
Group Life and AD&D Renewal
Group Voluntary Life Renewal
Flex Spending Account Cost Renewal
Medical Renewal
Group Medical History

Voluntary Vision Plan	No change in rate
Voluntary Dental Renewal	No change in rate
Group Term Life and AD&D Renewal	No change in rate
Group Voluntary Life Renewal	No change in rate
Flex Spending Account Renewal	4% change in rate (\$69)

City of Oskaloosa
Medical Renewal Analysis

Renewal Date: July 1, 2016

Census: Singles

Census: Families

Total Participants

Enrollment
Reinsurance Specifications
Lifetime Maximum
Annual Maximum
Aggregate Attachment
Specific Level
Covered Benefits: Specific
Covered Benefits: Aggregate
Contract Type: Specific & Aggregate
Administration Fees
Medical Claim Fee
PBM ¹
Utilization Review Fee
Network Access Fee
Total Unit Fee:
<i>Annual Fees:</i>
Reinsurance Premiums
Specific: Single
Specific: Family
Aggregate Reinsurance
Reinsurance Compensation Fee
<i>Annual Reinsurance Premiums:</i>
Annual Fixed Costs:
Expected Factors
Single:
Family:
Annual Expected Factors:
Aggregate Factors
Single
Family
Annual Aggregate Factors:
Premium Equivalent:
Single
Family
Annual Maximum Costs:
No Laser & Rate Increase Protection @ Renewal

Totals of Both Combined Plans	
18	18
39	39
57	57
Current Enrollment	Current Enrollment
Current	Option
Unlimited	Unlimited
\$2,000,000	\$2,000,000
125%	125%
\$40,000	\$45,000
Medical & Rx	Medical & Rx
Medical & Rx	Medical & Rx
24/12	Paid
Wellmark	Wellmark
\$30.64	\$40.74
\$1.93	\$1.37
\$0.00	\$0.00
\$6.95	\$6.95
\$39.52	\$49.06
\$27,031.68	\$33,557.04
Wellmark*	Wellmark*
\$189.50	\$181.32
\$425.75	\$405.30
\$11.05	\$11.05
\$247,741.20	\$236,403.72
\$274,772.88	\$269,960.76
	-1.75%
100%	100%
\$568,777.54	\$615,983.81
125%	125%
\$710,971.92	\$769,979.76
	8.30%
\$711.22	\$750.32
\$1,778.04	\$1,875.79
\$985,744.80	\$1,039,940.52
	5.50%
Yes/50%	Yes/50%
*Wellmark's Specific Premium rate per contract is a composite rate @ \$355.29. The above single/family Specific rates are for illustrative purposes only.	
*Wellmark's Specific Premium rate per contract is a composite rate @ \$334.94. The above single/family Specific rates are for illustrative purposes only.	

¹ The 2015/2016 \$1.93 PBM fee was for illustrative purposes only. The actual cost was .68 PCMPM. The 2016/2017 PBM fee is \$1.37 PMPM.

Notes: 2015 - The Transitional Reinsurance fee is \$3.67 per member per month (HHS Estimation) payable at the end of 2015. Wellmark collects and pays the \$3.67 ACA fee for \$0.75 PMPM • 2016 - The Transitional Reinsurance fee is \$2.25 per member per month (HHS Estimation) payable at the end of 2016.

As the plan sponsor, self-funded customers must complete Form 720 and pay the 2015-2016 plan year fee of \$2.08 per member PCORI fee directly to the IRS. A federal excise tax return (Form 720) reporting liability for the fee must be filed by July 31 of the calendar year immediately following the last day of the plan year.

**The above single/family premium equivalent rates are combined from both plans for illustrative purposes only.

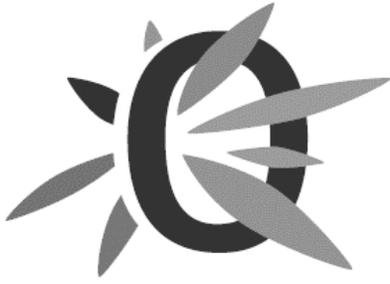


City of Oskaloosa

Group Medical History

Census: Singles
 Census: Families
 Total Participants

	Final	Final	Final	Final	Final	Final	Final	YTD Annualized
	17	16	13	16	14	15	17	22
	45	41	48	44	42	41	41	36
	62	57	61	60	56	56	58	58
	FAI / Sun Life	FAI / SunLife	FAI / SunLife	FAI / HCC Life	FAI / SunLife	FAI / Wellmark/SunLife	Wellmark	Wellmark
Plan Year	7/1/2008 to 6/30/2009	7/1/2009 to 6/30/2010	7/1/2010 to 6/30/2011	7/1/2011 to 6/30/2012	7/1/2012 to 6/30/2013	7/1/2013 to 6/30/2014	7/1/2014 to 6/30/2015	7/1/2015 to 6/30/2016
Covered Specific Deductible	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
Aggregate Attachment	125%	125%	125%	125%	125%	125%	125%	125%
Covered Benefits: Specific	Medical & Rx	Medical & Rx	Medical & Rx					
Covered Benefits: Aggregate	Medical & Rx	Medical & Rx	Medical & Rx					
Contract Type: Specific & Aggregate	Paid	Paid	Paid	24/12	24/12	Paid	Paid	Paid
	First Administrators	FAI/Wellmark	Wellmark	Wellmark				
Administration Fees								
Medical Claim Fee *	\$18.50	\$18.50	\$18.50	\$18.50	\$18.50	\$21.35	\$23.38	\$32.57
Utilization Review Fee	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$0.00	\$0.00
First Select PPO Fee	\$4.95	\$4.95	\$4.95	\$4.95	\$4.95	\$4.95	\$6.95	\$6.95
Total Unit Fee:	\$25.95	\$25.95	\$25.95	\$25.95	\$25.95	\$28.80	\$30.33	\$39.52
Annual Admin Fees:	\$19,306.80	\$17,749.80	\$18,995.40	\$18,684.00	\$17,438.40	\$19,353.60	\$21,109.68	\$27,505.92
	Sun Life	Sun Life	Sun Life	HCC Life	Sun Life	Sun Life	Sun Life	Wellmark
Reinsurance Premiums								
Specific: Single	\$78.42	\$87.05	\$95.72	\$107.86	\$103.04	\$110.18	\$144.31	\$189.50
Specific: Family	\$212.51	\$235.88	\$259.37	\$276.66	\$234.39	\$250.57	\$328.20	\$425.75
Aggregate Reinsurance	\$11.57	\$12.73	\$13.37	\$12.78	\$14.62	\$15.35	\$16.12	\$11.05
Annual Reinsurance Premiums:	\$139,361.16	\$141,473.88	\$174,116.28	\$175,967.20	\$145,267.92	\$153,428.04	\$202,133.16	\$241,642.80
Annual Fixed Costs:	\$158,667.96	\$159,223.68	\$193,111.68	\$194,671.20	\$162,706.32	\$172,781.64	\$223,242.84	\$269,148.72
Actual Paid Claims								
Single:	\$263.10	\$314.92	\$274.10	\$292.25	\$292.57	\$263.70	\$343.78	\$346.86
Family:	\$710.38	\$850.28	\$740.07	\$789.07	\$789.95	\$711.98	\$928.20	\$936.52
YTD Net Paid Claims	\$437,276.79	\$478,800.83	\$469,040.19	\$472,741.00	\$447,287.46	\$397,760.09	\$526,804.17	\$496,149.55
Annual Paid claims per employee	\$7,052.85	\$8,400.01	\$7,689.18	\$7,879.02	\$7,987.28	\$7,102.86	\$9,082.83	\$8,554.30
Premium Equivalent								
Single:	\$379.04	\$440.65	\$409.14	\$438.84	\$436.18	\$418.03	\$534.54	\$586.93
Family:	\$960.41	\$1,124.84	\$1,038.76	\$1,104.46	\$1,064.91	\$1,006.70	\$1,302.85	\$1,412.84
Total Annual Cost:	\$595,944.75	\$638,024.51	\$662,151.87	\$667,412.20	\$609,993.78	\$570,541.73	\$750,047.01	\$765,298.27
(Annual Fixed Costs + Actual Claims)								
Total Cost per employee:	\$9,612.01	\$11,193.41	\$10,854.95	\$11,123.54	\$10,892.75	\$10,188.25	\$12,931.85	\$13,194.80
(Annual Fixed Costs + Actual Claims)								
								Total Paid Claims are Annualized as of 3/31/2016



City Council Communication

Meeting Date: May 2, 2016

Requested By: City Clerk/Finance

Item Title: PUBLIC HEARING

Consider a resolution amending and certifying the Fiscal Year 2016 Budget Amendment. (PUBLIC HEARING)

Explanation:

This is the time for the public hearing on amending and certifying the Fiscal Year 2016 Budget Amendment. This resolution amends the total revenue to \$33,248,115 which is an increase of \$3,549,000 and expenses to \$33,577,819 which is an increase of \$3,470,500. The ending balance has now increased \$78,500 to \$11,485,051. The changes are needed due to the issuance of not to exceed \$1,800,000 General Obligation Refunding Capital Loan Notes, Series 2016A and calling of General Obligation Capital Loan Notes, Series 2008A. This amendment is required in order for the city to realize approximately \$156,000 in savings and still make all scheduled debt service payments, while not exceeding the legally adopted budget for the fiscal year.

Staff recommends opening the public hearing, receive oral and written comments, close hearing and approve resolution.

Budget Consideration:

As outlined above.

Attachments:

Resolution

**NOTICE OF PUBLIC HEARING
AMENDMENT OF CURRENT CITY BUDGET**

The City Council of Oskaloosa in MAHASKA County, Iowa
 will meet at City Hall, 220 South Market, Oskaloosa, Iowa 52577
 at 6:00 P.M. on 5/2/2016
(hour) (Date)

,for the purpose of amending the current budget of the city for the fiscal year ending June 30, 2016
(year)
 by changing estimates of revenue and expenditure appropriations in the following functions for the reasons given.
 Additional detail is available at the city clerk's office showing revenues and expenditures by fund type and by activity.

		Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources				
Taxes Levied on Property	1	4,535,766		4,535,766
Less: Uncollected Property Taxes-Levy Year	2	0		0
Net Current Property Taxes	3	4,535,766	0	4,535,766
Delinquent Property Taxes	4	0		0
TIF Revenues	5	13,011		13,011
Other City Taxes	6	1,350,881		1,350,881
Licenses & Permits	7	665,744		665,744
Use of Money and Property	8	297,485		297,485
Intergovernmental	9	2,408,573		2,408,573
Charges for Services	10	4,512,850		4,512,850
Special Assessments	11	11,130		11,130
Miscellaneous	12	1,479,882		1,479,882
Other Financing Sources	13	4,325,430	1,800,000	6,125,430
Transfers In	14	10,098,363	1,749,000	11,847,363
Total Revenues and Other Sources	15	29,699,115	3,549,000	33,248,115
Expenditures & Other Financing Uses				
Public Safety	16	2,956,776		2,956,776
Public Works	17	1,673,572		1,673,572
Health and Social Services	18	0		0
Culture and Recreation	19	1,322,427		1,322,427
Community and Economic Development	20	1,511,933		1,511,933
General Government	21	984,268		984,268
Debt Service	22	1,450,935	1,670,500	3,121,435
Capital Projects	23	3,963,446	51,000	4,014,446
Total Government Activities Expenditures	24	13,863,357	1,721,500	15,584,857
Business Type / Enterprises	25	6,145,599		6,145,599
Total Gov Activities & Business Expenditures	26	20,008,956	1,721,500	21,730,456
Transfers Out	27	10,098,363	1,749,000	11,847,363
Total Expenditures/Transfers Out	28	30,107,319	3,470,500	33,577,819
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year	29	-408,204	78,500	-329,704
Beginning Fund Balance July 1	30	11,814,755		11,814,755
Ending Fund Balance June 30	31	11,406,551	78,500	11,485,051

Explanation of increases or decreases in revenue estimates, appropriations, or available cash:

To cover additional revenue and expenses due to issuance of \$1,800,000 General Obligation Refunding Capital Loan Notes, Series 2016A and calling of General Obligation Notes, Series 2008A.

There will be no increase in tax levies to be paid in the current fiscal year named above related to the proposed budget amendment. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget.

Amy Miller

City Clerk/ Finance Officer Name



City Council Communication
Meeting Date: May 2, 2016
Requested By: City Attorney's Office

Item Title:

Consider a Resolution approving the abatement of City Assessments on property located at 115 5th Avenue West where the City has taken title as abandoned property and repaying amounts previously paid by a tax certificate holder as required by law.

Explanation:

Pursuant to Iowa Code §657A.10A (2015) the City has taken title to that residential property located at 115 5th Avenue West as abandoned property. The award to title to the City by virtue of the Court Decree awards the title free and clear of any claims, liens, or encumbrances. The City holds liens against the premises for unpaid lien assessments as follow:

- Project 0145 Tract 6 – 2015/16 Oskaloosa weed cutting (\$250.00) plus interest (\$30.00)
- Project 0145 Tract 16 – 2015/16 Oskaloosa weed cutting (\$300.00) plus interest (\$31.00)
- Project 0145 Tract 26 – 2015/16 Oskaloosa weed cutting (\$350.00) plus interest (\$30.00)

For the City to take title free and clear of any assessment or liens for resale, the City must waive these assessments to abate the liens.

Additionally, the property has previously been sold for taxes, and by Iowa law the tax certificate holder is required to be repaid for amounts previously paid to the City for weed cutting assessments as follow:

- Project 0122 Tract 2 – 2012/13 Oskaloosa weed cutting (\$282.00) plus penalty (\$38.00)
- Project 0122 Tract 14 – 2012/13 Oskaloosa weed cutting (\$336.00) plus penalty (\$45.00)
- Project 0122 Tract 19 – 2012/13 Oskaloosa weed cutting (\$329.00) plus penalty (\$44.00).
- Project 0127 Tract 2 – 2013/14 Oskaloosa weed cutting ((\$279.00) plus penalty

(\$8.00)

Recommended action:

Staff recommends adoption of a resolution waiving the listed assessments for weed cutting on the parcel and authorizing the repayment of prior paid assessments as required by law.

Budget Consideration:

The action would waive the existing City liens, but the City is taking title to the property, and any such amounts could prospectively be added to any selling price for the lot. The amounts being repaid reflect a return of amounts previously paid to City.

Attachments:

Resolution
Property picture – 2013

RESOLUTION NO. _____

A RESOLUTION APPROVING THE WAIVER OF CITY ASSESSMENTS FOR WEED CUTTING AGAINST THE PROPERTY AT 115 5TH AVENUE WEST AND AUTHORIZING REPAYMENT OF AMOUNTS PAID BY TAX CERTIFICATE HOLDER.

WHEREAS the City of Oskaloosa Iowa has taken title to that property located at 115 5th Avenue West in Oskaloosa Iowa as abandoned property;

WHEREAS it is necessary to waive the assessment liens for the City to have clear title to the premises for subsequent disposition by the City;

WHEREAS Iowa law requires that a tax sale purchaser be repaid amounts paid by the tax certificate holder for assessments previously paid by them to the City for assessments; and

WHEREAS the Mahaska County Treasurer needs a formal resolution waiving such assessments to appear of record.

NOW THEREFORE, BE IT RESOLVED by the City Council of Oskaloosa Iowa that the City hereby waives and abates the currently existing weed cutting assessments against that property at 115 5th Avenue West in Oskaloosa Iowa as follow:

Project 0145 Tract 6 – 2015/16 Oskaloosa weed cutting (\$250.00) plus interest (\$30.00)
Project 0145 Tract 16 – 2015/16 Oskaloosa weed cutting (\$300.00) plus interest (\$31.00)
Project 0145 Tract 26 – 2015/16 Oskaloosa weed cutting (\$350.00) plus interest (\$30.00)

NOW THEREFORE, IT IS FURTHER RESOLVED by the City Council of the City of Oskaloosa Iowa that the City repay to the Tax Certificate holder on said parcel the following amounts:

Project 0122 Tract 2 – 2012/13 Oskaloosa weed cutting (\$282.00) plus penalty (\$38.00)
Project 0122 Tract 14 – 2012/13 Oskaloosa weed cutting (\$336.00) plus penalty (\$45.00)
Project 0122 Tract 19 – 2012/13 Oskaloosa weed cutting (\$329.00) plus penalty (\$44.00)
Project 0127 Tract 2 – 2013/14 Oskaloosa weed cutting ((\$279.00) plus penalty (\$8.00)

PASSED AND APPROVED this _____ day of _____ 2016.

David Krutzfeldt, Mayor

Attest: _____
Amy Miller, City Clerk



Image capture: Aug 2013 © 2016 Google

Oskaloosa, Iowa

Street View - Aug 2013





City Council Communication
Meeting Date: May 2, 2016
Requested By: City Attorney's Office

Item Title:

Consider a Resolution approving the abatement of City Assessments on property located at 612 5th Avenue West where the City has taken title as abandoned property.

Explanation:

Pursuant to Iowa Code §657A.10A (2015) the City has taken title to that residential property located at 612 5th Avenue West as abandoned property. The award to title to the City by virtue of the Court Decree awards the title free and clear of any claims, liens, or encumbrances. The City holds liens against the premises for unpaid lien assessments as follow:

Project 0145 Tract 7 – 2015/16 Oskaloosa weed cutting (\$250.00) plus interest (\$30.00).
Project 0145 Tract 24 – 2015/16 Oskaloosa weed cutting (\$300.00) plus interest (\$25.00)
Project 0117 Tract 8 – Oskaloosa weed cutting (\$175.00) plus interest.

For the City to take title free and clear of any assessment or liens for resale, the City must waive these assessments to abate the liens.

Recommended action:

Adoption of a resolution waiving the listed assessments for weed cutting on the parcel.

Budget Consideration:

The action would waive the existing City liens, but the City is taking title to the property, and any such amounts could prospectively be added to any selling price for the lot.

Attachments:

Resolution
Property picture – 2013

RESOLUTION NO. _____

A RESOLUTION APPROVING THE WAIVER OF CITY ASSESSMENTS FOR WEED CUTTING AGAINST
THE PROPERTY AT 612 5TH AVENUE WEST.

WHEREAS the City of Oskaloosa Iowa has taken title to that property located at 612 5th Avenue West in Oskaloosa Iowa as abandoned property;

WHEREAS it is necessary to waive the assessment liens for the City to have clear title to the premises for subsequent disposition by the City;

WHEREAS the Mahaska County Treasurer needs a formal resolution waiving such assessments to appear of record.

NOW THEREFORE, BE IT RESOLVED by the City Council of Oskaloosa Iowa that the City hereby waives and abates the currently existing weed cutting assessments against that property at 612 5th Avenue West in Oskaloosa Iowa as follow:

- Project 0145 Tract 7 – 2015/16 Oskaloosa weed cutting (\$250.00) plus interest (\$30.00).
- Project 0145 Tract 24 – 2015/16 Oskaloosa weed cutting (\$300.00) plus interest (\$25.00)
- Project 0117 Tract 8 – Oskaloosa weed cutting (\$175.00) plus interest.

PASSED AND APPROVED this _____ day of _____ 2016.

David Krutzfeldt, Mayor

Attest: _____
Amy Miller, City Clerk



Image capture: Aug 2013 © 2016 Google

Oskaloosa, Iowa

Street View - Aug 2013





City Council Communication
Meeting Date: May 2, 2016
Requested By: City Attorney's Office

Item Title:

Consider a Resolution approving the conditional abatement of City Assessments on property located at 703 A Avenue East where the City has filed to title as abandoned property.

Explanation:

Pursuant to Iowa Code §657A.10A (2015) the City has filed suit to take title to that residential property located at 703 A Avenue East in Oskaloosa as abandoned property. The prospective award of title to the City by virtue of the Court Decree will award the title free and clear of any claims, liens, or encumbrances. The City does or may hold liens against the premises for unpaid assessments and prior proceedings against the property. For the City to take title free and clear of any assessment or liens for resale, the City must waive these assessments to abate the liens.

Recommended action:

Adoption of a resolution waiving the listed assessments and judgments upon the parcel in the event title is awarded to the City.

Budget Consideration:

The action would waive the existing City liens, but the City is seeking title to the property, and any such amounts could prospectively be added to any selling price for the lot.

Attachments:

Resolution
Property picture – 2013

RESOLUTION NO. _____

A RESOLUTION APPROVING THE CONDITIONAL WAIVER OF CITY ASSESSMENTS AND LIENS
AGAINST THE PROPERTY AT 703 A AVENUE EAST.

WHEREAS, the City of Oskaloosa Iowa has filed to take title to that property located at 703 A Avenue East in Oskaloosa Iowa as abandoned property;

WHEREAS, it is necessary to waive any assessments and/or liens for the City to have clear title to the premises for subsequent disposition by the City;

WHEREAS, the Mahaska County Treasurer needs a formal resolution waiving such assessments to appear of record.

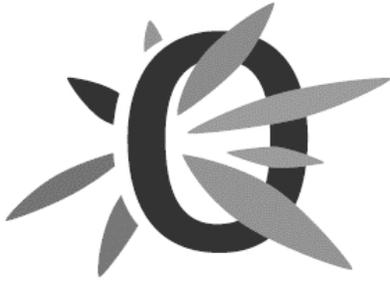
NOW THEREFORE, BE IT RESOLVED by the City Council of Oskaloosa Iowa that the City hereby waives and abates any assessments and/or liens against that property at 703 A Avenue East in Oskaloosa Iowa in the event that title is awarded to the City. In the event that title is not awarded by the Court to the City however, any such liens or assessments shall remain in force and effect.

PASSED AND APPROVED this _____ day of _____ 2016.

David Krutzfeldt, Mayor

Attest: _____
Amy Miller, City Clerk





City Council Communication
Meeting Date: May 2, 2016
Requested By: Council Appointed Staff

Item Title: Report on Items from City Staff

- a) City Manager.
- b) City Clerk.
- c) City Attorney.

Explanation:

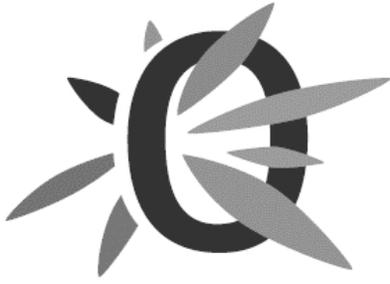
This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Budget Consideration:

Not applicable, report(s) only.

Attachments:

None



City Council Communication
Meeting Date: May 2, 2016
Requested By: Mayor & City Council

Item Title: City Council Information

Explanation:

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Budget Consideration:

Not applicable, report(s) only.

Attachments:

None.