

OSKALOOSA HOUSING TRUST FUND COMMITTEE MINUTES  
Thursday, April 12, 2012 - 12:00  
Conference Room

The committee meeting was called to order with the following members present: Rob Taylor, Dan Adams, Joe Caligiuri, Kandes Dalbey, Bernice Hahn, Julia Ross, and Debbie Stevens. Also present were City Manager, Michael Schrock and staff members Laura Russell and Chris Schippers.

Rob Taylor recognized Laura for her contributions to the OHTF and her years of service.

The minutes of the March 1, 2012, meeting was introduced. A motion to approve the minutes was made by Bernice Hahn and seconded by Dan Adams. The motion was unanimously approved.

Discussion was held on Dustin Lanphier's request for demolition grant funds for a property located at 1111 2<sup>nd</sup> Avenue West. Laura advised Mr. Lanphier has yet to provide written bids for the demolition. Bernice Hahn suggested the committee consider a program revision with a build back value requirement. After much discussion, Rob Taylor suggested the subject be revisited at the next meeting. A motion to approve the demolition grant for up to \$4,000 for 1111 2<sup>nd</sup> Avenue West, contingent on the receipt of two written bids, was made by Kandes Dalbey and seconded by Debbie Stevens. The motion was unanimously approved with Dan Adams abstaining due to a conflict of interest.

The claims list was reviewed. A motion to approve the claims list was made by Rob Taylor and seconded by Julia Ross. The motion was unanimously approved with Kandes Dalbey abstaining due to loan activity on the claims list.

The accounting report was reviewed.

Rob Taylor updated the committee on the University of Iowa Housing Needs Assessment project.

With no other business the meeting was adjourned at 12:40 PM.

Chris Schippers  
For the Committee