



**City of Oskaloosa
City Council Special Meeting
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa IA, 52577
Agenda
March 23, 2015**

1. Call To Order - 5:00 P.M.

2. Roll Call

_____ Mayor David Krutzfeldt, Council Members:

_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten, _____ Ver Steeg,

_____ Walling, _____ Yates.

Documents: [20150323 - ITEMS 1 AND 2.DOCX](#)

3. Approve March 23, 2015 Agenda

4. Consider Approval Of A Site Plan For The Property Located At 2055 238th Street For A New Maintenance Building.

Documents: [SITE PLAN ITEM - COPY.DOCX](#), [MCRF APPLICATION.PDF](#), [MCRF MAINTENANCE BUILDING SITE PLAN.PDF](#)

5. Adjournment

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.



City Council Communication

Meeting Date: March 23, 2015

Requested By: Mayor & City Council

Item Title: Call to Order and Roll Call – 5:00 p.m.

1. Roll Call: _____ Mayor David Krutzfeldt, Council Members:
_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten,
_____ Ver Steeg, _____ Walling, _____ Yates.
2. Approve March 23, 2015 Agenda

Explanation:

Not applicable.

Budget Consideration:

Not applicable.

Attachments:

None.



City Council Communication

Meeting Date: March 23, 2015

Requested By: Public Works Dept.

Item Title:

Consider approval of a site plan for the property located at 2055 238th Street for a new maintenance building.

Explanation:

Mahaska Community Recreation Foundation (MCRF) has submitted a site plan for a new maintenance building located at 2055 238th Street. The site in consideration is 7.32 acres in area and is presently zoned R-1 (Single Family Residential). The site plan illustrates a new 6,480 square foot maintenance building and the demolition of five existing structures.

The current land use of this property includes public assembly, which is not permitted in an R-1 district. However, the current land use existed prior to the annexation of this property as part of the Northwest Annexation to the City of Oskaloosa in 2011. Therefore, re-zoning is not required at this time since the current land use has been grandfathered.

The Planning & Zoning Commission considered this item at a special meeting on March 19, 2015. The Planning and Zoning Commission recommended by a vote of 5:0 (yes: no) that the City Council approve the site plan with the following stipulations:

- A variance request of 10 feet will need to be made for the height of the proposed building at the next Board of Adjustment meeting.

The applicant is requesting waiver of the required fee for the special City Council meeting.

Budget Consideration:

A fee of \$100 for the site plan application and cost for holding the special council meeting unless the fee is waived.

Attachments:

Site Plan and Application

SITE PLAN APPLICATION
City of Oskaloosa
Public Works Department
804 South D Street
Oskaloosa, IA 52577
Phone number 641-673-7472

APPLICANT NAME: Mahaska Community Recreation Foundation

APPLICANT ADDRESS: 2055 238th Street, Oskaloosa, Iowa 52577

PHONE NUMBER: (641)672-2499

FAX NUMBER: (641)569-4242

EMAIL ADDRESS: sherry.vavra@mcrf.mahaska.org

OWNER NAME: Mahaska Community Recreation Foundation

ADDRESS OF PROPERTY: Same as Applicant

LEGAL DESCRIPTION: Part of the South 562 feet of the West 588 feet of the Northwest Quarter of the Southeast Quarter of Section 11, Township 75 North, Range 16 West of the 5th P.M. in the City of Oskaloosa, Mahaska County, Iowa

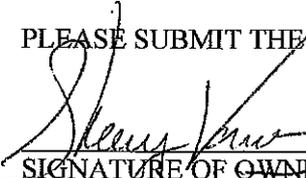
ZONING OF PROPERTY: R-1 (Single Family Residential)

CURRENT USE OF LAND: Recreation

INDICATE THE NATURE AND OPERATING CHARACTERISTICS FOR THE SITE PLAN CHANGE AND THE PROPOSED USE: The project involves demolishing several old sheds and barns and replacing them with a new 120'x54' maintenance building. The characteristics and use of the property will not change.

NOTE: ANY GRAPHIC INFORMATION, INCLUDING SITE PLANS, ELEVATIONS, OTHER DRAWINGS, OR OTHER MATERIALS DETERMINED BY ZONING ADMINISTRATOR TO BE NECESSARY TO DESCRIBE THE PROPOSED USE TO THE PLANNING AND ZONING COMMISSION AND/OR THE CITY COUNCIL WILL BE INCLUDED WITH THIS APPLICATION.
PROVIDE 15 COPIES OF REQUESTED DOCUMENTS

PLEASE SUBMIT THE \$100.00 APPLICATION FEE WITH THIS REQUEST.


SIGNATURE OF OWNER Sherry Vavra Executive Director

DATE: 3-4-15

**** PROPERTY OWNER LETTER OF APPROVAL FOR CHANGE IN SITE REQUIRED IF APPLICANT IS NOT OWNER ****

FEE!
\$100

C:\Projects\1075458 - MCRF - Site Plan for New Maintenance Building at Leary Complex\Drawings\Site Plan for Maintenance Shed.dwg



MISCELLANEOUS INFORMATION

LAND OWNER:
J & J FAMILY ENTERPRISE
C/O MUSCO CORPORATION
P.O. BOX 808
OSKALOOSA, IOWA 52577

APPLICANT:
MAHASKA COMMUNITY RECREATION FOUNDATION
2055 238TH STREET
OSKALOOSA, IOWA 52577

LEGAL DESCRIPTION:
PART OF THE SOUTH 562 FEET OF THE WEST 588 FEET OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 11, TOWNSHIP 75 NORTH, RANGE 16 WEST OF THE 5TH P.M. IN THE CITY OF OSKALOOSA, MAHASKA COUNTY, IOWA.

SITE PLAN PREPARED BY:
GARDEN & ASSOCIATES, LTD.
P.O. BOX 451
OSKALOOSA, IOWA 52577

CURRENT ZONING:
R-1 SINGLE FAMILY RESIDENTIAL

BUILDING SETBACK REQUIREMENTS:
FRONT YARD 30 FEET
STREET SIDE YARD 25 FEET
INTERIOR SIDE YARD 7 FEET
1 TO 1.5 STORIES 7 FEET
2 TO 2.5 STORIES 10 FEET
REAR YARD 25 FEET

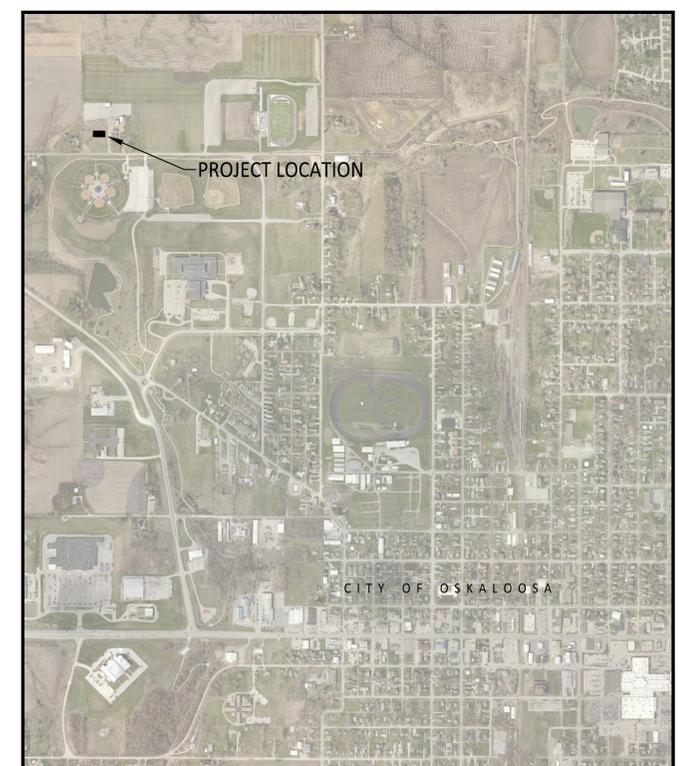
CURRENT LAND USE:
RECREATION

PROPOSED BUILDING FLOOR AREA:
6,480 SQUARE FEET

SIGNAGE:
NONE

SITE LIGHTING:
NO ADDITIONAL SITE LIGHTING IS PROPOSED

GARBAGE FACILITIES:
NO ADDITIONAL GARBAGE COLLECTION FACILITIES ARE PROPOSED



LOCATION MAP
SCALE: 1" = 1000'

GARDEN & ASSOCIATES, LTD.
ENGINEERS & SURVEYORS

500 E. Taylor, Suite C
P.O. Box 631
Creston, Iowa 50801
641.782.4005 Phone
641.672.4091 Fax
email@gardenassociates.net

1701 3rd Avenue East, Suite 1
P.O. Box 451
Oskaloosa, Iowa 52577
641.672.4005 Phone
641.672.4091 Fax
800.491.2524 Iowa Toll Free

**PROPOSED MCRF
MAINTENANCE BUILDING
OSKALOOSA, IOWA**

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SHEET TITLE
SITE LAYOUT
PLAN

SCALE:
AS NOTED

FIELD BOOK:
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DRAWN BY:
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APPROVED:
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REVISIONS:

DATE:
MARCH 4, 2015

PROJECT NO.:

SHEET NO.:
1 OF 1