



City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda
April 4, 2016

Call to Order and Roll Call - 6:00 P.M.

1. Invocation: Mayor David Krutzfeldt

2. Pledge of Allegiance.

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:

_____ Burnett, _____ Caligiuri, _____ Jimenez, _____ Moore, _____ Ver Steeg,

_____ Walling, _____ Yates.

Documents: [20160404 AGENDA ITEMS 1 TO 3 BURST.DOCX](#)

4. Community Comments.

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents: [20160404 COMMUNITY COMMENTS BURST.DOCX](#)

5. Consider Adoption of Consent Agenda as Presented or Amended.

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Documents: [20160404 SUMMARY CONSENT AGENDA REVISED.DOCX](#), [20160404 BOARD AND COMMISSION MINUTES BURST.DOCX](#)

A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.

1. March 21, 2016 Regular City Council Meeting Minutes
2. April 4, 2016 Agenda

Documents: [CITY COUNCIL MINUTES MARCH 21, 2016.DOC](#)

B. Receive and file minutes of Boards and Commissions

Any recommendations contained in minutes become effective only upon separate Council action.

1. February 23, 2016 Board of Adjustment Minutes 2. February 16, 2016 Water Board Minutes 3. March 7, 2016 Airport Commission Minutes

Documents: [BOA MIN FEBRUARY 23 2016.DOCX](#), [20160216 WB MINUTES.DOCX](#), [AIRPORT MINUTES.PDF](#)

C. Consider payment of claims for March 2016.

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM CLAIMS.DOCX](#), [COUNCIL CLAIMS LIST 03302016.PDF](#), [MANUAL CHECK REPORT03292016 .PDF](#), [CLAIMS OVER 500.PDF](#)

D. Consider approval of a renewal application for a Class A Liquor License with Sunday Sales from Aerie No. 276 Fraternal Order of Eagles dba Fraternal Order of Eagles, 215 High Avenue East.

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM EAGLES.DOCX](#)

E. Consider a motion to receive and file the Safety Committee report for the first quarter of 2016.

Who is submitting this item. City Manager's Office

Documents: [CITY COUNCIL COMMUNICATION SAFETY REPORT_1.DOCX](#), [SAFETY COMMITTEE UPDATES APRIL 2016.DOCX](#)

F. Consider a resolution adopting the proposed 2015-2016 Budget Amendment and setting the date for a public hearing of May 2, 2016.

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM BUDGET AMENDMENT.DOCX](#), [RESOLUTION BUDGET AMENDMENT.DOC](#), [2016 BUDGET AMENDMENT NO. 2.PDF](#)

G. Consider a resolution adopting supplement to the Oskaloosa Municipal Code of Ordinances through Ordinance No. 1381.

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM CODE SUPPLEMENT.DOCX](#), [RESOLUTION ADOPT SUPPLEMENT \(2\).DOC](#)

H. Consider a resolution for preliminary approval of plans, specifications, form of contract, estimated cost, notice to bidders, setting a public hearing, and authorizing to receive and open bids for the Northeast Wastewater Treatment Plant Generator Replacement Project.

Who is submitting this item. Public Works Director

Documents: [EXPLANATION NE WWTP GENERATOR.DOCX](#), [GENERATOR RESOLUTION.DOCX](#), [ESTIMATE GENERATOR.PDF](#), [04_NOTICE OF PUBLIC HEARING AND LETTING.DOC](#), [OSKALOOSA WWTP GENERATOR-ELECTRICAL.PDF](#)

I. Consider a resolution approving a contract amendment and payment of \$71,146.00 to Exodus Excavating LLC for the Fire Station Sanitary Sewer Project.

Who is submitting this item. Public Works Director

Documents: [EXPLANATION EXODUS EXCAVATING PAYMENT.DOCX](#), [RESOLUTION EXODUS - COPY.DOCX](#), [EXODUS EXCAVATING INVOICE.PDF](#)

J. Consider a resolution approving a 28E agreement for law enforcement services between the City of Oskaloosa and Marion County.

Who is submitting this item. Chief Jake McGee

Documents: [CITY COUNCIL COMMUNICATION 28E AGREEMENT.DOCX](#), [MARION COUNTY 28E LETTER.PDF](#), [MARION COUNTY 28E RESOLUTION.DOCX](#), [MARION COUNTY 28E AGREEMENT.PDF](#)

K. Consider a resolution transferring ownership of a 1986 GMC Kodiak Fire Engine from the Oskaloosa Fire Department to the Public Works Department.

Who is submitting this item. Fire Department

Documents: [CITY COUNCIL COMMUNICATION TRANSFER OF FIRE ENGINE.DOCX](#), [RESOLUTION TRANSFERRING OWNERSHIP.DOCX](#)

L. Consider a resolution scheduling a public hearing on vacation and sale of the 60' X 16.5' section of the east-west alley adjacent to 402 4th Avenue West and referring the matter to the Planning & Zoning Commission.

Who is submitting this item. Public Works Director

Documents: [EXPLANATION 402 4TH AVENUE WEST ALLEY.DOCX](#), [RESOLUTION 402 4TH AVENUE ALLEY.DOCX](#), [402 4TH AVE W ALLEY VACATE.PDF](#), [ALLEY VACATE APPLICATION.PDF](#)

M. ----- END OF CONSENT AGENDA -----

6. Announcement of Vacancies

This item is reserved to provide the most current information about existing or upcoming vacancies for Boards, Committees, or Commissions filled by appointment of the Mayor, or the City Council. Appointment to fill vacancies requires a separate action or confirmation by the City Council.

- Airport Commission - One vacancy to fill upon appointment for an unexpired term that ends December 31, 2021. This is a five member board that typically meets the first Monday of the month. (4 males and 0 females currently serve with 1 vacancy)
- Historic Preservation Commission - Three vacancies - one vacancy to fill upon appointment for a term that ends December 31, 2018; and two vacancies for alternate members. This is a seven member board with two alternate members that meets as needed. (4 males and 2 females currently serve with 3 vacancies, two for alternate members)
- Municipal Housing Agency - One vacancy to fill upon appointment for an unexpired term that ends February 28, 2017. This is a five member board that meets quarterly. (2 males and 2 females currently serve with 1 vacancy)
- Water Board - Two vacancies to fill for six year terms that begin July 1, 2016 and end June 30, 2022. This is a five member board that typically meets the third Monday of the month. (5 males currently serve)

Documents: [20160404 BOARD AND COMMISSION VACANCIES BURST.DOCX](#)

7. Regular Agenda

Documents: [20160404 REGULAR AGENDA BURST.DOCX](#)

- A. Consider a resolution levying a special assessment against private property for nuisance abatement at a premise located at 215 Rock Island, Oskaloosa, Iowa, by the city of Oskaloosa, Iowa in accordance with Chapter 08.08.080 of the City Code of the city of Oskaloosa, Iowa. (PUBLIC HEARING)**

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM UNSAFE TREE.DOCX](#), [RESOLUTION NO TREE REMOVAL NOV 2015.DOCX](#), [IMG_1897.PDF](#), [IMG_2955.PDF](#), [IMG_2957.PDF](#), [IMG_3011.PDF](#)

- B. Consider a resolution instituting proceedings to take additional action for the issuance of not to exceed \$1,800,000 General Obligation Refunding Capital Loan Notes. (PUBLIC HEARING)**

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM INSTITUTING PROCEEDINGS 1.8M.DOCX](#), [OSKALOOSA 2016 GO REFUNDING CLN - RESOLUTION OF PUBLIC HEARING \(01223367-2X7F7E1\) \(1\).DOCX](#)

- C. Consider a resolution approving electronic bidding procedures and distribution of preliminary Official Statement.**

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM-ELECTRONIC BIDDING AND OS.DOCX](#), [OSKALOOSA 2016 GO REFUNDING CLN - RESOLUTION APPROV ELEC BIDDING POS \(01223370-2X7F7E1\).PDF](#), [OSKALOOSA_ELECTRONIC_BIDDING_RECOMM_LETTER_07-10-15.PDF](#), [OSKALOOSA_CITY_OF_IA_PRELIMINARY_OFFICIAL_STATEMENT_SERIES_2016_04_04_16.PDF](#)

- D. Consider request to direct staff to study establishment of a loading/unloading only parking area on Market Street.**

Who is submitting this item. City Council Members Ver Steeg and Walling

Documents: [REQUEST TO STUDY DELIVERY ONLY AREA.DOCX](#), [VER STEEG REQUEST_LOADING AND UNLOADING ZONE.PDF](#)

8. Report on Items from City Staff.

- a) City Manager
- b) City Clerk.
- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents: [20160404 REPORTS FROM STAFF BURST.DOCX](#)

9. Quarterly City Council Information and Reports from Council Members Serving on Boards and Commissions

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to

Committee for review and discussion.

Documents: [20160404 QUARTERLY CITY COUNCIL INFO AND REPORTS.DOCX](#)

10. **Adjournment**

THE REQUIREMENT THAT AN ORDINANCE BE READ THREE (3) TIMES BEFORE PASSAGE MAY BE WAIVED BY COUNCIL UPON AN AFFIRMATIVE VOTE OF SIX (6) OF THE SEVEN (7) COUNCIL MEMBERS. THE PUBLIC IS ADVISED TO TAKE NOTE OF THIS PROCESS AND BE PREPARED TO SPEAK EITHER FOR OR AGAINST ANY ORDINANCE AT THE TIME OF FIRST READING.

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.