



**City of Oskaloosa  
City Council Meeting Regular Session  
Council Chambers  
City Hall, 220 S. Market Street  
Oskaloosa, IA 52577  
Agenda  
January 19, 2016**

**Call to Order and Roll Call - 6:00 P.M.**

**1. Invocation: Pastor Steve Cox, Bethel Baptist Church**

**2. Pledge of Allegiance.**

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

**3. Roll Call**

\_\_\_\_\_ Mayor David Krutzfeldt, Council Members:

\_\_\_\_\_ Burnett, \_\_\_\_\_ Caligiuri, \_\_\_\_\_ Jimenez, \_\_\_\_\_ Moore, \_\_\_\_\_ Ver Steeg,

\_\_\_\_\_ Walling, \_\_\_\_\_ Yates.

Documents: [20160119 AGENDA ITEMS 1 TO 3.DOCX](#)

**4. Community Comments.**

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents: [20160119 COMMUNITY COMMENTS.DOCX](#)

**5. Consider Adoption of Consent Agenda as Presented or Amended.**

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Documents: [20160119 SUMMARY CONSENT AGENDA REVISED.DOCX](#), [20160119 BOARD AND COMMISSION MINUTES.DOCX](#)

**A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.**

1. January 4, 2016 Regular City Council Meeting Minutes
2. January 19, 2016 Agenda

Documents: [CITY COUNCIL MINUTES JANUARY 4 2016.DOC](#)

**B. Receive and file minutes of Boards and Commissions**

Any recommendations contained in minutes become effective only upon separate Council action.

1. November 24, 2015 Board of Adjustment Minutes 2. December 29, 2015

Board of Adjustment Special Meeting Minutes 3. October 7, 2015 Historic Preservation Commission Minutes 4. October 19, 2015 Historic Preservation Commission Special Meeting Minutes 5. December 21, 2015 Library Board Minutes 6. December 18, 2015 Library Board Special Meeting Minutes 7. January 11, 2016 Planning and Zoning Commission Minutes

Documents: [BOA MIN 11242015.DOCX](#), [BOA MIN DECEMBER 292015.DOCX](#), [HPC MINUTES 1072015.DOC](#), [HPC MINUTES 10192015.DOC](#), [12182015 SPECIAL LIB MEETING MINUTES.DOC](#), [20160111 PZ MINUTES.DOCX](#), [DEC 21 2015 LIB MINUTES.DOC](#)

**C. Consider approval of a renewal application for a Class C Beer Permit with Native Wine Permit and Sunday Sales from Casey's Marketing Company, dba Casey's General Store #1682, 1310 A Avenue West.**

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM CASEYS GENERAL STORE 1682.DOCX](#)

**D. Consider approval of a renewal application for a Class C Beer Permit with Wine Permit and Sunday Sales from DOLGENCORP, LLC, dba Dollar General Store #2727, 1701 3rd Avenue East.**

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM DOLLAR GENERAL STORE 2727.DOCX](#)

**E. Consider approval of an ownership update due to a change in officers for a Class C Beer Permit with Wine Permit and Sunday Sales from DOLGENCORP, LLC, dba Dollar General Store #2727, 1701 3rd Avenue East.**

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM DOLLAR GENERAL OWNERSHIP.DOC](#)

**F. Consider a motion to receive and file financial reports for December 2015.**

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM FINANCIAL REPORTS.DOC](#), [OSKALOOSA IA TREASURERS REPORT DECEMBER 2015.PDF](#)

**G. Consider appointment to the Water Board.**

Who is submitting this City Manager Department item.

Documents: [WATER BOARD APPOINTMENT ITEM.DOCX](#), [JASON CARTER APPLICATION.PDF](#)

**H. Consider appointments to the Housing Trust Fund Committee.**

Who is submitting this City Manager Department item.

Documents: [20160119 HOUSING TRUST FUND COMMITTEE.DOCX](#), [BERNICE HAHN APPLICATION.PDF](#), [NOELE STAHL APPLICATION.PDF](#)

**I. Consider request from Oskaloosa Main Street and the Oskaloosa Area Chamber & Development Group for approval of Calendar of Events for 2016.**

Who is submitting this City Manager Department item.

Documents: [20160119 CALENDAR OF EVENTS ITEM.DOCX](#), [CITY PERMISSION PARK RESERVE 2016.PDF](#), [FAF CITY SQUARE USAGE 2016.PDF](#)

**J. Consider a resolution scheduling a time for hearing for considering the matter of levying a special assessment against private property for sidewalk replacement by the city in accordance with section 12.12 of the city code of the city of Oskaloosa, Iowa and directing notice to the owner of the property to be assessed.**

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM SCHEDULE PH SIDEWALKS 1.DOC](#), [RESOLUTION NO PH SIDEWALKS 102015.DOCX](#), [COPY OF EXHIBIT A OCT 2015.XLSX](#)

**K. Consider a resolution scheduling a public hearing to amend the zoning ordinance of the City of Oskaloosa, Iowa, by rezoning the properties located at 416 North 11th Street, 1201 C Avenue East, and 1265 C Avenue East from R-1, Single Family Residential District, to R-3, Multiple Family Residential District.**

Who is submitting this Public Works Director item.

Documents: [HOSPITAL REZONE EXPLANATION.DOC](#), [HOSPITAL REZONE RESOLUTION.DOC](#), [LOCATION MAP.PDF](#), [MHP REZONE APPLICATIONS.PDF](#), [PETITION 1265 C AVENUE EAST.PDF](#), [PETITION 1201](#)

L. ----- **END OF CONSENT AGENDA** -----  
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## 6. Regular Agenda

Documents: [20160119 REGULAR AGENDA.DOCX](#)

### A. **Consider request from the Mahaska Community Recreation Foundation to present the MCRF annual report.**

Who is submitting this City Manager Department  
item.

Documents: [20160119 MCRF ANNUAL REPORT ITEM.DOCX](#)

### B. **Consider an ordinance amending the Oskaloosa Municipal Code, Section 12.24.070, Fees, 1st Reading.**

Who is submitting this Public Works Director  
item.

Documents: [CHAPTER 12 24 070 AMENDMENT EXPLANATION VER 1.DOCX](#), [ORDINANCE CORRECTING CODE.DOC](#), [ORDINANCE 1261.PDF](#)

### C. **Consider a resolution approving a 28E Agreement between the city of Oskaloosa, Iowa and the Forest Cemetery Association.**

Who is submitting this City Manager's Office  
item.

Documents: [20160119\\_28E AGREEMENT FOREST CEMETERY.DOC](#),  
[20160119\\_28E AGREEMENT FOREST CEMETERY RESO.DOC](#),  
[20160114\\_FOREST CEMETERY 28E AGREEMENT FY2016 AMENDMENT.DOCX](#)

### D. **Discussion and possible action on referring Chapter 17.30 Sign Regulations to the Planning and Zoning Commission for the purpose of making recommendations on potential amendments to the Chapter.**

Who is submitting this Council Members Walling and Ver Steeg  
item.

Documents: [20160119\\_WALLING AND VER STEEG CHAPTER 17 SIGN CODE REQUEST.DOC](#), [CHAPTER 17.30 SIGN REGULATIONS.PDF](#)

## 7. Report on Items from City Staff.

- a) City Manager
- b) City Clerk.
- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents: [20160119 REPORTS FROM STAFF.DOCX](#)

## **8. City Council Information**

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents: [20160119 CITY COUNCIL INFORMATION.DOCX](#)

## **9. Adjournment**

**THE REQUIREMENT THAT AN ORDINANCE BE READ THREE (3) TIMES BEFORE PASSAGE MAY BE WAIVED BY COUNCIL UPON AN AFFIRMATIVE VOTE OF SIX (6) OF THE SEVEN (7) COUNCIL MEMBERS. THE PUBLIC IS ADVISED TO TAKE NOTE OF THIS PROCESS AND BE PREPARED TO SPEAK EITHER FOR OR AGAINST ANY ORDINANCE AT THE TIME OF FIRST READING.**

**If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.**