



**City of Oskaloosa  
City Council Meeting Regular Session  
Council Chambers  
City Hall, 220 S. Market Street  
Oskaloosa, IA 52577  
Agenda  
September 8, 2015**

**Call to Order and Roll Call - 6:00 P.M.**

**1. Invocation: Mayor David Krutzfeldt**

**2. Pledge of Allegiance.**

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

**3. Roll Call**

\_\_\_\_\_ Mayor David Krutzfeldt, Council Members:

\_\_\_\_\_ Caligiuri, \_\_\_\_\_ Jimenez, \_\_\_\_\_ Moore, \_\_\_\_\_ Van Zetten, \_\_\_\_\_ Ver Steeg,

\_\_\_\_\_ Walling, \_\_\_\_\_ Yates.

Documents: [20150908 AGENDA ITEMS 1-3.DOCX](#)

**4. Community Comments.**

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents: [20150908 COMMUNITY COMMENTS.DOCX](#)

**5. Consider Adoption of Consent Agenda as Presented or Amended.**

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Documents: [CONSENT AGENDA SUMMARY WITH BOARD AND COMMISSION MINUTES.PDF](#)

**A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.**

1. August 3, 2015 Regular City Council Meeting Minutes
2. August 27, 2015 Special City Council Meeting Minutes
3. September 8, 2015 Agenda

Documents: [CITY COUNCIL MINUTES AUGUST 17, 2015.DOC](#), [SPECIAL MEETING MINUTES AUGUST 27, 2015.DOC](#)

**B. Receive and file minutes of Boards and Commissions**

Any recommendations contained in minutes become effective only upon separate Council action.

1. July 13, 2015 Water Board Minutes
2. April 16, 2015 Wastewater/Water Working Committee Minutes
3. July 16, 2015 Wastewater/Water Working Committee Minutes
4. August 3, 2015 Housing Trust Fund Committee Special Meeting Minutes
5. August 5, 2015 Wastewater/Water Working Committee Minutes
6. August 6, 2015 Civil Service Commission Minutes
7. July 27, 2015 Library Board Minutes
8. July 6, 2015 Airport Commission Minutes
9. August 3, 2015 Airport Commission Minutes

Documents: [7132015 WB MINUTES.DOCX](#), [20150416 WW WB MINUTES.DOCX](#), [20150716 WASTEWATERWB MINUTES.DOCX](#), [20150803 OHTF MINUTES.DOCX](#), [20150805 WASTEWATER WB MINUTES.DOCX](#), [CIVIL SERVICE COMMISSION MINUTES.PDF](#), [JUL 2015 LIB MINUTES.DOC](#), [JULY 6 2015 AIRPORT MINUTES.PDF](#), [AIRPORT MINUTES AUGUST 3.PDF](#)

**C. Consider payment of Claims for August 2015.**

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM-CLAIMS.DOCX](#), [MANUAL CHECK REPORT 08312015.PDF](#), [COUNCIL CLAIMS LIST 09022015.PDF](#), [CLAIMS OVER 500.PDF](#)

**D. Consider approval of a renewal application for a Class C Beer Permit from Danlee Corp. dba Jiffy, 315 A Avenue East.**

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM-JIFFY.DOCX](#)

**E. Consider a motion to receive and file financial reports for July 2015.**

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM-FINANCIAL REPORTS JULY 2015.DOC](#), [OSKALOOSA IA TREASURERS REPORT JULY 2015.PDF](#)

**F. Consider a resolution scheduling a public hearing for October 5, 2015 to consider levying a special assessment against private property for weed cutting by the city in accordance with section 8.20 of the city code of the City of Oskaloosa, Iowa, and directing notice to the owners of the property to be assessed.**

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM-SCHEDULE PH WEEDS \(3\).PDF](#), [RESOLUTION NO PH WEEDS JULY 2015.DOCX](#), [COPY OF EXHIBIT A JULY 2015.XLSX](#)

**G. Consider approval of Pay Request No. 5 in the amount of \$376,626.81 to Cornerstone Excavating Inc. for the 3rd Avenue East Reconstruction Project.**

Who is submitting this item. Public Works Director

Documents: [3RD AVE E PAY APP 5 EXPLANATION.PDF](#), [3RD AVE E PAY APP 5.PDF](#), [PAY APP 5 COST BREAKDOWN.PDF](#), [3RD AVE E CHANGE ORDER 4.PDF](#), [3RD AVE E CHANGE ORDER 5.PDF](#), [LETTER FROM GARDEN AND ASSOCIATES.PDF](#)

**H. Consider a resolution to temporarily close South 8th Street between 1st Avenue East and 2nd Avenue East on September 13, 2015 for a special event held by Central Reformed Church.**

Who is submitting this item. Public Works Director

Documents: [CRC TEMP ROAD CLOSURE AGENDA ITEM.DOCX](#), [CRC RESOLUTION.DOCX](#), [CRC FALL LAUNCH TEMP ROAD CLOSURE.PDF](#)

**I. Consider approval of Pay Request No. 1 in the amount of \$68,965.25 to Blommers Construction Inc. for the E Avenue East & North 12th Street Reconstruction Project.**

Who is submitting this item. Public Works Director

Documents: [E AVE E AND N 12TH ST PAY APP 1 EXPLANATION.PDF](#), [E AVE E AND N 12TH ST PAY APP 1.DOCX](#), [E AVE E AND N 12TH ST PAY ESTIMATE 1.PDF](#)

**J. Consider a resolution to approve the final plat for the William Penn University Addition and a request to waive the preliminary plat.**

Who is submitting this item. Public Works Director

Documents: [EXPLANATION WILLIAM PENN PLAT AGENDA.DOC](#), [WILLIAM PENN ADDITION RESOLUTION.DOCX](#), [WILLIAM PENN UNIVERSITY ADDITION FINAL PLAT.PDF](#), [APPLICATION.PDF](#)

**K. Consider a resolution setting date for a public hearing on charges of selling alcoholic beverages to a minor against Casey's Store #1682.**

Who is submitting this item. City Manager Department

Documents: [20150908 ITEM SELLING ALCOHOL TO MINOR.DOCX](#),  
[RESOLUTION CASEYS FOR ALCOHOL.DOCX](#)

**L. Consider a motion supporting Main Street Oskaloosa's Challenge Grant application with the Iowa Economic Development Authority.**

Who is submitting this City Manager's Office  
item.

Documents: [20150908 - SUPPORT OF 2015 FALL CHALLENGE GRANT APPLICATION.DOCX](#), [MAYOR LETTER RE MAIN STREET.DOCX](#), [FY 16 FALL 2015 CHALLENGE GRANT GUIDELINES\\_TERMS.PDF](#)

M. ----- **END OF CONSENT AGENDA** -----  
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**6. Announcement of Vacancies**

This item is reserved to provide the most current information about existing or upcoming vacancies for Boards, Committees, or Commissions filled by appointment of the Mayor, or the City Council. Appointment to fill vacancies requires a separate action or confirmation by the City Council.

- Airport Commission - One vacancy to fill upon appointment for an unexpired term that ends December 31, 2015. This is a five member board that typically meets the first Monday of the month. (4 males and 0 females currently serve with 1 vacancy)
- Historic Preservation Commission - One vacancy to fill upon appointment for an unexpired term that ends December 31, 2016 and two vacancies for alternate members. This is a seven member board with two alternate members that meets as needed. (2 males and 4 females currently serve with 3 vacancies, 2 for alternate members)
- Mahaska County Solid Waste Management Commission - Five vacancies to fill for one year terms that end December 31, 2016. This is a five member board that typically meets the 2nd Thursday of the month. (3 males and 1 female currently serve with 1 vacancy)
- Municipal Housing Agency - One vacancy to fill upon appointment for an unexpired term that ends February 28, 2017. This is a five member board that meets quarterly. (2 males and 2 females currently serve with 1 vacancy)

Documents: [20150908 BOARD AND COMMISSION VACANCIES.DOCX](#)

**7. Regular Agenda**

Documents: [20150908 AGENDA ITEM - REGULAR ACTION ITEMS.DOCX](#)

**A. Consider request from Cheryl A. Conaway for reduction of sanitary sewer charges for the property located at 802 North A Street.**

Who is submitting this City Manager Department  
item.

Documents: [ITEM - REQUEST FOR REDUCTION IN SEWER](#)

[CHARGES.PDF](#), [CONAWAY LETTER.PDF](#), [WATER DEPARTMENT STATEMENT DOC.PDF](#), [20100816 SEWER LEAK POLICY.DOC](#)

**B. Consider a resolution approving the plans, specifications, form of contract, and estimated cost for the 2015 Sanitary and Storm Sewer Improvements Project.**

Who is submitting this item. Public Works Director

Documents: [SEWER IMPROVEMENTS EXPLANATION\\_1 \(1\).PDF](#), [RESOLUTION.DOCX](#), [SEWER MAP.PDF](#), [SANITARY SEWER PLANS 07-27-2015.PDF](#), [ENGINEERS OPINION OF PROBABLE COST 7-27-15.XLS](#)

**C. Consider a resolution awarding or rejecting a contract for the 2015 Sanitary and Storm Sewer Improvements Project.**

Who is submitting this item. Public Works Director

Documents: [2015 SANITARY SEWER AWARDS EXPLANATION.PDF](#), [RESOLUTION \(5\).DOCX](#), [LETTER.PDF](#), [BID TAB.PDF](#), [NOTICE OF AWARD.PDF](#)

**D. Consider a resolution approving the plans, specifications, form of contract, and estimated cost for the B Avenue East Pavement Rehabilitation Project.**

Who is submitting this item. Public Works Director

Documents: [B AVE E PROJECT PLANS AGENDA \(1\).PDF](#), [B AVE E PLANS RESOLUTION.DOCX](#), [B AVE E FINAL PLANS.PDF](#), [B AVE E ENGINEERS ESTIMATE.PDF](#)

**E. Consider a resolution awarding a contract for the B Avenue East Pavement Rehabilitation Project to TK Concrete Inc.**

Who is submitting this item. Public Works Director

Documents: [B AVE E PROJECT AWARD EXPLANATION \(1\).PDF](#), [B AVE E PROJECT AWARD RESOLUTION.DOCX](#), [B AVE E PROJECT BID TAB.PDF](#), [B AVE E PROJECT NOTICE OF AWARD.PDF](#)

**F. Consider a resolution supporting Mahaska County's consideration of creating a County Administrator position.**

Who is submitting this item. Mayor Krutzfeldt & Council Member Walling

Documents: [CITY COUNCIL COMMUNICATION COUNTY ADMINISTRATOR.DOCX](#), [COUNTY ADMINISTRATOR RESOLUTION.DOCX](#)

**G. Consider a resolution directing the Mayor to negotiate and**

**execute a 28E Agreement between the city of Oskaloosa, Iowa and the city of University Park, Iowa.**

Who is submitting this City Manager's Office item.

Documents: [20150908 - 28E AGREEMENT UNIVERSITY PARK BURLINGTON ROAD IMPROVEMENTS.PDF](#), [20150908 - 28E AGREEMENT UNIVERSITY PARK BURLINGTON ROAD PROJECT.DOC](#), [28E AGREEMENT UNIVERSITY PARK AND OSKALOOSA - BURLINGTON ROAD IMPROVEMENTS 2.0.DOCX](#)

**H. Consider a resolution rejecting all bids for municipal improvements identified as the "Oskaloosa Fire Department Renovation and Expansion, Oskaloosa, Iowa."**

Who is submitting this City Manager's Office item.

Documents: [20150908 - REJECT BIDS FIRE STATION RENOVATION PROJECT\\_1.PDF](#), [20150908 - REJECTING BIDS FIRE STATION PROJECT RESO\\_1 \(1\).PDF](#), [ROHRBACH MEMO 9-2-15.PDF](#), [BID TABULATION - ROHRBACH.PDF](#), [BIDS - STAFF COMPS.PDF](#)

**8. Report on Items from City Staff.**

- a) City Manager.
  - i. Housing Action Plan Update.
- b) City Clerk.
  
- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents: [20150908 REPORTS FROM STAFF.DOCX](#), [COPY OF YARD OF THE WEEK 2015.PDF](#)

**9. City Council Information**

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents: [20150908 CITY COUNCIL INFORMATION.DOCX](#)

**10. Adjournment**

THE REQUIREMENT THAT AN ORDINANCE BE READ THREE (3) TIMES BEFORE PASSAGE MAY BE WAIVED BY COUNCIL UPON AN AFFIRMATIVE VOTE OF SIX (6) OF THE SEVEN (7) COUNCIL MEMBERS. THE PUBLIC IS ADVISED TO TAKE NOTE OF THIS PROCESS AND BE PREPARED TO SPEAK EITHER FOR OR AGAINST ANY ORDINANCE AT THE TIME OF FIRST READING.

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.

