



**City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda
June 15, 2015**

Call to Order and Roll Call - 6:00 P.M.

1. Invocation: Pastor Elizabeth Colton, St. Paul Congregational United Church of Christ.

2. Pledge of Allegiance.

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:

_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten, _____ Ver Steeg,

_____ Walling, _____ Yates.

Documents: [201506015 AGENDA ITEMS 1-3.DOCX](#)

4. Community Comments.

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents: [201506015 AGENDA ITEM COMMUNITY COMMENTS.DOCX](#)

5. Consider Adoption of Consent Agenda as Presented or Amended.

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Who is submitting this City Manager's Office
item.

Documents: [20150615 SUMMARY CONSENT AGENDA.DOCX](#), [201506015 - BOARD AND COMMISSION MINUTES.DOCX](#)

A. Approval of Council Minutes and Actions, subject to corrections,

as recommended by the City Clerk.

1. June 1, 2015 Regular City Council Meeting Minutes
2. June 15, 2015 Agenda

Documents: [CITY COUNCIL MINUTES JUNE 1, 2015.DOC](#)

B. Receive and file minutes of Boards and Commissions

Any recommendations contained in minutes become effective only upon separate Council action.

1. June 8, 2015 Planning and Zoning Commission Minutes
2. April 27, 2015 Library Board Minutes

Documents: [060815 P Z MINUTES.DOCX](#), [APR 2015 LIB MINUTES.DOC](#)

C. Consider approval of a renewal application for a Class C Beer Permit with Native Wine and Sunday Sales from Casey's Marketing Company dba Casey's General Store #2350, 1902 South Market Street.

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM-CASEYS 2350.DOC](#)

D. Consider approval of a renewal application for a Class C Liquor License with Sunday Sales from Mi Ranchito, Inc. dba Mi Ranchito Restaurant, 200 High Avenue West, Suite #31/33.

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM MI RANCHITO.DOC](#)

E. Consider approval of FY 2016 Retail Cigarette/Tobacco/Nicotine/Vapor Permits.

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM - CIGARETTE PERMITS.DOC](#), [COPY OF COUNCIL PERMIT LIST.XLSX](#)

F. Consider a motion to receive and file financial reports for May 2015.

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM-FINANCIAL REPORTS.DOC](#), [OSKALOOSA IA TREASURERS REPORT MAY 2015.PDF](#)

G. Consider appointments to the Library Board.

Who is submitting this City Manager Department

item.

Documents: [201506015 LIBRARY BOARD APPOINTMENTS.DOCX](#), [POSOVICH APPLICATION.PDF](#), [CHRIS HARBOUR APPLICATION.PDF](#), [ROTHFUS APPLICATION.PDF](#)

- H. Consider a resolution to temporarily close South 8th Street between 1st Avenue East and 2nd Avenue East on June 21, 2015 for a special event held by the Central Reformed Church.**

Who is submitting this item. Public Works Director

Documents: [20150615 REQUEST FOR STREET CLOSURE CRC.DOCX](#), [CRC RESOLUTION.DOCX](#), [CRC FATHERS DAY EVENT TEMPORARY ROAD CLOSURE APPLICATION.PDF](#)

- I. Consider a resolution to temporarily close North I Street between G Avenue West and the fairgrounds pit entrance on July 17, 2015 for a special event held by the Southern Iowa Fair.**

Who is submitting this item. Public Works Director

Documents: [SOUTHERN IOWA FAIR_EXPLANATION.DOCX](#), [RESOLUTION FOR SOUTHERN IOWA FAIR BOARD.DOCX](#), [SOUTHERN IOWA FAIR TEMPORARY ROAD CLOSURE APPLICATION.PDF](#)

- J. Consider a resolution approving the completion of the 1st Avenue East Sidewalk Project by Steven's Concrete Ltd. and releasing the retainage payment of \$4,932.90.**

Who is submitting this item. Public Works Director

Documents: [EXPLANATION STEVENS CONCRETE.DOC](#), [RESOLUTION STEVENS CONCRETE ACCEPTANCE.DOCX](#), [APPLICATION.PDF](#), [COMPLETION STATEMENT.PDF](#)

- K. Consider approval of the purchase of one (1) 2015 Bobcat Model S650 T4, new skid-steer loader, buckets, planer, snow-blower, stump grinder and related equipment attachment options, from Capital City Equipment and trade-in the 2005 Bobcat skid loader, for a total cost of \$54,969.24 for the Public Works Department.**

Who is submitting this item. Public Works Director

Documents: [20150615 SKID LOADER PURCHASE.DOCX](#), [BOBCAT ATTACHMENT.DOCX](#), [IOWADOT CONTRACT BOBCAT.PDF](#)

- L. Consider approval of the purchase of one (1) 2014 Envirosight Rovver X, sewer inspection camera system with utility trailer, root-cutter nozzle kit, and related equipment options, from Trans Iowa Equipment and replace the 1990 Aries, existing sewer inspection**

camera system, for a total cost of \$158,912.00 for the Wastewater Department.

Who is submitting this item. Public Works Director

Documents: [CAMERA PURCHASE ITEM.DOCX](#), [ENVIROSIGHT DEMO CAMERA PROPOSAL WITH OFFICE GIS REVISED.PDF](#), [MNDOT CONTRACT.PDF](#)

- M. Consider approval of the purchase of one (1) 2015 John Deere Compact Utility Tractor, loader, rotary tiller, mower, and related equipment attachment options, from Van-wall Equipment to replace the 1958 Ford Tractor, for a total cost of \$35,000.00 for the Public Works Department.**

Who is submitting this item. Public Works Director

Documents: [VAN WALL EQUIPMENT PURCHASE.DOCX](#), [LOW QUOTE.PDF](#), [QUOTE PER DOT CONTRACT.PDF](#), [IOWADOT CONTRACT JOHN DEERE.PDF](#)

- N. Consider a resolution approving the Purchasing Policy for the city of Oskaloosa, Iowa.**

Who is submitting this item. City Clerk/Finance Department

Documents: [20150615 ITEM PURCHASING POLICY.DOC](#), [RESOLUTION NO APPROVE PURCHASING POLICY.DOCX](#), [PURCHASE POLICY FINAL DRAFT.DOCX](#)

- O. Consider a site plan for the City of Oskaloosa Fire Station expansion and remodel project located at 220 South Market Street.**

Who is submitting this item. Public Works Director

Documents: [20150615 FIRE STATION SITE PLAN APPROVAL.DOCX](#), [OSKALOOSA FD - CIVIL 6-2-15.PDF](#), [FIRE STATION SITE PLAN APPLICATION.PDF](#)

- P. Consider a motion approving a Memorandum of Agreement between Mahaska Rural Water and the city of Oskaloosa for waste water treatment services.**

Who is submitting this item. City Manager's Office

Documents: [20150615 MRW AGREEMENT.DOCX](#), [MRW MEMORANDUM AGREEMENT.DOCX](#), [2006 WEST LAKE HOUSING DEVELOPMENT DOCUMENTS.PDF](#)

- Q. ----- END OF CONSENT AGENDA -----**

6. Regular Agenda

Documents: [201506015 AGENDA ITEM - REGULAR ACTION ITEMS.DOCX](#)

A. Consider a resolution adopting the proposal for Fiscal Year 2016 Property, Liability, Automobile, Equipment and Worker's Compensation Insurance for a cost of \$219,541.

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM-INSURANCE.PDF](#), [INSURANCE RENEWAL PROPOSAL RESOLUTION.PDF](#), [FY2016 INSURANCE PROPOSAL.PDF](#)

B. Consider a resolution approving the conveyance of 603 North D Street to the Mahaska County Habitat for Humanity in the amount of \$100.00

Who is submitting this City Manager's Office item.

Documents: [20150615 603 NORTH D STREET.DOCX](#), [20150615 RESOLUTION HABITAT.DOCX](#), [HABITAT DOCS.PDF](#)

C. Consider a resolution on vacation and sale of 2nd Avenue East between South 7th Street and South 8th Street to Central Reformed Church located at 815 2nd Avenue East. (PUBLIC HEARING)

Who is submitting this Public Works Director item.

Documents: [EXPLANATION STREET CRC.DOCX](#), [STREET VACATE RESOLUTION CRC.DOCX](#), [STREET VACATE MAP CRC.PDF](#), [CRC PROPOSAL - CITY COUNCIL MEETING 06-15-2015.PDF](#), [STREET VACATION APPLICATION.PDF](#), [LETTER CRC.PDF](#), [CRC PETITION.PDF](#), [MINUTES CRC.PDF](#)

D. Consider a resolution approving the vacation of 80' X 16.5' of the north-south alley adjacent to 220 South Market Street. (PUBLIC HEARING)

Who is submitting this Public Works Director item.

Documents: [20150615 PH ALLEY VACATE.DOC](#), [RESOLUTION.DOC](#), [220 S MARKET ST ALLEY VACATE.PDF](#), [CITY HALL ALLEY VACATE APPLICATION.PDF](#), [RESPONSE POSTCARDS-ALLEY VACATE.XLS](#)

E. Consider a resolution approving a 28E Agreement between the city of Oskaloosa, Iowa and the Forest Cemetery Association.

Who is submitting this City Manager's Office item.

Documents: [201506015 ITEM FOREST CEMETERY AGREEMENT.DOCX](#), [20141215 - 28E AGREEMENT FOREST CEMETERY RESO.DOC](#), [20150601 - FOREST CEMETERY 28E AGREEMENT FY2016.DOCX](#), [SUPPORTING](#)

F. Consider a resolution directing the Mayor to execute a professional services agreement with RDG Planning & Design for the purpose of completing a Corridor & Wayfinding Study.

Who is submitting this City Manager's Office item.

Documents: [20150615 CORRIDOR AND WAYFINDING.DOCX](#), [SCOPE OF SERVICES RDG.PDF](#), [20150615 - RDG CORRIDOR IMPROVEMENT RESO.DOC](#)

G. Consider a resolution authorizing advancement of costs for urban renewal project and certification of expenses incurred by the city for payment under Iowa Code Section 403.19.

Who is submitting this City Manager's Office item.

Documents: [20150615 ITEM URBAN RENEWAL.DOC](#), [20150615 - TIF ADVANCEMENT RDG CORRIDOR IMPROVEMENTS.DOC](#), [OSKALOOSA AMENDED AND RESTATED AMENDMENT FINAL.DOC](#)

7. Report on Items from City Staff.

- a) City Manager.
 - i. Update on code change for Chapter 5.24 Peddlers, Solicitors and Transient Merchants
- b) City Clerk.
- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Who is submitting this City Manager's Office item.

Documents: [201506015 REPORTS FROM STAFF.DOCX](#)

8. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents: [201506015 CITY COUNCIL INFORMATION.DOCX](#)

9. Adjournment

THE REQUIREMENT THAT AN ORDINANCE BE READ THREE (3) TIMES BEFORE PASSAGE MAY BE WAIVED BY COUNCIL UPON AN AFFIRMATIVE VOTE OF SIX (6) OF THE SEVEN (7) COUNCIL MEMBERS. THE PUBLIC IS ADVISED TO TAKE NOTE OF THIS PROCESS AND BE PREPARED TO SPEAK EITHER FOR OR AGAINST ANY ORDINANCE AT THE TIME OF FIRST READING.

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.

