



**City of Oskaloosa  
City Council Meeting Regular Session  
Council Chambers  
City Hall, 220 S. Market Street  
Oskaloosa, IA 52577  
Agenda  
June 1, 2015**

**Call to Order and Roll Call - 6:00 P.M.**

**1. Invocation: Pastor Alvern G. Boetsma, Good News Chapel**

**2. Pledge of Allegiance.**

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

**3. Roll Call**

\_\_\_\_\_ Mayor David Krutzfeldt, Council Members:

\_\_\_\_\_ Caligiuri, \_\_\_\_\_ Jimenez, \_\_\_\_\_ Moore, \_\_\_\_\_ Van Zetten, \_\_\_\_\_ Ver Steeg,

\_\_\_\_\_ Walling, \_\_\_\_\_ Yates.

Documents: [20150601 AGENDA ITEMS 1-3.DOCX](#)

**4. Community Comments.**

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents: [20150601 AGENDA ITEM COMMUNITY COMMENTS.DOCX](#)

**5. Consider Adoption of Consent Agenda as Presented or Amended.**

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Who is submitting this City Manager Department  
item.

Documents: [20150601 CONSENT AGENDA SUMMARY.DOCX](#), [20150601 - BOARD AND COMMISSION MINUTES.DOCX](#)

**A. Approval of Council Minutes and Actions, subject to**

**corrections, as recommended by the City Clerk.**

1. May 18, 2015 Regular City Council Meeting Minutes
2. June 1, 2015 Agenda

Documents: [CITY COUNCIL MINUTES MAY 18, 2015.DOC](#)

**B. Receive and file minutes of Boards and Commissions**

Any recommendations contained in minutes become effective only upon separate Council action.

1. May 26, 2015 Planning and Zoning Commission Special Meeting Minutes
2. May 14, 2015 Housing Trust Fund Committee Minutes
3. April 20, 2015 Water Board Minutes
4. May 4, 2015 Airport Commission Minutes

Documents: [20150526 PZ SPEC MINUTES.DOCX](#), [20150514 OHTF MINUTES.DOCX](#), [APRIL 20, 2015 WB MINUTES.DOCX](#), [AIRPORT COMMISSION MINUTES 5 4 2015.PDF](#)

**C. Consider approval of a renewal application for a Class C Beer Permit with Sunday Sales from Casey's Marketing Company dba Casey's General Store #2366, 1809 9th Avenue East.**

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM CASEYS 2366.DOC](#)

**D. Consider approval of a renewal application for a Class C Liquor License with Outdoor Service and Sunday Sales from Oskaloosa Post #2237 Veterans of Foreign Wars, 1215 South 17th Street.**

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM VFW.DOC](#)

**E. Consider approval of an application for a five day Class C Liquor License for Sodexo America, LLC dba William Penn University-Musco Technology Center at 319 R Avenue West.**

Who is submitting this item. City Clerk/Finance Department

Documents: [RENEWAL LICENSE MUSCO.DOC](#)

**F. Consider payment of claims for May 2015.**

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM-CLAIMS.DOCX](#), [COUNCIL CLAIMS LIST 05272015.PDF](#), [MANUAL CHECK REPORT 05262015.PDF](#), [20150601CLAIMS](#)

[OVER 500.PDF](#)

**G. Consider appointment to the Planning and Zoning Commission.**

Who is submitting this item. City Manager Department

Documents: [20150601 ITEM - P AND Z APPOINTMENT.DOCX](#), [STEPHEN TEWS APPLICATION.PDF](#)

**H. Consider approval of Pay Request No. 1 in the amount of \$100,216.74 to Cornerstone Excavating Inc. for the 3rd Avenue East Reconstruction Project.**

Who is submitting this item. Public Works Director

Documents: [ITEM - PAY REQUEST CORNERSTONE.DOC](#), [PAY APP 2.PDF](#), [LETTER.PDF](#), [COST BREAKDOWN.PDF](#)

**I. Consider a resolution authorizing the use of public funds to aid economic development.**

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM-ECONOMIC DEVELOPMENT.DOC](#), [RESOLUTION-ECONOMIC DEVELOPMENT.DOC](#)

**J. Consider a resolution adopting a Return to Work Policy.**

Who is submitting this item. City Manager Department

Documents: [ITEM - RETURN TO WORK POLICY.DOCX](#), [RESN RETURN TO WORK POLICY.DOCX](#), [OSKALOOSA RETURN TO WORK POLICY.DOCX](#), [TAD FORMS OSKALOOSA.PDF](#)

**K. Consider a resolution authorizing the temporary closure of South 1st Street between High Avenue East and 1st Avenue East from noon to midnight on July 11, 2015.**

Who is submitting this item. City Manager's Office

Documents: [ITEM TEMPORARY STREET CLOSURE REQUEST.DOCX](#), [RESN TEMPORARY STREET CLOSURE.DOCX](#), [2ND STREET CLOSURE REQUEST - 2015.PDF](#), [APPLICATION FOR 2ND STREET CLOSURE - 2015.PDF](#)

**L. Consider a resolution scheduling a public hearing on vacation and sale of 2nd Avenue East between South 7th Street and South 8th Street to Central Reformed Church**

**located at 815 2nd Avenue East.**

Who is submitting this item. Public Works Director

Documents: [ITEM - CRC REQUEST FOR 2ND AVENUE EAST.DOCX](#), [RESN SETTING PH ON 2ND AVENUE EAST.DOCX](#), [CRC STREET VACATE MAP.PDF](#), [STREET VACATION APPLICATION.PDF](#), [LETTER.PDF](#), [PETITION.PDF](#), [CRC MEETING MINUTES.PDF](#), [CRC PRESENTATION.PDF](#)

M. ----- **END OF CONSENT AGENDA** -----  
--

**6. Announcement of Vacancies**

This item is reserved to provide the most current information about existing or upcoming vacancies for Boards, Committees, or Commissions filled by appointment of the Mayor, or the City Council. Appointment to fill vacancies requires a separate action or confirmation by the City Council.

- Building Code Board of Appeals - One vacancy to fill upon appointment to serve at the pleasure of the Mayor. This is a five member board that meets as needed. (3 males and 1 female currently serve with 1 vacancy)
- Historic Preservation Commission - One vacancy to fill upon appointment for an unexpired term that ends December 31, 2016. This is a seven member board that meets as needed. (2 males and 4 females currently serve with 1 vacancy)
- Library Board - Three vacancies for six year terms that begin July 1, 2015 and end June 30, 2021; and one vacancy for an unexpired term that ends June 30, 2017. This is a nine member board that typically meets the fourth Monday of the month. (4 males and 5 females currently serve)

Documents: [20150601 BOARD AND COMMISSION VACANCIES.DOCX](#)

**7. Regular Agenda**

Documents: [20150601 AGENDA ITEM - REGULAR ACTION ITEMS.DOCX](#)

**A. Consider a resolution on vacation of public alleys adjacent to properties owned by Central Reformed Church located at 815 2nd Avenue East and a resolution to approve the deed and authorize the sale of the subject alley. (PUBLIC HEARING)**

Who is submitting this item. Public Works Director

Documents: [ITEM - PH ALLEY VACATES CENTRAL REFORMED CHURCH.DOCX](#), [RESN VACATING ALLEYS FOR CRC.DOC](#), [RESN SALE OF ALLEYS TO CRC.DOC](#), [CRC ALLEY VACATE MAP.PDF](#), [ALLEY VACATION APPLICATION.PDF](#)

**B. Consider a resolution scheduling a public hearing on vacation and sale of 80' X 16.5' of the north-south public alley adjacent to 220 South Market Street and referring the matter to the Planning & Zoning Commission.**

Who is submitting this Public Works Director  
item.

Documents: [EXPLANATION FIRE STATION VER 1.0.DOCX](#), [FIRE STATION RESOLUTION VER1.0.DOCX](#), [MAP.PDF](#), [APPLICATION.PDF](#), [OSKALOOSA, IA CODE OF ORDINANCES - 12.24 STREET VACATIONS.PDF](#)

- C. Consider a resolution authorizing the Mayor to enter into a purchase agreement with Heiman Fire Equipment for the purchase of a pumper/tanker apparatus in an amount not to exceed \$281,323.00.**

Who is submitting this Fire Department  
item.

Documents: [FIRE APPARATUS ITEM.DOCX](#), [PUMPER-TANKER RESOLUTION.DOCX](#), [ATTACHMENTS RE FIRE APPARATUS.PDF](#)

- D. Consider a resolution setting date for a public hearing to consider the sale of city-owned property located at 603 North D Street.**

Who is submitting this City Manager Department  
item.

Documents: [20150601 - SET PUBLIC HEARING ON THE SALE OF PROPERTY TO HABITAT FOR HUMANITY 603 N D ST.DOCX](#), [RESN 603 NORTH D STREET.DOCX](#), [603 NORTH D STREET AERIAL.PDF](#), [603 NORTH D INFO.PDF](#)

- E. Discussion and possible action on directing city staff to draft amendments to Oskaloosa Municipal Code, Chapter 5.24, Peddlers, Solicitors, and Transient Merchants for future council consideration.**

Who is submitting this Council Members Van Zetten and VerSteeg  
item.

Documents: [20150601 - JVZ AND VERSTEEG - CHAPTER 5.24 PEDDLERS, TRANSIENT MERCHANT ITEM.DOCX](#), [OSKALOOSA, IA CODE OF ORDINANCES - 5.24 PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS.PDF](#), [EMAIL CONFIRMING SECOND TO DISCUSS ITEM.PDF](#)

- F. Consider a motion directing the city manager to pursue negotiations with Hy-Vee, JC Penney and Penn Central Mall for the purpose of converting existing parking lot space to a grass covered building pad.**

Who is submitting this City Manager's Office  
item.

Documents: [20150601 - PCM PARKING SPACES TO BUILDING LOT.DOCX](#), [CITY-OWNED PARKING LOTS OUT LOT LOCATION.PDF](#)

**G. Consider holding a closed session under Iowa Code Section 21.5.1.j. to discuss the purchase of particular real estate.**

Who is submitting this City Manager Department  
item.

Documents: [CLOSED SESSION PURCHASE OF REAL ESTATE.DOCX](#)

**H. Consider a motion directing the city manager to enter into negotiations for the purchase of real estate.**

Who is submitting this City Manager's Office  
item.

Documents: [20150601 - 208 A AVENUE WEST - HARDEES BUILDING.DOCX](#), [BEACON - MAHASKA COUNTY, IA - 208 A AVE WEST.PDF](#), [208 A AVENUE WEST AERIAL.PDF](#), [208 A AVENUE W, OSKALOOSA, IA 52577 IS FOR SALE \\_ ZILLOW.PDF](#)

**8. Report on Items from City Staff.**

- a) City Manager.
- b) City Clerk.
  
- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents: [20150601 REPORTS FROM STAFF.DOCX](#)

**9. City Council Information**

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents: [20150601 CITY COUNCIL INFORMATION.DOCX](#)

**10. Adjournment**

THE REQUIREMENT THAT AN ORDINANCE BE READ THREE (3) TIMES BEFORE PASSAGE MAY BE WAIVED BY COUNCIL UPON AN AFFIRMATIVE VOTE OF SIX (6) OF THE SEVEN (7) COUNCIL MEMBERS. THE PUBLIC IS ADVISED TO TAKE NOTE OF THIS PROCESS AND BE PREPARED TO SPEAK EITHER FOR OR AGAINST ANY ORDINANCE AT THE TIME OF FIRST READING.

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.