



**City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda
December 7, 2015**

Call to Order and Roll Call - 6:00 P.M.

1. Invocation: Pastor Bill Hines, Gateway Church of the Nazarene

2. Pledge of Allegiance.

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:

_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten, _____ Ver Steeg,

_____ Walling, _____ Yates.

Documents: [20151207 AGENDA ITEMS 1-3.DOCX](#)

4. Presentation of employee longevity plaques.

Who is submitting this City Manager Department item.

Documents: [20151207 - PRESENTATION OF LONGEVITY PLAQUES.DOCX](#)

5. Community Comments.

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents: [20151207 COMMUNITY COMMENTS.DOCX](#)

6. Consider Adoption of Consent Agenda as Presented or Amended.

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Documents: [20151207 SUMMARY CONSENT AGENDA.DOCX](#), [20151207 BOARD AND COMMISSION MINUTES.DOCX](#)

A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.

1. November 16, 2015 Regular City Council Meeting Minutes
2. December 7, 2015 Agenda

Documents: [CITY COUNCIL MINUTES NOVEMBER 16, 2015.DOC](#)

B. Receive and file minutes of Boards and Commissions

Any recommendations contained in minutes become effective only upon separate Council action.

1. October 26, 2015 Library Board Minutes
2. November 6, 2015 Library Board Special Meeting Minutes
4. October 19, 2015 Water Board Minutes
5. November 2, 2015 Airport Commission Minutes

Documents: [OCT 2015 LIB MINUTES.DOC](#), [11_06_2015 SPECIAL LIB MEETING MINUTES.DOC](#), [20151019 WB MINUTES.DOCX](#), [AIRPORT MINUTES.PDF](#)

C. Consider payment of claims for November 2015.

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM-CLAIMS.DOCX](#), [MANUAL CHECK REPORT 11302015.PDF](#), [COUNCIL CLAIMS LIST 12022015.PDF](#), [CLAIMS OVER 500.PDF](#)

D. Consider approval of a renewal application for a Class E Liquor License with Carryout Beer and Wine from CB Liquor, Inc. dba CB Liquor, 1202 A Avenue East.

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM-CB LIQUOR.DOCX](#)

E. Consider approval of an application for a 5 day Class C Liquor License from Sodexo Management, Inc. dba William Penn University-Penn Central Mall, 200 High Avenue West, effective December 12, 2015.

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM-SODEXO \(1\).DOCX](#)

F. Consider approval of Pay Request No. 8 in the amount of \$6,986.55 to Cornerstone Excavating Inc. for the 3rd Avenue East Reconstruction Project.

Who is submitting this item. Public Works Director

item.

Documents: [3RD AVE E PAY APP 8 EXPLANATION.PDF](#), [3RD AVE E PAY APP 8.PDF](#), [3RD AVE E PAY APP 8 COST BREAKDOWN.PDF](#), [LETTER FROM GARDEN ASSOCIATES.PDF](#)

G. Consider approval of Pay Request No. 2 in the amount of \$96,574.72 to TK Concrete Inc. for the B Avenue East Pavement Rehabilitation Project.

Who is submitting this item. Public Works Director

Documents: [B AVE E PAY APP 2 EXPLANATION.PDF](#), [B AVE E PAY APP 2.PDF](#), [PAY ESTIMATE 2.PDF](#)

H. Consider approval of Pay Request No. 4 in the amount of \$58,818.16 to Blommers Construction Inc. and approval of the resolution authorizing the acceptance of the Certificate of Substantial Completion for work completed on the E Avenue East & North 12th Street Reconstruction Project.

Who is submitting this item. Public Works Director

Documents: [E AVE E AND N 12TH ST PAY APP 4 COMPLETION EXPLANATION_1.PDF](#), [SUBSTANTIAL COMPLETION RESOLUTION.DOC](#), [CERTIFICATE OF SUBSTANTIAL COMPLETION.DOCX](#), [SUBSTANTIAL COMPLETION LETTER.DOCX](#), [E AVE E AND N 12TH ST PAY APP 4.DOCX](#), [PAY ESTIMATE 4.PDF](#), [LIST OF ITEMS TO COMPLETE.DOCX](#)

I. Consider a resolution scheduling a public hearing on December 21, 2015 on the proposed sale of the properties owned by the city located at 717 A Avenue East and 603 A Avenue East.

Who is submitting this item. City Manager Department

Documents: [20151207 - SET PH ON SALE OF CITY-OWNED PROPERTY.DOCX](#), [RESN SETTING PH ON SALE OF CITY-OWNED LOTS.DOCX](#), [ANDERSON LETTER.PDF](#), [717 A AVENUE EAST.PDF](#), [603 A AVENUE EAST.PDF](#)

J. ----- END OF CONSENT AGENDA -----

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7. Regular Agenda

Documents: [20151207 AGENDA ITEM - REGULAR ACTION ITEMS.DOCX](#)

A. Consider a resolution approving the offer and sale of the vacant lot owned by the city located at 204 North C Street to Kabal Chauchan in the amount of \$35,000. (PUBLIC

HEARING)

Who is submitting this City Manager Department item.

Documents: [20151207 - SALE OF CITY-OWNED PROPERTY 204 NORTH C STREET.DOCX](#), [20151207 - RESOLUTION SALE OF PROPERTY 204 NORTH C STREET.DOCX](#), [204 NORTH C STREET - CITY OWNED PROPERTY.PDF](#)

B. Presentation and discussion on the A Avenue and Market Street corridor and wayfinding improvement study.

Who is submitting this City Manager's Office item.

Documents: [20151207 - RDG CORRIDOR AND WAYFINDING PRESENTATION.DOCX](#)

C. Consider an ordinance amending the Oskaloosa Municipal Code 12.40.00 Trees, 15.04.04.230 Permit Application Plans and Specifications, and 17.34.020 Site Plan Review Procedure – 2nd reading.

Who is submitting this City Manager's Office item.

Documents: [CITY COUNCIL COMMUNICATION TREE ORDINANCE \(1\).DOCX](#), [OSKALOOSA TREE ORDINANCE.DOCX](#)

8. Report on Items from City Staff.

- a) City Manager
- b) City Clerk.
- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents: [20151207 REPORTS FROM STAFF.DOCX](#)

9. Quarterly City Council Information and Reports from Council Members Serving on Boards and Commissions

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents: [20151207 QUARTERLY CITY COUNCIL INFORMATION AND MEMBERS ON BOARDS AND COMMISSIONS.DOCX](#)

10. Adjournment

THE REQUIREMENT THAT AN ORDINANCE BE READ THREE (3) TIMES BEFORE PASSAGE MAY BE WAIVED BY COUNCIL UPON AN AFFIRMATIVE VOTE OF SIX (6) OF THE SEVEN (7) COUNCIL MEMBERS. THE PUBLIC IS ADVISED TO TAKE NOTE OF THIS PROCESS AND BE PREPARED TO SPEAK EITHER FOR OR AGAINST ANY ORDINANCE AT THE TIME OF FIRST READING.

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.