



**City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda
November 2, 2015**

Call to Order and Roll Call - 6:00 P.M.

1. Invocation: Mayor David Krutzfeldt

2. Pledge of Allegiance.

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:

_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten, _____ Ver Steeg,

_____ Walling, _____ Yates.

Documents: [20151102 AGENDA ITEMS 1-3.DOCX](#)

4. Community Comments.

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents: [20151102 COMMUNITY COMMENTS.DOCX](#)

5. Consider Adoption of Consent Agenda as Presented or Amended.

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Documents: [20151102 SUMMARY CONSENT AGENDA.DOCX](#), [20151102 BOARD AND COMMISSION MINUTES.DOCX](#)

A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.

1. October 19, 2015 Regular City Council Meeting Minutes
2. November 2, 2015 Agenda

Documents: [CITY COUNCIL MINUTES OCTOBER 19, 2015.DOC](#)

B. Receive and file minutes of Boards and Commissions

Any recommendations contained in minutes become effective only upon separate Council action.

1. October 14, 2015 Civil Service Commission Minutes 2. September 22, 2015 Board of Adjustment Minutes 3. September 21, 2015 Water Board Minutes

Documents: [CIVIL SERVICE MINUTES OCTOBER 14, 2015.DOCX](#), [BOA MIN 9-22-2015.DOCX](#), [2015092115 WB MINUTES.DOCX](#)

C. Consider payment of claims for October 2015.

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM-CLAIMS.DOCX](#), [COUNCIL CLAIMS LIST 10282015.PDF](#), [MANUAL CHECK REPORT 10262015.PDF](#), [CLAIMS OVER 500.PDF](#)

D. Consider approval of a renewal application for a Class E Liquor License with Carryout Beer and Wine from Kabal Chauchan dba Cork & Bottle, 309 A Avenue West.

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM-CORK BOTTLE.DOCX](#)

E. Consider a resolution approving the 2015 Fiscal Year Financial Report.

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM-AFR 2015.DOC](#), [RESOLUTION APPROVAL ANNUAL REPORT 15.DOC](#), [AFR2015 \(1\).PDF](#)

F. Consider an ordinance expanding the number of Water Utility Board of Trustees from three to five members – 3rd reading.

Who is submitting this City Manager Department item.

Documents: [20151102 - AMEND WATER BOARD THREE TO FIVE.DOCX](#), [ORDINANCE WATER BOARD OF TRUSTEES 3 TO 5 MEMBERS.DOC](#)

G. Consider approval of Pay Request No. 7 in the amount of \$124,316.73 to Cornerstone Excavating Inc. for the 3rd Avenue East Reconstruction Project.

Who is submitting this Public Works Director item.

Documents: [3RD AVE E PAY APP 7 EXPLANATION \(1\).PDF](#), [3RD AVE E PAY APP 7.PDF](#), [3RD AVE E PAY APP 7 COST BREAKDOWN.PDF](#), [LETTER FROM GARDEN ASSOCIATES.PDF](#), [3RD AVE E PROJECT PICTURES.DOCX](#)

- H. **Consider approval of Pay Request No. 3 in the amount of \$136,549.67 to Blommers Construction Inc. for the E Avenue East & North 12th Street Reconstruction Project.**

Who is submitting this item. Public Works Director

Documents: [E AVE E AND N 12TH ST PAY APP 3 EXPLANATION.PDF](#), [E AVE E AND N 12TH ST PAY APP 3.DOCX](#), [COST BREAK DOWN PAY APP 3.PDF](#), [E AVE E AND N 12TH ST PROJECT PICTURES.DOCX](#)

- I. **Consider approval of Pay Request No. 1 in the amount of \$46,864.26 to TK Concrete Inc. for the B Avenue East Pavement Rehabilitation Project.**

Who is submitting this item. Public Works Director

Documents: [B AVE E PAY APP 1 EXPLANATION.DOC](#), [B AVE E PAY APP 1.PDF](#), [COST BREAKDOWN PAY APP 1.PDF](#), [B AVE E PROJECT PICTURES.DOCX](#)

- J. **Consider approval of a professional services agreement for the design and replacement of an emergency power system at the Northeast Wastewater Treatment Plant in an amount not to exceed \$30,000.**

Who is submitting this item. Public Works Director

Documents: [ITEM 1 CONSULTANT CONTRACT EXPLANATION.DOCX](#), [LETTER.PDF](#), [CONTRACT.PDF](#)

- K. **Consider a motion to approve and direct the City Manager to authorize \$25,889 for labor to C. L. Carroll Co., Inc. and \$60,277 for materials to Westech Engineering, Inc. in order to perform digester maintenance and repairs at the Southwest Wastewater Treatment Plant.**

Who is submitting this item. Public Works Director

Documents: [DIGESTER EXPLANATION.PDF](#), [RFQ.PDF](#), [SW PLANT DIGESTER PLANS.PDF](#)

- L. **Consider a resolution to temporarily close High Avenue East between South Market Street and South 1st Street, South 1st Street between High Avenue East and 1st Avenue East, and**

1st Avenue East between South 1st Street and South Market Street on June 25, 2016 for Relay for Life.

Who is submitting this item. Public Works Director

Documents: [RELAY FOR LIFE EXPLANATION.DOCX](#), [RESOLUTION.DOCX](#), [LETTER.PDF](#)

6. Announcement of Vacancies

This item is reserved to provide the most current information about existing or upcoming vacancies for Boards, Committees, or Commissions filled by appointment of the Mayor, or the City Council. Appointment to fill vacancies requires a separate action or confirmation by the City Council.

- Airport Commission - One vacancy to fill upon appointment for an unexpired term that ends December 31, 2015. This is a five member board that typically meets the first Monday of the month. (4 males and 0 females currently serve with 1 vacancy)
- Board of Adjustment - One vacancy to fill for a five year term that begins January 1, 2016 and ends December 31, 2020. This is a five member board that meets monthly on the 4th Tuesday of the month when needed. (5 males currently serve)
- Historic Preservation Commission - Five vacancies - three vacancies for three year terms that begin January 1, 2016 and end December 31, 2018; and two vacancies for alternate members. This is a seven member board with two alternate members that meets as needed. (3 males and 3 females* currently serve with 3 vacancies, two for alternate members) *One member moved out of city so cannot serve)
- Mahaska County Solid Waste Management Commission - Five vacancies to fill for one year terms that end December 31, 2016. Two members serve on the Ad Hoc Recycling Committee. This is a five member board that typically meets the 2nd Thursday of the month. (3 males and 1 female currently serve with 1 vacancy)
- Municipal Housing Agency - One vacancy to fill upon appointment for an unexpired term that ends February 28, 2017. This is a five member board that meets quarterly. (2 males and 2 females currently serve with 1 vacancy)
- Stephen Memorial Animal Shelter Commission - One vacancy for a city representative for a two year term that begins January 1, 2016 and ends December 31 2017. This is a three member board that meets monthly.

Documents: [20151102 BOARD AND COMMISSION VACANCIES.DOCX](#)

7. Regular Agenda

Documents: [20151102 AGENDA ITEM - REGULAR ACTION ITEMS.DOCX](#)

- A. **Consider a motion to receive and file the audit report and authorize payment of \$9,050 to Martens & Company, CPA, LLP and \$625 to the Auditor of the State.**

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM-AUDIT.DOC](#)

- B. **Consider a resolution levying a special assessment against private property for cutting and removal of weeds by the City**

of Oskaloosa, Iowa in accordance with Title 8, Chapter 8.20 of the City Code of the City of Oskaloosa, Iowa. (PUBLIC HEARING)

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM-WEED ASSESSMENT AUGUST.DOC](#), [RESOLUTION ASSESSMENT AUGUST 2015.DOCX](#), [COPY OF EXHIBIT A AUGUST 2015.XLSX](#)

C. Consider request from Nicole M. Cella for reduction of sanitary sewer charges for the property located at 529 North D Street.

Who is submitting this City Manager Department item.

Documents: [20151102 REQUEST FOR REDUCTION IN SEWER CHARGES.DOCX](#), [SEWER REDUCTION REQUEST DOCS.PDF](#), [MEMO.DOCX](#)

D. Discussion and possible action on a proposal for city-owned property located at 204 North C Street.

Who is submitting this City Manager's Office item.

Documents: [20151102 - 204 NORTH C STREET.DOCX](#), [CORK AND BOTTLE LIQUOR.PDF](#), [204 NORTH C STREET.PDF](#)

8. Report on Items from City Staff.

- a) City Manager
- b) City Clerk.
- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents: [20151102 REPORTS FROM STAFF.DOCX](#)

9. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents: [20151102 CITY COUNCIL INFORMATION.DOCX](#)

10. Adjournment

11. ----- END OF CONSENT AGENDA -----

THE REQUIREMENT THAT AN ORDINANCE BE READ THREE (3) TIMES BEFORE PASSAGE MAY BE WAIVED BY COUNCIL UPON AN AFFIRMATIVE VOTE OF SIX (6) OF THE SEVEN (7) COUNCIL MEMBERS. THE PUBLIC IS ADVISED TO TAKE NOTE OF THIS PROCESS AND BE PREPARED TO SPEAK EITHER FOR OR AGAINST ANY ORDINANCE AT THE TIME OF FIRST READING.

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.