



**City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda
October 5, 2015**

Call to Order and Roll Call - 6:00 P.M.

1. Invocation: Pastor Michael Dotson, Assembly of God Church

2. Pledge of Allegiance.

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:

_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten, _____ Ver Steeg,

_____ Walling, _____ Yates.

Documents: [20151005 AGENDA ITEMS 1-3.DOCX](#)

4. Community Comments.

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents: [20151005 COMMUNITY COMMENTS.DOCX](#)

5. Consider Adoption of Consent Agenda as Presented or Amended.

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Who is submitting this City Manager Department
item.

Documents: [20151005 SUMMARY CONSENT AGENDA.DOCX](#), [20151005 BOARD AND COMMISSION MINUTES.DOCX](#)

A. Approval of Council Minutes and Actions, subject to

corrections, as recommended by the City Clerk.

1. September 21, 2015 Regular City Council Meeting Minutes
2. October 5, 2015 Agenda

Documents: [CITY COUNCIL MINUTES SEPTEMBER 21, 2015.DOC](#)

B. Receive and file minutes of Boards and Commissions

Any recommendations contained in minutes become effective only upon separate Council action.

1. August 13, 2015 Water Board Minutes
2. August 27, 2015 Water Board Special Meeting Minutes 3. October 2, 2014 SCRAA Minutes 4. December 9, 2014 SCRAA Minutes 5. February 24, 2015 SCRAA Minutes 6. June 23, 2015 SCRAA Minutes 7. September 1, 2015 Airport Commission Minutes

Documents: [20150813 WB MINUTES.DOCX](#), [20150827 SPEC WB MINUTES.DOCX](#), [2014-10-02 SCRAA MINUTES.PDF](#), [2014-12-09 SCRAA MINUTES.PDF](#), [2015-02-24 SCRAA MINUTES.PDF](#), [2015-06-23 SCRAA MINUTES.PDF](#), [AIRPORT MINUTES SEPT. 1 2015.PDF](#)

C. Consider payment of claims for September 2015

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM-CLAIMS.DOCX](#), [COUNCIL CLAIMS LIST 09302015.PDF](#), [MANUAL CHECK REPORT 09292015.PDF](#), [CLAIMS OVER 500.PDF](#)

D. Consider a motion to receive and file the Safety Committee report for the third quarter of 2015.

Who is submitting this item. City Manager's Office

Documents: [SAFETY COMMITTEE CITY COUNCIL COMMUNICATION.DOCX](#), [SAFETY COMMITTEE UPDATES.DOCX](#), [SAMPLE INSPECTION SHEET FALL 2015.DOCX](#)

E. Consider a resolution to temporarily close 238th Street near the Lacey recreational complex on November 7, 2015 for the Heart of America Athletic Conference Cross Country Meet.

Who is submitting this item. Public Works Director

Documents: [WILLIAM PENN UNIVERSITY AGENDA ITEM.DOCX](#), [WILLIAM PENN RESOLUTION.DOCX](#), [LETTER AND MAP.PDF](#)

F. Consider approval of Pay Request No. 6 in the amount of \$333,048.21 to Cornerstone Excavating Inc. for the 3rd Avenue East Reconstruction Project.

Who is submitting this item. Public Works Director

Documents: [3RD AVE E PAY APP 6 EXPLANATION \(1\).PDF](#),
[LETTER.PDF](#), [PAY APP 6.PDF](#), [PAY APP 6 COST BREAKDOWN.PDF](#)

G. Consider approval of Pay Request No. 2 in the amount of \$115,907.60 to Blommers Construction Inc. for the E Avenue East & North 12th Street Reconstruction Project.

Who is submitting this Public Works Director
item.

Documents: [E AVE E AND N 12TH ST PAY APP 2 EXPLANATION.DOC](#), [E AVE E AND N 12TH ST PAY APP 2.DOCX](#), [PAY ESTIMATE 2.PDF](#)

H. Consider changes to the City of Oskaloosa Housing Trust Fund Demolition I program plan and the Demolition II program plan.

Who is submitting this City Clerk/Finance Department
item.

Documents: [AGENDA ITEM-DEMO 1 PLAN CHANGES FOR COUNCIL.DOCX](#), [REVISED JULY 2015 DEMOLITION PROGRAM PLAN I.PDF](#), [REVISED JULY 2015 OHTF DEMOLITION PLAN 2.PDF](#)

I. Consider a resolution approving the 2015 Fiscal Year Urban Renewal Report.

Who is submitting this City Clerk/Finance Department
item.

Documents: [CITY COMM-URBAN RENEWAL REPORT.DOC](#), [RESOLUTION APPROVAL URBAN RENEWAL REPORT FY14.DOC](#), [ANNUAL URBAN RENEWAL REPORT FY2015.PDF](#)

J. Consider a resolution scheduling a public hearing for November 2, 2015 to consider levying a special assessment against private property for weed cutting by the city in accordance with section 8.20 of the city code of the City of Oskaloosa, Iowa, and directing notice to the owners of the property to be assessed.

Who is submitting this City Clerk/Finance Department
item.

Documents: [CITY COMM-SCHEDULE PH WEEDS.DOC](#), [RESOLUTION NO PH WEEDS AUGUST 2015.DOCX](#), [COPY OF EXHIBIT A AUGUST 2015.XLSX](#)

K. Consider a resolution appointing two ex officio members to the Water Board of Trustees.

Who is submitting this City Manager Department
item.

Documents: [ITEM EX OFFICIO MEMBERS TO WATER BOARD.DOCX](#),

L. Consider a resolution authorizing the release of an existing, unneeded easement located at 1101 7th Avenue West

Who is submitting this item. Public Works Director

Documents: [EASEMENT RELEASE EXPLANATION.DOC](#), [RESOLUTION.DOCX](#), [RELEASE OF EASEMENT.DOCX](#), [MAP.PDF](#)

M. Consider a resolution fixing date for a public hearing on the proposal to enter into a Development Agreement with Oskaloosa Downtown Development, LLC. and providing for publication of notice thereof.

Who is submitting this item. City Manager's Office

Documents: [20151005 - SET DATE FOR ODD DEVELOPMENT AGREEMENT SWIMS.PDF](#), [RESOLUTION AND PUBLICATION FOR ODD SWIM BUILDING DA.DOCX](#)

N. ----- END OF CONSENT AGENDA -----
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6. Announcement of Vacancies

This item is reserved to provide the most current information about existing or upcoming vacancies for Boards, Committees, or Commissions filled by appointment of the Mayor, or the City Council. Appointment to fill vacancies requires a separate action or confirmation by the City Council.

- Airport Commission - One vacancy to fill upon appointment for an unexpired term that ends December 31, 2015. This is a five member board that typically meets the first Monday of the month. (4 males and 0 females currently serve with 1 vacancy)
- Board of Adjustment - One vacancy to fill for a five year term that begins January 1, 2016 and ends December 31, 2020. This is a five member board that meets monthly on the 4th Tuesday of the month when needed. (5 males currently serve)
- Historic Preservation Commission - Two vacancies for alternate members. This is a seven member board with two alternate members that meets as needed. (3 males and 4 females currently serve with 2 vacancies for alternate members)
- Mahaska County Solid Waste Management Commission - Five vacancies to fill for one year terms that end December 31, 2016. Two members serve on the Ad Hoc Recycling Committee. This is a five member board that typically meets the 2nd Thursday of the month. (3 males and 1 female currently serve with 1 vacancy)
- Municipal Housing Agency - One vacancy to fill upon appointment for an unexpired term that ends February 28, 2017. This is a five member board that meets quarterly. (2 males and 2 females currently serve with 1 vacancy)
- Stephen Memorial Animal Shelter Commission - One vacancy for a city representative for a two year term that begins January 1, 2016 and ends December 31 2017. This is a three member board that meets monthly.

Documents: [20151005 BOARD AND COMMISSION VACANCIES.DOCX](#)

7. Regular Agenda

Documents: [20151005 AGENDA ITEM - REGULAR ACTION ITEMS.DOCX](#)

- A. **Consider a resolution levying a special assessment against private property for cutting and removal of weeds by the City of Oskaloosa, Iowa in accordance with Title 8, Chapter 8.20 of the City Code of the City of Oskaloosa, Iowa. (PUBLIC HEARING)**

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM-WEED ASSESSMENT JULY.DOC](#), [RESOLUTION ASSESSMENT JULY 2015.DOCX](#), [COPY OF EXHIBIT A JULY 2015.XLSX](#)

- B. **Consider a resolution fixing a civil penalty against Casey's Store, 1310 A Avenue West, Oskaloosa, Iowa, on charges of selling alcohol to a minor.**

Who is submitting this item. City Attorney

Documents: [ITEM SALE OF ALCOHOL TO MINOR.DOCX](#), [RESOLUTION CASEYS FOR ALCOHOL.DOCX](#), [CASEYS HEARING ORDER.PDF](#), [HEARING COMPLAINT CASEYS DOCS.PDF](#)

- C. **Presentation on the progress of Sanitary Sewer Collection System Evaluation Report to Iowa DNR.**

Who is submitting this item. Public Works Director

Documents: [PRESENTATION EXPLANATION.DOCX](#), [EVALUATION TIMELINE.DOCX](#), [MANHOLE MAP.PDF](#), [PICTURES.PDF](#)

- D. **Consider an ordinance amending Oskaloosa Municipal Code Title 2, Chapter 2.80, Section 2.80.030 - Appointment.**

Who is submitting this item. City Manager's Office

Documents: [20151005 - AMEND WATER BOARD THREE TO FIVE_1.DOCX](#), [20151005 - WATER BOARD OF TRUSTEES 3 TO 5 MEMBERS.DOC](#)

- E. **Consider a motion to approve and direct the Mayor to execute a professional services agreement with Garden and Associates, LTD. for designing the Sheriff Avenue Pavement Reconstruction Project in an amount not to exceed \$30,000.**

Who is submitting this item. Public Works Director

Documents: [ITEM 1_CONSULTANT CONTRACT SHERIFF EXPLANATION.DOCX](#), [PICTURES.PDF](#), [LETTER.PDF](#), [CONTRACT.PDF](#)

F. Consider a motion to approve and direct the Mayor to execute a professional services agreement with Garden and Associates, LTD. for designing sanitary and storm sewer improvements in an amount not to exceed \$60,000.

Who is submitting this item. Public Works Director

Documents: [ITEM 1_CONSULTANT CONTRACT EXPLANATION.PDF](#), [MAP.PDF](#), [LETTER FROM GA.PDF](#), [CONTRACT.PDF](#)

G. Consider a resolution establishing the boundaries of the Oskaloosa façade improvements project area as a blighted area in the City of Oskaloosa, Iowa.

Who is submitting this item. City Manager's Office

Documents: [SLUM AND BLIGHT CITY COUNCIL COMMUNICATION_2.PDF](#), [OSKALOOSA 10.5.15 COUNCIL PRESENTATION.PDF](#), [SLUM AND BLIGHT RESOLUTION.DOCX](#), [OSKALOOSA_2016_BLIGHTSURVEY.PDF](#), [FACADE MAP.PDF](#)

8. Report on Items from City Staff.

- a) City Manager. i. Housing Action Plan - Yard of the Week
- b) City Clerk.
- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents: [20151005 REPORTS FROM STAFF.DOCX](#), [YARD OF WEEK MAP.PDF](#)

9. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents: [20151005 CITY COUNCIL INFORMATION.DOCX](#)

10. Adjournment

THE REQUIREMENT THAT AN ORDINANCE BE READ THREE (3) TIMES BEFORE PASSAGE MAY BE WAIVED BY COUNCIL UPON AN AFFIRMATIVE VOTE OF SIX (6) OF THE SEVEN (7) COUNCIL MEMBERS. THE PUBLIC IS ADVISED TO TAKE NOTE OF THIS PROCESS AND BE PREPARED TO SPEAK EITHER FOR OR AGAINST ANY ORDINANCE AT THE TIME OF FIRST READING.

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.

