



**City of Oskaloosa  
City Council Meeting Regular Session  
Council Chambers  
City Hall, 220 S. Market Street  
Oskaloosa, IA 52577  
Agenda  
September 21, 2015**

**Call to Order and Roll Call - 6:00 P.M.**

**1. Invocation: Mayor David Krutzfeldt**

**2. Pledge of Allegiance.**

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

**3. Roll Call**

\_\_\_\_\_ Mayor David Krutzfeldt, Council Members:

\_\_\_\_\_ Caligiuri, \_\_\_\_\_ Jimenez, \_\_\_\_\_ Moore, \_\_\_\_\_ Van Zetten, \_\_\_\_\_ Ver Steeg,

\_\_\_\_\_ Walling, \_\_\_\_\_ Yates.

Who is submitting this City Manager Department  
item.

Documents: [20150921 AGENDA ITEMS 1-3.DOCX](#)

**4. Community Comments.**

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents: [20150921 COMMUNITY COMMENTS.DOCX](#)

**5. Consider Adoption of Consent Agenda as Presented or Amended.**

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Who is submitting this City Manager Department  
item.

Documents: [20150921 SUMMARY CONSENT AGENDA.DOCX](#), [20150921 BOARD](#)

**A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.**

1. September 8, 2015 Regular City Council Meeting Minutes
2. September 21, 2015 Agenda

Documents: [CITY COUNCIL MINUTES FINAL.DOC](#)

**B. Receive and file minutes of Boards and Commissions**

Any recommendations contained in minutes become effective only upon separate Council action.

1. August 5, 2015 Historic Preservation Commission Minutes
2. September 14, 2015 Planning and Zoning Commission Minutes
3. July 28, 2015 Board of Adjustment Minutes

Who is submitting this City Manager Department item.

Documents: [HPC MINUTES 8-5-2015.PDF](#), [20150914 PZ MINUTES \(1\).DOCX](#), [BOA MIN 7-28-2015.DOCX](#)

**C. Consider approval of a renewal application for a Class C Beer Permit with Wine from Casey's Marketing Company dba Casey's General Store #3214, 413 A Avenue West.**

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM-CASEYS MARKETING COMPANY 3214.DOCX](#)

**D. Consider approval of a renewal application for a Class E Liquor License with Carryout Beer and Wine from Casey's Marketing Company dba Casey's General Store #3215, 901 South Market Street.**

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM-CASEYS MARKETING COMPANY 3215.DOCX](#)

**E. Consider payment to the U.S. Department of Homeland Security in the amount of \$325.00 and an Immigration Attorney Firm in the amount of \$1,050.00 to renew the work visa for the Public Works Director.**

Who is submitting this Public Works Director item.

Documents: [EXPLANATION PW DIR VISA RENEWAL.DOCX](#), [CHECK REQUEST FOR US DHS.PDF](#), [CHECK REQUEST FOR IMMIGRATION ATTORNEY.PDF](#)

**F. Consider a motion to receive and file financial reports for August 2015.**

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM-FINANCIAL REPORTS.DOC](#), [OSKALOOSA IA TREASURERS REPORT AUGUST 2015.PDF](#)

**G. Consider appointments to the Historic Preservation Commission.**

Who is submitting this City Manager Department item.

Documents: [20150921 ITEM HISTORIC PRESERVATION COMMISSION APPOINTMENT.DOCX](#), [HAROLDSON APPLICATION FOR HISTORIC PRESERVATION COMMISSION.PDF](#), [SHULLAW APPLICATION FOR HISTORIC PRESERVATION COMM..PDF](#)

**H. Consider a resolution approving the FY 2015 Street Finance Report.**

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM-STREET FINANCE REPORT.DOC](#), [STREET REPORT RESN FY15.DOC](#), [SFR FY2015-AGENDA.PDF](#)

**I. Consider a resolution naming depositories.**

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM-DEPOSITORIES 20150921.DOC](#), [DEPOSITORY RESOLUTION.DOC](#)

**J. Consider a resolution granting prior approval of an application for Industrial Tax Abatement for value added in the Urban Revitalization area of 2102 South 17th Street.**

Who is submitting this City Clerk/Finance Department item.

Documents: [CITY COMM-PRIOR APPROVAL TAX ABATEMENT.DOC](#), [RESOLUTION - PRIOR APROVAL.DOC](#)

**K. Consider a resolution to transfer ownership and title to a 2006 Ford F150 truck to the Oskaloosa Community School District.**

Who is submitting this Police Department item.

Documents: [ITEM TRANSFERRING TITLE TO TRUCK.DOCX](#), [RESOLUTION](#)

**L. Consider a resolution approving a Memorandum of Understanding between the Iowa Department of Administrative Services and the city of Oskaloosa.**

Who is submitting this item. City Clerk/Finance Department

Documents: CITY COMM-MOU OFFSET PROGRAM.DOC, RESOLUTION INCOME OFFSET AGREEMENT.DOCX, MOU.PDF

**M. ----- END OF CONSENT AGENDA -----**  
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**6. Regular Agenda**

Documents: 20150921 AGENDA ITEM - REGULAR ACTION ITEMS.DOCX

**A. Consider a resolution levying a special assessment against private property for cutting and removal of weeds by the City of Oskaloosa, Iowa in accordance with Title 8, Chapter 8.20 of the City Code of the City of Oskaloosa, Iowa. (PUBLIC HEARING)**

Who is submitting this item. City Clerk/Finance Department

Documents: CITY COMM-WEED ASSESSMENT JUNE.DOC, RESOLUTION ASSESSMENT JUNE 2015.DOCX, COPY OF EXHIBIT A JUNE 2015.XLSX

**B. Consider a resolution approving payment of \$2,914.32 to Marilyn Wood for cost of installation of front porch railing at 311 North Market Street.**

Who is submitting this item. Council Members Van Zetten and Ver Steeg

Documents: 20150919 - REIMBURSEMENT REQUEST FOR M WOOD - JVZ AND AV.DOCX, 1 RESOLUTION MARILYN WOOD ITEM (1).DOCX, WOODS REQUEST.PDF, 2 311 MARKET STREET - BEFORE AND AFTER PHOTOS.PDF, 3 LETTERS FROM CITY TO 311 MARKET STREET OWNER.PDF, 4 EMAIL EXCHANGE 311 NORTH MARKET.PDF

**C. Consider approval of a site plan for the Crystal Heights Care Center expansion project, located at 1514 High Avenue West, subject to stipulations A, B, and C.**

Who is submitting this item. Public Works Director

Documents: CRYSTAL HEIGHTS SITE PLAN EXPLANATION (1).DOCX, SITE PLAN SUBMITTAL 09-10-15.PDF, 15-102 CRYSTAL HEIGHTS A201 ELEVATIONS.PDF, SITE PLAN APPLICATION.PDF

**D. Review and discussion of the proposed 28E Agreement between Mahaska County Emergency Management Commission and Mahaska County E-911 Service Board.**

Who is submitting this item. Mayor Krutzfeldt & Council Member Walling

Documents: [201509121- E-911 AND MCEMC 28E AGREEMENT - DISPATCH - DK AND TW.DOCX](#), [JOINT AGREEMENT \(E911 AND EMC\).DOCX](#)

**E. Consider a resolution directing the Mayor to execute a 28E Agreement between the city of Oskaloosa, Iowa and the Oskaloosa Municipal Water Board of Trustees**

Who is submitting this item. City Manager's Office

Documents: [28E AGREEMENT WATER AND SEWER.PDF](#), [1 EXECUTIVE SUMMARY 08-21-2015.PDF](#), [5 28E AGREEMENT OMWD WATER SEWER RESO.PDF](#), [AGREEMENT BETWEEN CITY AND OMWD - RECOMMENDED PROPOSAL 09-21-2015.PDF](#), [2 ORG CHART - WATER AND SEWER STAFFING PROPOSAL 08-27-2015.PDF](#), [3 OSKALOOSA\\_UTILITY\\_EMPLOYEE\\_RECOMMENDATION\\_08-27-2015.PDF](#)

**7. Report on Items from City Staff.**

- a) City Manager.
- b) City Clerk.
  
- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents: [20150921 REPORTS FROM STAFF.DOCX](#)

**8. City Council Information**

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents: [20150921 CITY COUNCIL INFORMATION.DOCX](#)

**9. Adjournment**

THE REQUIREMENT THAT AN ORDINANCE BE READ THREE (3) TIMES BEFORE PASSAGE MAY BE WAIVED BY COUNCIL UPON AN AFFIRMATIVE VOTE OF SIX (6) OF THE SEVEN (7) COUNCIL MEMBERS. THE PUBLIC IS ADVISED TO TAKE NOTE OF THIS PROCESS AND BE PREPARED TO SPEAK EITHER FOR OR AGAINST ANY ORDINANCE AT THE TIME OF FIRST READING.

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.

