



**City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda
August 17, 2015**

Call to Order and Roll Call - 6:00 P.M.

1. Invocation: Pastor Rodney DeRonde, Fellowship Bible Church

2. Pledge of Allegiance.

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:

_____ Caligiuri, _____ Jimenez, _____ Moore, _____ Van Zetten, _____ Ver Steeg,

_____ Walling, _____ Yates.

Documents: [20150817 AGENDA ITEMS 1-3.DOCX](#)

4. Community Comments.

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents: [20150817 COMMUNITY COMMENTS.DOCX](#)

5. Consider Adoption of Consent Agenda as Presented or Amended.

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Who is submitting this City Manager Department
item.

Documents: [20150817 SUMMARY CONSENT AGENDA.DOCX](#), [20150817 BOARD AND COMMISSION MINUTES.PDF](#)

A. Approval of Council Minutes and Actions, subject to

corrections, as recommended by the City Clerk.

1. August 3, 2015 Regular City Council Meeting Minutes
2. August 17, 2015 Agenda

Documents: [CITY COUNCIL MINUTES AUGUST 3, 2015.PDF](#)

B. Receive and file minutes of Boards and Commissions

Any recommendations contained in minutes become effective only upon separate Council action.

1. July 15, 2015 Historic Preservation Commission Minutes
2. August 10, 2015 Planning and Zoning Commission Minutes

Documents: [HPC MINUTES 7-15-2015.PDF](#), [20150810 PZ MINUTES.PDF](#)

C. Consider a resolution adopting an Email Retention Policy.

Who is submitting this City Manager's Office
item.

Documents: [EMAIL RETENTION POLICY ITEM.PDF](#), [EMAIL RETENTION RESOLUTION.PDF](#), [EMAIL RETENTION POLICY FINAL.PDF](#)

D. Consider a resolution scheduling a public hearing for September 21, 2015 to consider levying a special assessment against private property for weed cutting by the city in accordance with section 8.20 of the city code of the city of Oskaloosa, Iowa, and directing notice to the owners of the property to be assessed.

Who is submitting this City Clerk/Finance Department
item.

Documents: [CITY COMM-SCHEDULE PH WEEDS UPDATED.DOC](#), [RESOLUTION NO PH WEEDS JUNE 2015.DOCX](#), [EXHIBIT A JUNE 2015 UPDATED.XLSX](#)

E. Consider appointment to the Building Code Board of Appeals.

Who is submitting this City Manager Department
item.

Documents: [20150908 BUILDING CODE BOARD OF APPEALS.DOCX](#), [SHULLAW APPLICATION FOR BUILDING CODE BD. OF APPEALS.PDF](#)

F. Consider an ordinance to delete Sections 12.04.040 and 12.04.050 from the Oskaloosa Municipal Code – 3rd Reading.

Who is submitting this Public Works Director
item.

Documents: [CHAPTER 12 04 AMENDMENT ITEM.PDF](#), [ORDINANCE CODE DELETING CODE SECTIONS.PDF](#)

- G. **Consider a resolution amending the "resolution authorizing the issuance of \$4,150,000 General Capital Loan Notes, Series 2015A, and levying a tax for the payment thereof", passed and approved on March 2, 2015, by substituting a new resolution therefor, approving and authorizing a form of loan agreement, authorizing and approving the issuance of \$4,125,000 General Obligation Capital Loan Notes, and levying a tax for the payment thereof.**

Who is submitting this City Clerk/Finance Department
item.

Documents: [CITY COMM-AUTHORIZING FORM OF LOAN.DOC](#),
[RESOLUTION-AUTHORIZING ISSUANCE.PDF](#)

- H. **Consider a motion to approve the Continuing Disclosure Certificate for the \$4,125,000 General Obligation Capital Loan Notes, Series 2015A.**

Who is submitting this City Clerk/Finance Department
item.

Documents: [CITY COMM-CONTINUING DISCLOSURE CERTIFICATE.DOC](#),
[CONTINUING DISCLOSURE CERTIFICATE.PDF](#)

- I. **Consider a motion to approve the Tax Exemption Certificate and Exhibit "B" - Construction Issue Certification for the \$4,125,000 General Obligation Capital Loan Notes, Series 2015A.**

Who is submitting this City Clerk/Finance Department
item.

Documents: [CITY COMM-TAX EXEMPT.DOC](#)

- J. **Consider a resolution appointing Bankers Trust Company of Des Moines, Iowa, to serve as paying agent, note registrar, and transfer agent, approving the paying agent and note registrar and transfer agent agreement and authorizing the execution of the agreement.**

Who is submitting this City Clerk/Finance Department
item.

Documents: [CITY COMM-BANKERS TRUST.DOC](#), [RESOLUTION-BANKERS TRUST COMPANY.PDF](#)

- K. ----- **END OF CONSENT AGENDA** -----
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6. Regular Agenda

Documents: [20150817 AGENDA ITEM - REGULAR ACTION ITEMS.DOCX](#)

A. Consider a resolution approving the vacation and sale of the 120' X 16.5' section of the east-west alley adjacent to 1001 A Avenue West. (PUBLIC HEARING)

Who is submitting this item. Public Works Director

Documents: [1001 A AVE W ALLEY VACATE ITEM PH.PDF](#), [RESOLUTION RE 1001 A AVENUE WEST.PDF](#), [MAP - 1001 A AVE W ALLEY VACATE.PDF](#), [ALLEY VACATE APPLICATION.PDF](#), [RESPONSE POSTCARDS-ALLEY VACATE.PDF](#)

B. Consider a site plan for the property located at 132 Pella Avenue to allow for proposed convenience storage.

Who is submitting this item. Public Works Director

Documents: [EXPLANATION SITE PLAN 132 PELLA AVENUE.PDF](#), [SITE PLAN.PDF](#), [MAP A - 132 PELLA AVE.PDF](#), [MAP B - 132 PELLA AVE.PDF](#), [APPLICATION.PDF](#)

C. Consider a motion approving the city manager's recommended 2015 Housing Action Plan for the city of Oskaloosa.

Who is submitting this item. City Manager's Office

Documents: [20150817 2015 HOUSING ACTION PLAN.PDF](#), [HOUSING TASK FORCE ACTION PLAN REV 07102015.PDF](#)

D. Discussion and possible action on setting a study session date and time for the purpose of reviewing the city's existing building and nuisance codes.

Who is submitting this item. Council Members Van Zetten and VerSteeg

Documents: [20150817 - STUDY SESSION REQUEST - JVZ AND AV.DOCX](#), [PRESENTATION 8-10-15.PDF](#)

7. Report on Items from City Staff.

- a) City Manager.
- b) City Clerk.
- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents: [20150817 REPORTS FROM STAFF.DOCX](#)

8. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents: [20150817 CITY COUNCIL INFORMATION.DOCX](#)

9. Adjournment

THE REQUIREMENT THAT AN ORDINANCE BE READ THREE (3) TIMES BEFORE PASSAGE MAY BE WAIVED BY COUNCIL UPON AN AFFIRMATIVE VOTE OF SIX (6) OF THE SEVEN (7) COUNCIL MEMBERS. THE PUBLIC IS ADVISED TO TAKE NOTE OF THIS PROCESS AND BE PREPARED TO SPEAK EITHER FOR OR AGAINST ANY ORDINANCE AT THE TIME OF FIRST READING.

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.