

MINUTES
OSKALOOSA PUBLIC LIBRARY BOARD OF TRUSTEES
MONDAY – MARCH 28, 2016 – 4:00 P.M.

The meeting was called to order by Board President Michael Collins. Roll call was taken by Board Secretary pro-tem Judy Bishop with Trustees Ken Allsup, Judy Bishop, Keith Comfort, Michael Collins, Chris Harbour, Jane Ireland, Sally Posovich, Kathy Rothfus and Mike Sytsma present. Also present was Library Director Nicole Morgan. Present at the meeting were Andrew Jensen and Beth Dankowsky.

Minutes: Motion was made by Posovich, seconded by Comfort, to approve the minutes of the February 22, 2016, Board meeting. Motion passed.

Board Correspondence, Public Input, or Friends Report: Andrew Jensen and Beth Dankowsky of the Mahaska County Development Group gave a presentation on the use of Local Option Sales Tax which will be on the ballot in September and will help fund a new County Conservation building and a new Recreation and Early Childhood facility.

Director's Report: Nicole highlighted her printed report of Programs and Events. On Sunday, April 3rd at 3:00 P.M., the Central College Community Orchestra will be presenting a spring concert at the First Presbyterian Church. All donations accepted will go to the Library's Children's Department for early Childhood programming.

The Iowa Genealogical Society will be presenting a class on Wednesday, April 28th from 2:00 – 4:00 in Meeting Rooms A and B. The title of the class is *Finding Your Roots: a Beginners Guide to Genealogy*. The two hour class will focus on organizing information, evaluating sources and exploring genealogy websites. It will be a great start for anyone wanting to find out more about their family roots!

May 14th, the library will offer a bicycle safety class presented by the Des Moines Bicycle Collective and Bobzilla's Bicycle Werks. The class will focus on getting your bicycle ready for spring riding. The class will be in collaboration with the Police Department's bicycle rodeo, which will be held across the street in the Musco lot. The Des Moines Bicycle Collective will also be donating bikes for underprivileged youth as well as collecting bicycles that are no longer in working condition or no longer being used.

The ten kindergarten classes from Oskaloosa Elementary School will be visiting the library May 16th and 17th. The Library is expecting around 190 children over the course of two days. While here, the students will enjoy a tour of the Library as well as a Story time where Ms. Kilie will be reading several books to the children and promoting the Summer Reading Program.

Committee Reports:

Staff Committee – Jane Ireland, chair. Action was taken here as Jane needed to leave the meeting before New Business was in order. Please see New Business for this action.

Budget and Finance Committee – Michael Collins, chair: None

Policy and Planning Committee – Judy Bishop, chair: the Committee met and has two motions to be presented under New Business, concerning our Strategic Plan.

Technology Committee – Ken Allsup, chair: None

Building and Grounds Committee – Chris Harbour, chair: None

Unfinished Business: None

New Business:

a. Better World Books

Better World Books sells used books online for a profit. Libraries may send their books to be sold and will receive a small portion of the profit while another portion goes to a charity chosen from a list provided by the company. BWB will send and ship boxes at no cost to the library. The library must ship at least six boxes at a time. The library will not receive a check unless it has sold at least \$50 worth of merchandise. The library would still have its ongoing sale. Nicole is requesting that weeded and donated items in good condition and not sold on the book sale, be sold through BWB rather than discarded or recycled. Nicole used this service in Clive without problems. The motion to use this service was made by Ken, seconded by Kathy and passed.

b. Oskaloosa Summer Lunch Program

Oskaloosa Summer Lunch Program wished to come to the library again this summer. Beginning Wednesday, June 1st, the program would serve lunches to children in the Story Time room from 11 A.M. to 12 P.M. Lunches would be served on Mondays, Wednesdays and Fridays throughout the summer. Last summer 660 lunches were served at the library. The motion made to continue the lunch program in the library, this summer was made by Sally and seconded by Judy was passed.

c. Strategic Plan

A motion (made by Judy and seconded by Kathy) that we review and revise or rewrite our present Strategic Plan (FY2014-2016) passed.

A motion (made by Judy, seconded by Mike S) to contact Becky Heil from the Iowa State Library to meet with us following our regularly scheduled Board meeting in May, if possible and if not, in June or July, passed.

d. Open Staff Position

A motion (made by Jane, second by Sally) to accept the recommendation of the Staff Committee that Nicole seek two part time people to work an average of 20

hours a week, not to exceed the budget passed. Nicole and Paulette will interview candidates and some hours would be offered to current staff.

Approval of Claims: A motion to pay the claims (made by Chris, second by Sally) passed.

President's Remarks: President Michael Collins thanked everyone for attending.

The meeting adjournment motion by Chris and seconded by Ken, passed.

The next regular meeting will be on Monday, April 25, 2016, at 4:00 P.M. in the library meeting room.

Respectfully submitted,

Judy Bishop, Pro-tem