



City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda
March 21, 2016

Call to Order and Roll Call - 6:00 P.M.

1. Invocation: Pastor William Tvedt, Jubilee Family Church

2. Pledge of Allegiance.

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

3. Roll Call

____ Mayor David Krutzfeldt, Council Members:

____ Burnett, ____ Caligiuri, ____ Jimenez, ____ Moore, ____ Ver Steeg,

____ Walling, ____ Yates.

Documents: [20160321 AGENDA ITEMS 1 TO 3 BURST.DOCX](#)

4. Community Comments.

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Any questions are to be asked of the City Staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Documents: [20160321 COMMUNITY COMMENTS BURST.DOCX](#)

5. Consider Adoption of Consent Agenda as Presented or Amended.

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Documents: [20160321 SUMMARY CONSENT AGENDA REVISED.DOCX](#), [20160321 BOARD AND COMMISSION MINUTES BURST.DOCX](#)

A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.

1. March 7, 2016 Regular City Council Meeting Minutes
2. March 21, 2016 Agenda

Documents: [CITY COUNCIL MINUTES MARCH 7, 2016.DOC](#)

B. Receive and file minutes of Boards and Commissions

Any recommendations contained in minutes become effective only upon separate Council action.

1. March 3, 2016 Housing Trust Fund Committee Minutes
2. February 22, 2016 Library Board Minutes
3. March 14, 2016 Planning and Zoning Commission Minutes

Documents: [20160303 OHTF MINUTES.DOCX](#), [FEB LIB 2016 MINUTES.DOC](#), [20160314 PZ MINUTES.PDF](#)

C. Consider a motion to receive and file financial reports for February 2016.

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM FINANCIAL REPORTS \(1\).DOCX](#), [OSKALOOSA IA TREASURERS REPORT FEBRUARY 2016.PDF](#)

D. Consider approval of a renewal application for a Class B Beer Permit with Outdoor Service and Sunday Sales from MK Golf Shops dba Matt Sherlock PGA PRO, 1608 Edmundson Drive.

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM MK GOLF SHOPS_1.DOCX](#)

E. Consider approval of a renewal application for a Class B Beer Permit with Outdoor Service from Southern Iowa Fair and Exposition, 615 North I Street.

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM SOUTHERN IOWA FAIR.DOCX](#)

F. Consider approval of a FY16 Retail Cigarette Permit.

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM CIGARETTE PERMIT.DOCX](#)

G. Consider appointment to the Civil Service Commission for a four year term that begins April 1, 2016 and ends March 31, 2020.

Who is submitting this item. City Manager Department

item.

Documents: [20150321 ITEM CIVIL SERVICE COMMISSION APPT..DOCX](#),
[SEEMANN CIVIL SERVICE APP 2016.PDF](#)

H. Consider a resolution allowing for the disposal of surplus city-owned equipment.

Who is submitting this City Manager's Office
item.

Documents: [SURPLUS CITY COUNCIL COMMUNICATION.DOCX](#),
[SURPLUS EQUIPMENT RESOLUTION.DOCX](#), [SURPLUS LIST MARCH 2015.DOCX](#)

I. Consider a resolution fixing date for a meeting on the authorization of a loan agreement and the issuance of not to exceed \$1,800,000 General Obligation Refunding Capital Loan Notes, Series 2008A, of Oskaloosa Iowa and providing for publication of notice thereof.

Who is submitting this City Clerk/Finance Department
item.

Documents: [CITY COMM SCHEDULE PH REFUNDING.DOCX](#),
[RESOLUTION FIXING DATE FOR MTG AGENDA VERSION.DOCX](#)

J. Consider a resolution authorizing the City Manager to submit a grant application to the Mahaska County Community Foundation to provide funding for the Oskaloosa Bicycle Coalition's Downtown Bicycle Rack Plan.

Who is submitting this City Manager's Office
item.

Documents: [MCCF CITY COUNCIL COMMUNICATION BIKE RACKS.DOCX](#),
[MCCF RESOLUTION BICYCLE RACKS.DOC](#),
[2016_GRANT_APPLICATION_OSKALOOSA_BC.DOCX](#), [OSKALOOSA BICYCLE RACK INVENTORY AND MAP.PDF](#)

K. Consider a resolution authorizing the City Manager to submit an application to the Mahaska County Community Foundation to provide funding to Oskaloosa Rides for a fixed transit bus route.

Who is submitting this City Manager's Office
item.

Documents: [MCCF CITY COUNCIL COMMUNICATION OSKY RIDES.DOCX](#),
[MCCF RESOLUTION OSKY RIDES.DOC](#), [2016 MCCF APPLICATION - OSKALOOSA RIDES.DOCX](#)

L. Consider a resolution scheduling a time for hearing for considering the matter of levying a special assessment

against private property for sidewalk replacement by the city in accordance with section 12.12 of the city code of the city of Oskaloosa, Iowa and directing notice to the owner of the property to be assessed.

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM SCHEDULE PH SIDEWALKS.DOCX](#),
[RESOLUTION NO PH SIDEWALKS CORRECTED 3-15-2016.DOCX](#)

- M. Consider a resolution approving an Engagement Agreement with Public Financial Management, Inc., in its capacity as Municipal Advisor, to the city of Oskaloosa, Iowa in connection with the issuance of Bonds, Notes and other obligations in the amount of \$15,000 plus reimbursable expenses.**

Who is submitting this item. City Clerk/Finance Department

Documents: [CITY COMM PFM ENGAGEMENT LETTER.DOCX](#),
[RESOLUTION ENGAGEMENT AGREEMENT.DOC, SERIES 2016 ENGAGEMENT LETTER_03-15-2016 \(002\).PDF](#)

- N. Consider a resolution authorizing the execution of an agreement for building inspection services.**

Who is submitting this item. Public Works Director

Documents: [EXPLANATION BUILDING INSPECTION SERVICES.DOCX](#),
[RESOLUTION BUILDING INSPECTION SERVICES- VK.DOC, VK BUILDINGDEPTSERVICEAGREEMENT.DOCX](#)

- O. Consider approval of the purchase of one (1) 2016 Volvo Model VHD64F200, new single axle truck with an 11' dump body, related equipment attachment options, and approval of quotation for the dump body from Gatr Truck Center for a total cost of \$148,516 for the Public Works Department using the informal quotation process.**

Who is submitting this item. Public Works Director

Documents: [EXPLANATION 2016 TRUCK PURCHASE_1 \(2\).DOCX](#), [GATR QUOTE.DOCX](#), [HENDERSON DUMP BODY QUOTE.DOCX](#), [HAWKEYE TRUCK EQUIPMENT DUMP BODY QUOTE.PDF](#), [MN DOT SINGLE AXLE PRICING_1 \(1\).PDF](#), [MN DOT 330-SPECS.PDF](#)

- P. Consider the adoption of a temporary road closure resolution for 2016 street improvements and emergency closures.**

Who is submitting this Public Works Director
item.

Documents: [EXPLANATION TEMPORARY ROAD CLOSURE 2016.DOCX](#),
[RESOLUTION TEMP ROAD CLOSURE \(1\).DOCX](#)

Q. ----- **END OF CONSENT AGENDA** -----

6. Regular Agenda

Documents: [20160321 REGULAR AGENDA BURST.DOCX](#)

- A. **Consider a resolution approving the vacation and sale of unused sections of public right-of-way lying between 1216 and 1302 Green Street, between 816 and 902 South 12th Street, and adjacent to 600 6th Avenue East. (PUBLIC HEARING)**

Who is submitting this Public Works Director
item.

Documents: [EXPLANATION UNUSED ROW.DOCX](#), [RESOLUTION PUBLIC RIGHT-OF-WAY.DOCX](#), [MAP - UNUSED 8TH AVE E ROW.PDF](#), [MAP - UNUSED GREEN ST ROW.PDF](#), [MAP - UNUSED S 5TH ST ROW.PDF](#), [ADJACENT PROPERTY OWNER RESPONSES.PDF](#)

- B. **Consider a resolution approving an alley improvement project between Main Street Oskaloosa and the city of Oskaloosa.**

Who is submitting this City Manager's Office
item.

Documents: [20160321_ALLEY PROJECT_1.DOCX](#), [20160321_ALLEY PROJECT RESO.DOCX](#), [ALLEY CONCEPT AND PRESENTATION.PDF](#)

- C. **Consider request to direct staff to study parking restrictions on C Avenue East between North 11th Street and North Park.**

Who is submitting this Council Members Burnett and Caligiuri
item.

Documents: [ITEM PARKING ON C AVENUE EAST.DOCX](#), [MAP C AVE E NEAR MHP.PDF](#)

7. Report on Items from City Staff.

- a) City Manager
 - i. Spring Cleanup.
- b) City Clerk.
- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents: [20160321 REPORTS FROM STAFF BURST.DOCX](#), [CRI SPRING](#)

8. City Council Information

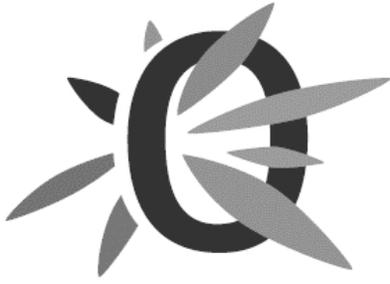
This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents: [20160321 CITY COUNCIL INFORMATION BURST.DOCX](#)

9. Adjournment

THE REQUIREMENT THAT AN ORDINANCE BE READ THREE (3) TIMES BEFORE PASSAGE MAY BE WAIVED BY COUNCIL UPON AN AFFIRMATIVE VOTE OF SIX (6) OF THE SEVEN (7) COUNCIL MEMBERS. THE PUBLIC IS ADVISED TO TAKE NOTE OF THIS PROCESS AND BE PREPARED TO SPEAK EITHER FOR OR AGAINST ANY ORDINANCE AT THE TIME OF FIRST READING.

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.



City Council Communication
Meeting Date: March 21, 2016
Requested By: Mayor & City Council

Item Title: Call to Order and Roll Call – 6:00 p.m.

1. Invocation: Pastor William Tvedt, Jubilee Family Church
2. Pledge of Allegiance
3. Roll Call: _____ Mayor David Krutzfeldt, Council Members:

_____ Burnett, _____ Caligiuri, _____ Jimenez, _____ Moore,

_____ Ver Steeg, _____ Walling, _____ Yates.

Explanation:

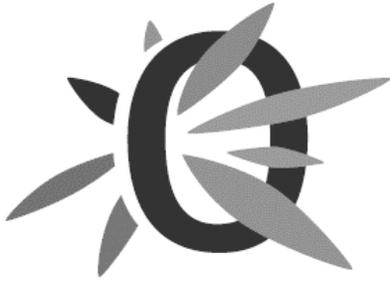
Not applicable.

Budget Consideration:

Not applicable.

Attachments:

None.



City Council Communication
Meeting Date: March 21, 2016
Requested By: Mayor & City Council

Item Title: Community Comments

Explanation:

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three minutes. Any questions are to be asked of the City staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

Budget Consideration:

Not applicable.

Attachments:

None.

Consent Agenda Items: All items appearing on the Consent Agenda are considered routine in nature and no discussion is anticipated.

- Item A. Minutes and reports from city council meetings.**
Staff recommends council receive and file these documents.
- Item B. Board and Commission Minutes:**
Staff recommends council receive and file these documents.
- Item C. Consider a motion to receive and file financial reports for February 2016.**
- Item D. Consider approval of a renewal application for a Class B Beer Permit with Outdoor Service and Sunday Sales from MK Golf Shops dba Matt Sherlock PGA PRO, 1608 Edmundson Drive.**
- Item E. Consider approval of a renewal application for a Class B Beer Permit with Outdoor Service from Southern Iowa Fair and Exposition, 615 North I Street.**
- Item F. Consider approval of a FY2016 Retail Cigarette Permit.**
- Item G. Consider appointment to the Civil Service Commission for a four year term that begins April 1, 2016 and ends March 31, 2020.**
- Item H. Consider a resolution approving the disposal of surplus city-owned equipment.**
- Item I. Consider a resolution fixing date for a meeting on the authorization of a loan agreement and the issuance of not to exceed \$1,800,000 General Obligation Refunding Capital Loan Notes, Series 2008A, of Oskaloosa Iowa and providing for publication of notice thereof.**
- Item J. Consider a resolution authorizing the City Manager to submit a grant application to the Mahaska County Community Foundation to provide funding for the Oskaloosa Bicycle Coalition's Downtown Bicycle Rack Plan.**
- Item K. Consider a resolution authorizing the City Manager to submit an application to the Mahaska County Community Foundation to provide funding to Oskaloosa Rides for a fixed transit bus route.**

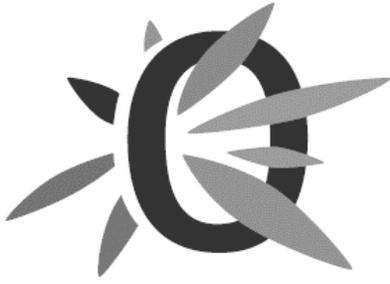
- Item L.** Consider a resolution scheduling a time for hearing for considering the matter of levying a special assessment against private property for sidewalk replacement by the city in accordance with section 12.12 of the city code of the city of Oskaloosa, Iowa and directing notice to the owner of the property to be assessed.

- Item M.** Consider a resolution approving an Engagement Agreement with Public Financial Management, Inc., in its capacity as Municipal Advisor, to the city of Oskaloosa, Iowa in connection with the issuance of Bonds, Notes and other obligations in the amount of \$15,000 plus reimbursable expenses.

- Item N.** Consider a resolution authorizing the execution of an agreement for building inspection services.

- Item O.** Consider approval of the purchase of one (1) 2016 Volvo Model VHD64F200, new single axle truck with an 11' dump body, related equipment attachment options, and approval of quotation for the dump body from Gatr Truck Center for a total cost of \$148,516 for the Public Works Department using the informal quotation process.

- Item P.** Consider the adoption of a temporary road closure resolution for 2016 street improvements and emergency closures.



City Council Communication
Meeting Date: March 21, 2016
Requested By: City Manager's Office

Item Title: CONSENT AGENDA

Explanation:

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

- A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.
 - 1. March 7, 2016 City Council Regular Meeting Minutes
 - 2. March 21, 2016 Agenda

- B. Receive and file the following reports and communications from advisory and operating boards and commissions:
 - 1. March 3, 2016 Housing Trust Fund Committee Minutes
 - 2. February 22, 2016 Library Board of Trustees Minutes
 - 3. March 14, 2016 Planning and Zoning Commission Minutes

Budget Consideration:

Not applicable.

Attachments:

March 7, 2016 City Council Regular Meeting Minutes
March 3, 2016 Housing Trust Fund Committee Minutes
February 22, 2016 Library Board of Trustees Minutes
March 14, 2016 Planning and Zoning Commission Minutes

OSKALOOSA CITY COUNCIL
REGULAR MEETING
March 7, 2016

The Oskaloosa City Council met in regular session on Monday, March 7, 2016, at 6:00 p.m. with Mayor Krutzfeldt presiding and the following members answering roll call: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates.

It was moved by Caligiuri, seconded by Ver Steeg to approve the consent agenda with the addition of item H and I on the regular agenda:

1. February 16, 2016 City Council Regular Meeting Minutes
 2. February 22, 2016 City Council Special Meeting Minutes
 3. March 7, 2016 Agenda
 4. Receive and file the following reports and communications from advisory and operating boards and commissions:
 - a. January 18, 2016 Water Board Minutes
 - b. February 1, 2016 Airport Commission Minutes
 - c. September 29, 2015 SCRAA Minutes
 - d. December 21, 2015 SCRAA Minutes
 5. Payment of claims for February 2016.
 6. Renewal application for a Special Class C Liquor License with Beer/Wine and Sunday Sales from Taso's Inc. dba Taso's Steakhouse, 109-111 High Avenue West.
 7. Renewal application for a Class E Liquor License with Carryout Wine & Beer and Sunday Sales from Hy-Vee, Inc. dba Hy-Vee, 110 South D Street.
 8. Approval of an ownership update due to transfer of interest for a Class C Liquor License from The Klubhouse, LLC, 607 High Avenue West.
- The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Caligiuri introduced Resolution No. 16-03-20 entitled "A RESOLUTION AUTHORIZING THE TEMPORARY CLOSURE OF PUBLIC WAYS OR GROUNDS FOR 2016 EVENTS TO BE HELD BY OSKALOOSA MAIN STREET AND THE OSKALOOSA AREA CHAMBER AND DEVELOPMENT GROUP" and moved its approval. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced Resolution No. 16-03-21 entitled "A RESOLUTION AUTHORIZING THE TEMPORARY CLOSURE OF PUBLIC WAYS OR GROUNDS FOR AN EVENT HOSTED BY THE UNITED WAY OF MAHASKA COUNTY" and moved its approval. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced Resolution No. 16-03-22 entitled "RESOLUTION SCHEDULING A TIME FOR HEARING FOR CONSIDERING THE MATTER OF LEVYING A SPECIAL ASSESSMENT AGAINST PRIVATE PROPERTY FOR NUISANCE ABATEMENT AND DIRECTING NOTICE TO THE OWNERS TO BE ASSESSED" and moved its approval. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced Resolution No. 16-03-23 entitled "RESOLUTION APPROVING A CONTRACT WITH TERRACON CONSULTANTS, INC. FOR MATERIALS TESTING AND SPECIAL INSPECTION SERVICES" and moved its approval. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced Resolution No. 16-03-24 entitled "RESOLUTION AUTHORIZING REPAIRS, APPROVING COMPETITIVE QUOTATION AND CONTRACT FOR OSKALOOSA FIRE STATION SANITARY SEWER PROJECT" and moved its approval. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

It was moved by Caligiuri, seconded by Ver Steeg to approve an amendment to the Professional Services Agreement with Garden & Associates, LTD for the 2016 Sanitary and Storm Sewer Project. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Caligiuri, seconded by Ver Steeg to approve a sixty (60) day extension for an approved site plan for the Crystal Heights Care Center located at 1514 High Avenue West. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

The Mayor announced there were vacancies on the Airport Commission, Civil Service Commission, Historic Preservation Commission and Municipal Housing Agency.

Scott Mattes, HR Green Project Manager, gave a presentation on the status of the Brownfields Assessment Grant Project.

The Mayor announced this was the time and place for the public hearing on the Fiscal Year 2016 Budget Amendment and that citizens would now have the opportunity to comment. There were no oral or written comment received. The Mayor declared said hearing closed.

Moore introduced Resolution No. 16-03-25 entitled "A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2016" and moved its approval. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

The Mayor announced this was the time and place for the public hearing on the Fiscal Year 2017 Budget and that citizens would now have the opportunity to comment. There were no oral or written comments received. The Mayor declared said hearing closed.

Jimenez introduced Resolution No. 16-03-26 entitled "RESOLUTION ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2017" and moved its approval. Caligiuri seconded the motion. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Yates introduced "AN ORDINANCE REVISING USER CHARGES IN THE CITY OF OSKALOOSA, IOWA, TO PROVIDE FUNDS NEEDED TO PAY FOR EXPENSES ASSOCIATED WITH THE CITY'S WASTEWATER TREATMENT WORKS" and moved its approval on the third reading. Jimenez seconded the motion. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said ordinance duly adopted. The ordinance was assigned No. 1381.

Caligiuri introduced Resolution No. 16-03-27 entitled "RESOLUTION ESTABLISHING FISCAL YEAR 2017 SALARY SCHEDULE FOR NONUNION EMPLOYEES" and moved its approval. Ver Steeg seconded the motion. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

It was moved by Caligiuri, seconded by Moore to defer until further notice the matter of scheduling a public hearing on the vacation and sale of the public right-of-way island located at the intersection of North Park Avenue and South Park Avenue, and referring the request to the Planning and Zoning Commission. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Caligiuri introduced Resolution No. 16-03-28 entitled "RESOLUTION SETTING THE DATE FOR A PUBLIC HEARING TO VACATE THE PUBLIC RIGHT-OF-WAY LYING BETWEEN 1216 AND 1302 GREEN STREET, BETWEEN 816 AND 902 SOUTH 12TH STREET, AND ADJACENT TO 600 6TH AVENUE EAST IN OSKALOOSA, AND REFERRING THE PROPOSAL TO THE PLANNING AND ZONING COMMISSION" and moved its approval. Jimenez seconded the motion. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

It was moved by Moore, seconded by Yates to combine approval of all of the 28E township agreements together in one motion with the approval of the Adams Township 28E Agreement. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said motion approved.

Jimenez introduced Resolution No. 16-03-29 entitled "RESOLUTION APPROVING A 28E AGREEMENT FOR FIRE PROTECTION SERVICES BETWEEN THE CITY OF OSKALOOSA, IOWA AND ADAMS TOWNSHIP" and moved its approval. Moore seconded the motion. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Jimenez introduced Resolution No. 16-03-30 entitled "RESOLUTION APPROVING A 28E AGREEMENT FOR FIRE PROTECTION SERVICES BETWEEN THE CITY OF OSKALOOSA, IOWA AND GARFIELD TOWNSHIP" and moved its approval. Moore seconded the motion. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Jimenez introduced Resolution No. 16-03-31 entitled "RESOLUTION APPROVING A 28E AGREEMENT FOR FIRE PROTECTION SERVICES BETWEEN THE CITY OF OSKALOOSA, IOWA AND HARRISON TOWNSHIP" and moved its approval. Moore seconded the motion. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Jimenez introduced Resolution No. 16-03-32 entitled "RESOLUTION APPROVING A 28E AGREEMENT FOR FIRE PROTECTION SERVICES BETWEEN THE CITY OF OSKALOOSA, IOWA AND JEFFERSON TOWNSHIP" and moved its approval. Moore seconded the motion. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Jimenez introduced Resolution No. 16-03-33 entitled "RESOLUTION APPROVING A 28E AGREEMENT FOR FIRE PROTECTION SERVICES BETWEEN THE CITY OF OSKALOOSA, IOWA AND LINCOLN TOWNSHIP" and moved its approval. Moore seconded the motion. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Jimenez introduced Resolution No. 16-03-34 entitled "RESOLUTION APPROVING A 28E AGREEMENT FOR FIRE PROTECTION SERVICES BETWEEN THE CITY OF OSKALOOSA, IOWA AND MADISON TOWNSHIP" and moved its approval. Moore seconded the motion. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Jimenez introduced Resolution No. 16-03-35 entitled "RESOLUTION APPROVING A 28E AGREEMENT FOR FIRE PROTECTION SERVICES BETWEEN THE CITY OF OSKALOOSA, IOWA AND SCOTT TOWNSHIP" and moved its approval. Moore seconded the motion. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Jimenez introduced Resolution No. 16-03-36 entitled "RESOLUTION APPROVING A 28E AGREEMENT FOR FIRE PROTECTION SERVICES BETWEEN THE CITY OF OSKALOOSA, IOWA AND SPRING CREEK TOWNSHIP" and moved its approval. Moore seconded the motion. The roll was called and the vote was:

AYES: Burnett, Caligiuri, Jimenez, Moore, Ver Steeg, Walling and Yates
NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

It was moved by Caligiuri, seconded by Ver Steeg that the meeting adjourn.
Motion carried unanimously. The meeting adjourned at 7:00 p.m.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

OSKALOOSA HOUSING TRUST FUND COMMITTEE MINUTES

Thursday, March 3, 2016 - 12:00 Noon

City Hall Conference Room

The committee meeting was called to order by Vice Chair Adams at 12:00 p.m. with the following members present: Dan Adams, Joe Caligiuri, Bernice Hahn, Valinn McReynolds, Noel C. Stahle and Carri Vande Ree. Members absent: Kandes Dalbey, Randell Davis, Kathie Dykstra, Dave Polkowske and Leon McCullough. Also present: Amy Miller, City Clerk, Michael Schrock, City Manager, and Marilyn Johannes.

It was moved by Hahn, seconded by McReynolds to approve the November 5, 2015 Housing Trust Fund Committee Minutes and the November 9, 2015 Housing Trust Fund Committee Special Meeting minutes. Motion carried unanimously.

Consider request for a demolition grant for a house located at 440 North 1st Street.

Joshua Purdy applied for funds under the Demolition Grant/Loan Program II to comply and abate/demolish the structure located at 440 North 1st Street. Building Official Wyatt Russell had deemed the property unsafe. It was moved by McReynolds, seconded by Stahle to approve demolition grant funds up to \$4,000 for demolition of the structure located at 440 North 1st Street. Motion carried unanimously.

Discussion and possible action regarding an outstanding demolition loan approval for the property located at 146 Pella Avenue.

David Wright was approved for a Demolition II loan at the November 6, 2014 OHTF meeting for the building located at 146 Pella Avenue. At the November 5, 2015 OHTF meeting the committee requested that a letter be sent to the property owner requesting an update on the demolition. Miller said no response has been received and no permit for demolition has been issued since the letter was sent and she requested that approval of the loan be revoked and the \$7.00 release fee be waived to remove the lien on the property. Adams said if Wright wants to demolish the structure in the future he can reapply. It was moved by Vande Ree, seconded by Stahle to revoke the loan for the property at 146 Pella Avenue and waive the \$7.00 release fee. Motion carried unanimously.

Miller explained the items on the claims lists. It was moved by Adams, seconded by Hahn to approve the November 2015, December 2015, January 2016 and February 2016 claims lists for payment. Motion carried with all ayes except for Adams who abstained.

Miller reviewed the accounting report with the committee.

It was moved by Caligiuri, seconded by McReynolds that the meeting adjourn. Motion carried unanimously. The meeting adjourned at 12:07 p.m.

Minutes by Marilyn Johannes

MINUTES
OSKALOOSA PUBLIC LIBRARY BOARD OF TRUSTEES
MONDAY—FEBRUARY 22, 2016—4:00 P.M.

The meeting was called to order by Board President Michael Collins. Roll call was taken by Board secretary Susan Hasso with Trustees Judy Bishop, Chris Harbour, Jane Ireland, Sally Posovich, and Kathy Rothfus present. Also present was Library Director Nicole Morgan. Present at the meeting were City Manager Michael Schrock and City Clerk Amy Miller.

Minutes: Motion was made by Bishop, seconded by Posovich, to approve the minutes of the January 25, 2015, Board meeting. Motion passed.

Board Correspondence, Public Input or Friends Report: None

Director's Report: Nicole highlighted some of the items in her director's report to the Board.

Programs and Events: Nicole told the Board that the library will host a booth at the YMCA Family Fun Night on Friday, March 18 from 6-8 p.m. as part of the Blue Zone initiative. Library staff will be promoting this year's Summer Reading Program, which is On Your Mark, Get Set, Read. Nicole visited the Oskaloosa Elementary School on February 5th as a community celebrity at Dining at the Ritz for Book Lovers Month.

Strategic Plan: Nicole told the Board that the library's Strategic Plan will expire at the end of FY2016. It is recommended that a new Strategic Plan process begin within the next few months.

Library Aware!: Staff is currently using a free trial of Library Aware software from EBSCOhost. The software is designed specifically for libraries as a promotional tool. It will allow staff to create multimedia slides for the web page, create promotional pamphlets, post promotions on Facebook, and create electronic newsletters, which could be emailed out to patrons.

Inclement Weather and Vacation Day: Nicole told the Board that since she was still driving from Clive, she stayed home on Tuesday, February 2 because of poor road conditions due to inclement weather. She made up the hours that she missed on the following Saturday. She used a day of vacation on Friday the 19th.

County Appropriations Update: Nicole said that the County will vote on their budget March 7th. The library will be receiving \$50,000, and the rest will go to the City's General Fund to offset other city expenses.

Committee Reports:

Staff Committee – Jane Ireland, chair: None

Budget & Finance Committee – Michael Collins, chair: None

Policy & Planning Committee – Judy Bishop, chair: Bishop said that the committee met and made some minor revisions to the Library's Collection Development Policy and the Extended Teacher Card Policy. There were no changes made to the Library Board By-laws, but the committee is adding the new Freedom to Read document from the American Library Association. Bishop went through the changes to the other two policies. Motion was made by Bishop, seconded by Harbour, to approve the changes to the Library's Collection Development Policy and the Extended Teacher Card Policy. Motion passed

Technology Committee – Ken Allsup, chair: None

Building & Grounds – Chris Harbour, chair: None

Unfinished Business: None

New Business:

Iowa Communication Network Room: Nicole said that after reviewing comments from the last Strategic Plan survey, the current usage of the ICN Room, and the demand for additional meeting space, especially on

Saturdays, she is requesting that beginning May 20th, the ICN room be turned solely into a meeting room. Motion was made by Harbour, seconded by Bishop, to discontinue the ICN room and transform it into a meeting room. Motion passed.

Approval of Claims: Motion was made by Rothfus, seconded by Ireland, to approve payment of the February claims. Motion passed.

President's Remarks: None

Adjournment: Motion was made by Bishop, seconded by Rothfus, to adjourn. Motion passed.

The next regular meeting will be on Monday, March 28, 2016, at 4:00 p.m. in the library meeting room.

Respectfully submitted,

Susan Hasso
For the Board

CITY OF OSKALOOSA
PLANNING & ZONING COMMISSION
REGULAR MEETING MINUTES
March 14, 2016

A regularly-scheduled meeting of the Planning and Zoning (P&Z) Commission for the City of Oskaloosa was called to order at 4:30 p.m. on Monday, March 14, 2016, by Wyndell Campbell, at 220 South Market Street, Oskaloosa, Iowa.

COMMISSION MEMBERS PRESENT: Wyndell Campbell, Andrew Jensen, R. D. Keep, Sarah Tarbell and Gabriel Wagner. Stephen Tews arrived at 4:35 p.m. COMMISSION MEMBERS ABSENT: Pamela Blomgren. CITY STAFF PRESENT: Akhilesh Pal and Marilyn Johannes. OTHERS PRESENT: Jerry Slobe and two other members of the public.

Minutes from the January 11, 2016 Planning and Zoning Commission meeting.

It was moved by Keep, seconded by Jensen to approve the January 11, 2016 Planning and Zoning Commission minutes. Motion carried unanimously.

Consider the vacation and sale of unused sections of public right-of-way lying between 1216 and 1302 Green Street, between 816 and 902 South Street, and adjacent to 600 Avenue East.

Pal explained that a number of property owners had approached the city with requests to acquire unused portions of public right-of-way abutting their properties. Pal said staff verified the properties were not needed for public use, did right-of-way locates and there are no easements required. Pal said the property owners have been maintaining the parcels. Pal said the property owners do not want to purchase the parcels, but the city code states that vacated streets or alleys cannot be disposed of by gift. Therefore it is recommended to sell the parcels for \$1.00 plus any filing and recording costs.

(Tews arrived at 4:35 p.m.)

Jensen said good to get rid of the properties. Keep said his only question was whether or not the property owners were taking care of the areas.

Tews asked about the sale of the property off of 8th and 12th. Pal said both of the property owners have the right to purchase their part and that all of the property owners are willing to accept. Tews thought since the properties could not be given away, the city should charge more.

Tews made a motion the area adjacent to and be sold as one parcel. The motion died for lack of a second.

It was moved by Jensen, seconded by Wagner to approve the vacation and sale of unused sections of public right-of-way lying between 1216 and 1302 Green Street, between 816 and 902 South Street, and adjacent to 600 Avenue East.

Campbell asked for public comments. Jerry Slobe said he thinks the area should be sold and that his daughter wants to buy her half of the lot to be square. Campbell said that is what the motion is for. Tarbell said to double check and make sure all willing to purchase.

Jensen asked how the sale of the properties came about. Pal said the city is going to do some sidewalk work on Green Street and that is how they became aware. Pal also said Slobe had contacted the city about purchasing property. Pal said owner at 1216 Green Street did not want ownership of their portion of the area because did not want additional snow removal or mowing.

Campbell called for a roll call vote. The vote was: YES – Campbell, Jensen, Keep, Tarbell and Wagner. No – Tews. Motion carried.

Tews said he would like to see South Market Street three lane like North Market. Pal responded would need to look at width of street and would require IDOT approval.

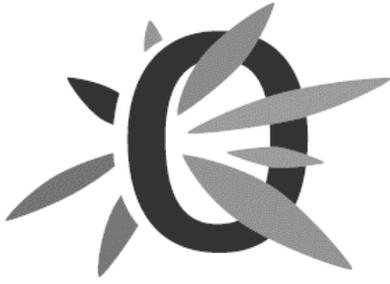
Campbell asked Pal how to go about making recommendations to City Council. Pal said if the commission wants to make a recommendation to City Council they can do that. Campbell said could make the matter a discussion item. Tews responded no need, just make a recommendation to City Council.

Jensen said make recommendation on three lane ok, but need to make sure it is a priority for the commission. Jensen mentioned several pending issues that are to be considered by the commission including sidewalk requirements and the request from the City Manager regarding review of sign regulations. Jensen asked that sidewalk requirement discussion be put on the next agenda. Tews said he would like to see the map of the sidewalk plan at the next meeting.

Pal gave an update regarding the Central Reformed Church plans regarding a new parking lot. Pal said he found out that churches located in R1 and R2 zoned areas are not required to get site plan approval, that staff will review the plans.

It was moved by Keep, seconded by Jensen to adjourn. Motion carried with all aye votes. The meeting adjourned at 5:13 p.m.

Minutes by Marilyn Johannes



City Council Communication

Meeting Date: March 21, 2016

Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider a motion to receive and file financial reports for February 2016.

Explanation:

The financial reports for February 2016 are included in your agenda packets. The target percentage for expenses this month is 67% except for the seasonal or once-a-year purchases.

The following three funds contain a negative fund balance for February 2016.

- General Fund Insurance – Insurance invoices are paid in the first few months of the fiscal year. September 2015 tax receipts received in October and March 2016 tax receipts received in April will help to clear up this negative fund balance.
- General Fund Band – Band payroll is paid during the summer months and the September 2015 tax receipts received in October and March 2016 tax receipts received in April will clear up this negative fund balance.
- Airport Pavement Rehabilitation Project – Receipt of grant funds will clear up this negative fund balance.

Budget Consideration:

None

Attachments:

February 2016 Financial Reports



City of Oskaloosa, IA

City of Oskaloosa, IA Treasurer's Report

February 1-29, 2016

Fund	Beginning Cash Balance	Revenue (+)	Expenses (-)	Change in Pending Payables	Change in Investments	Ending Cash Balance
001: GENERAL FUND	1,947,109.23	139,990.01	340,219.94	12,499.37	(141,364.56)	1,759,378.67
002: GENERAL FUND INSURANCE FUND	(50,967.86)	663.53	0.00	0.00	0.00	(50,304.33)
003: GENERAL FUND CAPITAL EQUIPMENT	25,047.53	2.51	0.00	0.00	(58,997.49)	25,050.04
004: LIBRARY COPIER REVOLVING FUND	8,638.93	652.89	0.00	(492.63)	1.24	8,799.19
005: GENERAL FUND BAND	(2,633.10)	107.25	0.00	(153.00)	0.00	(2,678.85)
006: GENERAL FUND - LOST	556,016.04	130,123.72	4,826.89	0.00	126,107.47	681,312.87
007: GENERAL FUND - UTILITY FRANCHISE FEES	268,787.64	45.56	0.00	0.00	45.56	268,833.20
110: ROAD USE TAX FUND	818,626.24	119,222.79	117,643.80	44,073.86	45,122.79	864,279.09
112: EMPLOYEE BENEFIT FUND	133,268.65	5,534.98	75,880.05	0.00	(70,985.60)	62,923.58
119: EMERGENCY FUND	0.00	526.73	526.73	0.00	0.00	0.00
121: LOCAL OPTION SALES TAX FUND	0.00	89,996.69	89,996.69	0.00	0.00	0.00
128: ADMINISTRATION TIF	8,425.52	80.32	0.00	0.00	1.36	8,505.84
138: HOUSING DONATED FUNDS	34,740.74	0.00	0.00	0.00	0.00	34,740.74
140: HOUSING FUND	199,987.38	3,335.05	11.45	(37.83)	2,034.23	203,273.15
165: RIEFE MEMORIAL FUND	16,337.28	2.42	0.00	0.00	2.42	16,339.70
167: LIBRARY MEMORIAL FUND	586,431.29	2,587.49	3,598.00	483.97	(2,685.92)	585,904.75
169: MISCELLANEOUS GIFT FUND	22,666.60	1.13	0.00	0.00	1.13	22,667.73
172: WOODEN PLAYGROUND MAINT FUND	3,285.37	0.46	0.00	0.00	0.46	3,285.83
177: POLICE FORFEITURE FUND	1,649.05	90.06	0.00	0.00	0.06	1,739.11
178: LIBRARY MAINTENANCE FUND	1,208,219.64	2,430.57	0.00	(700.86)	2,430.57	1,209,949.35
180: MISCELLANEOUS GRANTS FUND	13,778.58	769.25	708.74	(200.00)	(997.65)	13,639.09
181: BROWNFIELD SITES ASSESSMENT GRANT FUN	0.00	1,657.25	0.00	(1,657.25)	0.00	0.00
182: FACADE GRANT	15,796.00	1,514.99	0.00	0.00	17,001.99	17,310.99
200: DEBT SERVICE FUND	522,745.16	5,052.26	0.00	0.00	4,657.18	527,797.42
301: PARK SHELTER CAPITAL IMPROVEMENT	20,372.52	193.40	100.72	100.72	3.40	20,565.92
302: CITY HALL IMPROVEMENTS	9,508.49	1.46	20.07	20.07	1.46	9,509.95
304: FIRE STATION ADDITION AND REMODEL PROJE	3,197,413.98	0.00	150.00	54.75	0.00	3,197,318.73
322: BURLINGTON ROAD RECONSTRUCTION FUND	0.00	0.00	305.40	305.40	0.00	0.00
325: PAVEMENT MANAGEMENT	0.11	4,826.89	1,918.00	(2,909.00)	0.00	0.00
326: SIDEWALK IMPROVEMENTS PROJECT	310.50	1,237.50	7,207.36	7,207.36	0.00	1,548.00
328: PARKING LOT IMPROVEMENTS PHASE II	38,737.84	6.58	0.00	0.00	6.58	38,744.42
343: 2015 GO BOND FUND	194,918.00	0.00	0.00	0.00	0.00	194,918.00

Fund	Beginning Cash Balance	Revenue (+)	Expenses (-)	Change in Pending Payables	Change in Investments	Ending Cash Balance
600: WATER O&M FUND	1,066,723.09	0.00	0.00	0.00	0.00	1,066,723.09
601: WATER CONSUMER DEPOSIT FUND	88,247.50	0.00	0.00	0.00	0.00	88,247.50
603: WATER SINKING FUND	170,538.57	0.00	0.00	0.00	0.00	170,538.57
604: WATER RESERVE FUND	62,985.35	0.00	0.00	0.00	0.00	62,985.35
610: SANITARY SEWER O&M FUND	106,481.45	89,552.11	99,636.83	21,086.26	0.00	117,482.99
611: SANITARY SEWER REVENUE FUND	1,801,476.87	184,781.43	126,544.11	0.00	62,313.71	1,859,714.19
612: SANITARY SEWER SINKING FUND	230,760.25	36,042.00	0.00	0.00	36,000.00	266,802.25
614: SANITARY SEWER IMPROVEMENT FUND	103,464.89	950.00	0.00	0.00	1,000.00	104,414.89
660: AIRPORT FUND	344,554.01	104.56	10,510.04	(1,526.38)	(11,950.69)	332,622.15
661: AIRPORT PAVEMENT REHABILITATION PROJEC	(35,240.05)	0.00	0.00	0.00	0.00	(35,240.05)
740: STORM WATER UTILITY FUND	905,288.60	23,247.09	1,152.80	815.90	23,108.62	928,198.79
750: EDMUNDSON GOLF COURSE FUND	46,410.22	7.90	11,066.08	11,066.08	7.90	46,418.12
760: RACI MAIN STREET LOAN FUND	20,418.07	167.09	0.00	0.00	2.52	20,585.16
810: COPIER/FAX REVOLVING FUND	11,926.63	446.55	304.38	(122.76)	1.87	11,946.04
820: EMPLOYEE HEALTH SELF-INSURANCE	768,751.86	56,235.09	40,039.88	(100.00)	14,598.52	784,847.07
830: EMPLOYEE FLEX PLAN FUND	1,730.58	3,083.04	2,762.67	0.00	1,000.30	2,050.95

REVENUE REPORT

Account Detail

City of Oskaloosa, IA

For Fiscal: 2015-2016 Period Ending: 02/29/2016

ObjectCa...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 001 - GENERAL FUND					
41 - TAXES	-2,736,109.00	-15,802.43	-1,491,164.70	-1,244,944.30	54.50 %
42 - LICENSES AND PERMITS	-232,200.00	-7,977.64	-175,871.96	-56,328.04	75.74 %
43 - USE OF MONEY & PROPERTY	-4,150.00	-330.48	-2,782.05	-1,367.95	67.04 %
44 - INTERGOVERNMENTAL	-323,924.00	-25,953.82	-222,506.04	-101,417.96	68.69 %
45 - CHARGES FOR SERVICES	-131,200.00	-1,906.97	-80,422.25	-50,777.75	61.30 %
46 - SPECIAL ASSESSMENTS	0.00	0.00	-306.00	306.00	
47 - MISCELLANEOUS REVENUES	-70,550.00	-9,111.89	-80,933.39	10,383.39	114.72 %
48 - OTHER FINANCING SOURCES	-1,498,661.00	-78,906.78	-974,725.67	-523,935.33	65.04 %
Fund 001 Total:	-4,996,794.00	-139,990.01	-3,028,712.06	-1,968,081.94	60.61 %
Fund: 002 - GENERAL FUND INSURANCE FUND					
41 - TAXES	-114,665.00	-663.53	-62,442.67	-52,222.33	54.46 %
43 - USE OF MONEY & PROPERTY	0.00	0.00	-0.10	0.10	
44 - INTERGOVERNMENTAL	-4,620.00	0.00	-2,310.21	-2,309.79	50.00 %
Fund 002 Total:	-119,285.00	-663.53	-64,752.98	-54,532.02	54.28 %
Fund: 003 - GENERAL FUND CAPITAL EQUIPMENT					
43 - USE OF MONEY & PROPERTY	-230.00	-2.51	-93.59	-136.41	40.69 %
Fund 003 Total:	-230.00	-2.51	-93.59	-136.41	40.69 %
Fund: 004 - LIBRARY COPIER REVOLVING FUND					
43 - USE OF MONEY & PROPERTY	0.00	-1.24	-12.78	12.78	
47 - MISCELLANEOUS REVENUES	-6,500.00	-651.65	-4,541.73	-1,958.27	69.87 %
Fund 004 Total:	-6,500.00	-652.89	-4,554.51	-1,945.49	70.07 %
Fund: 005 - GENERAL FUND BAND					
41 - TAXES	-18,537.00	-107.25	-10,119.15	-8,417.85	54.59 %
43 - USE OF MONEY & PROPERTY	0.00	0.00	-0.25	0.25	
44 - INTERGOVERNMENTAL	-747.00	0.00	-373.46	-373.54	49.99 %
Fund 005 Total:	-19,284.00	-107.25	-10,492.86	-8,791.14	54.41 %
Fund: 006 - GENERAL FUND - LOST					
43 - USE OF MONEY & PROPERTY	-1,800.00	-107.47	-588.07	-1,211.93	32.67 %
47 - MISCELLANEOUS REVENUES	-925,000.00	-130,016.25	-791,200.56	-133,799.44	85.54 %
Fund 006 Total:	-926,800.00	-130,123.72	-791,788.63	-135,011.37	85.43 %
Fund: 007 - GENERAL FUND - UTILITY FRANCHISE FEES					
42 - LICENSES AND PERMITS	-450,000.00	0.00	-273,237.45	-176,762.55	60.72 %
43 - USE OF MONEY & PROPERTY	-900.00	-45.56	-384.62	-515.38	42.74 %
Fund 007 Total:	-450,900.00	-45.56	-273,622.07	-177,277.93	60.68 %
Fund: 110 - ROAD USE TAX FUND					
44 - INTERGOVERNMENTAL	-1,135,213.00	-119,122.79	-998,374.16	-136,838.84	87.95 %
45 - CHARGES FOR SERVICES	0.00	-100.00	-763.00	763.00	
47 - MISCELLANEOUS REVENUES	0.00	0.00	-3,975.57	3,975.57	
48 - OTHER FINANCING SOURCES	0.00	0.00	-1,771.15	1,771.15	
Fund 110 Total:	-1,135,213.00	-119,222.79	-1,004,883.88	-130,329.12	88.52 %
Fund: 112 - EMPLOYEE BENEFIT FUND					
41 - TAXES	-954,051.00	-5,520.58	-520,569.47	-433,481.53	54.56 %
43 - USE OF MONEY & PROPERTY	0.00	-14.40	-218.98	218.98	
44 - INTERGOVERNMENTAL	-38,446.00	0.00	-19,221.71	-19,224.29	50.00 %
Fund 112 Total:	-992,497.00	-5,534.98	-540,010.16	-452,486.84	54.41 %
Fund: 119 - EMERGENCY FUND					
41 - TAXES	-91,031.00	-526.73	-49,622.46	-41,408.54	54.51 %
44 - INTERGOVERNMENTAL	-3,668.00	0.00	-1,834.04	-1,833.96	50.00 %
Fund 119 Total:	-94,699.00	-526.73	-51,456.50	-43,242.50	54.34 %

REVENUE REPORT

For Fiscal: 2015-2016 Period Ending: 02/29/2016

ObjectCa...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 121 - LOCAL OPTION SALES TAX FUND					
41 - TAXES	-994,915.00	-89,996.69	-771,470.36	-223,444.64	77.54 %
Fund 121 Total:	-994,915.00	-89,996.69	-771,470.36	-223,444.64	77.54 %
Fund: 122 - HOTEL/MOTEL TAX REVENUE FUND					
41 - TAXES	-105,000.00	0.00	-66,910.85	-38,089.15	63.72 %
Fund 122 Total:	-105,000.00	0.00	-66,910.85	-38,089.15	63.72 %
Fund: 128 - ADMINISTRATION TIF					
41 - TAXES	-13,011.00	-78.96	-7,886.87	-5,124.13	60.62 %
43 - USE OF MONEY & PROPERTY	0.00	-1.36	-6.63	6.63	
Fund 128 Total:	-13,011.00	-80.32	-7,893.50	-5,117.50	60.67 %
Fund: 140 - HOUSING FUND					
43 - USE OF MONEY & PROPERTY	-550.00	-34.23	-276.79	-273.21	50.33 %
45 - CHARGES FOR SERVICES	-1,900.00	0.00	-983.00	-917.00	51.74 %
47 - MISCELLANEOUS REVENUES	-43,398.00	-3,300.82	-37,788.94	-5,609.06	87.08 %
Fund 140 Total:	-45,848.00	-3,335.05	-39,048.73	-6,799.27	85.17 %
Fund: 165 - RIEFE MEMORIAL FUND					
43 - USE OF MONEY & PROPERTY	0.00	-2.42	-18.90	18.90	
Fund 165 Total:	0.00	-2.42	-18.90	18.90	
Fund: 167 - LIBRARY MEMORIAL FUND					
43 - USE OF MONEY & PROPERTY	-13,225.00	-314.08	-4,175.47	-9,049.53	31.57 %
45 - CHARGES FOR SERVICES	0.00	-25.10	-209.21	209.21	
47 - MISCELLANEOUS REVENUES	-38,500.00	-2,164.91	-46,157.73	7,657.73	119.89 %
48 - OTHER FINANCING SOURCES	0.00	-83.40	-1,133.64	1,133.64	
Fund 167 Total:	-51,725.00	-2,587.49	-51,676.05	-48.95	99.91 %
Fund: 169 - MISCELLANEOUS GIFT FUND					
43 - USE OF MONEY & PROPERTY	0.00	-1.13	-11.03	11.03	
47 - MISCELLANEOUS REVENUES	0.00	0.00	-2,043.46	2,043.46	
Fund 169 Total:	0.00	-1.13	-2,054.49	2,054.49	
Fund: 172 - WOODEN PLAYGROUND MAINT FUND					
43 - USE OF MONEY & PROPERTY	0.00	-0.46	-3.63	3.63	
Fund 172 Total:	0.00	-0.46	-3.63	3.63	
Fund: 177 - POLICE FORFEITURE FUND					
43 - USE OF MONEY & PROPERTY	0.00	-0.06	-1.43	1.43	
45 - CHARGES FOR SERVICES	0.00	-90.00	-90.00	90.00	
Fund 177 Total:	0.00	-90.06	-91.43	91.43	
Fund: 178 - LIBRARY MAINTENANCE FUND					
43 - USE OF MONEY & PROPERTY	-42,000.00	-2,430.57	-22,773.11	-19,226.89	54.22 %
Fund 178 Total:	-42,000.00	-2,430.57	-22,773.11	-19,226.89	54.22 %
Fund: 179 - FIRE DEPT FEMA GRANT FUND					
44 - INTERGOVERNMENTAL	-191,710.00	0.00	0.00	-191,710.00	0.00 %
48 - OTHER FINANCING SOURCES	-10,090.00	0.00	0.00	-10,090.00	0.00 %
Fund 179 Total:	-201,800.00	0.00	0.00	-201,800.00	0.00 %
Fund: 180 - MISCELLANEOUS GRANTS FUND					
43 - USE OF MONEY & PROPERTY	0.00	-2.35	-17.15	17.15	
44 - INTERGOVERNMENTAL	0.00	-766.90	-7,973.54	7,973.54	
47 - MISCELLANEOUS REVENUES	0.00	0.00	-1,526.00	1,526.00	
48 - OTHER FINANCING SOURCES	0.00	0.00	-3,127.51	3,127.51	
Fund 180 Total:	0.00	-769.25	-12,644.20	12,644.20	
Fund: 181 - BROWNFIELD SITES ASSESSMENT GRANT FUND					
44 - INTERGOVERNMENTAL	-200,000.00	-1,657.25	-66,237.91	-133,762.09	33.12 %
Fund 181 Total:	-200,000.00	-1,657.25	-66,237.91	-133,762.09	33.12 %
Fund: 182 - FACADE GRANT					
43 - USE OF MONEY & PROPERTY	0.00	-1.99	-1.99	1.99	
47 - MISCELLANEOUS REVENUES	0.00	-1,513.00	-17,309.00	17,309.00	
Fund 182 Total:	0.00	-1,514.99	-17,310.99	17,310.99	

REVENUE REPORT

For Fiscal: 2015-2016 Period Ending: 02/29/2016

ObjectCa...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 199 - WFP RISE PAYMENT FUND					
47 - MISCELLANEOUS REVENUES	0.00	0.00	-16,214.00	16,214.00	
Fund 199 Total:	0.00	0.00	-16,214.00	16,214.00	
Fund: 200 - DEBT SERVICE FUND					
41 - TAXES	-758,594.00	-4,395.08	-413,649.93	-344,944.07	54.53 %
43 - USE OF MONEY & PROPERTY	-800.00	-657.18	-3,684.86	2,884.86	460.61 %
44 - INTERGOVERNMENTAL	-30,569.00	0.00	-15,283.67	-15,285.33	50.00 %
46 - SPECIAL ASSESSMENTS	0.00	0.00	-12,198.00	12,198.00	
48 - OTHER FINANCING SOURCES	-660,000.00	0.00	-667,561.12	7,561.12	101.15 %
Fund 200 Total:	-1,449,963.00	-5,052.26	-1,112,377.58	-337,585.42	76.72 %
Fund: 301 - PARK SHELTER CAPITAL IMPROVEMENT					
43 - USE OF MONEY & PROPERTY	-3,600.00	-193.40	-1,646.39	-1,953.61	45.73 %
Fund 301 Total:	-3,600.00	-193.40	-1,646.39	-1,953.61	45.73 %
Fund: 302 - CITY HALL IMPROVEMENTS					
43 - USE OF MONEY & PROPERTY	0.00	-1.46	-23.74	23.74	
48 - OTHER FINANCING SOURCES	-2,000.00	0.00	-2,722.50	722.50	136.13 %
Fund 302 Total:	-2,000.00	-1.46	-2,746.24	746.24	137.31 %
Fund: 304 - FIRE STATION ADDITION AND REMODEL PROJECT					
48 - OTHER FINANCING SOURCES	-2,979,021.00	0.00	-3,198,839.48	219,818.48	107.38 %
Fund 304 Total:	-2,979,021.00	0.00	-3,198,839.48	219,818.48	107.38 %
Fund: 321 - NE BRIDGE REPLACEMENT PROJECT					
44 - INTERGOVERNMENTAL	-719,784.00	0.00	0.00	-719,784.00	0.00 %
48 - OTHER FINANCING SOURCES	-179,946.00	0.00	0.00	-179,946.00	0.00 %
Fund 321 Total:	-899,730.00	0.00	0.00	-899,730.00	0.00 %
Fund: 322 - BURLINGTON ROAD RECONSTRUCTION FUND					
48 - OTHER FINANCING SOURCES	-23,000.00	0.00	-246.89	-22,753.11	1.07 %
Fund 322 Total:	-23,000.00	0.00	-246.89	-22,753.11	1.07 %
Fund: 325 - PAVEMENT MANAGEMENT					
43 - USE OF MONEY & PROPERTY	0.00	0.00	-242.61	242.61	
47 - MISCELLANEOUS REVENUES	0.00	0.00	-174,295.73	174,295.73	
48 - OTHER FINANCING SOURCES	-1,013,000.00	-4,826.89	-846,320.97	-166,679.03	83.55 %
Fund 325 Total:	-1,013,000.00	-4,826.89	-1,020,859.31	7,859.31	100.78 %
Fund: 326 - SIDEWALK IMPROVEMENTS PROJECT					
43 - USE OF MONEY & PROPERTY	0.00	0.00	-0.93	0.93	
44 - INTERGOVERNMENTAL	0.00	0.00	-17,269.31	17,269.31	
46 - SPECIAL ASSESSMENTS	0.00	0.00	-387.00	387.00	
47 - MISCELLANEOUS REVENUES	0.00	-1,237.50	-1,325.00	1,325.00	
48 - OTHER FINANCING SOURCES	-40,000.00	0.00	-35,462.25	-4,537.75	88.66 %
Fund 326 Total:	-40,000.00	-1,237.50	-54,444.49	14,444.49	136.11 %
Fund: 328 - PARKING LOT IMPROVEMENTS PHASE II					
43 - USE OF MONEY & PROPERTY	0.00	-6.58	-51.73	51.73	
Fund 328 Total:	0.00	-6.58	-51.73	51.73	
Fund: 343 - 2015 GO BOND FUND					
48 - OTHER FINANCING SOURCES	-4,150,000.00	0.00	-4,322,258.45	172,258.45	104.15 %
Fund 343 Total:	-4,150,000.00	0.00	-4,322,258.45	172,258.45	104.15 %
Fund: 600 - WATER O&M FUND					
43 - USE OF MONEY & PROPERTY	-20,660.00	0.00	-13,776.79	-6,883.21	66.68 %
45 - CHARGES FOR SERVICES	-2,282,330.00	0.00	-1,179,602.34	-1,102,727.66	51.68 %
47 - MISCELLANEOUS REVENUES	-4,800.00	0.00	-70,887.36	66,087.36	1,476.82 %
Fund 600 Total:	-2,307,790.00	0.00	-1,264,266.49	-1,043,523.51	54.78 %
Fund: 601 - WATER CONSUMER DEPOSIT FUND					
43 - USE OF MONEY & PROPERTY	0.00	0.00	-17.50	17.50	
Fund 601 Total:	0.00	0.00	-17.50	17.50	

REVENUE REPORT

For Fiscal: 2015-2016 Period Ending: 02/29/2016

ObjectCa...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 603 - WATER SINKING FUND					
48 - OTHER FINANCING SOURCES	-418,787.00	0.00	-209,368.74	-209,418.26	49.99 %
Fund 603 Total:	-418,787.00	0.00	-209,368.74	-209,418.26	49.99 %
Fund: 604 - WATER RESERVE FUND					
48 - OTHER FINANCING SOURCES	-102,000.00	0.00	-51,000.00	-51,000.00	50.00 %
Fund 604 Total:	-102,000.00	0.00	-51,000.00	-51,000.00	50.00 %
Fund: 610 - SANITARY SEWER O&M FUND					
48 - OTHER FINANCING SOURCES	-2,066,107.00	-89,552.11	-1,101,152.96	-964,954.04	53.30 %
Fund 610 Total:	-2,066,107.00	-89,552.11	-1,101,152.96	-964,954.04	53.30 %
Fund: 611 - SANITARY SEWER REVENUE FUND					
43 - USE OF MONEY & PROPERTY	-3,000.00	-313.71	-1,874.92	-1,125.08	62.50 %
45 - CHARGES FOR SERVICES	-1,824,300.00	-184,467.72	-1,312,580.59	-511,719.41	71.95 %
46 - SPECIAL ASSESSMENTS	0.00	0.00	-6,054.00	6,054.00	
47 - MISCELLANEOUS REVENUES	0.00	0.00	-1,788.23	1,788.23	
Fund 611 Total:	-1,827,300.00	-184,781.43	-1,322,297.74	-505,002.26	72.36 %
Fund: 612 - SANITARY SEWER SINKING FUND					
48 - OTHER FINANCING SOURCES	-432,504.00	-36,042.00	-288,336.00	-144,168.00	66.67 %
Fund 612 Total:	-432,504.00	-36,042.00	-288,336.00	-144,168.00	66.67 %
Fund: 614 - SANITARY SEWER IMPROVEMENT FUND					
48 - OTHER FINANCING SOURCES	-11,400.00	-950.00	-7,600.00	-3,800.00	66.67 %
Fund 614 Total:	-11,400.00	-950.00	-7,600.00	-3,800.00	66.67 %
Fund: 660 - AIRPORT FUND					
43 - USE OF MONEY & PROPERTY	-206,532.00	-50.31	-97,779.24	-108,752.76	47.34 %
47 - MISCELLANEOUS REVENUES	-11,000.00	-54.25	-19,842.63	8,842.63	180.39 %
Fund 660 Total:	-217,532.00	-104.56	-117,621.87	-99,910.13	54.07 %
Fund: 661 - AIRPORT PAVEMENT REHABILITATION PROJECT					
44 - INTERGOVERNMENTAL	-45,000.00	0.00	-189,251.00	144,251.00	420.56 %
48 - OTHER FINANCING SOURCES	-5,000.00	0.00	-21,027.46	16,027.46	420.55 %
Fund 661 Total:	-50,000.00	0.00	-210,278.46	160,278.46	420.56 %
Fund: 740 - STORM WATER UTILITY FUND					
43 - USE OF MONEY & PROPERTY	0.00	-108.62	-823.19	823.19	
45 - CHARGES FOR SERVICES	-229,000.00	-23,138.47	-155,004.73	-73,995.27	67.69 %
Fund 740 Total:	-229,000.00	-23,247.09	-155,827.92	-73,172.08	68.05 %
Fund: 750 - EDMUNDSON GOLF COURSE FUND					
43 - USE OF MONEY & PROPERTY	-8,500.00	-7.90	-65.19	-8,434.81	0.77 %
47 - MISCELLANEOUS REVENUES	-300.00	0.00	0.00	-300.00	0.00 %
Fund 750 Total:	-8,800.00	-7.90	-65.19	-8,734.81	0.74 %
Fund: 760 - RACI MAIN STREET LOAN FUND					
43 - USE OF MONEY & PROPERTY	-377.00	-2.52	-18.44	-358.56	4.89 %
47 - MISCELLANEOUS REVENUES	-1,597.00	-164.57	-1,316.56	-280.44	82.44 %
Fund 760 Total:	-1,974.00	-167.09	-1,335.00	-639.00	67.63 %
Fund: 810 - COPIER/FAX REVOLVING FUND					
43 - USE OF MONEY & PROPERTY	0.00	-1.87	-13.02	13.02	
47 - MISCELLANEOUS REVENUES	0.00	-444.68	-5,917.80	5,917.80	
Fund 810 Total:	0.00	-446.55	-5,930.82	5,930.82	
Fund: 820 - EMPLOYEE HEALTH SELF-INSURANCE					
43 - USE OF MONEY & PROPERTY	0.00	-98.52	-766.06	766.06	
47 - MISCELLANEOUS REVENUES	0.00	-56,136.57	-599,733.28	599,733.28	
Fund 820 Total:	0.00	-56,235.09	-600,499.34	600,499.34	
Fund: 830 - EMPLOYEE FLEX PLAN FUND					
43 - USE OF MONEY & PROPERTY	0.00	-0.30	-3.08	3.08	
45 - CHARGES FOR SERVICES	0.00	-42.00	-348.00	348.00	
47 - MISCELLANEOUS REVENUES	0.00	-3,040.74	-28,174.32	28,174.32	
Fund 830 Total:	0.00	-3,083.04	-28,525.40	28,525.40	
Report Total:	-28,630,009.00	-905,270.60	-21,922,309.38	-6,707,699.62	76.57 %

EXPENSE TRIAL BALANCE

City of Oskaloosa, IA

Account Detail

For Fiscal: 2015-2016 Period Ending: 02/29/2016

Activit...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 001 - GENERAL FUND					
1010 - POLICE OPERATIONS	1,760,768.00	120,566.83	1,151,423.36	609,344.64	65.39 %
1030 - EMERGENCY MANAGEMENT	7,805.00	0.00	1,299.72	6,505.28	16.65 %
1050 - FIRE DEPARTMENT	850,916.00	75,403.47	547,690.13	303,225.87	64.36 %
1070 - BUILDING INSPECTIONS	99,475.00	11,551.15	78,365.01	21,109.99	78.78 %
1090 - ANIMAL CONTROL	73,000.00	0.00	21,500.00	51,500.00	29.45 %
1900 - 911 DISPATCH	157,519.00	0.00	118,139.25	39,379.75	75.00 %
2010 - ROADS, BRIDGES, SIDEWALKS	20,000.00	0.00	0.00	20,000.00	0.00 %
2030 - STREET LIGHTING	94,000.00	6,895.28	90,000.00	4,000.00	95.74 %
2080 - AIRPORT	45,000.00	0.00	7,307.08	37,692.92	16.24 %
4010 - LIBRARY SERVICES	565,547.00	40,691.05	384,457.78	181,089.22	67.98 %
4030 - PARKS	174,225.00	7,680.79	123,537.53	50,687.47	70.91 %
4031 - POOL	138,033.00	654.33	84,914.46	53,118.54	61.52 %
4050 - CEMETERY	50,000.00	0.00	100,000.00	-50,000.00	200.00 %
5020 - ECONOMIC DEVELOPMENT	40,000.00	0.00	28,125.00	11,875.00	70.31 %
5040 - PLANNING & ZONING	1,950.00	818.07	1,369.99	580.01	70.26 %
6010 - CITY MANAGER	292,850.00	33,728.49	212,631.78	80,218.22	72.61 %
6011 - CITY COUNCIL & MAYOR	138,004.00	3,073.25	74,413.08	63,590.92	53.92 %
6020 - CLERK, TREAS. & FINANCIAL ADMIN	290,839.00	20,345.56	204,308.07	86,530.93	70.25 %
6030 - ELECTIONS	9,000.00	0.00	6,874.27	2,125.73	76.38 %
6040 - LEGAL SERVICES & CITY ATTORNEY	79,600.00	8,525.94	46,691.99	32,908.01	58.66 %
6050 - CITY HALL & GENERAL BUILDINGS	107,388.00	10,459.04	61,305.55	46,082.45	57.09 %
9500 - ENGINEERING (ALLOCATED)	0.00	-173.31	19,141.59	-19,141.59	
Fund 001 Total:	4,995,919.00	340,219.94	3,363,495.64	1,632,423.36	67.32 %
Fund: 002 - GENERAL FUND INSURANCE FUND					
6060 - TORT LIABILITY	116,631.00	0.00	118,047.43	-1,416.43	101.21 %
Fund 002 Total:	116,631.00	0.00	118,047.43	-1,416.43	101.21 %
Fund: 003 - GENERAL FUND CAPITAL EQUIPMENT					
6050 - CITY HALL & GENERAL BUILDINGS	12,000.00	0.00	0.00	12,000.00	0.00 %
6900 - OTHER GEN'L GOVT	151,028.00	0.00	151,028.00	0.00	
Fund 003 Total:	163,028.00	0.00	151,028.00	12,000.00	92.64 %
Fund: 004 - LIBRARY COPIER REVOLVING FUND					
4010 - LIBRARY SERVICES	5,300.00	0.00	5,058.14	241.86	95.44 %
Fund 004 Total:	5,300.00	0.00	5,058.14	241.86	95.44 %
Fund: 005 - GENERAL FUND BAND					
4020 - BAND	22,549.00	0.00	18,383.31	4,165.69	81.53 %
Fund 005 Total:	22,549.00	0.00	18,383.31	4,165.69	81.53 %
Fund: 006 - GENERAL FUND - LOST					
2010 - ROADS, BRIDGES, SIDEWALKS	832,946.00	4,826.89	653,289.14	179,656.86	78.43 %
Fund 006 Total:	832,946.00	4,826.89	653,289.14	179,656.86	78.43 %
Fund: 007 - GENERAL FUND - UTILITY FRANCHISE FEES					
2010 - ROADS, BRIDGES, SIDEWALKS	458,000.00	0.00	263,740.97	194,259.03	57.59 %
Fund 007 Total:	458,000.00	0.00	263,740.97	194,259.03	57.59 %
Fund: 110 - ROAD USE TAX FUND					
2010 - ROADS, BRIDGES, SIDEWALKS	1,091,417.00	70,135.20	732,526.02	358,890.98	67.12 %
2030 - STREET LIGHTING	45,150.00	14,927.84	14,927.84	30,222.16	33.06 %
2040 - TRAFFIC CONTROL & SAFETY	33,319.00	2,572.40	14,588.72	18,730.28	43.78 %
2050 - SNOW REMOVAL	79,873.00	29,768.22	60,124.72	19,748.28	75.28 %
2070 - STREET CLEANING	41,755.00	240.14	33,123.75	8,631.25	79.33 %
Fund 110 Total:	1,291,514.00	117,643.80	855,291.05	436,222.95	66.22 %

EXPENSE TRIAL BALANCE

For Fiscal: 2015-2016 Period Ending: 02/29/2016

Activit...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 112 - EMPLOYEE BENEFIT FUND					
9100 - TRANSFER OUT	1,058,414.00	75,880.05	622,289.67	436,124.33	58.79 %
Fund 112 Total:	1,058,414.00	75,880.05	622,289.67	436,124.33	58.79 %
Fund: 119 - EMERGENCY FUND					
9100 - TRANSFER OUT	94,699.00	526.73	51,456.50	43,242.50	54.34 %
Fund 119 Total:	94,699.00	526.73	51,456.50	43,242.50	54.34 %
Fund: 121 - LOCAL OPTION SALES TAX FUND					
5900 - COMMUNITY SCHOOLS	994,915.00	89,996.69	771,470.36	223,444.64	77.54 %
Fund 121 Total:	994,915.00	89,996.69	771,470.36	223,444.64	77.54 %
Fund: 122 - HOTEL/MOTEL TAX REVENUE FUND					
4040 - RECREATION	105,000.00	0.00	66,910.85	38,089.15	63.72 %
Fund 122 Total:	105,000.00	0.00	66,910.85	38,089.15	63.72 %
Fund: 128 - ADMINISTRATION TIF					
5020 - ECONOMIC DEVELOPMENT	13,430.00	0.00	0.00	13,430.00	0.00 %
Fund 128 Total:	13,430.00	0.00	0.00	13,430.00	0.00 %
Fund: 138 - HOUSING DONATED FUNDS					
5030 - HOUSING & URBAN RENEWAL	17,371.00	0.00	0.00	17,371.00	0.00 %
Fund 138 Total:	17,371.00	0.00	0.00	17,371.00	0.00 %
Fund: 140 - HOUSING FUND					
5030 - HOUSING & URBAN RENEWAL	111,100.00	11.45	50,692.99	60,407.01	45.63 %
Fund 140 Total:	111,100.00	11.45	50,692.99	60,407.01	45.63 %
Fund: 167 - LIBRARY MEMORIAL FUND					
4010 - LIBRARY SERVICES	72,650.00	3,598.00	28,764.61	43,885.39	39.59 %
Fund 167 Total:	72,650.00	3,598.00	28,764.61	43,885.39	39.59 %
Fund: 169 - MISCELLANEOUS GIFT FUND					
1010 - POLICE OPERATIONS	0.00	0.00	1,272.24	-1,272.24	
1050 - FIRE DEPARTMENT	0.00	0.00	3,916.95	-3,916.95	
4020 - BAND	0.00	0.00	603.22	-603.22	
4031 - POOL	0.00	0.00	88.79	-88.79	
Fund 169 Total:	0.00	0.00	5,881.20	-5,881.20	
Fund: 172 - WOODEN PLAYGROUND MAINT FUND					
4030 - PARKS	1,639.00	0.00	0.00	1,639.00	0.00 %
Fund 172 Total:	1,639.00	0.00	0.00	1,639.00	0.00 %
Fund: 177 - POLICE FORFEITURE FUND					
1010 - POLICE OPERATIONS	3,500.00	0.00	761.83	2,738.17	21.77 %
Fund 177 Total:	3,500.00	0.00	761.83	2,738.17	21.77 %
Fund: 178 - LIBRARY MAINTENANCE FUND					
4010 - LIBRARY SERVICES	45,500.00	0.00	18,715.40	26,784.60	41.13 %
Fund 178 Total:	45,500.00	0.00	18,715.40	26,784.60	41.13 %
Fund: 179 - FIRE DEPT FEMA GRANT FUND					
1050 - FIRE DEPARTMENT	201,800.00	0.00	0.00	201,800.00	0.00 %
Fund 179 Total:	201,800.00	0.00	0.00	201,800.00	0.00 %
Fund: 180 - MISCELLANEOUS GRANTS FUND					
1010 - POLICE OPERATIONS	0.00	708.74	12,451.33	-12,451.33	
1050 - FIRE DEPARTMENT	0.00	0.00	4,000.00	-4,000.00	
4030 - PARKS	0.00	0.00	5,758.00	-5,758.00	
4040 - RECREATION	0.00	0.00	9,741.08	-9,741.08	
Fund 180 Total:	0.00	708.74	31,950.41	-31,950.41	
Fund: 181 - BROWNFIELD SITES ASSESSMENT GRANT FUND					
2900 - OTHER PUBLIC WORKS	200,000.00	0.00	66,237.91	133,762.09	33.12 %
Fund 181 Total:	200,000.00	0.00	66,237.91	133,762.09	33.12 %
Fund: 199 - WFP RISE PAYMENT FUND					
5020 - ECONOMIC DEVELOPMENT	16,214.00	0.00	16,214.00	0.00	
Fund 199 Total:	16,214.00	0.00	16,214.00	0.00	

EXPENSE TRIAL BALANCE

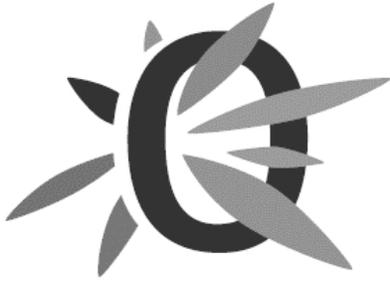
For Fiscal: 2015-2016 Period Ending: 02/29/2016

Activit...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 200 - DEBT SERVICE FUND					
7010 - DEBT SERVICE	1,449,427.00	0.00	703,937.37	745,489.63	48.57 %
Fund 200 Total:	1,449,427.00	0.00	703,937.37	745,489.63	48.57 %
Fund: 301 - PARK SHELTER CAPITAL IMPROVEMENT					
4030 - PARKS	840.00	100.72	535.29	304.71	63.73 %
Fund 301 Total:	840.00	100.72	535.29	304.71	63.73 %
Fund: 302 - CITY HALL IMPROVEMENTS					
6050 - CITY HALL & GENERAL BUILDINGS	150.00	20.07	14,900.80	-14,750.80	9,933.87 %
Fund 302 Total:	150.00	20.07	14,900.80	-14,750.80	9,933.87 %
Fund: 304 - FIRE STATION ADDITION AND REMODEL PROJECT					
1050 - FIRE DEPARTMENT	2,979,021.00	150.00	1,670.75	2,977,350.25	0.06 %
Fund 304 Total:	2,979,021.00	150.00	1,670.75	2,977,350.25	0.06 %
Fund: 321 - NE BRIDGE REPLACEMENT PROJECT					
2010 - ROADS, BRIDGES, SIDEWALKS	899,730.00	0.00	0.00	899,730.00	0.00 %
Fund 321 Total:	899,730.00	0.00	0.00	899,730.00	0.00 %
Fund: 322 - BURLINGTON ROAD RECONSTRUCTION FUND					
2010 - ROADS, BRIDGES, SIDEWALKS	23,000.00	305.40	552.29	22,447.71	2.40 %
Fund 322 Total:	23,000.00	305.40	552.29	22,447.71	2.40 %
Fund: 325 - PAVEMENT MANAGEMENT					
2010 - ROADS, BRIDGES, SIDEWALKS	1,013,000.00	1,918.00	2,036,305.44	-1,023,305.44	201.02 %
Fund 325 Total:	1,013,000.00	1,918.00	2,036,305.44	-1,023,305.44	201.02 %
Fund: 326 - SIDEWALK IMPROVEMENTS PROJECT					
2010 - ROADS, BRIDGES, SIDEWALKS	40,000.00	7,207.36	65,771.56	-25,771.56	164.43 %
Fund 326 Total:	40,000.00	7,207.36	65,771.56	-25,771.56	164.43 %
Fund: 343 - 2015 GO BOND FUND					
1050 - FIRE DEPARTMENT	3,490,000.00	0.00	3,402,602.98	87,397.02	97.50 %
6900 - OTHER GEN'L GOVT	0.00	0.00	57,176.35	-57,176.35	
7010 - DEBT SERVICE	660,000.00	0.00	667,561.12	-7,561.12	101.15 %
Fund 343 Total:	4,150,000.00	0.00	4,127,340.45	22,659.55	99.45 %
Fund: 600 - WATER O&M FUND					
8000 - WATER PLANT OPERATIONS	546,574.00	0.00	258,072.80	288,501.20	47.22 %
8001 - WATER DISTRIBUTION	1,774,215.00	0.00	724,703.77	1,049,511.23	40.85 %
8006 - WATER OFFICE	736,998.00	0.00	307,681.64	429,316.36	41.75 %
8009 - WASTE WATER OPERATIONS - TREATMENT	0.00	0.00	48,077.18	-48,077.18	
8010 - WASTE WATER OPERATIONS - COLLECTION	0.00	0.00	18,883.05	-18,883.05	
Fund 600 Total:	3,057,787.00	0.00	1,357,418.44	1,700,368.56	44.39 %
Fund: 603 - WATER SINKING FUND					
8001 - WATER DISTRIBUTION	418,738.00	0.00	73,725.00	345,013.00	17.61 %
Fund 603 Total:	418,738.00	0.00	73,725.00	345,013.00	17.61 %
Fund: 604 - WATER RESERVE FUND					
8001 - WATER DISTRIBUTION	100,000.00	0.00	31,165.39	68,834.61	31.17 %
Fund 604 Total:	100,000.00	0.00	31,165.39	68,834.61	31.17 %
Fund: 610 - SANITARY SEWER O&M FUND					
8015 - SANITARY SEWER-TREATMENT	1,272,373.00	81,566.62	747,361.12	525,011.88	58.74 %
8016 - SANITARY SEWER-COLLECTION	793,734.00	18,070.21	281,253.67	512,480.33	35.43 %
Fund 610 Total:	2,066,107.00	99,636.83	1,028,614.79	1,037,492.21	49.79 %
Fund: 611 - SANITARY SEWER REVENUE FUND					
8015 - SANITARY SEWER-TREATMENT	2,510,011.00	126,544.11	1,397,088.96	1,112,922.04	55.66 %
Fund 611 Total:	2,510,011.00	126,544.11	1,397,088.96	1,112,922.04	55.66 %
Fund: 612 - SANITARY SEWER SINKING FUND					
8015 - SANITARY SEWER-TREATMENT	432,504.00	0.00	21,533.75	410,970.25	4.98 %
Fund 612 Total:	432,504.00	0.00	21,533.75	410,970.25	4.98 %
Fund: 660 - AIRPORT FUND					
8035 - AIRPORT	218,340.00	10,510.04	110,800.84	107,539.16	50.75 %

EXPENSE TRIAL BALANCE

For Fiscal: 2015-2016 Period Ending: 02/29/2016

Activit...	Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Actual %
Fund: 660 - AIRPORT FUND					
8035 - AIRPORT	50,000.00	0.00	245,518.51	-195,518.51	491.04 %
Fund 660 Total:	218,340.00	10,510.04	110,800.84	107,539.16	50.75 %
Fund: 661 - AIRPORT PAVEMENT REHABILITATION PROJECT					
8035 - AIRPORT	50,000.00	0.00	245,518.51	-195,518.51	491.04 %
Fund 661 Total:	50,000.00	0.00	245,518.51	-195,518.51	491.04 %
Fund: 740 - STORM WATER UTILITY FUND					
8065 - STORM WATER	531,974.00	1,152.80	183,896.16	348,077.84	34.57 %
Fund 740 Total:	531,974.00	1,152.80	183,896.16	348,077.84	34.57 %
Fund: 750 - EDMUNDSON GOLF COURSE FUND					
8070 - GOLF GREENS MAINTENANCE	3,000.00	0.00	1,674.15	1,325.85	55.81 %
8071 - GOLF PRO SHOP	20,024.00	11,066.08	15,371.80	4,652.20	76.77 %
Fund 750 Total:	23,024.00	11,066.08	17,045.95	5,978.05	74.04 %
Fund: 760 - RACI MAIN STREET LOAN FUND					
8060 - HOUSING & URBAN RENEWAL	10,682.00	0.00	0.00	10,682.00	0.00 %
Fund 760 Total:	10,682.00	0.00	0.00	10,682.00	0.00 %
Fund: 810 - COPIER/FAX REVOLVING FUND					
9310 - COPIER REVOLVING	0.00	304.38	3,930.95	-3,930.95	
Fund 810 Total:	0.00	304.38	3,930.95	-3,930.95	
Fund: 820 - EMPLOYEE HEALTH SELF-INSURANCE					
9320 - EMPLOYEE HEALTH SELF-INSURANCE	0.00	40,039.88	581,323.74	-581,323.74	
Fund 820 Total:	0.00	40,039.88	581,323.74	-581,323.74	
Fund: 830 - EMPLOYEE FLEX PLAN FUND					
9330 - EMPLOYEE FLEX PLAN	0.00	2,762.67	29,743.51	-29,743.51	
Fund 830 Total:	0.00	2,762.67	29,743.51	-29,743.51	
Report Total:	30,796,454.00	935,130.63	19,192,499.35	11,603,954.65	62.32 %



City Council Communication

Meeting Date: March 21, 2016

Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider approval of a renewal application for a Class B Beer Permit with Outdoor Service and Sunday Sales from MK Golf Shops dba Matt Sherlock PGA PRO, 1608 Edmundson Drive.

Explanation:

The application is complete and in order for approval.

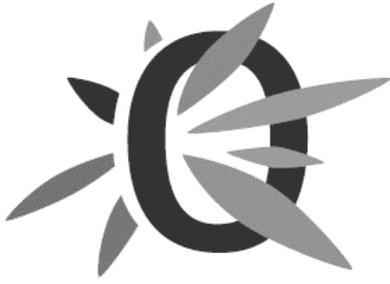
Staff recommends approval.

Budget Consideration:

\$300.00 revenue to the General Fund.

Attachments:

None



City Council Communication

Meeting Date: March 21, 2016

Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider approval of a renewal application for a Class B Beer Permit with Outdoor Service from Southern Iowa Fair and Exposition, 615 North I Street.

Explanation:

The application is complete and in order for approval.

Staff recommends approval.

Budget Consideration:

\$300.00 revenue to the General Fund.

Attachments:

None



City Council Communication

Meeting Date: March 21, 2016

Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider approval of a FY2016 Retail Cigarette Permit.

Explanation:

Liberty Alternative Gifts, LLC has submitted an application for Iowa Retail Cigarette/Tobacco Permit starting March 22, 2016 through June 30, 2016 at the following location:

200 High Avenue West #23

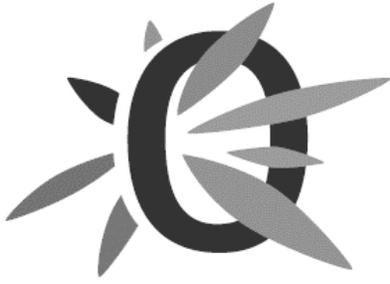
Staff recommends approval.

Budget Consideration:

\$37.50 revenue to the General Fund.

Attachments:

None



City Council Communication
Meeting Date: March 21, 2016
Requested By: Mayor & City Council

Item Title: CONSENT AGENDA

Consider appointment to the Civil Service Commission for a four year term that begins April 1, 2016 and ends March 31, 2020.

Explanation:

The term of Ken Seemann on the Civil Service Commission expires March 31, 2016. Ken Seemann would like to be considered for reappointment. No other applications have been received. This is a three member commission that meets as needed. Appointments to the Civil Service Commission are made by the Mayor with City Council approval. Terms are for four years. Currently three males serve.

Budget Consideration:

Not applicable.

Attachments:

Application from Ken Seemann.

Application for Board or Commission

According to Oskaloosa Charter Article V Section 5.1,
All members of boards, commissions and
committees shall be registered voters of the City of
Oskaloosa except rural members of the Library
Board. Are you a registered voter?
*

Yes

No

Board or commission applying for (choose one from
list):*

Civil Service Commission

Board or commission not listed above:

Name of applicant:*

Address of Applicant*

Phone number (day)*

Phone number (evening)

Email address:*

Would you like to be interviewed for this position?*

Yes

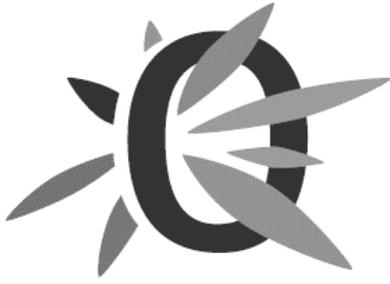
No

Why are you interested in this position?*

Your experience that would be beneficial to the board
or commission:*

Other civic experience:

* indicates required fields.



City Council Communication

Meeting Date: March 21, 2016

Requested By: City Manager's Office

Item Title: CONSENT AGENDA

Consider a resolution allowing for the disposal of surplus city-owned equipment.

Explanation:

The City of Oskaloosa is looking to dispose of the equipment on the attached list. The equipment has been deemed surplus equipment and is no longer needed by the City. The City will dispose of the equipment in a manner that is appropriate and most advantageous to the city.

Budget Consideration:

All revenue from sold equipment will go into the general fund.

Attachments:

Resolution, Equipment Disposal List

RESOLUTION NO. _____

RESOLUTION APPROVING THE DISPOSAL OF SURPLUS CITY-OWNED EQUIPMENT

WHEREAS, the City of Oskaloosa needs to dispose of surplus city-owned equipment no longer needed or in use including, but not limited to, city vehicles and miscellaneous property items from city departments; and

WHEREAS, the City of Oskaloosa will dispose of the items in a manner that is appropriate and most advantageous to the city;

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Oskaloosa, Iowa, does hereby approve of the disposal of surplus city-owned equipment.

PASSED AND APPROVED the ____ day of _____ 2016.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk



Oskaloosa Surplus List March 2015

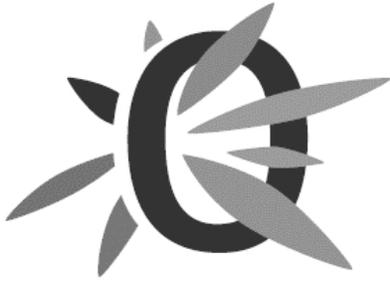
Item	Description	Condition
Printer	HP Laser Jet 1320	Broken
Printer	HP Laser Jet P4014dn	Broken
Calculator	Sharp	Broken
Electronics	Miscellaneous	Outdated
Patch truck	1995 Ford F-350	Scheduled for replacement
Sander	Myers Slide in Sander	Broken
Concrete Saw	Long Year	Replaced
Sign Machine	1965 Sign Maker	Broken
Tiller Truck	1955 Seaman Pulverizer	Replaced
Dump Truck	1991 Ford F-800	Replacing with new
Car	2000 Chevrolet Cavalier	Scheduled for replacement
Car	2002 Pontiac Grand prix	Unserviceable
Car	2202 Ford Explorer	Unserviceable
Computer	Optiplex 320	Replaced
Computer	Optiplex GX620	Replaced
Printer	OKI B4400	Broken
Printer	HP 841C	Broken
Desk Radio	DC Remote Transit	Broken
VHS Camcorder	RCA	Broken



Phone	At&t	Broken
Truck	1991 Ford F250 Ambulance	Replaced
Monitor	Dell	Replaced
Monitor	Dell	Replaced
Fax Copier	HP Office Jet	Replaced
Computer	Acer	Replaced
Printer	HP Deskjet 2512	Replaced
Printer	Dell 5100cn	Replaced
Computer	HP 1270	Replaced
Keyboard-Mouse	Dell	Replaced
Laptop	HP	Broken
Fire Engine	1986 Chevrolet Kodiak	Replaced
Vacuum	Hoover	Broken
Vacuum	Shark	Broken
PA System	Argos	Broken
CD Display Case (3)	NA	Broken
Overhead projector (2)	Apollo A1-1000	No longer used
VHS Player	Sony	No longer used
Phot Copier	Ricoh Aficio	Broken
Easels (6)	Na	No longer used



Puppet Rack	NA	No longer used
Study Carol	NA	No longer used
Electricity Meters	Kill A Watt P4400	No longer used
Merry Go Round	VanderWilt Park	Broken



City Council Communication

Meeting Date: March 21, 2016

Requested By: City Clerk/Finance Department

Item Title: CONSENT AGENDA

Consider a resolution fixing date for a meeting on the authorization of a loan agreement and the issuance of not to exceed \$1,800,000 General Obligation Refunding Capital Loan Notes of the city of Oskaloosa, State of Iowa (for Essential Corporate Purposes), and providing for the publication of notice thereof.

Explanation:

This resolution fixes the public hearing for April 4, 2016 for authorizing a loan agreement and the issuance of not to exceed \$1,800,000 G.O. Refunding Capital Loan Notes. The proceeds will be used to call the 2008A G.O. Capital Loan Notes.

Staff recommends scheduling the public hearing for April 4, 2016 and proceeding with the refunding of the Series 2008A G.O. Capital Loan Notes.

Budget Consideration:

Approximate savings of \$125,000 in interest costs.

Attachments:

Resolution

Council Member _____ introduced the following Resolution entitled "RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$1,800,000 GENERAL OBLIGATION REFUNDING CAPITAL LOAN NOTES OF THE CITY OF OSKALOOSA, STATE OF IOWA (FOR ESSENTIAL CORPORATE PURPOSES), AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF", and moved that the same be adopted. Council Member _____ seconded the motion to adopt. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the resolution duly adopted as follows:

RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$1,800,000 GENERAL OBLIGATION REFUNDING CAPITAL LOAN NOTES OF THE CITY OF OSKALOOSA, STATE OF IOWA (FOR ESSENTIAL CORPORATE PURPOSES), AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF

WHEREAS, it is deemed necessary and advisable that the City of Oskaloosa, State of Iowa, should provide for the authorization of a Loan Agreement and issuance of General Obligation Refunding Capital Loan Notes, to the amount of not to exceed \$1,800,000, as authorized by Sections 384.24A and 384.25, of the Code of Iowa, for the purpose of providing funds to pay costs of carrying out essential corporate purpose project(s) as hereinafter described; and

WHEREAS, the Loan Agreement and Notes shall be payable from the Debt Service Fund; and

WHEREAS, before a Loan Agreement may be authorized and General Obligation Refunding Capital Loan Notes, issued to evidence the obligation of the City thereunder, it is necessary to comply with the provisions of the Code of Iowa, as amended, and to publish a notice of the proposal and of the time and place of the meeting at which the Council proposes to take action for the authorization of the Loan Agreement and Notes and to receive oral and/or written objections from any resident or property owner of the City to such action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OSKALOOSA, STATE OF IOWA:

Section 1. That this Council meet in the Council Chambers, City Hall, 220 South Market Street, Oskaloosa, Iowa, at 6:00 P.M., on the 4th day of April, 2016, for the purpose of taking action on the matter of the authorization of a Loan Agreement and issuance of not to exceed \$1,800,000 General Obligation Refunding Capital Loan Notes, for essential corporate purposes, the proceeds of which notes will be used to provide funds to pay the costs of refunding or refinancing certain outstanding indebtedness of the City, including the General Obligation Capital Loan Notes, Series 2008A dated May 1, 2008.

Section 2. The Clerk is authorized and directed to proceed on behalf of the City with the negotiation of terms of a Loan Agreement and the issuance of General Obligation Refunding Capital Loan Notes, evidencing the City's obligations to a principal amount of not to exceed \$1,800,000, to select a date for the final approval thereof, to cause to be prepared such notice and sale information as may appear appropriate, to publish and distribute the same on behalf of the City and this Council and otherwise to take all action necessary to permit the completion of a loan on a basis favorable to the City and acceptable to the Council.

Section 3. That the Clerk is hereby directed to cause at least one publication to be made of a notice of the meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the City. The publication to be not less than four clear days nor more than twenty days before the date of the public meeting on the issuance of the Notes.

Section 4. The notice of the proposed action to issue notes shall be in substantially the following form:

(To be published on or before: March 29, 2016)

NOTICE OF MEETING OF THE CITY COUNCIL OF THE
CITY OF OSKALOOSA, STATE OF IOWA, ON THE MATTER
OF THE PROPOSED AUTHORIZATION OF A LOAN
AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED
\$1,800,000 GENERAL OBLIGATION REFUNDING CAPITAL
LOAN NOTES OF THE CITY (FOR ESSENTIAL CORPORATE
PURPOSES), AND THE HEARING ON THE ISSUANCE
THEREOF

PUBLIC NOTICE is hereby given that the City Council of the City of Oskaloosa, State of Iowa, will hold a public hearing on the 4th day of April, 2016, at 6:00 P.M., in the Council Chambers, City Hall, 220 South Market Street, Oskaloosa, Iowa, at which meeting the Council proposes to take additional action for the authorization of a Loan Agreement and the issuance of not to exceed \$1,800,000 General Obligation Refunding Capital Loan Notes, for essential corporate purposes, to provide funds to pay the costs of refunding or refinancing certain outstanding indebtedness of the City, including the General Obligation Capital Loan Notes, Series 2008A dated May 1, 2008. Principal and interest on the proposed Loan Agreement will be payable from the Debt Service Fund.

At the above meeting the Council shall receive oral or written objections from any resident or property owner of the City to the above action. After all objections have been received and considered, the Council will at the meeting or at any adjournment thereof, take additional action for the authorization of a Loan Agreement and the issuance of the Notes to evidence the obligation of the City thereunder or will abandon the proposal to issue said Notes.

This notice is given by order of the City Council of the City of Oskaloosa, State of Iowa, as provided by Sections 384.24A and 384.25 of the Code of Iowa.

Dated this 21st day of March, 2016.

City Clerk, City of Oskaloosa, State of Iowa

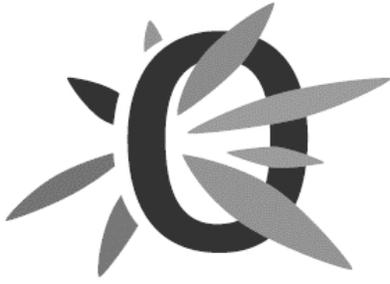
(End of Notice)

PASSED AND APPROVED this 21st day of March, 2016.

Mayor

ATTEST:

City Clerk



City Council Communication

Meeting Date: March 21, 2016

Requested By: City Manager's Office

Item Title: CONSENT AGENDA

Consider a resolution authorizing the City Manager to submit a grant application to the Mahaska County Community Foundation to provide funding for the Oskaloosa Bicycle Coalition's Downtown Bicycle Rack Plan.

Explanation:

The Oskaloosa Bicycle Coalition was created to promote bicycling in Oskaloosa and work with the City of Oskaloosa to implement the Walk, Run, Ride: Oskaloosa's Active Transportation Plan. The Bicycle Coalition has worked with downtown property owners to add bicycle racks to the downtown through the Downtown Bicycle Rack Plan. The plan consists of property owners paying half of the cost of a bicycle rack with a Mahaska County Community Foundation (MCCF) grant covering the other half. The bicycle racks will be mounted on the sidewalk outside of their businesses.

The Coalition is working to make downtown a place where people can ride their bicycles and feel safe parking it on a secure bicycle rack. The new bicycle racks will closely resemble the ones purchased by the city in the fall of 2014.

Budget Consideration:

The amount to be requested is \$2,200.00. The City has pledged \$100 in mounting equipment and \$400 in labor.

Attachments:

Resolution, MCCF Application and MCCF City Letter

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE CITY MANAGER TO SUBMIT A GRANT APPLICATION TO THE MAHASKA COUNTY COMMUNITY FOUNDATION TO PROVIDE FUNDING FOR THE OSKALOOSA BICYCLE COALITION'S DOWNTOWN BICYCLE RACK PLAN

WHEREAS, the City of Oskaloosa recognizes and acknowledges the importance of recreational activities to the community; and

WHEREAS, the City of Oskaloosa would like to submit a grant application to the Mahaska County Community Foundation to provide funding for Oskaloosa Bicycle Coalition's Downtown Bicycle Rack Plan; and

WHEREAS, the City of Oskaloosa will act as the fiscal agent for the funds from the Mahaska County Community Foundation; and

WHEREAS, the terms and conditions for the grant funds will be set forth in the grant agreement between the City of Oskaloosa and the Mahaska County Community Foundation;

NOW, THEREFORE, BE IT RESOLVED, hereby the City Council of the City of Oskaloosa supports and authorizes submittal of a grant application in the amount of \$2,200.00 to the Mahaska County Community Foundation to provide funding for Edmundson Park Disc Golf Course Improvements.

BE IF FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized and directed to execute said agreement on behalf of the city.

PASSED AND APPROVED the _____ day of March, 2016.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

**Mahaska County
Community Foundation**

Building a firm foundation for the future

PO Box 207 • Oskaloosa, Iowa 52577
www.mahaskafoundation.org
grantadmin@mahaskafoundation.org

2016 MCCF Grant Application Summary for Review Committee

Organization conducting project: City of Oskaloosa- Oskaloosa Bicycle Coalition _____

Total Project: \$4,900_____ Total Grant Request: \$2,200_____

Organization Address: 220 South Market Street Oskaloosa, Iowa 52577_____

Contact Person: Dylan Mulfinger_____

Phone & Email Address: 641-673-9431 dylan.mulfinger@oskaloosaiowa.org_____

Brief Project Summary: The Oskaloosa Bicycle Coalition is working with downtown business owners to increase bicycle parking in Downtown Oskaloosa. The Coalition recognizes that residents who ride bicycles to the downtown are often parking bicycles on light poles, street signs, and leaning them against buildings. The Coalition is working with local metal shop Phillips Machine and Metal Fabrication on creating the bicycle racks. Funding for half of the bicycle racks will be provided by eight business owners within Downtown Oskaloosa. The Oskaloosa Bicycle Coalition hopes this will be the start of many bicycle parking projects around Oskaloosa.

----- **For Review Committee Notes and Scoring – Do not write below this line** -----

Notes

Grant Award History

SCORING	POINTS POSSIBLE	POINTS GIVEN
Planning	20	
Demonstrated Need/Public Demand	20	
Partnership/Local Support	10	
Leveraged Activity/Matching Funds	20	
Creativity/Innovation	5	
Sustainability	5	
Feasibility, Timeline & Budget	5	
Impact/Benefits	10	
Geographic Allowance	5	
TOTAL	100	

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PO Box 207 • Oskaloosa, Iowa 52577
www.mahaskafoundation.org
grantadmin@mahaskafoundation.org

2016 MCCF Grant Application – Introduction

Mission Statement: The mission of the Mahaska County Community Foundation (MCCF) is to assist local organizations to accomplish great things in Mahaska County. To do so, it will promote endowment building, community development, grant making, organizational collaboration, and public leadership for the benefit of Mahaska County’s residents.

What we support: MCCF is made up of community-minded individuals who have the ability to assess community needs, implement asset development, evaluate area grant applications, encourage partnerships and initiate activities to enhance Mahaska County. Each year the Foundation makes grant awards to worthwhile projects located in the county. Our foundation’s areas of emphasis include:

- Arts & Culture
- Health & Human Services
- Community Betterment
- Recreation & Environment
- Education
- Youth Development

MCCF Does Not Fund:

- Completed projects or projects already in progress
- Projects that have current budgeted support
- Emergency repairs/purchases
- Elimination of deficits
- Reduction of debt
- Ongoing project support and operating support

Eligibility to apply for funding:

- _____ Tax exempt, non-profit entities classified by the IRS as 501(c)(3) or a 170(c)(1) governmental entity
- _____ If not a 501(c)(3), must have a fiscal sponsor who will be legally and financially responsible

Application Submission Details

- Application and all supporting documents must be submitted electronically to GrantAdmin@mahaskafoundation.org by the application deadline.
- Application deadline is March 31, 2016
- Questions can be submitted via email to GrantAdmin@mahaskafoundation.org or by phoning MCCF Treasurer Amy Nossaman, 641.780.7719

Definitions & Explanations:

Fiscal Sponsor is an organization that is receiving the money on behalf of the grant applicant and is responsible for disbursing the money for the project and maintaining appropriate documentation. This entity must be a 501(c)(3) or a 170(c)(1) unit of government in order to serve in this capacity. A fiscal sponsorship agreement must accompany the grant application if a fiscal sponsor is being used.

Organizations must be recognized by the Internal Revenue Service as tax-exempt, non-profit public charities under section 501(c)(3) or as a “unit of government” under Section 170(c)(1) to receive grant funding.

A 501(c)(3) is a section of the Federal Tax Code which establishes the criteria for tax-exempt charitable organizations.

Section 170(c)(1) refers to agencies that conduct activities to benefit the public at large, like public school, state universities, public libraries, and volunteer fire departments.

2016 MCCF Grant Application – Checklist

Organizational information has been completed

Contact information has been completed

Project Summary has been completed

Project budget detail has been completed

Project narrative information has been completed

Project time line has been completed

Copy of 501(c)(3) IRS Determination letter attached to grant application or comparable proof of charitable exemption (i.e. A letter from a City confirming their status as a government entity)

Fiscal Sponsor agreement completed if a fiscal sponsor is being used.

**Mahaska County
Community Foundation**

Building a firm foundation for the future

PO Box 207 • Oskaloosa, Iowa 52577
www.mahaskafoundation.org
grantadmin@mahaskafoundation.org

2016 MCCF Grant Application – Applicant Information

Organization conducting project: **City of Oskaloosa- Oskaloosa Bicycle Coalition**_____

Organization/Project Address: **220 South Market Street Oskaloosa, Iowa 52577**_____

Organization/Project Contact Person & Title: **Dylan Mulfinger Oskaloosa Bicycle Coalition Lead, City of Oskaloosa Management Analyst**_____

Organization/Project Contact Person Phone & Email Address: **641-673-9431 dylan.mulfinger@oskaloosaiowa.org**_____

Project Title: **Downtown Bicycle Parking Plan**_____

Applicant Requesting Funding or Fiscal Sponsor if the organization is not a 501(c)(3): **City of Oskaloosa**_____

Federal Tax Identification Number of Applicant/Fiscal Sponsor (EIN): **42-6005086**_____

Applicant/Fiscal Sponsor Address (if different from above):_____

Applicant/Fiscal Sponsor Contact Person (if different from above):_____

Applicant/Fiscal Sponsor Contact Phone & Email (if different from above):_____

Total Cost of Project: _____ Amount Requested: _____

Estimated number of individuals served: _____

Type of Request (check one): Program Based Capital Based
Program Based = Operational, activity, general programmatic support • Capital Based = The building of or physical improvement of something

2016 MCCF Grant Application – Applicant Information (con't.)

Project Areas of Focus (please check one):

- Arts/Culture/Humanities
- Human Services
- Education
- Environment/Animals
- X Public/Society Benefit
- Health
- Other

Description of Organization:

The Oskaloosa City Council adopted a resolution to support the actions aligned with achieving Blue Zones Certification. Two of the points for community policy include creating a master bicycle plan and master pedestrian plan. The Blue Zones Project of Oskaloosa assembled a large group of individuals to work on a plan to increase amenities and awareness for bicyclists in the City of Oskaloosa. At this meeting the group identified priority destinations and initial goals that the group would like to achieve. The group continued to meet and became known as the Oskaloosa Bicycle Coalition. The Oskaloosa Bicycle Coalition is now working on the goals outlined in the Walk, Run, Ride: Oskaloosa's Active Transportation Plan. In May of 2015, the Coalition helped the Oskaloosa Police Department host a Bicycle Rodeo. The Bicycle Rodeo allowed the Bicycle Coalition to teach young children the importance of bicycle safety and gave helmets and safety lights to participants. The Coalition continues to work toward the goals in the Active Transportation Plan by meeting monthly with a group of volunteer bicycle enthusiasts.

Description of Project:

The Downtown Bicycle Parking Plan involves working with property owners to increase bicycle parking in Oskaloosa's Downtown. Currently residents who ride to the downtown have resorted to parking their bicycles on light poles, traffic signs, and leaning their bicycles against buildings unsecured. The Oskaloosa Bicycle Coalition wants to provide bicycle parking for people who ride bicycles to the downtown. After the success of the bicycle racks installed at City Hall, Public Works, and the Law Enforcement Center, the Coalition is working again with local shop Phillips Machine and Metal Fabrication to produce more bicycle racks. Each rack has the potential to securely hold two bicycles while providing a positive aesthetic to the downtown area. Research shows that people who commute to a shopping area on a bicycle are more likely to stay longer and spend more money. The Coalition wants to provide the opportunity to residents to ride their bicycles to events like Art on the Square, Sweet Corn Serenade, and Friday After Five. The project funding would be covered by business owners, MCCF Grant, and the City of Oskaloosa. The City of Oskaloosa will be providing the hardware and labor for the installation of the bicycle racks.

2016 MCCF Grant Application – Questions of Purpose

PLANNING – 20 POINTS

1. Describe your organizations charitable purpose/mission, program activities, and population served.

The Oskaloosa Bicycle Coalition’s mission is to make biking a safe and accessible form of transportation and recreation to the Oskaloosa community. The Coalition strives to educate community members who ride bicycles about the importance of safety, and help children learn their first set of bicycle skills. The Oskaloosa Bicycle Coalition has started working with the Police Department and local sponsors on a bicycle rodeo. The Coalition looks forward to the event each year as a chance to teach children in town the fundamentals of riding bicycles. Through outreach programs, and improvements in the community, the Coalition strives to make bicycling the easy choice for people who want a healthier mode of transportation. Bicycling has several benefits that can help a community become healthier and more attractive. The Coalition is working to stress the benefit of riding a bicycle, and striving to make bicycling a safe mode of transportation in the community.

2. Describe your organization’s size, membership and leadership. Please include a list of your board members.

The Oskaloosa Bicycle Coalition is made up of volunteers from the community organized by the City of Oskaloosa. The group holds monthly meetings and has a membership of 13 community members that are dedicated to making Oskaloosa more bicycle-friendly. Below is a list of members:

- Andrea Baker - Community Member
- Ann Smith - Mahaska Health Partnership
- Briana Bartlett - Oskaloosa Community School District & FACE Fine Arts & Culture Events
- Dave Knudsen - Agriland FS
- David Krutzfeldt – Oskaloosa Mayor
- Doug Tomlinson - Musco
- Dylan Mulfinger - City of Oskaloosa
- Jane Krutzfeldt - MidWestOne Bank
- Julie McKee - Oskaloosa Rides Bikes
- Natalie Spray - Blue Zones Project
- Roger Bean - Community Member
- Shane Zickefoose - Oskaloosa Rides Bikes
- Tom Walling - City of Oskaloosa

3. Briefly describe your organization’s history (year organized), major accomplishments, and goals.

In October of 2014 The Blue Zones Project of Oskaloosa assembled a large group of individuals to work on a plan to increase amenities and awareness for bicyclists in the City of Oskaloosa. At this meeting the group identified goals that the group would like to achieve. The group continued to meet and became known as the Oskaloosa Bicycle Coalition. In March of 2015 the Coalition created the Walk, Run, Ride: Oskaloosa’s Active Transportation Plan. The active transportation plan was adopted by council, ensuring that bicycle amenities will be incorporated into the future design of roadways and parks. The group has been instrumental in bringing back the Oskaloosa Bicycle Rodeo. In 2016 the Coalition plans to pursue off-road trail creation, bicycle valet parking at major events,

and supporting the Bicycle Rodeo.

- 4. Describe the proposed project including the project goals and objectives. Discuss the population it will serve. Describe any planning that went into the project. Describe any research, investigation and/or analysis your organization did on this project. If this project is a phase of a larger project, explain.**

The goal of this project is to increase bicycle parking in the downtown so that more residents will ride their bicycles to the downtown. The bicycle parking will serve residents of Oskaloosa, University Park, Beacon, and visitors who spend a day biking in Oskaloosa. The coalition did a bicycle parking inventory and found that bicycle parking was not sufficient in the downtown. The Oskaloosa Bicycle Rack Inventory is attached. The Downtown Bicycle Parking Plan brings in unique bicycle racks that will complement the style of downtown. The Coalition wants community members to have the option to ride a bicycle to the downtown for food, retail, and events. Biking to downtown events will provide a healthy mode of transportation to community events and help alleviate the shortage of parking in the downtown for out of town visitors. The coalition hopes that starting to provide bicycle parking in the downtown will encourage businesses throughout the community to provide bicycle parking.

2016 MCCF Grant Application – Questions of Purpose (con't.)

DEMONSTRATED NEED/PUBLIC DEMAND – 20 POINTS

- 5. Discuss the community needs for the project, the benefits for the community as a result of the project and the community support for the project.**

The community needs more bicycle parking in the downtown because although there is parking in central Oskaloosa, more is needed, specifically in the downtown. The Coalition often deals with and notices bicyclists parking in places that are not appropriate for bicycles in the downtown, including street lights, street signs, and leaning bicycles against businesses. Support for the project comes from the eight business owners who have signed up for the project. The Oskaloosa Blue Zones Leadership Team has expressed their excitement to see Oskaloosa offer more amenities to people who ride bicycles. The Coalition is working to provide bicycle racks where bicycles can be safely secured away from foot traffic and downtown buildings.

PARTNERSHIP/LOCAL SUPPORT – 10 POINTS

- 6. Outline resources, partners, partnerships and/or local support that will assist with the project and what their support brings to the project. Attach letters of support at the end of the application.**

The Bicycle Coalition has a unique project that involves eight businesses in the downtown area. Their support has allowed for the bicycle racks to be installed in the downtown. The businesses include Penn Central Mall, Musco, Palmer Law Firm, MidwestOne, Heslinga Law, Diane Crookham-Johnson Law Firm, and anticipated businesses Smokey Row and Brown's Shoe Fit. Each business will be covering half the cost of their bicycle racks. The City of Oskaloosa will supply the labor and equipment for the installation of the bicycle racks.

LEVERAGED ACTIVITY/MATCHING FUNDS – 20 POINTS

- 7. Outline funding secured, applied for and proposed for the project and or matching funds listed on the project budget form. Demonstrate leveraging of other community, regional, or state investments. Clearly document both financial and non-financial services and their value.**

The total budget is \$4,900 for the Downtown Bicycle Parking Plan. The budget includes \$4,400 in bicycle racks, in-kind donations of \$100 in mounting equipment, and \$400 labor (16 hours). The grant will cover half of the cost of the bicycle racks, \$2,200. Each business is providing \$200 toward a bicycle rack. Ordering a large amount of bicycle racks helps keep the cost down, and helps people who ride bicycles who want to park downtown.

2016 MCCF Grant Application – Questions of Purpose (con't.)

CREATIVITY/INNOVATION – 5 POINTS

- 8. Describe any creative components, innovations, or new ways of dealing with problems that will be addressed by your project.**

The Oskaloosa Bicycle Coalition Downtown Bicycle Parking Plan will help solve several issues that are currently occurring in Downtown Oskaloosa. People on bicycles who try to park downtown right now resort to locking the bicycle to a street light or traffic sign. The new bicycle racks will help keep bicycles in order and provide a secure structure to lock a bicycle. Having more bicycle parking will encourage people to ride their bicycles downtown and in turn has the potential to alleviate parking problems in the downtown area. On top of all this, the Coalition hopes that when residents make the choice to ride their bicycles downtown, they realize they are making a healthy choice.

SUSTAINABILITY – 5 POINTS

- 9. Who will administer this project? Please describe their qualifications to do so. Will there be ongoing expenses associated with this project including operations or maintenance costs? Explain how these will be addressed. If you do not receive this grant, will you be able to continue with the project?**

The Oskaloosa Bicycle Coalition will administer the project, with Dylan Mulfinger acting as the project lead. Dylan Mulfinger has also completed a MCCF grant application for improvements to the Edmundson Disc Golf Course, and now will be the lead to bring bicycle racks to downtown. The Coalition does not foresee major ongoing expenses unless a bicycle rack is damaged. If damage occurs, the city will work with building owners on fixing or replacing the bicycle rack. If the Oskaloosa Bicycle Coalition does not receive the grant, they will pursue other funding sources.

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FEASIBILITY, TIMELINE & BUDGET – 5 POINTS

10. What is the timeline for this project? Include project start, finish, and milestones in your timeline.

The Oskaloosa Bicycle Coalition plans to order the bicycle racks after the award notice in May. Once the bicycle racks are completed they will be installed on the square. All of the bicycle racks will be installed by the end of the summer 2016.

IMPACT/BENEFITS – 10 POINTS

11. Indicate desired impact and how you will measure and evaluate the results of the project. Be specific regarding community needs/issues your project will address.

The Coalition's desired impact is that residents and visitors of Oskaloosa will feel comfortable biking to the downtown and parking their bicycles in a secured location. Increasing the amount of people riding bicycles is a goal of the Oskaloosa Bicycle Coalition. The Oskaloosa Bicycle Coalition will work with business owners to monitor the usage of the bicycle racks. The Coalition will also monitor usage of the racks during events.

GEOGRAPHIC ALLOWANCE – 5 POINTS

12. Projects that will affect communities within Mahaska County will be considered for grant awards.

This project will affect anyone who decides to spend a day biking on the Recreation Trail, then head to the downtown for dinner. Anyone who comes to Oskaloosa to ride a bicycle and spend time in the downtown will benefit from the Downtown Bicycle Parking Plan.

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2014 MCCF Grant Application – Project Budget

INCOME				
Source	Funds Secured	Funds Seeking	**In-kind	Total Amount
MCCF		\$2,200		\$2,200
City of Oskaloosa			\$500	500
Foundations				
Corporations				
Individual Contributions	\$1800	\$400		\$2,200
Fundraising Events				
Other (Specify)				
Total Income				\$4,900
EXPENSE				
Source	Expenses funded by MCCF grant	In-Kind or Cash Match	Total Amount	
Land Purchase				
Professional Services		\$400	\$400	
Construction Costs				
Construction Supplies		\$100	\$100	
Equipment Purchase	\$2,200	\$2,200	\$4,400	
Training Costs				
Personal Costs				
Other Expense (Specify)				
Total Expense			\$4,900	
Balance (income – Expense)			0	

****In kind gift:** When a foundation or entity contributes goods or services in lieu of providing monetary grants.

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2016 MCCF Grant Application - Fiscal Sponsorship Agreement

Date: 3/30/2016

Fiscal Sponsor (Legal Applicant): City of Oskaloosa

Fiscal Sponsor Contact Person: Michael Schrock

Fiscal Sponsor Email & Phone: michael.schrock@oskaloosaiowa.org 641-673-9431

Fiscal Sponsor Full Mailing Address: **City Hall, 220 South Market, Oskaloosa, IA 52577**

Sponsored Organization Conducting Project: Oskaloosa Bicycle Coalition

Project Name: Oskaloosa Bicycle Coalition Downtown Bicycle Parking Plan

(Legal Applicant/Fiscal Sponsor, hereafter referred to as **The Sponsor**) has agreed to serve as a fiscal/program sponsor for the (Organization conducting project, hereafter referred to as the **Sponsored Org.**) as outlined in the attached application and supporting materials. The Board of Directors of **The Sponsor** has passed a resolution adopting the **Sponsored Org.'s** project as a program or project consistent with the **Sponsor's** purpose and mission. The **Sponsored Org.'s** financial activities will be accounted for as a program of **The Sponsor** for IRS auditing and financial reporting purposes.

Since the **Sponsored Org.** is not recognized by the IRS as a charitable tax-exempt entity, **The Sponsor** must exercise full control over the **Sponsored Org.'s** financial administration, management and disbursement of funds resulting from this grant application.

The Sponsor has delegated Dylan Mulfinger (name of person(s)) as responsible for fulfilling of these accounting and reporting functions subject to the ultimate authority of the Board of Directors of **The Sponsor**. **The Sponsor** is responsible for ensuring completion of timely reports and submission of necessary financial statements to the Community Foundation's Administrative Office (contact information below). Failure to insure timely reporting on behalf of the **Sponsored Org./Sponsor** will also result in a loss of good standing.

This agreement will be in effect from the date of a grant award to support the above-named project until the grant funds are expended and the final report has been submitted and accepted.

We agree to the terms stated above in this agreement:

Legal Applicant/Fiscal Sponsor Representative Signature

Printed Name

Date

Sponsored Organization Representative Signature

Printed Name

Date

*Attached to this agreement the Fiscal Sponsor's 501(c)(3) Tax Exempt Determination Letter or comparable proof of charitable exemption. (i.e. A letter from a City, confirming their status as a government entity. Contact our Administrative Office with questions or for examples of a letter from a City.)

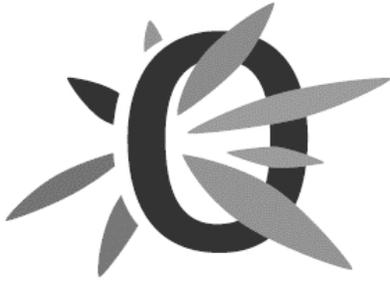
Oskaloosa Bicycle Rack Inventory

The Oskaloosa Bicycle Coalition completed the Oskaloosa Bicycle Rack Inventory in the summer of 2015. Members worked hard to locate where residents and visitors could park their bicycle. If you see that a bicycle rack is missing, please contact Dylan Mulfinger at City Hall, 641-673-9431.

The Oskaloosa Bicycle Coalition is dedicated to making bicycle riding a fun and safe mode of transportation for people who ride bicycles in Oskaloosa.

Downtown Bicycle Rack Inventory		
Location	Building Location	Capacity
City Hall	Entrance	2
Law Enforcement Center	Entrance	2
Hy-Vee	Entrance	8
Hawkeye Real Estate	Entrance	6
Penn Central Mall	North Entrance	6
	South Entrance	6
MCG	Patio Area	6
Penn Centre Theater	East Side	6
Oskaloosa Public Library	South Side	12
Midwest One	Alley west of drive up	4
NW Quadrant Bicycle Rack Inventory		
Location	Building Location	Capacity
Oskaloosa Christian School	West Side	12
Penn Activity Center	West Entrance	4
Penn Activity Center	East Entrance	4
Musco Technology Center (MTC)	Entrance	4
WP Student Union	Entrance	10
Wilcox Library	Entrance	8
Penn Watson hall	Entrance	5
Edwin McGrew Fine Arts	Entrance	5
Market Street Hal	SE and NE corners	10
Grate Expectations	Entrance	4
Lacy Baseball Complex	Entrance	12
Oskaloosa Elementary	Entrance	16
Bobzillas	Entrance	4
Bobzillas Trailhead	Gazebo	12
Oskaloosa Herald	Back Entrance	4
Fairgrounds	Entrance	16

NE Quadrant Bicycle Rack Inventory		
Location	Building Location	Capacity
Mahaska Health Partnership	Door #2	5
	Door #3	9
	Door #4	9
YMCA	Main Entrance	10
Middle School	Main Entrance	18
High School	Gym Entrance	10
Christian Opportunity Center		14
SE Quadrant Bicycle Rack Inventory		
Location	Building Location	Capacity
Southern Hills Apartments	West Side	10
Clow Valve	South 2nd	4
Cellar Peanut pub	Front Door	4
Oskaloosa Food Products	9th Ave East	5
Trubank	South Side	10
Webster School	Behind School	10
Mahaska Bottling	Near Entrance	10
SW Quadrant Bicycle Rack Inventory		
Location	Building Location	Capacity
Oskaloosa Public Works	Entrance	2
Edmundson Pool	Entrance	10



City Council Communication

Meeting Date: March 21, 2016

Requested By: City Manager's Office

Item Title: CONSENT AGENDA

Consider a resolution authorizing the City Manager to submit an application to the Mahaska County Community Foundation to provide funding to Oskaloosa Rides for a fixed transit bus route.

Explanation:

Oskaloosa Rides will complete its two year pilot program at the end of June 2016. The City of Oskaloosa is currently working on funding sources to provide funding to expand the bus route to five days a week. The total cost for one year for five days a week is \$31,200 which would be paid to 10-15 Regional Transit Agency who administers and operates the route.

Budget Consideration:

The amount to be requested is \$10,000.

Attachments:

Resolution, MCCF Application

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE CITY MANAGER TO SUBMIT A GRANT APPLICATION TO THE MAHASKA COUNTY COMMUNITY FOUNDATION TO PROVIDE FUNDING FOR OSKALOOSA RIDES, A FIXED-ROUTE BUS SYSTEM IN OSKALOOSA

WHEREAS, the City of Oskaloosa recognizes and acknowledges the importance of transportation to the community; and

WHEREAS, the City of Oskaloosa will act as the fiscal agent for the funds from the Mahaska County Community Foundation; and

WHEREAS, the terms and conditions for the grant funds will be set forth in the grant agreement between the City of Oskaloosa and the Mahaska County Community Foundation;

NOW, THEREFORE, BE IT RESOLVED, hereby the City Council of the City of Oskaloosa supports and authorizes submittal of a grant application to the Mahaska County Community Foundation in the amount of \$10,000 to provide funding for Oskaloosa Rides, a fixed-route bus system.

BE IF FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized and directed to execute said agreement on behalf of the city.

PASSED AND APPROVED the _____ day of March, 2016.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk



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2016 MCCF Grant Application Summary for Review Committee

Organization conducting project: City of Oskaloosa, Oskaloosa Rides _____

Total Project: \$ 30,000 _____ Total Grant Request: \$10,000 _____

Organization Address: 220 South Market Street, Oskaloosa, IA 52577 _____

Contact Person: Dylan Mulfinger _____

Phone & Email Address: (641)673-9431 dylan.mulfinger@oskaloosaiowa.org _____

Brief Project Summary: Oskaloosa Rides is a fixed-route bus service in Oskaloosa started in June 2014. We've seen tremendous growth in our ridership numbers and would like to move the service to five days a week. Currently, Oskaloosa Rides operates Mondays, Wednesdays and Fridays from 9:00AM until 5:30PM. The hour-long route was started in an attempt to increase access to retail, healthcare and social services for those without a vehicle. _____

----- For Review Committee Notes and Scoring – Do not write below this line -----

Notes

Grant Award History

SCORING	POINTS POSSIBLE	POINTS GIVEN
Planning	20	
Demonstrated Need/Public Demand	20	
Partnership/Local Support	10	
Leveraged Activity/Matching Funds	20	
Creativity/Innovation	5	
Sustainability	5	
Feasibility, Timeline & Budget	5	
Impact/Benefits	10	
Geographic Allowance	5	
TOTAL	100	



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2016 MCCF Grant Application – Introduction

Mission Statement: The mission of the Mahaska County Community Foundation (MCCF) is to assist local organizations to accomplish great things in Mahaska County. To do so, it will promote endowment building, community development, grant making, organizational collaboration, and public leadership for the benefit of Mahaska County’s residents.

What we support: MCCF is made up of community-minded individuals who have the ability to assess community needs, implement asset development, evaluate area grant applications, encourage partnerships and initiate activities to enhance Mahaska County. Each year the Foundation makes grant awards to worthwhile projects located in the county. Our foundation’s areas of emphasis include:

- Arts & Culture
- Health & Human Services
- Community Betterment
- Recreation & Environment
- Education
- Youth Development

MCCF Does Not Fund:

- Completed projects or projects already in progress
- Projects that have current budgeted support
- Emergency repairs/purchases
- Elimination of deficits
- Reduction of debt
- Ongoing project support and operating support

Eligibility to apply for funding:

- Tax exempt, non-profit entities classified by the IRS as 501(c)(3) or a 170(c)(1) governmental entity
- If not a 501(c)(3), must have a fiscal sponsor who will be legally and financially responsible

Application Submission Details

- Application and all supporting documents must be submitted electronically to GrantAdmin@mahaskafoundation.org by the application deadline.
- Application deadline is March 31, 2016
- Questions can be submitted via email to GrantAdmin@mahaskafoundation.org or by phoning MCCF Treasurer Amy Nossaman, 641.780.7719

Definitions & Explanations:

Fiscal Sponsor is an organization that is receiving the money on behalf of the grant applicant and is responsible for disbursing the money for the project and maintaining appropriate documentation. This entity must be a 501(c)(3) or a 170(c)(1) unit of government in order to serve in this capacity. A fiscal sponsorship agreement must accompany the grant application if a fiscal sponsor is being used.

Organizations must be recognized by the Internal Revenue Service as tax-exempt, non-profit public charities under section 501(c)(3) or as a “unit of government” under Section 170(c)(1) to receive grant funding.

A 501(c)(3) is a section of the Federal Tax Code which establishes the criteria for tax-exempt charitable organizations.

Section 170(c)(1) refers to agencies that conduct activities to benefit the public at large, like public school, state universities, public libraries, and volunteer fire departments.



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2016 MCCF Grant Application – Checklist

Organizational information has been completed

Contact information has been completed

Project Summary has been completed

Project budget detail has been completed

Project narrative information has been completed

Project time line has been completed

Copy of 501(c)(3) IRS Determination letter attached to grant application or comparable proof of charitable exemption (i.e. A letter from a City confirming their status as a government entity)

Fiscal Sponsor agreement completed if a fiscal sponsor is being used.



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2016 MCCF Grant Application – Applicant Information (con't.)

Project Areas of Focus (please check one):

Arts/Culture/Humanities

X Human Services

Education

Environment/Animals

Public/Society Benefit

Health

Other

Description of Organization:

The City of Oskaloosa is requesting funding on behalf of a number of community organizations who work together to coordinate Oskaloosa Rides. The service is supported by several community leaders, including nonprofit directors, health care professionals, city and county officials and local businesses.

Description of Project:

Oskaloosa Rides is a fixed-route bus service serving Oskaloosa on Mondays, Wednesdays and Fridays from 9:00AM until 5:30PM. The hour-long route was started in an attempt to increase access to retail, healthcare and social services for those without a vehicle.

We designed the route to accommodate as many people as possible, stopping at both places where people are likely to get on, such as apartment complexes, as well as the most frequented destinations, like grocery stores and medical services.

A one-way bus ticket costs \$1.00 with kids and teens 18 years old and younger riding free. Monthly bus passes are available for \$15/month with a \$10/month reduced fare for handicapped, senior and college student passengers. Buses are handicap accessible, and a paratransit service is available for those unable to get to a bus stop.

The need for transportation is recognized as a large barrier to health care, job opportunities, and retail savings for those without access to a vehicle. Oskaloosa Rides was launched in 2014 in an attempt to reduce some of these barriers. In 2015 our average daily ridership was 33. Thirty-three people per day are now able to get to an appointment at MHP, meet their shopping needs at Walmart or Hy-Vee, and know the independence that comes with being able to get where they need to go without being reliant on others.



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2016 MCCF Grant Application – Questions of Purpose

PLANNING – 20 POINTS

1. Describe your organizations charitable purpose/mission, program activities, and population served.

The City's adopted mission is to serve and protect the citizens of Oskaloosa to provide a positive environment, which encourages desirable growth and enhances the quality of life of the community. Major functions of the City include police and fire protection, public library, public works (which includes streets, sewers and parks), city engineering, and housing & community development.

2. Describe your organization's size, membership and leadership. Please include a list of your board members.

Since 1930 the community's population has fluctuated between 10,000 and 11,000 with the 2014 US Census Bureau estimate at 11,541. The City of Oskaloosa has a Mayor-City Council-City Manager form of government under a Home Rule Charter. The Mayor and City Council are elected. The City Council is comprised of seven members, Aaron Ver Steeg, Tom Jimenez, Doug Yates, Steve Burnett, Joe Caligiuri, Scottie Moore and Tom Walling, who have the responsibility of making decisions regarding rules and regulations pertaining to Oskaloosa.

3. Briefly describe your organization's history (year organized), major accomplishments, and goals.

Oskaloosa can trace its roots back to the time that the state of Iowa was born. In the mid-1800s, a group of Quakers settled in an area southeast of Des Moines, midway between the Skunk and Des Moines rivers. The first settler in what was to become Mahaska County was William Canfield, who established a trading post in Oskaloosa. The town incorporated in 1853.

4. Describe the proposed project including the project goals and objectives. Discuss the population it will serve. Describe any planning that went into the project. Describe any research, investigation and/or analysis your organization did on this project. If this project is a phase of a larger project, explain.

According to the latest census data, 20.3 percent of Oskaloosa residents live at or below the poverty line. That would mean a family of four would make less than \$24,250. When income is limited, transportation can be an insurmountable expense. 9.8 percent of Oskaloosa households don't have access to a car. The feedback we got from organizations who work with low-income populations largely agreed that the number is actually larger than that because it doesn't take into account people who have a car at home, but it is used by another family member. Our goal for Oskaloosa Rides is to create a reliable public transportation system that allows easy access to retail, healthcare and other services to anyone who needs it.



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In June 2016, our two-year “trial period” for Oskaloosa Rides will be complete. Our first two years of service was funded largely through the Iowa Department of Transportation, as well as grants and corporate sponsors. We’ve done ridership surveys to start to plan for the next phase of our service, and 71 percent of respondents said they would recommend more days of service. “Can you run five days a week?” is a request the bus driver and organizers hear often. We feel that the growth in our ridership numbers up to this point validates the need to make the service five days a week.

DEMONSTRATED NEED/PUBLIC DEMAND – 20 POINTS

5. Discuss the community needs for the project, the benefits for the community as a result of the project and the community support for the project.

Transportation has long been stated as a need for the low-income population of our community. In fact, we’ve heard the discussion about a fixed-route bus service goes back more than 20 years. Currently 1 in 10 Oskaloosa households don’t have access to a vehicle.

In 2015, Oskaloosa Rides had 4,565 duplicated riders. We see our numbers go up in the summertime when children are avid riders. In the summer of 2014, our average daily ridership was 12. By the following summer, our average was 47.

Social services in Oskaloosa, such as Love INC, SIEDA and Crisis Intervention Services, regularly work with clients to help them get to doctor appointments or meeting other needs. These organizations often have to depend on volunteers to drive clients to these services. While we have many active and enthusiastic volunteers in our community, having a way for these clients to not have to depend on others to meet their needs would take some of the burden off agencies as well as help clients be more self-sufficient. The fixed-route bus system would allow these individuals to get where they need to without feeling like they are at the mercy of another’s charity.

Of the surveys received, 93 percent said they don’t have access to a vehicle. People who ride the bus need the service. Approximately 50 percent said if Oskaloosa Rides was not available, there are trips that they would simply not make. We attribute these “missed trips” with not addressing health needs, not having access to more affordable shopping options, and generally not being able to do the things that people with vehicles often take for granted. The remaining half of respondents said they would walk, bike or rely on rides from friends and family if Oskaloosa Rides was not available.

PARTNERSHIP/LOCAL SUPPORT – 10 POINTS

6. Outline resources, partners, partnerships and/or local support that will assist with the project and what their support brings to the project. Attach letters of support at the end of the application.



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Oskaloosa Rides is a true community-wide initiative. It sprouted from several community conversations that included nonprofit leaders, health care professionals, city officials and local businesses. The following are members of our current task force:

- Amy Meyer, United Way of Mahaska County Director
- Jay Allison, 10-15 Transit Director
- Michael Schrock, City of Oskaloosa City Manager
- Dylan Mulfinger, City of Oskaloosa Management Analyst
- Stephanie Faulkes, Mahaska Health Partnership
- Chris Kukla, Area 15 Regional Planning Commission Transportation Director
- Beth Danowsky, Musco Lighting
- Mark Doland, Mahaska County Supervisor

There has been significant private support for Oskaloosa Rides. Business sponsors donated \$24,000 to help launch the service in 2014.

LEVERAGED ACTIVITY/MATCHING FUNDS – 20 POINTS

7. Outline funding secured, applied for and proposed for the project and or matching funds listed on the project budget form. Demonstrate leveraging of other community, regional, or state investments. Clearly document both financial and non-financial services and their value.

The City of Oskaloosa has budgeted \$10,000 for Oskaloosa Rides in its FY2017 operating budget. We hope that will be an ongoing investment. We also hope there will continue to be financial investments from the organizations that will benefit most from the service – largely Walmart and Mahaska Health Partnership. According to our initial surveys, 79 percent of riders use Oskaloosa Rides to get to Walmart and 50 percent use it to get to MHP.

We are currently using a new Stop Tracker to be able to quantify how many riders are being dropped off at each stop. After we have adequate data from the Stop Tracker, we are going to meet with management from MHP, Walmart and other businesses to request additional funding. We will be able to say to Walmart, for example, “Oskaloosa Rides brought you X customers per day on average.” We are confident we will be able to come up with the additional support we need to continue the service.

CREATIVITY/INNOVATION – 5 POINTS

8. Describe any creative components, innovations, or new ways of dealing with problems that will be addressed by your project.

The organizers of Oskaloosa Rides were surprised when we were unable to find a fixed-route bus system in operation in a town of comparable size. The smallest town we found with any sort of fixed-route system was approximately twice as large as Oskaloosa. We are proud of this fact, and that we were able to get the service



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off the ground with continual growth.

SUSTAINABILITY – 5 POINTS

9. Who will administer this project? Please describe their qualifications to do so. Will there be ongoing expenses associated with this project including operations or maintenance costs? Explain how these will be addressed. If you do not receive this grant, will you be able to continue with the project?

The bus route will be administered by 10-15 Transit out of Ottumwa. They will supply and insure the buses, hire and train drivers and work out the daily operations. 10-15 Transit is a state and federally-funded public transportation system covering 10 counties, including Mahaska, in Iowa. 10-15 Transit is governed by the board of directors from the 10-county boards of supervisors.

United Way of Mahaska County serves as the local contact point and deals with questions and complaints from customers, distributes tickets and monthly passes, and communicates issues with the driver.

Starting in June 2016, Oskaloosa Rides will run through a contract between the City of Oskaloosa and 10-15 Transit. 10-15 Transit has provided a set price of \$30,000 for a year of five-day-a-week service. The cost to run the service is more than \$30,000; but 10-15 Transit has access to state subsidies and federal ridership reimbursements that help to subsidize the total cost.

If we are unable to acquire adequate funding for five days a week, we will continue the service three days a week for a total cost of \$18,000/year.

FEASIBILITY, TIMELINE & BUDGET – 5 POINTS

10. What is the timeline for this project? Include project start, finish, and milestones in your timeline.

We launched in June 2014, with funding through June 2016. The original stakeholders have held several meetings during that time as well as public input sessions to make sure all voices were being heard.

One of our early goals of the service was to allow it to be adaptable to community needs. After a year of service, we reviewed the route and tried to absorb all the comments and suggestions we received from riders and community members. In November 2015 we launched an updated route that included stops at four additional apartment complexes. We received positive feedback regarding the new accommodations. We want to continue to review the route annually and allow for changes.

IMPACT/BENEFITS – 10 POINTS



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11. Indicate desired impact and how you will measure and evaluate the results of the project. Be specific regarding community needs/issues your project will address.

We've already seen a tremendous impact on the lives of those who use Oskaloosa Rides. Riders have shared their experiences before the service - missed doctor appointments, paying high grocery costs at nearby gas stations, and just generally a feeling of dependence on others for rides around town.

Our surveys ask riders what they would do if Oskaloosa Rides was not available and below are some responses:

- "I always have to set my doctor's appointment for when the bus is running, otherwise I cannot attend."
- "Wouldn't be able to go for doctor's appointment, grocery shopping. I have no one to depend on, so the bus is very important to me."
- "I'd have to walk 9 months pregnant to my appointments."
- "Couldn't get where I need to go around town at all."

The stakeholders of Oskaloosa Rides are confident about the impact of Oskaloosa Rides on the community. We've even heard from people who are considering moving to Oskaloosa, and the bus service is one of the reasons they're able to do so.

As of now, our main goal is to see continued growth in ridership. In order to promote this, we have reached out to groups that support low-income, special needs and elderly populations. We've tried to think outside the box to target these groups, since press releases would not be the most effective strategy. We decorated the bus to take part in the Lighted Christmas Parade where volunteers handed out bus tickets. We included bus maps and schedules in the Rotary Christmas baskets which go out to more than 500 local families. We have spoken to a number of organizations including the Christian Opportunity Center and a low-vision support group.

GEOGRAPHIC ALLOWANCE – 5 POINTS

12. Projects that will affect communities within Mahaska County will be considered for grant awards.

Oskaloosa Rides exclusively serves riders within the Oskaloosa community.



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2016 MCCF Grant Application – Project Budget

INCOME				
Source	Funds Secured	Funds Seeking	**In-kind	Total Amount
MCCF		\$10,000		
Gov't Grants	\$10,000			
Foundations				
Corporations				
Walmart		\$5,000		
MHP		\$5,000		
Individual Contributions				
Fundraising Events				
Other (Specify)				
Total Income	\$10,000	\$20,000		\$30,000
EXPENSE				
Source	Expenses funded by MCCF grant	In-Kind or Cash Match	Total Amount	
Oskaloosa Rides/10-15 Contract	\$10,000	\$20,000	\$30,000	
Professional Services				
Construction Costs				
Construction Supplies				
Equipment Purchase				
Training Costs				
Personal Costs				
Other Expense (Specify)				
Total Expense	\$10,000	\$20,000	\$30,000	
Balance (income – Expense)			\$0	

****In kind gift:** When a foundation or entity contributes goods or services in lieu of providing monetary grants.



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2016 MCCF Grant Application - Fiscal Sponsorship Agreement

Date: _3/30/2016_____
Fiscal Sponsor (Legal Applicant): City of Oskaloosa _____
Fiscal Sponsor Contact Person: Michael Schrock _____
Fiscal Sponsor Email & Phone: michael.schrock@oskaloosaiowa.org 641-673-9431 _____
Fiscal Sponsor Full Mailing Address: City Hall, 220 South Market, Oskaloosa, IA 52577 _____
Sponsored Organization Conducting Project: Oskaloosa Rides _____
Project Name: Oskaloosa Rides Fixed Bus Route _____

(Legal Applicant/Fiscal Sponsor, hereafter referred to as **The Sponsor**) has agreed to serve as a fiscal/program sponsor for the (Organization conducting project, hereafter referred to as the **Sponsored Org.**) as outlined in the attached application and supporting materials. The Board of Directors of **The Sponsor** has passed a resolution adopting the **Sponsored Org.'s** project as a program or project consistent with the **Sponsor's** purpose and mission. The **Sponsored Org.'s** financial activities will be accounted for as a program of **The Sponsor** for IRS auditing and financial reporting purposes.

Since the **Sponsored Org.** is not recognized by the IRS as a charitable tax-exempt entity, **The Sponsor** must exercise full control over the **Sponsored Org.'s** financial administration, management and disbursement of funds resulting from this grant application.

The Sponsor has delegated Dylan Mulfinger _____
(name of person(s)) as responsible for fulfilling of these accounting and reporting functions subject to the ultimate authority of the Board of Directors of **The Sponsor**. **The Sponsor** is responsible for ensuring completion of timely reports and submission of necessary financial statements to the Community Foundation's Administrative Office (contact information below). Failure to insure timely reporting on behalf of the **Sponsored Org./Sponsor** will also result in a loss of good standing.

This agreement will be in effect from the date of a grant award to support the above-named project until the grant funds are expended and the final report has been submitted and accepted.

We agree to the terms stated above in this agreement:

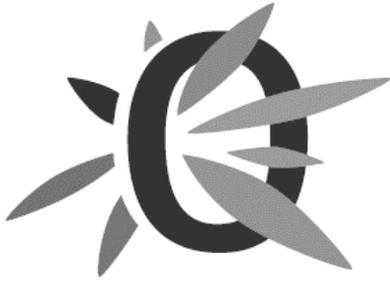
Legal Applicant/Fiscal Sponsor Representative Signature

Printed Name Date

Sponsored Organization Representative Signature

Printed Name Date

*Attached to this agreement the Fiscal Sponsor's 501(c)(3) Tax Exempt Determination Letter or comparable proof of charitable exemption. (i.e. A letter from a City, confirming their status as a government entity. Contact our Administrative Office with questions or for examples of a letter from a City.)



City Council Communication

Meeting Date: March 21, 2016

Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider a resolution scheduling a time for hearing for considering the matter of levying a special assessment against private property for sidewalk replacement by the city in accordance with section 12.12 of the city code of the city of Oskaloosa, Iowa and directing notice to the owner of the property to be assessed.

Explanation:

This resolution schedules the public hearing for April 18, 2016 for levying a special assessment against private property for sidewalk replacement. A notice will be published in the Oskaloosa Herald and a certified notice will be sent to the property owner.

Budget Consideration:

\$612.50 Revenue to the Sidewalk Improvement Fund to offset expenses related to the work performed.

Attachments:

Resolution

RESOLUTION NO. _____

RESOLUTION SCHEDULING A TIME FOR HEARING FOR CONSIDERING THE MATTER OF LEVYING A SPECIAL ASSESSMENT AGAINST PRIVATE PROPERTY FOR OR SIDEWALK REPLACEMENT BY THE CITY IN ACCORDANCE WITH SECTION 12.12 OF THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA, AND DIRECTING NOTICE TO THE OWNER OF THE PROPERTY TO BE ASSESSED

WHEREAS, the City of Oskaloosa, Iowa, under authority of the Ordinance of Sidewalk Maintenance and Use Regulations (Chapter 12.12) has on a certain property within the City of Oskaloosa, Iowa, replaced sidewalks; and

WHEREAS, the City of Oskaloosa, Iowa, desires to levy a special assessment against the property owned by Joe W Jr and Mary L Beal , 405 North 1st Street, for said sidewalk replacement by the City; and

WHEREAS, Section 12.12.150 of the City Code of the City of Oskaloosa, Iowa provides that the City Clerk shall send a notice of such facts to the owner of the abutting property. This notice shall indicate that the person may object to such assessment and give the place and time at which the council will hear such objections. This time set for the hearing shall be at least fifteen days after the service of mailing the notice; and

WHEREAS, thirty days after the council's decision, the City Clerk shall certify any unpaid amount to the county auditor. The unpaid assessment shall constitute a lien against the property and shall be collected by the county treasurer in the same manner as other taxes. Any assessment that exceeds five hundred dollars may be paid in installments as set by the council, not exceeding fifteen, in the same manner and at the same interest rates as for special assessments under Chapter 384, Code of Iowa. The interest rate is set at nine percent. No interest shall be charged for the assessment, or parts thereof, paid within thirty days of the time the council determined the final amount.

WHEREAS, the property to be assessed for sidewalk replacement is owned by Joe W Jr and Mary L Beal, 405 North 1st Street, legally described as:

Lot G O L 4 O P.

NOW, THEREFORE, BE IT RESOLVED BY THE City Council of the City of Oskaloosa, Iowa, as follows:

SECTION 1. That the City Council of the City of Oskaloosa, Iowa shall meet at City Hall Council Chambers in Oskaloosa, Iowa on the 18th day of April, 2016 at 6:00 p .m. at which time a hearing shall be held on the matter of levying a special assessment against the property owned by Joe W Jr and Mary L Beal, 405 North 1st Street, for sidewalk replacement by the City of Oskaloosa, Iowa, at which hearing the owner of said premises or anyone liable to pay such assessment may appear with the same rights as given by law before Boards of Review, in reference to assessments for general taxation, and at said time and place the Council shall consider and dispose of all objections made thereto; after which hearing the City Council shall by Resolution levy such assessment as may be appropriate against said property.

SECTION 2. That the City Clerk of the City is hereby directed to give notice of said hearing, the time when and place where said hearing will be held by publication in the Oskaloosa Herald, a newspaper published and having a general circulation within the City, no later than December 15, and at least twenty (20) days prior to the time herein fixed for such hearing; or by other means provided under said Sidewalk Maintenance Ordinance.

SECTION 3. That officials of the City are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

PASSED AND APPROVED this 21st day of March, 2016.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk



City Council Communication

Meeting Date: March 21, 2016

Requested By: City Clerk/Finance

Item Title: CONSENT AGENDA

Consider a resolution approving an Engagement Agreement with Public Financial Management, Inc., in its capacity as Municipal Advisor, to the city of Oskaloosa, Iowa in connection with the issuance of Bonds, Notes and other obligations in the amount of \$15,000 plus reimbursable expenses.

Explanation:

This item is being presented as a request to authorize and direct Public Financial Management, Inc., to proceed as Municipal Advisor in connection with the issuance of approximately \$1,170,000 General Obligation Refunding Capital Loan Notes, Series 2016.

The proceeds from the General Obligation Capital Loan Notes will be used to call the 2008A G.O. Capital Loan Notes.

Staff recommends approval.

Budget Consideration:

The Fiscal Year 2016 Budget will need to be amended to include professional services expenses for the General Obligation Refunding Capital Loan Notes, Series 2016.

Attachments:

Resolution
Engagement Agreement

RESOLUTION NO. _____

**RESOLUTION APPROVING AN ENGAGEMENT AGREEMENT
WITH PUBLIC FINANCIAL MANAGEMENT, INC., IN ITS
CAPACITY AS MUNICIPAL ADVISOR, TO THE CITY OF
OSKALOOSA, IOWA IN CONNECTION WITH THE ISSUANCE
OF BONDS, NOTES AND OTHER OBLIGATIONS IN THE
AMOUNT OF \$15,000 PLUS REIMBURSABLE EXPENSES.**

WHEREAS, the city of Oskaloosa, Mahaska County, State of Iowa, is a duly organized Municipal Organization; and

WHEREAS, the City Council has proposed the issuance of General Obligation Capital Loan Notes; and

WHEREAS, the proceeds from the notes will be used to provide funds to call the 2008A General Obligation Notes; and

WHEREAS, the staff recommends retaining the services of Public Financial Management, Inc., as Municipal Advisor in the connection with the issuance of bonds, notes and other obligations, the Engagement Agreement for said services being attached hereto as Exhibit A;

NOW THEREFORE, BE IT RESOLVED that the Engagement Agreement between the City of Oskaloosa and Public Financial Management, Inc., as Municipal Advisor for the issuance of bonds, notes and other obligations, for a total cost of \$15,000 plus reimbursable expenses, is hereby approved.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized and directed to execute and attest, respectively, said Engagement Agreement for and on behalf of the City of Oskaloosa, Iowa.

PASSED AND APPROVED this 21st day of March, 2016.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

PUBLIC FINANCIAL MANAGEMENT, INC.

AGREEMENT FOR MUNICIPAL ADVISORY SERVICES

This agreement, made and entered into this 14th day of March 2016, by and between the City of Oskaloosa, Iowa (“Client”) and Public Financial Management, Inc., (hereinafter called the “Municipal Advisor” or “PFM”) sets forth the terms and conditions under which the Municipal Advisor shall provide services for the issuance of approximately \$1,170,000 General Obligation Refunding Capital Loan Notes, Series 2016 (the “Notes”).

WHEREAS, Client is desirous of obtaining the services of a Municipal Advisor to develop and assist in implementing Client’s strategies to meet its current and long-term operations, financial obligations, capital financing needs and render assistance in respect to debt transactions; and

WHEREAS, PFM is capable of providing the necessary municipal advisory services.

NOW, THEREFORE, in consideration of the above mentioned premises and intending to be legally bound hereby, Client and PFM agree as follows:

I. SCOPE OF SERVICES

PFM shall provide, upon request of the Client services related to financial planning, budget and strategic advice and planning, credit development and services related to debt issuance, examples of which, not intended to be exclusive, are set forth in Exhibit A to this agreement.

II. WORK SCHEDULE

The services of the Municipal Advisor are to commence as soon as practicable after the execution of this agreement and a request by the Client for such service.

III. MUNICIPAL ADVISORY COMPENSATION

For the services described, PFM’s professional fees and expenses shall be paid as follows:

1. For services related to the issuance of Notes, PFM will be paid a fee of \$15,000 at closing of the transaction.

Reimbursable Expenses

In addition to fees for services, PFM will be reimbursed for necessary, reasonable and documented out-of-pocket expenses incurred, including travel, meals, lodging, telephone, mail, and other ordinary costs and any actual extraordinary cost for graphics, printing, data procession, internet posting fees and computer time which are incurred by PFM. Appropriate documentation for out-of-pocket expenses will be provided.

IV. TERMS AND TERMINATION

This agreement shall remain in effect until the closing of the Note transaction described above and funds have been delivered to the Client.

V. NON-ASSIGNABILITY

PFM shall not assign any interest in this agreement or subcontract any of the work performed under the agreement without the prior written consent of the Client.

VI. INFORMATION TO BE FURNISHED TO THE MUNICIPAL ADVISOR

All information, data, reports, and records in the possession of the Client necessary for carrying out the work to be performed under this agreement shall be furnished to the Municipal Advisor and the Client shall cooperate with the Municipal Advisor in all reasonable ways.

VII. ENTIRE AGREEMENT

This agreement represents the entire agreement between Client and PFM and may not be amended or modified except in writing signed by both parties.

VIII. DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

PFM does not anticipate any impairment of fiduciary responsibilities related to this engagement.

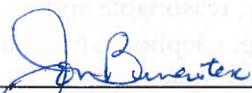
IN WITNESS THEREOF, the Client and PFM have executed this agreement as of the day and year herein above written.

CITY OF OSKALOOSA, IOWA

By: _____

Date: _____

PUBLIC FINANCIAL MANAGEMENT, INC.

By: 
Jon Burmeister, Managing Director

Date: March 14, 2016

EXHIBIT A

1. Services Related to Debt Transactions (Includes short term financings, notes, loans, letters of credit and line of credit). Upon the request of the Client:

- Analyze financial and economic factors to determine if the issuance of notes is appropriate.
- Develop a financing plan in concert with Client's staff which would include recommendations as to the timing and number of series of notes to be issued.
- Assist the Client by recommending the best method of sale, either as a negotiated sale, private placement or a public sale. In a public sale, make recommendation as to the determination of the best bid. In the event of a negotiated sale, assist in the solicitation, review and evaluation of any investment banking proposals, and provide advice and information necessary to aid in such selection.
- Advise as to the various financing alternatives available to the Client.
- Develop alternatives related to debt transaction including evaluation of revenues available, maturity schedule and cashflow requirements, if necessary.
- Evaluate benefits of note insurance and/or security insurance for debt reserve fund, if necessary.
- Assist the Client in the procurement of other services relating to debt issuance such as printing, verification agent, escrow agent, paying agent and registrar, etc.
- Identify key note covenant features and advise as to the financial consequences of provisions to be included in note resolutions regarding security, creation of reserve funds, flow of funds, redemption provisions, additional parity debt tests, etc.; review and comment on successive drafts of note resolutions.

- Review the terms, conditions and structure of any proposed debt offering undertaken by the Client and provide suggestions, modifications and enhancements where appropriate and necessary to reflect the constraints or current financial policy and fiscal capability.
- Coordinate with Client's staff and other advisors with respect to the furnishing of data for offering documents. PFM will assist the Client in the preparation of the offering document, it being specifically understood that Municipal Advisor is not responsible for the inclusion or omission of any material in published offering documents and that the ultimate responsibility remains with the Client.
- Provide regular updates of tax-exempt bond market conditions and advise the Client as to the most advantageous timing for issuing its debt.
- Advise the Client on the condition of the bond market at the time of sale, including volume, timing considerations, competing offerings, and general economic considerations.
- Assist and advise the Client in negotiations with investment banking groups regarding fees, pricing of the notes and final terms of any security offering, and make in writing definitive recommendations regarding a proposed offering to obtain the most favorable financial terms based on existing market conditions.
- Arrange for the closing of the transaction including, but not limited, to note printing, signing and final delivery of the notes.



City Council Communication

Meeting Date: March 21, 2016

Requested By: Public Works Department

Item Title: CONSENT AGENDA

Consider a resolution authorizing the execution of an agreement for building inspection services.

Explanation:

The Building Division within the Public Works Department is responsible for managing the building permit, building construction plan review, and building inspection functions for construction projects in the City of Oskaloosa. These services are met by utilizing City staff for all residential type construction and contracting with professional consultants for all commercial type construction and for specific services for City staff.

The responsibility of City staff includes all residential type construction to deliver consistent services to our large customer base of residential inspections. This hybrid model of city staff combined with Veenstra & Kimm, Inc. allows the City to utilize the advantage of both staffing models while negating employee turnover that is often prevalent in a building inspection division. The City staff does not have the required certifications to perform building inspection services for commercial type construction.

The City of Oskaloosa currently has a professional services agreement with Safe Building Compliance and Technology to provide services as on-call consultants to the Building Division . However, staff would like to explore these consultant services with a different company, Veenstra & Kimm, Inc. The staff has received positive reviews from various communities that are presently contracted with Veenstra & Kimm. Staff is expecting to improve communication with customers, provide faster plan reviews, and reduce costs for performing consultant services with Veenstra & Kimm, Inc. when compared to Safe Building Compliance & Technology. Therefore, the Public Works Department is requesting to terminate the contract with Safe Building Compliance and Technology and execute a new contract with Veenstra & Kimm, Inc.

RECOMMENDED ACTION:

Consider approval of the agreement for Building Inspection services with Veenstra & Kimm, Inc. and terminate the contract with Safe Building Compliance and Technology.

Budget Consideration:

The 'Building Inspections - Contractor Services' account has a budgeted amount of \$32,084 for FY2015-2016.

Attachments:

Resolution and Services agreement with Veenstra & Kimm, Inc.

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR BUILDING
INSPECTION SERVICES

WHEREAS, the City Council desires to insure the proper inspection of building construction to assure compliance with adopted building codes, and

WHEREAS, the City Council has determined that a Consultant Agreement – Building Department Services Agreement with Veenstra & Kimm, Inc. relating to building construction inspections, attached hereto as Exhibit “A”, be hereby approved.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oskaloosa, Iowa, that staff is hereby authorized and directed to execute a Consultant Agreement – Building Department Services Agreement with Veenstra & Kimm, Inc. relating to building construction inspections, attached hereto as Exhibit “A”.

PASSED AND APPROVED this _____ day of March, 2016.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

EXHIBIT "A"

Building Department Services Agreement

BUILDING INSPECTION

Oskaloosa, Iowa

THIS AGREEMENT, made and entered into this ____ day of _____, 2016 by and between the **CITY OF OSKALOOSA, IOWA**, a municipal corporation, hereinafter referred to as the **City**, and **VEENSTRA & KIMM, INC.**, a corporation organized and existing under the laws of the State of Iowa, hereinafter referred to as the **Building Official/Engineer**.

WITNESSETH: THAT WHEREAS, the City has enacted by ordinance certain codes for building standards for construction within the City, and

WHEREAS, The City Council desires to insure the proper inspection of building construction to assure compliance with adopted building codes, and

WHEREAS The City Council has determined third party inspection service through 'Veenstra & Kimm, INC.' to be the best means to provide such inspections.

NOW, THEREFORE, BE IT RESOLVED by the City council the parties agree that the retention of 'Veenstra & Kimm, INC. ' as a third party building inspector shall be subject to the following terms and conditions, to wit:

1. **SCOPE OF SERVICES.** The Engineer agrees when requested by City to provide those services necessary to comply with the requirements of the building code ordinance and zoning ordinance. With said services including but not necessarily limited to the following:
 - a. Provide inspection of new construction, remodeling, renovation, and other associated services for residential, commercial and industrial structures in accordance with the Code of Ordinances of the City of Oskaloosa.
 - b. Coordinate building code inspection and enforcement with building codes and fire code according to City policy and procedure.
 - c. Review applications and issue permits for some various types of residential, commercial and industrial building construction, and renovation including plumbing and mechanical permits where required.

- d. Follow City procedures, and prepare necessary forms for initial inspection, follow-up and final inspection on all assigned projects including issuance of appropriate occupancy permits.
 - e. Perform required plan checks and site plan reviews in accordance with applicable standards as requested by the City.
 - f. Attend meetings of the City Council, Plan and Zoning Commission and Board of Adjustment when required.
 - g. Assess structural damage to commercial and industrial buildings caused by neglect, fire or natural disaster.
 - h. Advise the City of current trends and changes in the construction field and building code requirements when applicable. Perform the ISO Audit every 5 years, as required, to maintain/improve the city PPC rating (Public Protection Classification).
- 2. PLAN REVIEW AND CHECKING.** In accordance with the provisions of the building codes, a plan review and plan check fee may be required for certain commercial development. The Building Official/Engineer when requested by City shall make a determination for those projects subject to the plan review requirement whether the plan review is required. A 65% plan review fee will be assessed depending upon the scope of the project, most commercial plan reviews of \geq than \$500,000 will be reviewed within 10 working days. Projects of less than \$500,000 will be reviewed, and returned in 5 working days. In order to provide this, the contractor must provide all of the required submittals with the permit application. A proven process has been established and attached to this document.
- 3. INDEMNIFICATION AND INSURANCE.** The Building Official/Engineers shall and hereby agrees to hold and save the City harmless from any and all claims, settlements and judgments, to include all reasonable investigative fees, attorney's fees, suit and court costs for personal injury, property damage, and/or deaths or damages arising out of the Building Official/Engineers' or any of its agents' and servants' and employees' negligent acts, errors or omissions for services under this Agreement.

The Building Official/Engineers shall provide evidence of comprehensive general liability coverage and contractual liability insurance by an insurance company licensed to do business in the State of Iowa in the limits of at least \$1,000,000 each personal injury accident and/or death; \$1,000,000 each aggregate personal injury and/or death; and \$1,000,000 for each property damage accident. The evidence shall also state that it cannot be canceled or materially altered without giving the City at least thirty (30) days written notice.

The Engineers shall also provide evidence of automobile liability coverage in the limits of at least \$1,000,000 bodily injury and property damage combined. The evidence shall also state that it cannot be canceled or materially altered without giving the City at least thirty (30) days written notice by registered mail.

The Building Official/Engineers shall and hereby agrees to hold and save the City harmless from any and all claims, settlements and judgments, to include all reasonable investigative fees, attorney's fees, suit and court costs for all personal injury and death to any and all of the Building Official/Engineers' agents, servants and employees occurring under the Workers Compensation Act of the State of Iowa, and shall provide evidence that such insurance is carried in the statutory limits. The Building Official/Engineers shall also be protected against claims for injury, disease or death of employees which, for any reason, may not fall within the provisions of the Workers Compensation law.

The Building Official/Engineers shall provide evidence of errors and omissions insurance by insurance company licensed to do business in the State of Iowa, in the limit of \$1,000,000 for claims arising out of the professional errors and omissions of the Building Official/Engineers. The evidence shall also state that it cannot be canceled or materially altered without giving the City at least thirty (30) days written notice by registered mail.

4. **COMPENSATION.** The City shall compensate the Building Official/Engineers a lump sum amount for each building inspection activity in accordance with the following schedule:
 - a. Commercial building permit fees will be based on the adopted fee schedule of Oskaloosa, and permits will be split (V & K = 80% and 20% City). Commercial Trade permits will be 100% V&K.
 - b. All existing permits will be inspected by the existing contract inspection company, or be inspected on an hourly basis if the city desires at a rate of \$75/hr
5. **PAYMENT.** The City shall make payment to the Building Official/Engineer fees due for building inspection and plan check within thirty (30) days after the receipt of the fee from the applicant.
6. **TERMINATION.** This Agreement may be terminated by either party upon thirty (30) days written notice.
7. **ASSIGNMENT.** This Agreement and each and every portion thereof shall be binding upon the successors and assigns of the parties hereto.

The undersigned do hereby covenant and state this Agreement is executed in duplicate as though each were an original and that there are no oral agreements that have not been reduced to writing in this instrument.

It is further covenanted and stated there are no other considerations or monies contingent upon or resulting from the execution of this agreement, nor have any of the above been implied by or for any party to this Agreement.

IN WITNESS WHEREOF, the parties have hereunto subscribed their names on the date first written above.

CITY OF OSKALOOSA, IOWA

ATTEST: _____

By _____
Mayor

Clerk

VEENSTRA & KIMM, INC.

By _____ **DATE:** _____, 2016.



City Council Communication

Meeting Date: March 21, 2016

Requested By: Public Works Department

Item Title: CONSENT AGENDA

Consider approval of the purchase of one (1) 2016 Volvo Model VHD64F200, new single axle truck with an 11' dump body, related equipment attachment options, and approval of quotation for the dump body from Gatr Truck Center for a total cost of \$148,516 for the Public Works Department using the informal quotation process.

Explanation:

Staff proposes to purchase a new 2016 Volvo Model VHD64F200 Single Axle truck, a 11' steel dump body, and related equipment options from Gatr Truck Center for a total cost of \$148,516.00. The proposed new single axle truck will replace the existing 1991 Ford single axle dump truck in the City's fleet. The proposed truck will include an 11 foot steel body with electric tarp system, high temperature asphalt liner, 60 months/250,000 miles engine protection plan, and exhaust after-treatment protection plan. The specifications for this equipment will enhance service to the community by allowing operators to efficiently haul material, remove snow, and perform street repair and maintenance-related work.

Gatr Truck Center has matched the Minnesota Department of Transportation (Mn-DOT) specifications [Contract T-647(5)] for the lowest bidder for a single axle truck in the amount of \$90,000.00. Staff is requesting to include the options of 60 months / 250,000 miles engine protection plan in the amount of \$1,900.00 and exhaust after-treatment protection plan in the amount of \$675.00.

Staff did not use the Mn-DOT specified steel dump body because they are comparatively shorter than our requirements. Hence, Staff received separate quotes for an 11' steel dump body in the amount of \$51,371.00 from Henderson Truck Equipment, and in the amount of \$63,688.00 from Hawkeye Truck Equipment. Staff is requesting to include the options of electric tarp system, in the amount of \$1,657.00; and high temperature asphalt liner, in the amount of \$2,913.00; to the steel dump body, provided by the low bidder, Henderson Truck Equipment.

Staff overlooked the purchasing policy and did not provide written documents to dealers and post the bids for the steel dump body the on the City website. Hence, staff is requesting a waiver from the requirements to provide written bids to dealers and posting the bids on the City's website by approving the informal quotation for purchasing the dump body.

If the council approves this equipment request, then delivery will take place within 90-120 days after placing the order.

Recommended Action:

Staff recommends that the City council approve the purchase of a new 2016 Volvo Model VHD64F200, new single axle truck with an 11' dump body, related equipment attachment options, and approval of informal quotation for the dump body, from Gatr Truck Center in the amount of \$148,516 for the Public Works Department.

Budget Consideration:

Funding for this \$148,516.00 purchase is included in the vehicle replacement fund, account no. 110-2010-6710, in the amount of \$150,000 in FY2017.

Attachments:

Gatr Truck Center Quote, Henderson Dump Body Quote, Hawkeye Truck Equipment Dump body Quote, Mn DOT Single Axle Truck Pricing, and Mn DOT Specification.



**Gatr Truck Center Price Quote
City of Oskaloosa**

Model	Year	Your Price Per Truck
VHD64F200	2016	\$90,000

Volvo D11 355HP/1250 torque engine 3000 Allison
In stock truck demo, price based off Minnesota State Bid

Henderson Mark E SA 11' Dump Body with snow plow , under body scraper Tailgate spreader, Certified Power Hydraulics	\$51,371
--	-----------------

Total Quoted price	\$141,371
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Options to Consider these options are not included in the total quoted price.

Twin ARM Electric Liner	\$1657	installed
High Temp Asphalt Liner	\$2913	installed

Listed Below we offer a 5 year, 6 year or 7 year EXT Coverage on the engine pick one, Aftertreatment is offered only 5 year

Ext Engine Coverage		Price		
896761	ENGINE PLAN 2, 84 MO/250K MILES, 355HP D11	0	0	4,300
896760	ENGINE PLAN 2, 72 MO/250K MILES, 355HP D11	0	0	3,800
896756	ENGINE PLAN 2, 60 MO/250K MILES, <460HP D11/D13	0	0	1,900
873406	EXHAUST AFTERTREATMENT, 60 MO/250K MILES	0	0	675

Trade in	1995 Ford F800 dump body with blade	\$2000
-----------------	--	---------------

Price is valid until 6-30-16, Approximate Delivery 90-120 days from receipt of signed order.
When signed approval you agree you have read the full spec sheet and agree to this truck spec to be ordered

City of Oskaloosa Approval _____ Date _____

Gatr Truck Center Approval _____ Date _____

3-16-16
Proposal Presented By:
Brian Selvy
800-747-1130 Ext 7951 office

515-707-7305 cell
515-564-0531 FAX
bselvy@gatr.net



HENDERSON TRUCK EQUIPMENT
916 S 10th STREET
MANCHESTER, IOWA 52057
888-360-7483
FAX: (563) 927-7001
CELL:(515) 689-2578
KELLY GRIFFITH

HENDERSON TRUCK EQUIPMENT (IOWA) IS PLEASED TO QUOTE THE FOLLOWING
EQUIPMENT:

11' HENDERSON MARK E SA DUMP BODY – 3/16" AR400 FLOOR, 10GA STEEL

REMAINDER

HENDERSON 11'x42" REVERSIBLE SNOW PLOW

HENDERSON 10' FIXED ANGLE UNDERBODY SCRAPER

HENDERSON SS TAILGATE SPREADER

CERTIFIED POWER HYDRAULICS AND FREEDOM 2.1 SPREADER CONTROLS

PROFESSIONAL INSTALLATION OF ALL EQUIPMENT

PRICE PER UNIT: **\$51,371.00**

NUMBER OF UNITS (1) ONE

TOTAL QUOTE PRICE: **\$51,371.00**

OPTIONAL:

TWIN ARM ELECTRIC LINER | | | **\$1657.00 INSTALLED**

HIGH TEMP ASPHALT LINER, FLOOR AND TAILGATE COVERED **\$2913.00 INSTALLED**

FOB CITY OF OSKALOOSA, IOWA

Please note the following regarding installation quotes:

A clean truck frame without obstruction is assumed in the pricing of our quote. Re-positioning of air tanks, fuel tanks or other obstacles to the ease of installation may require additional charges.

HENDERSON 11' MARK E SA BODY

LENGTH	11'
SIDE HEIGHT	36"
REAR CORNER POSTS	FLUSH WITH SIDE HEIGHT FOR HIGH LIFT TAILGATE
BOARD POCKETS	NONE
HOIST TYPE	UNDERBODY 8/21, CLASS 60, 22.1 TON LIFT CAPACITY
FLOOR	3/16" AR400
LONG SILLS	10" I-BEAM LONGITUDINALS, CROSS MEMBERLESS
SIDES	10GA GRADE 50 SIDES AND ENDS
SIDE BRACES	NONE
RADIUS	FLOOR TO SIDE KNEE BRACE
TAILGATE	AIR HIGH LIFT TAILGATE, 10GA GRADE 50, SINGLE HORIZONTAL TAILGATE BRACES
CAB SHIELD	22' X 86" BODY MOUNTED CAB SHIELD
LIGHTS	LED LIGHTS IN CABSHIELD, TWO FACING FRONT, TWO FACING REAR, TWO LIGHT HOLES IN REAR CORNER POSTS, LED STROBES AND LED STOP/TAIL/TURNS
MUD FLAPS	FRONT POLY QUARTER FENDERS, REAR MUDFLAPS
PAINT	BODY POWDER PRIMED AND POWDERCOAT FINISHED WHITE
VIBRATOR	VIBRATOR MOUNTING PAD WITH BUYERS 2500LB VIBRATOR
REAR HITCH	3/4" PINTLE PLATE, CHIPPER BAR, 7 PIN PLUG, HOLE FOR 45 TON PINTLE HITCH

HENDERSON REVERSIBLE SNOW PLOW & HITCH

LENGTH	11'
HEIGHT	42"
MOLDBOARD	INTEGRAL SHIELD
PUSHFRAME	STANDARD CIRCLE FRAME W/ TOP MOUNT CYLINDERS
HYDRAULIC CYLINDERS	3" X 1 1/2" X 10" REVERSING CYLINDERS
LIFT CYLINDERS	3" X 2" X 10" LIFT CYLINDER
CUTTING EDGE	5/8" X 8" ONE PIECE AASHTO
PLOW LIGHTS	SS PLOW LIGHT BRACKETS, HELLA 220 HALOGEN LIGHTS

TRUCK PORTION LOW PROFILE, QUICK HITCH
PLOW PORTION QUICK HITCH 30.5" CENTER TO CENTER WIDTH
CHEEK PLATE MOUNT KIT FOR INSTALL

HENDERSON 10' UNDERBODY SCRAPER

MOLDBOARD 10' LENGTH, 20" HEIGHT, 1" THICK
SHAFT 39" LONG X 1 1/2" DIAMETER HINGE SHAFT, WITH 4- 1" PIVOTS
ANGLE FIXED ANGLE, 25-45 DEGREES
HANGER BRACKET 2 3/8" SOLID ROD
MOLDBOARD POWDER COAT BLACK
CYLINDER LIFT CYLINDER WITH SPRING CANISTER, 3" DIAMETER BORE,
NITRIDED 1 1/2" ROD

HENDERSON STAINLESS STEEL TAILGATE SANDER

LENGTH 96"
AUGER 6" DIAMETER WITH BI-ROTATIONAL FLIGHT
DISCHARGE DISCHARGE OPENING WITH ANTI-FLOW COVER TO PREVENT LOSS
OF MATERIAL
DRIVE AUGER DRIVEN BY HIGH TORQUE, LOW SPEED 18.7 C.I.R
HYDRAULIC MOTOR, DIRECTLY COUPLED TO AUGER VIA
STEELHUB WITH POLY INSERT FOR MAX EFFICIENCY AND EASE
OF MAINTENANCE
SPINNER POLY SPINNER DISK, 18" DIAMETER, SPINNER RPM 550 MAX

HYDRAULIC SYSTEM

PUMP DANFOSS LOAD SENSE PUMP, 75CC, 4.6 CU IN
RESERVOIR 30 GALLON STAINLESS STEEL RESERVOIR, MOUNTED TO SIDE OF
FRAMERAILS
VALVE CARBON, PAINTED STEEL VALVE GUARD WITH PVG32 VALVE TO
OPERATE:
D.A. HOIST W/ RELIEF, CABLE

D.A. PLOW UP/DOWN W/ FLOAT, CABLE

D.A. PLOW REVERSE, CABLE

D.A. SCRAPER W/ RELIEF, CABLE

MANIFOLD FOR SPINNER/AUGER

CONTROLS

FREEDOM 2.1 CONTROLLER, TO BE MOUNTED ON ELEVATED
TOWER AT LOCATION CHOSEN BY CITY AT TIME OF INSTALL

WARRANTY

**2 YEARS ON CYLINDERS
ONE YEAR ON BODY COMPONENTS
ONE YEAR ON CERTIFIED POWER HYDRAULICS
5 YEARS ON LIGHTS**

SERVICE

**ANY WARRANTY OR SERVICE WORK WILL BE PERFORMED AT CITY
SHOP, TO EXPEDITE ANY NEEDED REPAIRS. WARRANTY WORK IS
NORMALLY DONE THE DAY AFTER NOTIFICATION. IN THE EVENT OF A
MAJOR REPAIR, HENDERSON WILL TRANSPORT THE TRUCK TO OUR
INSTALLATION FACILITY IN MANCHESTER, AND RETURN THE TRUCK
TO CITY SHOP WHEN WORK IS COMPLETED.**



HAWKEYE TRUCK EQUIPMENT

5800 - 2ND AVENUE, P.O. BOX 3283
DES MOINES, IOWA 50316-0283
1-800-622-8223 • 515-289-1755

" The Complete Truck Equipment Center "

Q U O T A T I O N

Job No.	18140
Quote Date	10/19/15
Expire Date	11/18/15

Customer: 536500
CITY OF OSKALOOSA
220 SOUTH MARKET

OSKALOOSA IA 52577

Terms				
N10				
Contact: JG: Order Tkr				

WE ARE PLEASED TO QUOTE THE FOLLOWING FOR YOUR APPROVAL:
ATTENTION: GARY

- 1 - HILBILT LIL GOOSE DUMP BODY
 - 11' LONG
 - 28" HIGH SIDES WITH 38" HIGH ENDS
 - 18" RADIUS FROM THE FLOOR TO THE SIDES
 - FLAT FLOOR FOR SPREADING MATERIAL
 - ENTIRE BODY MADE FROM 3/16" HI-TENSILE STEEL
 - 8"X2"X3/16" TUBING LONG SILLS
 - 4"X4"X3/16" TUBING TOP RAILS
 - FULL DEPTH REAR CORNER POSTS WITH LED S/T/T AND STROBE LIGHTS
 - FULL LENGTH SELF CLEANIG FENDERS (SPRAYED WITH BEDLINER PRIOR TO PAINT)
 - AIR/AIR RELEASE 3-PANEL TAILGATE WITH AIR HIGH LIFT
 - VIBRATOR
 - STAINLESS STEEL FREE STANDING CABSHIELD WITH 10" UPRIGHTS AND WITH (4) STROBES IN THE CORNERS
 - DOUBLE ACTING SUBFRAME UNDERBODY HOIST
 - HEAVY DUTY REAR HITCH W/ REMOVEABLE PINLTE, 7-WAY PLUG, AND CHIPPER BAR
 - 1/2" X 8' X 11' PLASTIC LINER
 - PAINTED SINGLE STAGE WHITE
 - COMPLETELY INSTALLED, F.O.B. DES MOINES, IA.

- 1 - COMPLETE CUSTOM LIVE HYDRAULIC SYSTEM
 - FRONT MOUNT EATON 420 SERIES 4.88CU.IN. LOADSENSE PUMP

*** CONTINUED NEXT PAGE ***



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OSKALOOSA IA 52577

Terms				
N10				
Contact: JG: Order Tkr				

- DRIVELINE WITH YOKE AND FLANGE
- FLOOR MOUNTED CABLE CONTROL TOWER WITH HOIST UP/DOWN, DUAL AXIS PLOW CONTROL UP/DOWN/LEFT/RIGHT, AND SCRAPER UP/DOWN
- HYDRAULIC MANUAL VALVE WITH CABLES AND THE FOLLOWING:
 - LOADSENSE INLET WITH RELIEF SET AT 2500 PSI
 - HOIST= 4-WAY, 500 PSI A-PORT RELIEF 30GPM
 - PLOW RAISE= 3-WAY WITH DETENT DOWN PORT- ADJ. FLOW CONTROL 14-20GPM
 - PLOW ANGLE= 4-WAY, ADJ. FLOW CONTROL 14-20GPM
 - SCRAPER LIFT= 4-WAY, 500 PSI A-PORT RELIEF, ADJ. FLOW CONTROL 14-20GPM
 - SPREADER MANIFOLD:
 - AUGER= 2-WAY CARTRIDGE, ELECTRIC PROPORTIONAL WITH DIN COIL AND SCREW TYPE OVERRIDE, 15GPM
 - SPINNER= 2-WAY CARTRIDGE, ELECTRIC PROPORTIONAL WITH DIN COIL AND SCREW TYPE OVERRIDE, 5GPM
- CERTIFIED HYDRAULICS FREEDOM 2.1 ELECTRIC/HYDRAULIC SPREADER CONTROL
- STAINLESS STEEL 40 GALLON VERTICAL MOUNTED RESERVOIR WITH ISOLATOR SPRING MOUNT, FILTERHEAD/SIGHT GLASS/FILLER-BREATHING/MAGNETIC PLUG INSTALLED, SUCTION STRAINER, AND LOW LEVEL SENDER. ALL INSTALLED ON TOP OF FRAME RAILS BETWEEN UPRIGHTS OF FREE-STANDING CABSHIELD
- 1 - MONROE MP41R111SCT REVERSIBLE SNOW PLOW
 - FULL MOLDBOARD TRIP
 - 11' LONG WITH 41" TALL MOLDBOARD AND 12" INTEGRAL SHIELD
 - COMPRESSION TRIP SPRINGS
 - THREE POSITION TRIP ADJUSTMENT

*** CONTINUED NEXT PAGE ***



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 OSKALOOSA IA 52577

Terms				
N10				
Contact: JG: Order Tkr				

- 100% CONTINUOUSLY WELDED CONSTRUCTION
- (6) 1/2" FLAME CUT ONE PIECE TAPERED RIBS
- HEAVY DUTY 3/4" X 4" X 4" BOTTOM ANGLE
- 5/8" X 8" CUTTING EDGE
- TWO DOUBLE ACTING 3X10 REVERSING CYLINDERS
- CUSHION VALVE
- 3" X 10" SINGLE ACTING LIFT CYLINDER
- POLK COUNTY STYLE QUICK HITCH (TRUCK SIDE)
- MC6000 PLOW SIDE QUICK HITCH
- PLOW LIGHTS AND MARKERS
- SNOW DEFLECTOR AND PARKING JACK
- COMPLETELY INSTALLED, F.O.B. DES MOINES, IA.

- 1 - MONROE MS966RFDD304 STAINLESS STEEL TAILGATE SPREADER
 - 96" OVERALL LENGTH
 - 84" AUGER LENGTH
 - 6" DIAMETER AUGER WITH 4" PITCH AND 3/8" FLIGHTING
 - AUGER SHAFTS ARE 1-1/4" AND SUPPORTED BY HEAVY DUTY 1-1/4" SEALED SELF-ALIGNING RELUBEABLE 2-BOLT FLANGE BEARINGS
 - 1/4" END PLATES
 - CONVENIENT CHAIN HOIST LIFTING SLOTS PLACED AT BALANCE POINTS
 - 100% CONTINUOUSLY WELDED
 - 7 GA. TROUGH AND LID
 - 3"X2" TUBE FOR REAR REINFORCEMENT
 - FULL OPENING TOP LID FOR EASY ACCESS

*** CONTINUED NEXT PAGE ***



HAWKEYE TRUCK EQUIPMENT

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CITY OF OSKALOOSA
220 SOUTH MARKET

OSKALOOSA IA 52577

Terms				
N10				
Contact: JG: Order Tkr				

- FULL OPENING BOTTOM TROUGH FOR COMPLETE CLEAN-OUT
 - ANTI-FLOW PLATE TO RESTRICT MATERIAL FROM FREE FLOWING WHEN UNIT IS STOPPED
 - CAPTIVE LATCHING SYSTEM FOR LID AND TROUGH
 - DIRECT DRIVE HIGH TORQUE DRIVE MOTOR
 - NEW "Z" LATCH WITH SAFETY RETAINER ON BOTTOM CLEAN OUT DOOR
 - SPINNER IS MOUNTED INDEPENDANT OF BOTTOM CLEAN OUT DOOR
 - 18" POLY SPINNER DISC DIRECTLY MOUNTED TO HYDRAULIC SPINNER MOTOR
 - SANDER IS MADE OF 304 STAINLESS STEEL CONSTRUCTION
 - COMPLETELY INSTALLED, F.O.B. DES MOINES, IA.
-
- 1 - MONROE MF5-10 FIXED ANGLE UNDERBODY SCRAPER
 - 1-9/16" HINGED SHAFT
 - INDEPENDANT SOLID SHAFT TYPE ADJUSTABLE HEIGHT HANGERS
 - 1" THICK x 20" HIGH x 10' LENGTH MOLDBOARD
 - 35-45 DEGREE DISCHARGE ANGLE DEPENDING ON CHASSIS WHEELBASE
 - DOUBLE ACTING 3" MOLDBOARD ACTUATING CYLINDER
 - MOLDBOARD CUSHIONED BY A SINGLE HEAVY DUTY FULLY-ENCLOSED CUSHION SPRING SHOCK ASSEMBLY
 - STANDARD 5/8" x 6" USS PUNCHED CUTTING EDGE
 - CABLE CONTROL MOUNTED IN CAB
 - ALL HOSES TO HA HYDRAULIC QUICK COUPLERS FOR EASY REMOVAL
 - ENTIRE UNIT IS SHOT BLASTED, ALKALINE RINSED, THEN PAINTED WITH A (BAKED ON) BLACK POWDER COATED FINISH
 - ALL COMPLETELY INSTALLED, F.O.B. DES MOINES, IA.

\$ 63,688.00

*** CONTINUED NEXT PAGE ***



HAWKEYE TRUCK EQUIPMENT

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Job No.	18140
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Expire Date	11/18/15

Customer: 536500
 CITY OF OSKALOOSA
 220 SOUTH MARKET

 OSKALOOSA IA 52577

Terms				
N10				
Contact:		JG: Order Tkr		

OPTINS NOT INCLUDED IN PRICE:

- DUMP BODY MADE OF AR-450 IN LIEU OF HI-TENSILE >>ADD\$ 1,000.00

THANK YOU FOR THE OPPORTUNITY,
JOSH GOODE

Sub total	\$	0.00
Sales Tax	\$	0.00
Freight	\$	0.00
FET	\$	0.00
Total	\$	0.00

Minnesota DOT Contract Specification

Source: <http://www.dot.state.mn.us/maintenance/equipment/contracts/contracts.html>

Date 1-Jan-15

Single Axle Cab & Chassis

VENDOR NAME **Gatr Truck Center**

YEAR, MAKE AND MODEL **2016 Volvo VHD42F200**

This section for Customer ordering use

WB _____

CA _____

AF _____

Rear Ratio _____

Cab Color _____

Wheel Color _____

Notes _____

Grand Total \$ 90,000.00

Mfg Order Code	Spec #	Description	Qty	Price	Subtotal
VHD42F200	1.0	PRICE FOR BASE UNIT:	1	\$ 89,884.00	\$ 89,884.00
	1.9		1		
	2.0	FRAME OPTIONS			
X4XAHX	2.1	Front frame extension 8"		\$ 36.00	\$ -
NA	2.2	Custom hole punching in frame		\$0	\$ -
9994DX	2.3	Deduct for no front bumper		\$ (322.00)	\$ -
na	2.4	Frame fastener option (bolt or huck spun) STANDARD HUCK ONLY		\$ -	\$ -
403005	2.5	Frame11.81"x3.54"x.31"., R.B.M. 2,112,000, S.M. 17.6, PSI,120,000 CT	1	\$ -	\$ -
403006	2.6	Frame11.81"x3.54"x.38"., R.B.M. 2,460,000, S.M. 20.5, PSI,120,000 CT		\$ 207.00	\$ -
403010	2.7	Frame11.81"x3.54"x.44"., R.B.M. 2,820,000, S.M. 23.5, PSI,120,000 CT		\$ 532.00	\$ -
403011	2.8	Frame11.81"x4.13"x.44"., R.B.M. 3,156,000, S.M. 26.3, PSI,120,000 CT		\$ 636.00	\$ -
X4XA1X	2.9	Front Frame Extension 18"		\$ 141.00	\$ -
X4XB1X	2.10	Front Frame Extension 24"		\$ 160.00	\$ -
	2.99		1		
	3.0	FRONT AXLE/SUSPENSION/BRAKE/OPTION			
VHD64F200	3.1	Set back/forward front axle option SET FORWARD OPTION STANDARD	1	\$ -	\$ -
na	3.2	10,000 front axle and matching suspension			\$ -
na	3.3	12,000 front axle and matching suspension			\$ -
370426	3.2	14,600 front axle and matching suspension Volvo F14	1	\$ -	\$ -
370405	3.3	16,500 front axle and matching suspension Volvo F20	0	\$ 308.00	\$ -
370406	3.4	18,800 front axle & matching suspension Volvo F20		\$ 277.00	\$ -
370407	3.5	20,800 front axle and matching suspension Volvo F20	1		\$ -
371071	3.6	Heavy duty front axle shocks	1	\$ -	\$ -
na	3.7	Front stabilizer bar			\$ -
NA	3.8	Right hand air bag suspension per Spec 3.7, Driver controlled n			\$ -
NA	3.9	Left air bag suspension per Spec 3.7, Driver controlled			\$ -
ZGXE1X	3.10	Front axle lubrication cap with slotted venthole STEMCO VISIBLE CAP WITH DRAIN	1	\$ -	\$ -

STATE OF MINNESOTA
PRICING PAGE

Mfg Order Code	Spec #	Description	Qty	Price	Subtotal
XEXB1X	3.12	Dual front auxiliary steering gear		\$ 120.00	\$ -
XEXA1X	3.13	Right Hand Ram Assist	0	\$ 127.00	\$ -
370408	3.14	22,800 front axle and matching suspension Volvo F22		\$ 391.00	\$ -
VHD64B20 0	3.15	Set Back front axle option		\$ 788.00	
	3.99				

Mfg Order Code	Spec #	Description	Qty	Price	Subtotal
	4.0	4.0 SINGLE REAR AXLE/SUSPENSION/BRAKE/OPTIONS			
NA	4.1	17,500# driver differential locking rear axle and matching suspension			\$ -
NA	4.2	19,000# rear axle & matching suspension			\$ -
NA	4.3	19,000# driver differential locking rear axle and matching suspension			\$ -
NA	4.4	21,000# rear axle and matching suspension			\$ -
NA	4.5	21,000# driver differential locking rear axle and matching suspension			\$ -
NA	4.6	22,000# rear axle and matching suspension			\$ -
NA	4.7	22,000# driver differential locking rear axle and matching suspension			\$ -
330145	4.8	23,000# rear axle and matching suspension	1	\$ -	\$ -
TUXA1X	4.9	23,000# driver differential locking rear axle and matching suspension		\$ 370.00	\$ -
330327	4.10	26,000 # rear axle and matching suspension		\$ 896.00	\$ -
TUXA1X	4.11	26,000 # driver differential locking rear axle and matching suspension		\$ 1,266.00	\$ -
330328	4.12	Meritor RS23160 rear axle and 26,000-31,000# rear suspension, driver diff. lock. MAX CAP 30,000LB REAR AXLE		\$ 1,335.00	\$ -
NA	4.13	17,500# air suspension in lieu of springs			\$ -
NA	4.14	19,000# air suspension in lieu of springs			\$ -
NA	4.15	21,000# air suspension in lieu of springs			\$ -
NA	4.16	22,000# air suspension in lieu of springs			\$ -
350315	4.17	23,000# air suspension in lieu of springs		\$ 1,950.00	\$ -
3ZZ316	4.18	26,000# air suspension in lieu of springs		\$ 2,450.00	\$ -
NA	4.19	Dash mounted air dump system STANDARD WITH AIR RIDE SUSPENSION			\$ -
NA	4.20	½ round universal joints			\$ -
THXC2X	4.21	Spicer 1810 HD drive line with half round universal joints		\$ 230.00	\$ -
YVXZ1X	4.22	Rear axle heavy duty shocks		\$ 310.00	\$ -
350006	4.23	Rear auxiliary spring, 4500#		\$ 349.00	\$ -
NA	4.24	Rear stabilizer bar			\$ -
UEXA1X	4.25	Rear brake dust shield		\$ -	\$ -
					\$ -

4.99

5.0 INTENTIONALLY LEFT BLANK:

5.99

6.0 TIRES/RIMS OPTIONS:

na	6.1	Nylon wafers or wheel guards on all wheels (10 ea)			\$ -
na	6.2	ea)			\$ -
na	6.3	Heavier 7500 lb 22.5 x 8.25 Steel rims in lieu of standard 7300# rims (8 ea)			\$ -
093657	6.4	11R 22.5 H front tires		\$ 45.00	\$ -
093300	6.5	12R 22.5 H front tires		\$ 65.00	\$ -
084491	6.6	9000 lb 22.5 9" front steel rims , 315/80R 22.5 J front tires		\$ 56.00	\$ -
093303	6.7	10,000 lb 22.5 9" front steel rims, 315/80R 22.5 J front tires		\$ 98.00	\$ -
084465	6.8	10,500 lb 22.5 x 12.25 front steel rims, 385/65R 22.5 J front tires 093747		\$ 260.00	\$ -
093732	6.9	10,500 lb 22.5 x 12.25 front steel rims, 425/65R 22.5 J front tires		\$ 460.00	\$ -
094351	6.10	11R 22.5 H rear tires		\$ 967.00	\$ -
084462	6.11	7,300 lb 24.5" x 8.25" steel front rims		\$ 68.00	\$ -
085485	6.12	7300 lb 24.5" x 8.25" rear steel rims		\$ 88.00	\$ -
084089	6.13	8,000 lb 24.5" x 8.25" steel front rims		\$ 88.00	\$ -
085088	6.14	8,000 lb 24.5" x 8.25" steel rear rims		\$ 138.00	\$ -
na	6.15	11R 24.5 G front tires			\$ -
093299	6.16	11R 24.5 H front tires		\$ -	\$ -
094298	6.17	11R 24.5 G rear tires		\$ 1,019.00	\$ -
094299	6.18	11R 24.5 H rear tires		\$ 1,262.00	\$ -
6VXA1X	6.19	Spare rim, size <u>8.5X22.5</u> front		\$ 41.00	\$ -
6VXC1X	6.20	Spare rim, size <u>8.5X22.5</u> drive		\$ 41.00	\$ -
	6.21				\$ -
	6.22				\$ -

Mfg Order Code	Spec #	Description	Qty	Price	Subtotal
	6.99				
	7.0	BRAKE SYSTEM OPTIONS:			
VHXD7X	7.1	Wabco System Saver 1200 E heated air dryer	1	\$ -	\$ -
UWXB1X	7.2	Manual cable drain valves on air tanks	1		\$ -
UWXA1X	7.3	Heated air tanks		\$ 80.00	\$ -
UWXA2X	7.4	Auto drain valves on air tanks		\$ 124.00	\$ -
NA	7.5	MGM type TR-T rear brake chambers			\$ -
NA	7.6	S.S. pins on slack adjuster yoke (2 ea per yoke) For all air brake chambers			\$ -
NA	7.7	Inverted rear brake chamber mounting in lieu of regular mounting			\$ -
VHXZZX	7.8	Relocate air dryer		\$ 243.00	\$ -
	7.99				
	8.0	ENGINE/EXHAUST AND FUEL TANKS OPTIONS:			
		(List Make & Model, H.P., torque of engine and exhaust and fuel tank options)			
1017R1	8.1	VOLVO D11-355 HP 2100RPM 1250 LB-FT - EPA'14 EMISSION LEVEL	1	\$ -	\$ -
1017R2	8.2	VOLVO D11-365 HP 2100RPM 1350 LB-FT - EPA'14 EMISSION LEVEL		\$435	\$ -
1017R4	8.3	VOLVO D11-385 HP 2100RPM 1450 LB-FT - EPA'14 EMISSION LEVEL		\$ 828.00	\$ -
1017R7	8.4	VOLVO D11-405 HP 2100RPM 1550 LB-FT - EPA'14 EMISSION LEVEL		\$ 1,695.00	\$ -
1017S0	8.5	VOLVO D13-375 HP 2100RPM 1450 LB-FT - EPA'14 EMISSION LEVEL		\$ 1,068.00	\$ -
1017S1	8.6	VOLVO D13-405 HP 2100RPM 1450 LB-FT - EPA'14 EMISSION LEVEL		\$ 2,069.00	\$ -
1017S3	8.7	VOLVO D13-425 HP 2100RPM 1550 LB-FT - EPA'14 EMISSION LEVEL		\$ 3,600.00	\$ -
1017S4	8.8	VOLVO D13-435 HP 2100RPM 1650 LB-FT - EPA'14 EMISSION LEVEL		\$ 4,178.00	\$ -
1017S7	8.9	VOLVO D13-500 HP 2100RPM 1750 LB-FT - EPA'14 EMISSION LEVEL		\$ 5,418.00	\$ -
1017T0	8.10	VOLVO D13-425 HP 1800RPM 1450-1750 LB-FT DUAL-TORQUE - EPA'14 EMISSION LEVEL		\$ 3,600.00	\$ -
1017T4	8.11	VOLVO D13-455 HP 1800RPM 1550-1750 LB-FT DUAL-TORQUE - EPA'14 EMISSION LEVEL		\$ 4,548.00	\$ -
1017S8	8.12	VOLVO D13-500 HP 1800RPM 1750-1550 LB-FT ECO-TORQUE - EPA'14 EMISSION LEVEL		\$ 5,418.00	\$ -
1017U9	8.13	VOLVO D13-500 HP 2100RPM 1850-1650 LB-FT ECO-TORQUE - EPA'14 EMISSION LEVEL		\$ 5,841.00	\$ -
232088	8.14	10' 0" ALUMINIZED STAINLESS VERTICAL STEEL SINGLE STACK	1	\$ -	\$ -
K0XC1X	8.15	STRAIGHT END EXHAUST STACK		\$ -	\$ -
K0XD1X	8.16	TURNED OUT EXHAUST EXTENSION	1	\$ -	\$ -
K0XC4X	8.17	STRAIGHT STACK, SIDE OUTLET DIFFUSER BOX		\$ -	\$ -
K0XC5X	8.18	STRAIGHT STACK, TOP OUTLET DIFFUSER BOX		\$ -	\$ -
J8XATX	8.19	50 GALLON LEFT HAND FUEL TANK MAY REQUIRE SPECIAL OPTION CODES		\$ 132.00	\$ -
J8XBXX	8.20	70 GALLON LEFT HAND FUEL TANK MAY REQUIRE SPECIAL CODES		\$ 132.00	\$ -
J8XB1X	8.21	75 GALLON LEFT HAND FUEL TANK STANDARD	1	\$ -	\$ -
J8XEJX	8.22	90 GALLON LEFT HAND FUEL TANK MAY REQUIRE SPECIAL OPTION CODES		\$ -	\$ -
J8XEWX	8.23	100 GALLON LEFT HAND FUEL TANK MAY REQUIRE SPECIAL OPTION CODES		\$ 137.00	\$ -
J8XG1X	8.24	125 GALLON LEFT HAND FUEL TANK MAY REQUIRE SPECIAL OPTION CODES		\$ 301.00	\$ -
KNXB2X	8.25	26" DIA D SHAPED FUEL TANK	1	\$ -	\$ -
	9.0	ENGINE RELATED OPTIONS:			
26X1XZ	9.1	Oil fill and dipstick EZ access		\$ 319.00	\$ -
PJXMGX	9.2	Delco 35 SI Brushless Alternator, 135 AMP		\$ -	\$ -

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Mfg Order Code	Spec #	Description	Qty	Price	Subtotal
NA	9.3	Delco 24 SI Alternator, 130 AMP		\$ -	\$ -
PJXMLX	9.4	Delco 24 SI Alternator, 145 AMP	1	\$ -	\$ -
PJXMIX	9.5	Leece-Neville Alternator, 145 AMP		\$ 34.00	\$ -
KWXA3X	9.6	Dual element air cleaner	0	\$ 66.00	\$ -
KWXA1X	9.7	Donaldson Single Stage Air cleaner per spec 12.1		\$ -	\$ -
NA	9.8	Thumb screws for Dnldsn. Single Stage Air Cleaner.			\$ -
JVXB BX	9.11	Non-heated fuel/water separator, <u> RACOR 6901 </u> (Brand)	0	\$ 38.00	\$ -
HWXA1X	9.12	Coolant spin on filter/conditioner		\$ -	\$ -
T1XA1X	9.13	Front engine powered take off adapter and radiator cut out		\$ 539.00	\$ -
208027	9.14	Air applied fan drive, <u> HORTON </u> (Brand)	0	\$ 329.00	\$ -
208021	9.15	Air applied fan drive, <u> KYSOR </u> (Brand)		\$ -	\$ -
208025	9.16	Viscous fan drive	0	\$ 29.00	\$ -
1ZZ343	9.17	Radiator hose package (Silicone) per Spec 12.2	0	\$ 389.00	\$ -
KOXD1X	9.18	Curved exhaust pipe end	0	\$ -	\$ -
J8XB1X	9.19	Fuel tank per specification 12.7 75 GAL LEFT HAND ALUM D SHAPED TANK		\$ -	\$ -
5NXAVX	9.20	Engine block heater		\$ 64.00	\$ -
na	9.21	In line fuel heater (SINGLE TANK ONLY)		\$ -	\$ -
JRXA1X	9.22	In tank fuel heater (SINGLE TANK ONLY)		\$ 388.00	\$ -
NA	9.23	Fuel cooler			\$ -
NA	9.24	Radiator bug screen			\$ -
H1XA8X	9.25	Engine brake system		\$ 950.00	\$ -
VHXZZX	9.26	Relocate air dryer		\$ 243.00	\$ -
K9X09X	9.27	Extended life anti-freeze		\$ 126.00	\$ -
UBXM1X	9.28	ENGINE MOUNTED HYDRAULIC PUMP PARKER F2-42/42		\$ 2,910.00	\$ -
UBXD1X	9.29	ENGINE MOUNTED HYDRAULIC PUMP PARKER F1-81		\$ 2,105.00	\$ -
UBXC1X	9.30	ENGINE MOUNTED HYDRAULIC PUMP PARKER F1-61		\$ 2,010.00	\$ -
T1XK1X	9.31	REAR ENGINE MOUNTED PTO WITH SPLINED SHAFT GROOVE FEMALE DIN 5462		\$ 350.00	\$ -
NCXD1X	9.32	VOLVO 12 V GEAR REDUCTION STARTER (MODEL 105P55)		\$ 98.00	\$ -
JWXE1X	9.33	HOOD MOUNTED AIR INTAKE WITH INSIDE/OUTSIDE AIR IN CAB CONTROL SNOW DOOR		\$ 173.00	\$ -
T1XA1X	9.34	REAR ENGINE POWER TAKE OFF WITH FLANGE SAE 1410	0	\$ 539.00	\$ -
NCXA5X	9.35	Starter motor options DELCO REMY 12 39MTHD STARTER	1	\$ -	

Mfg Order Code	Spec #	Description	Qty	Price	Subtotal
H9XK1X	9.36	1240 SQ IN RADIATOR 2 ROW CORE		\$ 363.00	

9.99

10.0 TRANSMISSION OPTIONS:

(After the first six listed options, list manual and automatic transmission options. List make and model, # of speeds, type of shifting and whether or not transmission includes PTO gear(s) or not). Example: Allison 3000 HS, 5 speed, push button, no PTO.

NA	10.1	2 plate 14" ceramic clutch option for manual transmission			\$ -
250090	10.2	2 plate 15½" ceramic clutch option for manual transmission	1	\$ -	\$ -
RBXA1X	10.3	External grease fitting for throw out bearing	1	\$ -	\$ -
NA	10.4	Adjustment free option for 2 plate clutches			\$ -
NA	10.5	Synthetic (TranSynd) lubrication for Automatic Transmission	1	\$ -	\$ -
7RXB1X	10.6	Synthetic lubrication for Manual Transmission	1	\$ -	\$ -
RWX400	10.7	***** VOLVO AUTOMATED MANUAL TRANSMISSIONS			\$ -
RWXEDX	10.8	VOLVO I-Shift AT2612D DIRECT DRIVE 12 SPEED FOR D11 AND D13 (pto provision for non live PTO applications)	0	\$ 3,938.00	\$ -
RWXEEX	10.9	VOLVO I-Shift ATO2612D 12 SPEED FOR D11 AND D13(pto provision for non live PTO applications)	0	\$ 3,938.00	\$ -
RWX100	10.10	***** MANUAL TRANSMISSIONS			\$ -
RWXJ5X	10.11	EATON FULLER FR-13210B, 10 SPEED		\$ 131.00	\$ -
RWXJAX	10.12	EATON FULLER FR-14210B, 10 SPEED		\$ 198.00	\$ -
RWXJDX	10.13	EATON FULLER FR-15210B, 10 SPEED		\$ 500.00	\$ -
RWXJEX	10.14	EATON FULLER FRO-15210B, 10 SPEED		\$ 413.00	\$ -
RWXJHX	10.14	EATON FULLER FRO-16210B, 10 SPEED		\$ 815.00	\$ -
RWXH3X	10.15	EATON FULLER FRO-12210C, 10 SPEED	1	\$ -	\$ -
RWXJ7X	10.16	EATON FULLER FRO-13210C, 10 SPEED		\$ 68.00	\$ -
RWXJCX	10.17	EATON FULLER FRO-14210C, 10 SPEED		\$ 174.00	\$ -
RWXJFX	10.18	EATON FULLER FRO-15210C, 10 SPEED		\$ 526.00	\$ -
RWXJJX	10.19	EATON FULLER FRO-16210C, 10 SPEED		\$ 815.00	\$ -
RWXJMX	10.19	EATON FULLER FRO-17210C, 10 SPEED		\$ 1,155.00	\$ -
RWXJKX	10.20	EATON FULLER FRO-18210C, 10 SPEED		\$ 1,880.00	\$ -
RWXKBX	10.21	EATON FULLER RTO-14908LL, 10 SPEED		\$ 1,602.00	\$ -
RWXL PX	10.22	EATON FULLER RTO-16908LL, 10 SPEED		\$ 1,744.00	\$ -
RWXHMX	10.23	EATON FULLER RTO-14909ALL, 11 SPEED		\$ 2,179.00	\$ -
RWXHMX	10.24	EATON FULLER RTO-16909ALL, 11 SPEED		\$ 2,407.00	\$ -
RWXMTX	10.25	EATON FULLER RTLO-14913A, 13 SPEED		\$ 1,310.00	\$ -

Mfg Order Code	Spec #	Description	Qty	Price	Subtotal
RWXMU X	10.25	EATON FULLER RTLO-16913A, 13 SPEED		\$ 1,988.00	\$ -
RWXLGX	10.26	EATON FULLER RTLO-18913A, 13 SPEED		\$ 2,621.00	\$ -
RWXMP X	10.27	EATON FULLER RTLO-14918B, 18 SPEED		\$ 2,243.00	\$ -
RWXMJ X	10.28	EATON FULLER RTLO-16918B, 18 SPEED		\$ 2,708.00	\$ -
RWXMN X	10.29	EATON FULLER RTLO-18918B, 18 SPEED		\$ 3,376.00	\$ -
RWX300	10.30	***** FULLY AUTOMATIC TRANSMISSIONS			\$ -
RWXGUX	10.31	Allison 3000 RDS Series 5 speed with PTO Provision Scaan Required before ordering			
RWXEIX	10.32	ALLISON 3000 RDS SERIES 5 SPEED WITH PTO PROVISION - SCAAN REQUIRED BEFORE ORDERING	1	\$ 3,129.00	\$ 3,129.00
RWXBW X	10.33	ALLISON 4500 RDS SERIES 5 SPEED WITH PTO PROVISION - SCAAN REQUIRED BEFORE ORDERING		\$ 10,804.00	\$ -
RWXB0X	10.34	ALLISON 4500 RDS SERIES 6 SPEED WITH PTO PROVISION - SCAAN REQUIRED BEFORE ORDERING	0	\$ 10,804.00	\$ -
TKXA1X	10.35	Drive Line CALCULATED TO TORQUE REQUIREMENTS	1	\$ -	\$ -
TKXB1X	10.36	UPGRADE DRIVELINE ONE SIZE		\$ 96.00	\$ -
TKXC1X	10.37	UPGRADE DRIVELINE TWO SIZES		\$ 127.00	\$ -
T4XAKX	10.38	REAR TRANSMISSION PTO, SAE 1310 FLANGE LOW SPEED		2,513	\$ -
T4XDMX	10.39	REAR TRANSMISSION PTO, DIN-CONNECTION PUMP MEDIUM SPEED		2,108	\$ -
T4XF1X	10.4	REAR TRANSMISSION PTO, HEAVY DUTY, SAE 1350 / 1410 FLANGE HIGH SPEED		2,053	\$ -
T4XH1X	10.41	REAR DOUBLE TRANSMISSION PTO, HEAVY DUTY, (1) SAE 1350 / 1410 FLANGE HIGH SPEED + (1) DIN-CONNECTION PUMP HIGH SPEED		2,399	\$ -
T4XJ1X	10.42	REAR TRIPLE TRANSMISSION PTO, HEAVY DUTY, (1) SAE 1310 FLANGE LOW SPEED + (1) SAE 1350/1410 FLANGE HIGH SPEED + (1) DIN-CONN. PUMP HIGH SPEED		3,184	\$ -
T4XG1X	10.43	REAR DOUBLE TRANSMISSION PTO, HEAVY DUTY, (2) DIN-CONN. PUMPS HIGH SPEED		1,864	\$ -
T4XD5X	10.44	TRANSMISSION PTO PREP ELECTRIC / AIR SOLENOID		107	\$ -
TKXB1X	10.45	UPGRADE DRIVELINE ONE SIZE		145	\$ -
TKXC1X	10.46	UPGRADE DRIVELINE TWO SIZES		191	\$ -

10.99

11.0

ELECTRICAL OPTIONS:

NA	11.1	Resettable circuit breaker electrical protection			\$ -
NA	11.2	Automatic reset circuit breakers			\$ -
NA	11.3	Solid state circuit protection			\$ -
L1XB1X	11.4	Circuit box end of frame, each		\$ 68.00	\$ -
NFXD1X	11.5	Battery disconnect off negative side in cab control		\$ 263.00	\$ -
NZZD1X	11.6	Remote jump start terminals		\$ 345.00	\$ -
5RXA1X	11.7	Back up alarm (Preco Factory Model)	0	\$ 23.00	\$ -
LSXG1X	11.8	OEM daytime running lights	1	\$ -	\$ -
810114	11.9	2700 CCA batteries in lieu of 1875CCA		\$ 81.00	\$ -
810112	11.10	3 each 625 CCA batteries in lieu of 2 each batteries		\$ 32.34	\$ -
NA	11.11	Battery box aft of cab			\$ -
NA	11.12	Grote 44710 flasher	1		\$ -
NPXB1X	11.13	Signal Stat 935 turn signal per Spec 12.6		\$ -	\$ -
NZZACZ	11.14	Auxiliary customer access circuits	1	\$ -	\$ -
NJXAAX	11.15	Switch for snowplow lights mounted on instrumental panel. Includes wiring terminated near headlights, for customer mounted auxiliary snowplow lights.	1	\$ -	\$ -

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Mfg Order Code	Spec #	Description	Qty	Price	Subtotal
NZZAAX	11.16	Power source terminal-2 stud type-mounted on firewall or inside cab with ground to frame rail and to starter, with 6 gauge wire.		\$ -	\$ -
EAXABX	11.17	switches, ignition control; switches will control relays which will feed stud	0	\$ 1,123.00	\$ -
NZZABZ	11.18	speed control system.		\$ 123.00	\$ -

Mfg Order Code	Spec #	Description	Qty	Price	Subtotal
	12.0	CAB EXTERIOR OPTIONS:			
LZZD1X	12.1	Dual electric horns	1	\$ -	\$ -
LZXD1X	12.2	Air horns, dual, round, with snow shields MOUNTED UNDER CAB	1	\$ -	\$ -
NA	12.3	Dual rectangular air horns			\$ -
EDXB1X	12.4	Fender mirrors per Spec 12.4		\$ 68.00	\$ -
3GXB1X	12.5	Heated mirrors per Spec 12.5		\$ 99.00	\$ -
NA	12.6	Remote control for R.H. mirror			\$ -
3GXC1X	12.7	Remote control for dual mirrors		\$ 167.00	\$ -
NA	12.8	Upcharge for cab extension or larger cab			\$ -
NA	12.9	Severe duty aluminum cab option			\$ -
9801S0	12.10	Dupont Highway orange paint or equal			\$ -
955043	12.11	Premium paint color option		\$ 138.00	\$ -
955040	12.12	Imron paint option		\$ -	\$ -
955041	12.13	Imron and clear coat paint option		\$ 152.00	\$ -
9811C2	12.14	Top of hood painted flat black		\$ 467.00	\$ -
2DX30X	12.15	Cab Air Ride Suspension		\$ 45.00	\$ -
28XC1X	12.16	Tilting hood per Spec 12.8 STATIONARY GRILLE		\$ 369.00	\$ -
NA	12.17	Butterfly option on hood			\$ -
NA	12.18	Transverse hood opening w/setback axle			\$ -
NA	12.19	Front fender mounted turn signals			\$ -
4NXZ1X	12.20	Cab visor, external, painted to match cab color		\$ 32.00	\$ -
65XA1X	12.21	Front fender extensions		\$ 85.00	\$ -
NA	12.22				
NA	12.23	Front fender mud flaps			\$ -
D2XB1X	12.24	Arctic winter wiper blades		\$ 18.00	\$ -
NA	12.25	Optional windshield washer tank			\$ -
20XB1X	12.26	Per truck charge for all trucks, key identical		\$ -	\$ -
NA	12.27	RH observation prism window in door			\$ -
NA	12.28	Spotlight LH, RH, or roof mounted each			\$ -
4EXB1X	12.29	Front tow hooks		\$ 231.00	\$ -
6PXB1X	12.30	Rear tow hooks		\$ 74.00	\$ -
3FX49X	12.31	BLACK AERODYNAMIC EXTERIOR MIRRORS		\$ 156.00	\$ -
WTXA1X		HEATED WINDSHIELD	0	\$ 224.00	\$ -

12.999

	13.0	CAB INTERIOR OPTIONS:			
540068	13.1	Medium grade interior trim package RALLY		\$ 80.00	\$ -
540070	13.2	Premium grade interior trim package TOURING		\$ 129.00	\$ -
NA	13.3	Round universal gauge package			\$ -
2XX30X	13.4	Power window, passenger side		\$ 81.00	\$ -
2XX35X	13.5	Power window/both passenger and driver window		\$ 150.00	\$ -
MC	13.6	O.E.M factory installed, AM/FM WILL NEED OPTION 5BXN1X CB ANTENNA AND OPTION 590002		\$ 113.00	\$ -
NA	13.7	O.E.M factory installed, air conditioning STANDARD			\$ -
NA	13.8	Cab mounted non-resettable hour meter STANDARD			\$ -
571018	13.9	Dash mounted air cleaner air restriction gauge		\$ 72.00	\$ -
590003	13.10	AM-FM stereo w/weather band and CD		\$ 97.00	\$ -
CCXB1X	13.11	Transmission temp gauges		\$ 79.00	\$ -
NA	13.12	Windshield defroster fan w/switch dash mounted STANDARD			\$ -
NA	13.13	Between seats mounted console			\$ -
NA	13.14	Transmission oil sensor (check & fill) NA	0		\$ -
5JXA1X	13.15	CB hot jacks dash mounted	0	\$ 26.00	\$ -
2WXA1X	13.16	Tilt & telescope steering wheel	1	\$ -	\$ -

Mfg Order Code	Spec #	Description	Qty	Price	Subtotal
2WZZ1X	13.17	Tilt steering wheel STANDARD		\$ -	\$ -
2WXA1X	13.18	SRS DRIVER SIDE AIR BAG IN STEERING WHEEL		\$ 138.00	\$ -
WPXA1X	13.19	TRACTION CONTROL ADDED TO ABS		\$ 125.00	\$ -
WPXB1X	13.20	6 Channel ABS traction control	0	\$ 196.00	\$ -
	13.21				
	13.22				\$ -
		List seating options for driver and passenger seats. Use as many options as you need to offer seat variations customers have been buying.			
		*****INTERIOR TRIM LEVELS		0	\$ -
540066	13.23	CHOICE VINYL WITH ESPRESSO BROWN TRIM PACKAGE		0	\$ -
540065	13.24	CHOICE VINYL WITH LENNOX IVORY TRIM PACKAGE		0	\$ -
540068	13.25	RALLY FABRIC WITH ESPRESSO BROWN TRIM PACKAGE	0	120	\$ -
540067	13.26	RALLY FABRIC WITH LENNOX IVORY TRIM PACKAGE		120	\$ -
540070	13.27	TOURING FABRIC WITH ESPRESSO BROWN TRIM PACKAGE		195	\$ -
540069	13.28	TOURING FABRIC WITH LENNOX IVORY TRIM PACKAGE		195	\$ -
					\$ -
					\$ -
		SEAT MANUFACTURER			\$ -
35XD1X	13.29	NATIONAL SEATS		0	\$ -
35XB1X	13.3	BOSTROM SEAT		0	\$ -
35XH1X	13.31	SEARS SEAT		0	\$ -
					\$ -
		DRIVER SEAT TYPE			\$ -
3YXF2X	13.32	AIR SUSPENSION HIGH BACK		-47	\$ -
3YXG8X	13.33	COMFORT AIR SUSPENSION HIGH BACK		0	\$ -
3YXG9X	13.34	COMFORT AIR SUSPENSION HIGH BACK, HEATED		178	\$ -
3YXJ1X	13.35	COMFORT AIR SUSPENSION HIGH BACK WITH BACK CYCLER		27	\$ -
3YXJ2X	13.36	COMFORT AIR SUSPENSION WIDE HIGH BACK WITH BACK CYCLER		60	\$ -
					\$ -
					\$ -
		PASSENGER SEAT TYPE			\$ -
32X57X	13.37	STATIONARY TOOL BOX HIGH BACK		0	\$ -
32X40X	13.38	STATIONARY BENCH SEAT WITH TOOL BOX		418	\$ -
32XF3X	13.39	AIR SUSPENSION HIGH BACK		237	\$ -
32XG8X	13.4	COMFORT AIR SUSPENSION HIGH BACK		346	\$ -
32XG9X	13.41	COMFORT AIR SUSPENSION HIGH BACK, HEATED		494	\$ -
32XJ1X	13.42	COMFORT AIR SUSPENSION HIGH BACK WITH BACK CYCLER		368	\$ -
32X99X	13.42	NO PASSENGER SEAT PROVIDED		-111	\$ -
					\$ -
					\$ -
		*****DRIVER SEAT UPHOLSTERY GUIDELINES		0	\$ -
542002	13.43	DRIVER SEAT ESPRESSO BROWN VINYL		0	\$ -
542001	13.44	DRIVER SEAT CHOICE VINYL		0	\$ -
542003	13.45	DRIVER SEAT RALLY FABRIC		0	\$ -
542004	13.46	DRIVER SEAT TOURING FABRIC		0	\$ -
542005	13.47	DRIVER SEAT LIMITED FABRIC		0	\$ -
542007	13.48	DRIVER SEAT SAHARA TAN AND ESPRESSO BROWN TWO-TONE LEATHER		294	\$ -
542008	13.49	DRIVER SEAT ESPRESSO BROWN LEATHER		275	\$ -
542009	13.5	DRIVER SEAT DARK BROWN CORDURA		57	\$ -
542010	13.51	DRIVER SEAT WHEAT MORDURA		57	\$ -
					\$ -
					\$ -
		PASSENGER SEAT UPHOLSTERY			\$ -

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Mfg Order Code	Spec #	Description	Qty	Price	Subtotal
				0	\$ -
543002	13.52	PASSENGER SEAT ESPRESSO BROWN VINYL		0	\$ -
543001	13.53	PASSENGER SEAT CHOICE VINYL		0	\$ -
543003	13.54	PASSENGER SEAT RALLY FABRIC		0	\$ -
543004	13.55	PASSENGER SEAT TOURING FABRIC		0	\$ -
543005	13.56	PASSENGER SEAT LIMITED FABRIC		0	\$ -
543007	13.57	PASSENGER SEAT SAHARA TAN AND ESPRESSO BROWN TWO-TONE LEATHER		294	\$ -
543008	13.58	PASSENGER SEAT ESPRESSO BROWN LEATHER		275	\$ -
543009	13.59	PASSENGER SEAT DARK BROWN CORDURA		57	\$ -
543010	13.6	PASSENGER SEAT WHEAT MORDURA		57	\$ -
543998	13.61	NO PASSENGER SEAT UPHOLSTERY PROVIDED		0	\$ -
					\$ -
					\$ -
		SEAT ARMREST			\$ -
3PXZ1X	13.62	NO SEAT ARMREST PROVIDED		0	\$ -
3PXA1X	13.63	INBOARD DRIVER SEAT ARMREST		29	\$ -
3PXA5X	13.64	INBOARD / OUTBOARD DRIVER SEAT ARMREST		61	\$ -

STATE OF MINNESOTA
PRICING PAGE

Mfg Order Code	Spec #	Description	Qty	Price	Subtotal
3PXC1X	13.65	INBOARD DRIVER AND PASS SEAT ARMREST	61		\$ -
3PXC5X	13.66	INBOARD / OUTBOARD DRIVER AND PASSENGER SEAT ARMREST	121		\$ -
					\$ -
					\$ -
		ARMREST TYPE			\$ -
O1CZ1X	13.67	NO ARMREST TYPE PROVIDED	0		\$ -
O1CA1X	13.68	BASIC ARMREST	0		\$ -
O1CB1X	13.69	EXTENDABLE ARMREST	5		\$ -
					\$ -
					\$ -
		SAFETY BELT LENGTH			\$ -
K7AA1X	13.7	STANDARD SAFETY BELT LENGTH	0		\$ -
K7AC1X	13.71	EXTENDED SAFETY BELT LENGTH	72		\$ -
					\$ -
					\$ -
		SAFETY BELT DRIVER SEAT			\$ -
OUXA1X	13.72	SAFETY BELT DRIVER SEAT, BLACK	0		\$ -
OUXC1X	13.73	SAFETY BELT DRIVER SEAT, ORANGE	9		\$ -
OUXD1X	13.74	SAFETY BELT DRIVER SEAT, LIME GREEN	9		\$ -
			0		\$ -
					\$ -

STATE OF MINNESOTA
PRICING PAGE

Mfg Order Code	Spec #	Description	Qty	Price	Subtotal
		SAFETY BELT PASSENGER SEAT			\$ -
OXXA1X	13.75	SAFETY BELT PASSENGER SEAT, BLACK	0		\$ -
OXXA2X	13.76	SAFETY BELT PASSENGER SEAT, ORANGE	9		\$ -
OXXA7X	13.77	SAFETY BELT PASSENGER SEAT, LIME GREEN	9		\$ -
					\$ -
	13.999				
	14.0	MN/DOT OPTIONS:			
	14.1	Additional warranty coverage per spec 12.9			\$ -
899400	14.2	US PREMIUM CHASSIS PURCHASED COVERAGE, HEAVY DUTY, DAY/430 CAB SIZE, 24 MO/200K MILE		1,718	\$ -
899408	14.3	US PREMIUM CHASSIS PURCHASED COVERAGE, HEAVY DUTY, DAY/430 CAB SIZE, 24 MO/250K MILE		2,629	\$ -
899416	14.4	US PREMIUM CHASSIS PURCHASED COVERAGE, HEAVY DUTY, DAY/430 CAB SIZE, 36 MO/250K MILE		2,814	\$ -
899424	14.5	US PREMIUM CHASSIS PURCHASED COVERAGE, HEAVY DUTY, DAY/430 CAB SIZE, 36 MO/350K MILE		3,377	\$ -
					\$ -
891210	14.6	US EXTENDED PREMIUM CHASSIS PURCHASED COVERAGE, HEAVY DUTY, 36 MO/400K MILE		886	\$ -
891212	14.7	US EXTENDED PREMIUM CHASSIS PURCHASED COVERAGE, HEAVY DUTY, 36 MO/500K MILE		1,878	\$ -
891214	14.8	US EXTENDED PREMIUM CHASSIS PURCHASED COVERAGE, HEAVY DUTY, 48 MO/400K MILE		1,169	\$ -
891216	14.9	US EXTENDED PREMIUM CHASSIS PURCHASED COVERAGE, HEAVY DUTY, 48 MO/500K MILE		3,402	\$ -
891220	14.1	US EXTENDED PREMIUM CHASSIS PURCHASED COVERAGE, HEAVY DUTY, 60 MO/250K MILE		2,197	\$ -
891222	14.11	US EXTENDED PREMIUM CHASSIS PURCHASED COVERAGE, HEAVY DUTY, 60 MO/350K MILE		3,075	\$ -
891218	14.12	US EXTENDED PREMIUM CHASSIS PURCHASED COVERAGE, HEAVY DUTY, 60 MO/500K MILE		4,394	\$ -
896590	14.13	GOLD VOCATIONAL PURCHASED COVERAGE - EPA'14 D11/13 ENGINES, <460 HP, 60 MO/100K MILE/161K KILOMETER		2,100	\$ -
896610	14.14	BLUE VOCATIONAL PURCHASED COVERAGE - EPA'14 D11/13 ENGINES, <460 HP, 60 MO/150K MILE/241.5K KILOMETER		1,400	\$ -
896591	14.15	GOLD VOCATIONAL PURCHASED COVERAGE - EPA'14 D11/13 ENGINES, <460 HP, 60 MO/150K MILE/241.5K KILOMETER		2,400	\$ -
896630	14.16	\$500.00 PER VISIT DEDUCTIBLE PLATINUM PLUS VOCATIONAL PURCHASED COVERAGE - EPA'14 D11/13 ENGINES, <460 HP, 60 MO/150K MILE/241.5K KILOMETER		2,540	\$ -
896592	14.17	GOLD VOCATIONAL PURCHASED COVERAGE - EPA'14 D11/13 ENGINES, <460 HP, 60 MO/200K MILE/322K KILOMETER		2,800	\$ -
896593	14.18	GOLD VOCATIONAL PURCHASED COVERAGE - EPA'14 D11/13 ENGINES, <460 HP, 60 MO/250K MILE/402.5K KILOMETER		3,100	\$ -
896594	14.19	GOLD VOCATIONAL PURCHASED COVERAGE - EPA'14 D11/13 ENGINES, >460 HP, 60 MO/100K MILE/161K KILOMETER		3,150	\$ -
896614	14.2	BLUE VOCATIONAL PURCHASED COVERAGE - EPA'14 D11/13 ENGINES, >460 HP, 60 MO/150K MILE/241.5K KILOMETER		2,100	\$ -
896595	14.21	GOLD VOCATIONAL PURCHASED COVERAGE - EPA'14 D11/13 ENGINES, >460 HP, 60 MO/150K MILE/241.5K KILOMETER		3,600	\$ -
896631	14.22	\$500.00 PER VISIT DEDUCTIBLE PLATINUM PLUS VOCATIONAL PURCHASED COVERAGE - EPA'14D11/13 ENGINES, >460 HP, 60 MO/150K MILE/241.5K KILOMETER		3,660	\$ -
896596	14.23	GOLD VOCATIONAL PURCHASED COVERAGE - EPA'14 D11/13 ENGINES, >460 HP, 60 MO/200K MILE/322K KILOMETER		4,200	\$ -
896597	14.24	GOLD VOCATIONAL PURCHASED COVERAGE - EPA'14 D11/13 ENGINES, >460 HP, 60 MO/250K MILE/402.5K KILOMETER		4,650	\$ -
896908		***** 72 MONTHS	0		\$ -
896605	14.25	GOLD VOCATIONAL PURCHASED COVERAGE - EPA'14 D11/13 ENGINES, <460 HP, 72 MO/100K MILE/161K KILOMETER		2,500	\$ -
896606	14.26	GOLD VOCATIONAL PURCHASED COVERAGE - EPA'14 D11/13 ENGINES, <460 HP, 72 MO/150K MILE/241.5K KILOMETER		2,800	\$ -

Mfg Order Code	Spec #	Description	Qty	Price	Subtotal
<u>896611</u>	14.27	BLUE VOCATIONAL PURCHASED COVERAGE - EPA'14 D11/13 ENGINES, <460 HP, 72 MO/200K MILE/322K KILOMETER		1,900	\$ -
<u>896607</u>	14.28	GOLD VOCATIONAL PURCHASED COVERAGE - EPA'14 D11/13 ENGINES, <460 HP, 72 MO/200K MILE/322K KILOMETER		3,200	\$ -
<u>896612</u>	14.29	BLUE VOCATIONAL PURCHASED COVERAGE - EPA'14 D11/13 ENGINES, <460 HP, 72 MO/250K MILE/402.5K KILOMETER		2,100	\$ -
<u>896608</u>	14.3	GOLD VOCATIONAL PURCHASED COVERAGE - EPA'14 D11/13 ENGINES, <460 HP, 72 MO/250K MILE/402.5K KILOMETER		3,600	\$ -
<u>896599</u>	14.31	GOLD VOCATIONAL PURCHASED COVERAGE - EPA'14 D11/13 ENGINES, >460 HP, 72 MO/100K MILE/161K KILOMETER		3,750	\$ -
<u>896600</u>	14.32	GOLD VOCATIONAL PURCHASED COVERAGE - EPA'14 D11/13 ENGINES, >460 HP, 72 MO/150K MILE/241.5K KILOMETER		4,200	\$ -
<u>896615</u>	14.33	BLUE VOCATIONAL PURCHASED COVERAGE - EPA'14 D11/13 ENGINES, >460 HP, 72 MO/200K MILE/322K KILOMETER		2,850	\$ -
<u>896601</u>	14.34	GOLD VOCATIONAL PURCHASED COVERAGE - EPA'14 D11/13 ENGINES, >460 HP, 72 MO/200K MILE/322K KILOMETER		4,800	\$ -
<u>896616</u>	14.35	BLUE VOCATIONAL PURCHASED COVERAGE - EPA'14 D11/13 ENGINES, >460 HP, 72 MO/250K MILE/402.5K KILOMETER		3,150	\$ -
<u>896602</u>	14.36	GOLD VOCATIONAL PURCHASED COVERAGE - EPA'14 D11/13 ENGINES, >460 HP, 72 MO/250K MILE/402.5K KILOMETER		5,400	\$ -
896909		***** 84 MONTHS		0	\$ -
<u>896609</u>	14.37	GOLD VOCATIONAL PURCHASED COVERAGE - EPA'14 D11/13 ENGINES, <460 HP, 84 MO/200K MILE/322K KILOMETER		3,700	\$ -
<u>896613</u>	14.38	BLUE VOCATIONAL PURCHASED COVERAGE - EPA'14 D11/13 ENGINES, <460 HP, 84 MO/250K MILE/402.5K KILOMETER		2,400	\$ -
<u>896598</u>	14.39	GOLD VOCATIONAL PURCHASED COVERAGE - EPA'14 D11/13 ENGINES, <460 HP, 84 MO/250K MILE/402.5K KILOMETER		4,100	\$ -
<u>896603</u>	14.4	GOLD VOCATIONAL PURCHASED COVERAGE - EPA'14 D11/13 ENGINES, >460 HP, 84 MO/200K MILE/322K KILOMETER		5,550	\$ -
<u>896617</u>	14.41	BLUE VOCATIONAL PURCHASED COVERAGE - EPA'14 D11/13 ENGINES, >460 HP, 84 MO/250K MILE/402.5K KILOMETER		3,600	\$ -
<u>896604</u>	14.42	GOLD VOCATIONAL PURCHASED COVERAGE - EPA'14 D11/13 ENGINES, >460 HP, 84 MO/250K MILE/402.5K KILOMETER		6,150	\$ -
	14.2	Prebuild specification meeting (per person) to be held in St. Paul/Minneapolis area. See RFB Special Terms and Conditions			\$ -
	14.3	Pilot inspection meeting (per person). See RFB Special Terms and Conditions.		\$ 750.00	\$ -
	14.4				
	14.99				
	15.0	TRAILER TOW OPTIONS:			\$ -
	15.1	Trailer tow package extended to rear of frame		\$ 636.00	\$ -
	15.2	Trailer package extend to rear of frame per Spec 12.12		\$ 739.00	\$ -
	15.3				
	15.9				
	16.0	MANUALS / INTEREST FEE:			\$ -
	16.1	Percent interest per month (non-compounding) on unpaid cab & chassis balance. Applies only to CPV Members. (Payable after trade-in is delivered to vendor). Percentage/per month. SEE Special Terms and Conditions re interest to State agencies.		5%	\$ -
	16.2	Manuals in print form, parts repair and service, per set		\$ 1,823.00	\$ -
	16.3				
	16.9		1		
	17.0	Delivery Charges:	1		\$ -
	17.1	Price per loaded mile		\$ 1.95	
		State starting location Sauk Rapids, MN			
	17.2				
	17.9				
	18.0	Maintenance /Body Shop Repair Rate	1		\$ -
	18.1	Rate for initial Inspection/Diagnostics			\$ -

Mfg Order Code	Spec #	Description	Qty	Price	Subtotal
	18.2	Rate for Mechanical Work		\$ 125.00	\$ -
	18.3	Rate for Body Work		\$ 95.00	
	18.9				
	19.0	Quantity Discounts: Enter the number of units that must be purchased and the corresponding discount offered to the purchaser. More than one quantity discount may be entered.	1		
				\$ (3,013.00)	\$ (3,013.00)
	19.1				\$ -
	19.2				
	19.9				\$ 90,000.00
			1	Total Cost:	
			1		
	20.0	Upcharge for the following Model Year	1		\$ -
		Percentage Up Charge for the 2015 Production Model Year (Enter Percentage upcharge in the yellow box to the right)			
	20.1		0	1.50%	\$ -
		Percentage Up Charge for the 20__Production Model Year Options (Enter Percentage upcharge in the yellow box to the right)			
	20.2				
	21		1		

**STATE OF MINNESOTA
EQUIPMENT SPECIFICATION**

1.0 SCOPE

SINGLE AXLE CAB & CHASSIS

This unit shall be a currently advertised production model as modified per specifications and approved by Mn/DOT furnished with all standard equipment advertised whether or not specifically called for here except where the item is replaced by optional over standard equipment or conflicting equipment is specified. The unit shall be complete with all equipment required and ready for immediate operation to function as listed below and the unit must meet applicable codes and standards.

CAB & CHASSIS REQUIREMENTS

2.0 FRAME

- 2.1 Frame shall be single channel only, 632,000 RBM minimum.
- 2.2 Responder shall offer heavier and longer frames in Section 2.0 of pricing pages if available, list single channel frames that are as heavy as available for snow plow application.
- 2.3 Rear of frame shall be open end, square.
- 2.4 Center line of rear axle to rear of frame shall be 30" minimum.
- 2.5 Frame shall include front bumper.

3.0 AXLE/SUSPENSION/BRAKES

- 3.1 Gross vehicle weight rating shall be determined by axle and suspension components as ordered by customer.
- 3.2 Front axle shall be 8,000 lb. capacity, minimum.
- 3.3 Front axle bearings shall be fluid lubricated, with synthetic lubrication.
- 3.4 Front suspension shall be 8,000 lb. Minimum.
- 3.5 Front axle shall have power steering.
- 3.6 Front suspension assist air bag systems must be O.E.M. systems only, offer them as an option in Section 3.0 of pricing page.
- 3.7 Front brakes shall be air, s-cam or air disc. Each optional front axle shall meet this specification also.
- 3.8 Rear axle shall be single, 16,500 lb capacity minimum, ratio as requested by customer, with synthetic lubrication. Vendor is to indicate top speed to customer when selecting rear end ratio. Tandem axle options must be offered as a separate model using tandem axle specification and pricing pages. Award will still be per model, combining tandem and singles of the same model.
- 3.9 Rear springs shall be 16,500 lb. capacity minimum.
- 3.10 Rear brakes shall be air s-cam or air disc. Each optional rear axle shall meet this specification also.

4.0 TIRES/RIMS HUBS

- 4.1 Front tires shall be deep tread rib type 22.5" 14 ply.
- 4.2 Front and rear hub to be 10 hole piloted ISO steel disc, 8 hole may be used if 10 hole is not an option.
- 4.3 Front and rear wheel rims shall be 22.5" tubeless type.
- 4.4 Rear tires shall be deep tread traction type 22.5" 14 ply.

5.0 BRAKE SYSTEM

- 5.1 Air compressor shall be liquid cooled not less than 13.2 CFM capacity.
- 5.2 Unit shall have a heated air dryer.

6.0 ENGINE/RELATED EQUIPMENT

- 6.1 Engine shall be electronic, diesel, with SAE gross horsepower not less than 195 and 520 pound foot torque. Offer hybrid options in appropriate engine, transmission or electrical section.
- 6.2 Alternator shall be 100 amps minimum.
- 6.3 Batteries shall be 12 volt, 1850 CCA at 0 F, fully enclosed battery box, sealed battery connections.
- 6.4 Exhaust system shall be horizontal with horizontal muffler, if available.
- 6.5 Exhaust system options shall be offered in conjunction with engines, list exhaust options with engine options in Section 8.0 of pricing pages.
- 6.6 Unit shall have fuel tank, 40 gallon minimum.
- 6.7 Engines must be meet or exceed the EPA standards in effect at time of order.

7.0 TRANSMISSION

- 7.1 Transmission shall be manual, 6 speed, with 14" or better ceramic clutch minimum.

8.0 ELECTRICAL

- 8.1 Electrical protection shall be provided by fuses or equal.

9.0 CAB EXTERIOR

- 9.1 Cab shall be two or three person size, including crew cabs, extended cabs, and cab-over design.
- 9.2 Hood shall be fiberglass or equivalent.
- 9.3 Outside mirrors shall be western, dual, with auxiliary 7.44" or larger convex mirrors mounted offset, all stainless steel or rust free material including brackets.

10.0 CAB INTERIOR

- 10.1 Unit shall have power steering. Steering wheel adjustment capabilities shall be offered as options.
- 10.2 Unit shall have electronic cruise control.
- 10.3 Flooring shall be rubber or vinyl rather than carpet.

11.0 OTHER REQUIREMENTS

- 11.1 Manufacturer's standard base color acceptable, lead free paint, customer to indicate color at time of order.
- 11.2 Responder to ensure equipment meets all current Federal and Minnesota safety codes.
- 11.3 The Contract Vendor shall furnish a standard manufacturer's warranty. The Contract Vendor shall be responsible for the cost of any inspections, adjustments, parts and labor that are a result of equipment failure(s) during the warranty period. This shall be performed without any delay period. This warranty shall commence when the unit is put into service. The Contract Vendor shall state warranty for all items requested on the pricing page.

12.0 PRICING FOR OPTIONAL ITEMS

- 12.1 Firewall mounted Donaldson Single Stage Air Cleaner with door(s) capable of either 100% under hood or 100% outside air intake, air restriction gauge dash mounted or approved equal.
- 12.2 Coolant hoses (radiator, heater, engine by pass or draw down) which are silicone or EPDM Kevlar reinforced with Breeze constant torque clamps and or shrink band clamps on all coolant hoses.
- 12.3 Pricing for both right hand and left hand, vertical, frame mounted exhaust and DPF, if available.
- 12.4 Fender mirrors shall be 8" minimum, one on each side, convex, stainless steel, or rust free including bracket, customer to approve mounting.
- 12.5 Heated West Coast mirrors actuated by separate dash or door mounted switches.
- 12.6 Signal Stat 935 non-canceling (with brake overriding the flasher) turn signal switch.
- 12.7 Fuel tank shall be LH or RH mount not less than 75 gallon capacity, rectangular, aluminum, installed such that bottom of fuel tank assembly (including bracket) is no more than 8" lower than bottom of frame rail. Installation must be complete and meet ICC requirements. Customer to approve mounting.

- 12.8 Tilting hood which does not interfere with front mounted P.T.O. and plow equipment. Grill shall be fixed, full length, and grill shall not tip forward when hood is opened.
- 12.9 Regarding the warranty statement (spec 11.3), price shall be provided for: "Contract Vendor shall be responsible for payment of any travel, pickup and/or delivery charges (towing) as a consequence of a warranty claim". (List price for this on pricing page 14.1.)
- 12.10 State agencies and CPV Members that anticipate ordering 10 or more units on one purchase order may request a pre-build meeting. Responders should provide a cost for a pre-build specifications meeting. A price shall be provided on the price sheets for having the manufacturer's representative meet within the State of Minnesota at a location agreed to by the purchaser and the Contract Vendor.
- 12.11 The Responder must provide a price per person for all expenses incurred to participate in a pilot inspection of the cab & chassis. The pilot inspection shall occur at the assembly plant or, if it is at a different location, sufficient factory personnel must be present to accomplish an effective pilot inspection. The responder must provide a price per person for a State employee(s) to attend that will cover all allowable expenses as dictated by the State employee's labor agreement. This includes, but is not limited to, air fare, transportation, lodging and meals. The Contract Vendor must ensure the compliance of all laws including, but not limited to Minn. Stat. § 434.38, (Code of Ethics for Employees in Executive Branch) and Minn. Stat. § 151.43 (Penalty for Acceptance of Advantage by State Employees).
- 12.12 Price shall include ICC tractor/trailer lighting system with socket mounted at rear of frame approved by Mn/DOT, socket to be standard Plus TCP77F or metal Berg Connector or equal (any substitute must be compatible with existing male connectors). Wiring shall include 12" extra loop of wire. Trailer tow package shall also include air brake package plumbed to rear of frame complete with glad hands and dust caps, which includes 12 in. extra loop.

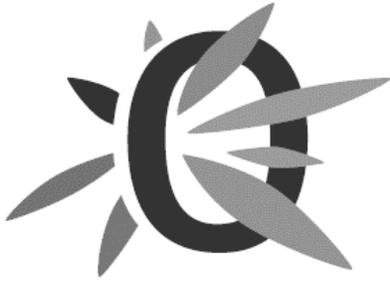
13.0 RESPONDER INSTRUCTIONS

- 13.1 Responders will find items on pricing pages which the manufacturer does not offer such as front stabilizer bar, cab extensions, etc. If this is the case, leave these items blank. It is not required to price every item on pricing pages.
- 13.2 Responders may add items to the bid that are known to be requested by government customers. Add these items at the end of each section of the pricing pages. To add lines, go to last line in section and insert line, this should copy the line formatting. **It is the Responders responsibility to make sure the formulas work correctly and the formatting is correct.** Be complete, especially when offering options. If responders do not list an option they can not legally sell it on this contract. Areas where items will not be allowed to be added are smaller front and rear axles/suspension, smaller engine sizes than base specification, hydraulic brakes and lighter single channel frames.
- 13.3 Responders should make a pricing page for each model of cab and chassis they are offering. Base unit cab and chassis offered in Section 1.0 of Pricing Page must meet specifications and cannot be equipped with upgrades and options. Do not put two or more models on one pricing page. Do not put single and tandem cab and chassis on the same pricing page even if they are the same model. Make a separate pricing page for each one.
- 13.4 A sample pricing page is included. To ensure consistency for purchasers, responders must follow the format of the sample pricing page(s) - including order of options. This includes the base unit product information requested at the beginning of the pricing page. Deviating from the structure and order of pricing page is reason for rejecting a bid.
- 13.5 For optional items offered in lieu of standard items, such as but not limited to larger tires, air seats, etc., price shall be the difference paid to achieve the upgrade rather than full purchase price.
- 13.6 When offering options, such as but not limited to trailer tow package, etc, price must include everything needed to ensure unit is complete, installed, and ready to use by the operator from the cab.
- 13.7 If offering extended warranty a copy of all terms and conditions pertaining to the agreement must be submitted as part of bid package.
- 13.8 For the purposes of this contract, first drop is considered from the manufacture to a manufacture authorized dealer location. If the first drop is free of charge then delivery costs are to be for loaded miles only from the dealer location to the buyers requested location. Responder must state starting location on price pages. Mileage distances will be determined from the website: <http://maps.yahoo.com>.
- 13.9 Responder must state company name, address, contact, phone number, fax number and toll free number (if available) at the beginning of each pricing page submitted for each model submitted.

- 13.10 Trade-ins. If requested by the purchaser, the Contract Vendor will allow equipment to be used as trade-in against new equipment purchases. This will be allowed on a case by case basis, and the purchaser has the right to refuse any offer made by the Contract Vendor. In all cases, State agencies must obtain approval from the Department of Administration and must follow the requirements for liquidation of surplus goods. CPV members are solely responsible for compliance with their local government's requirements for liquidation of surplus goods.

Trade-in will occur when the new cab and chassis is completed, delivered and accepted unless otherwise agreed by the Contract Vendor and the purchaser. The time of the transfer of the vehicle will be mutually arranged between the purchaser and the Contract Vendor. The purchaser assumes all costs associated with the transfer of the trade-in equipment unless otherwise agreed by the Contract Vendor and the purchaser. Title of the trade-in equipment shall be provided to the Contract Vendor by the purchaser in accordance with Minn. Stat. § 168A.11. All equipment will be traded "as is, where is," with no guarantee expressed or implied.

If a trade-in is agreed to by the Contract Vendor and the purchaser, the Contract Vendor may charge interest on the unpaid balance of the new vehicle purchased, delivered and accepted, prior to the delivery of the trade-in vehicle. Responders should provide on the price sheet a percent (%) per month interest rate, on an annualized basis, calculated on a simple interest basis, that would be charged to the purchaser for unpaid balances due to the trade-in being delivered after receipt of the new cab and chassis.



City Council Communication

Meeting Date: March 21, 2016

Requested By: Public Works Department

Item Title: CONSENT AGENDA

Consider the adoption of a temporary road closure resolution for 2016 street improvements and emergency closures.

Explanation:

There are various types of temporary road closures conducted throughout the City. The road closures include, but are not limited to, emergency response, City Public Works maintenance and repair work, and Contractor installation, repair or maintenance of infrastructure. The Public Works Department also routinely closes streets to perform maintenance, repair or installation of infrastructure. This recommended temporary road closure resolution will authorize the City Engineer to close streets for 2016 street improvements and emergency closures when required for public safety and convenience.

Recommended Action:

Approve the temporary road closure resolution.

Budget Consideration:

None

Attachments:

Resolution

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE CITY ENGINEER TO APPROVE TEMPORARY ROAD CLOSURES IN 2016 FOR CONSTRUCTION, MAINTENANCE, AND/OR EMERGENCY CLOSURES

WHEREAS, Iowa Code Section 306.41 of the Code of Iowa, provided that "The Agency having jurisdiction and control over any highway in the state, or the chief engineer of said agency when delegated by such agency, may temporarily close sections of a highway by formal resolution entered upon the minutes of such agency when reasonably necessary because of construction, reconstruction, maintenance or natural disaster and shall cause to be erected ROAD CLOSED signs and partial or total barricades in the roadway at each end of the closed highway section and on the closed highway where that highway is intersected by other highways if such intersection remains open. Any numbered road closed for over forty-eight hours shall have a designated detour route. The agency having jurisdiction over a section of highway closed in accordance with the provisions of this section, or the persons or contractors employed to carry out the construction, reconstruction, or maintenance of the closed section of highway, shall not be liable for any damages to any vehicle that enters the closed section of highway or the contents of such vehicle or for any injuries to any person that enters the closed section of highway, unless the damages are caused by gross negligence of the agency or contractor"; and

WHEREAS, section 10.08.020 of the Oskaloosa Municipal Code requires a City Council resolution on temporary street closures; and

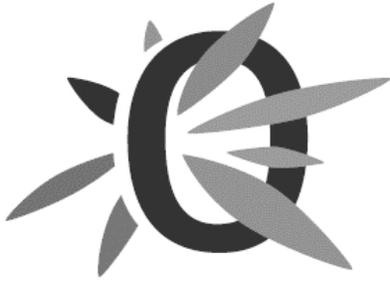
NOW, THEREFORE, BE IT RESOLVED by the City Council of Oskaloosa, Iowa that the City Engineer be authorized to close City of Oskaloosa Local Roads as necessary with the actual dates of closure to be determined by the City Engineer as follows:

1. For Construction: Any project as described in the approved "City of Oskaloosa Road Construction Program" for 2016 street improvements and any approved supplements thereto.
2. For Emergency Closure of any road for construction and maintenance purposes: Any route deemed necessary by the City Engineer.

PASSED AND APPROVED this _____ day of March, 2016.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk



City Council Communication
Meeting Date: March 21, 2016

Item Title: REGULAR AGENDA

Explanation:

The following agenda items require specific action by the City Council.

Budget Consideration:

Not applicable.

Attachments:

None.



City Council Communication

Meeting Date: March 21, 2016

Requested By: Public Works Department

Item Title: PUBLIC HEARING

Consider a resolution approving the vacation and sale of unused sections of public right-of-way lying between 1216 and 1302 Green Street, between 816 and 902 South 12th Street, and adjacent to 600 6th Avenue East. (PUBLIC HEARING)

Explanation:

Recently, a number of property owners approached the city with requests to acquire unused portions of public right-of-way (ROW) abutting their properties. After city staff investigation, it was verified that the following public ROW areas are not needed for public use and should be considered for disposal:

1. The 50 ft X 120 ft public ROW area lying between 1216 and 1302 Green Street (This area is zoned R-3, Multiple Family Residential, and no utilities are present.)
2. The 60 ft X 140 ft public ROW area lying between 816 and 902 South 12th Street (This area is zoned R-2, Urban Family Residential, and an easement for an electric pole guywire and MCG line may be needed in the southwest corner.)
3. A 50 ft X 66 ft section of South 5th Street lying adjacent to 600 6th Avenue East (This area is zoned R-2, Urban Family Residential, and no utilities are present.)

The adjacent property owners expressed that they do not want to purchase these areas, but they are willing to acquire ownership. According to Oskaloosa Municipal Code Section 12.24.060, vacated streets or alleys cannot be disposed of by gift. Therefore, the recommendation is to sell these areas for \$1.00 plus any filing and recording costs.

In each case, the adjacent property owners were contacted and offered their share of the unused ROW. If vacation and sale are approved, the areas will be divided as shown on the attached location maps. Vacation of these areas will not limit access to other properties. None of these properties currently meet the minimum lot width or area for their respective zoning. Therefore, attempts to build homes on these lots would require variances.

The Planning & Zoning Commission, at their March 14, 2016 meeting, voted 5 (yes) to 1 (no) to recommend approval of the vacation and sale of the above mentioned unused sections of public right-of-way.

Recommended Action:

Open public hearing, receive comments, close the public hearing and approve the resolutions as presented.

Budget Consideration:

The adjacent property owners do not wish to purchase these unused public ROW areas. Therefore, minimal revenue of \$1.00 per property owner plus any filing and recording costs will be collected. Typically, alleys are sold for \$0.50 per square foot and streets are sold for \$1.00 per square foot.

Attachments:

Resolution, Location Maps, and Adjacent property owner's responses

RESOLUTION NO. _____

A RESOLUTION APPROVING THE QUIT CLAIM DEEDS TO VACATE THE PUBLIC RIGHT-OF-WAY LYING BETWEEN 1216 AND 1302 GREEN STREET, BETWEEN 816 AND 902 SOUTH 12TH STREET, AND ADJACENT TO 600 6TH AVENUE EAST IN OSKALOOSA, AND THE SALE OF SAID PUBLIC RIGHT-OF-WAYS

WHEREAS, a request has been made and the City wishes to vacate the public right-of-ways at the following locations legally described as follows:

1. Between 1216 and 1302 Green Street:
Lot B of North Fair Plat 2 of the City of Oskaloosa, Mahaska County, Iowa
2. Between 816 and 902 South 12th Street:
The 140 foot by 60 foot section of 8th Avenue East lying between Lot 22 and Lot 23 of Burnside's Addition of the City of Oskaloosa, Mahaska County, Iowa
3. Adjacent to 600 6th Avenue East:
The South 50 feet of Lot 34 of Houtz's 2nd Addition of the City of Oskaloosa, Mahaska County, Iowa

WHEREAS, said request has been reviewed by the Planning and Zoning Commission and recommended for approval; and,

WHEREAS, the City of Oskaloosa held a Public Hearing pursuant to Oskaloosa Municipal Code 12.24.030 and Iowa Code 362.3; and

WHEREAS, the City Council of Oskaloosa has vacated the public right-of-ways described above, subject to the retention of easement rights for utilities and ingress-egress to the same.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oskaloosa, that the Mayor and City Clerk are hereby authorized to sign all documents necessary to effectuate the intent of this resolution.

BE IT FURTHER RESOLVED by the City Council of the City of Oskaloosa, Iowa, that David Krutzfeldt, Mayor, is hereby authorized and directed to execute Quit Claim Deeds on behalf of the City of Oskaloosa, Iowa, conveying the above described real properties to the adjoining property owners and that the Mayor and City staff are further authorized to take necessary action to accomplish said conveyance.

BE IT FURTHER RESOLVED by the City Council of the City of Oskaloosa, Iowa, that the said Quit Claim Deeds be and are hereby approved and the city clerk is hereafter authorized to deliver said deeds after execution to the adjoining property owners.

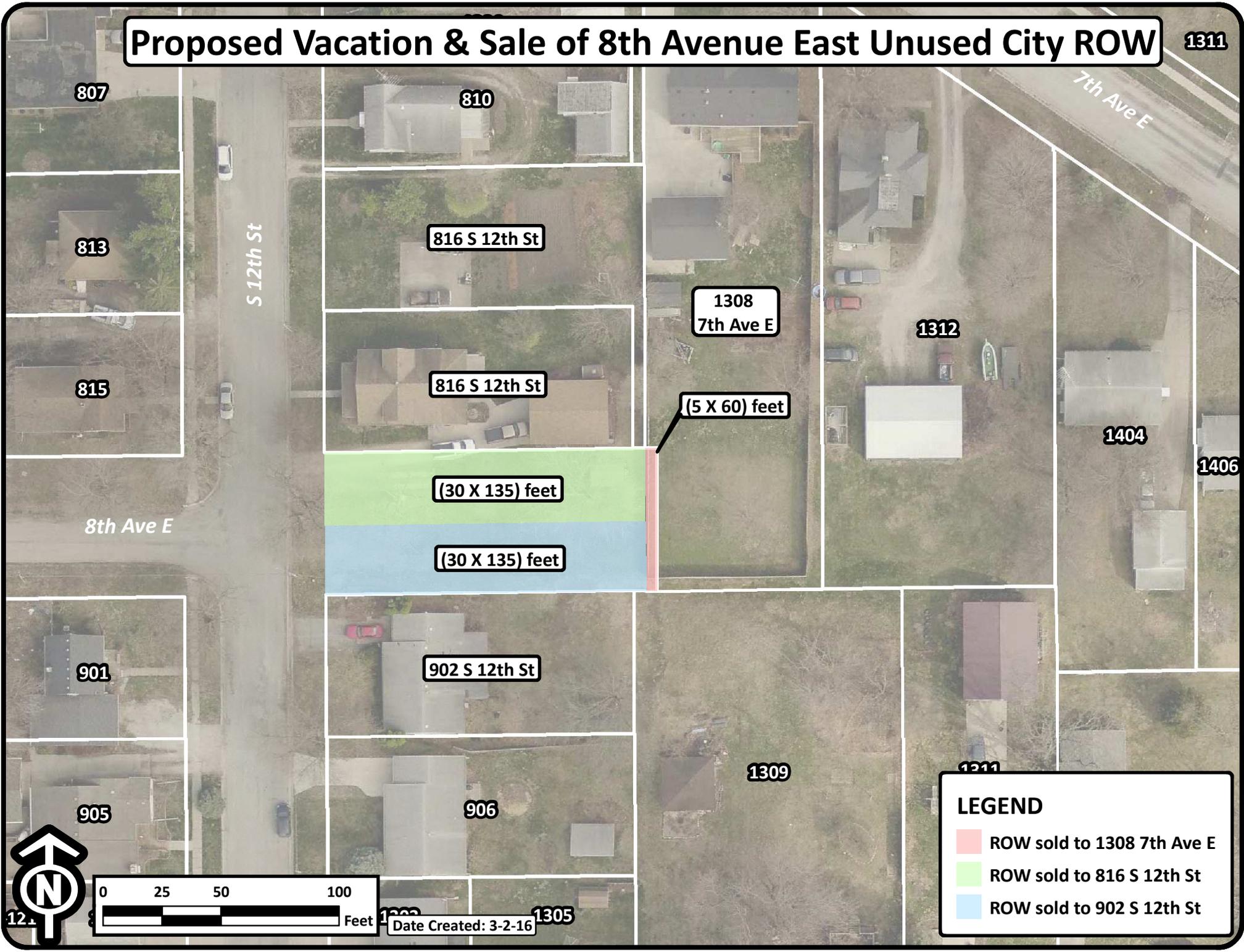
PASSED AND APPROVED this _____ day of March, 2016.

David Krutzfeldt, Mayor

ATTEST: _____
Amy Miller, City Clerk

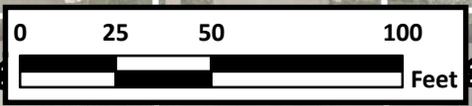
Proposed Vacation & Sale of 8th Avenue East Unused City ROW

1311



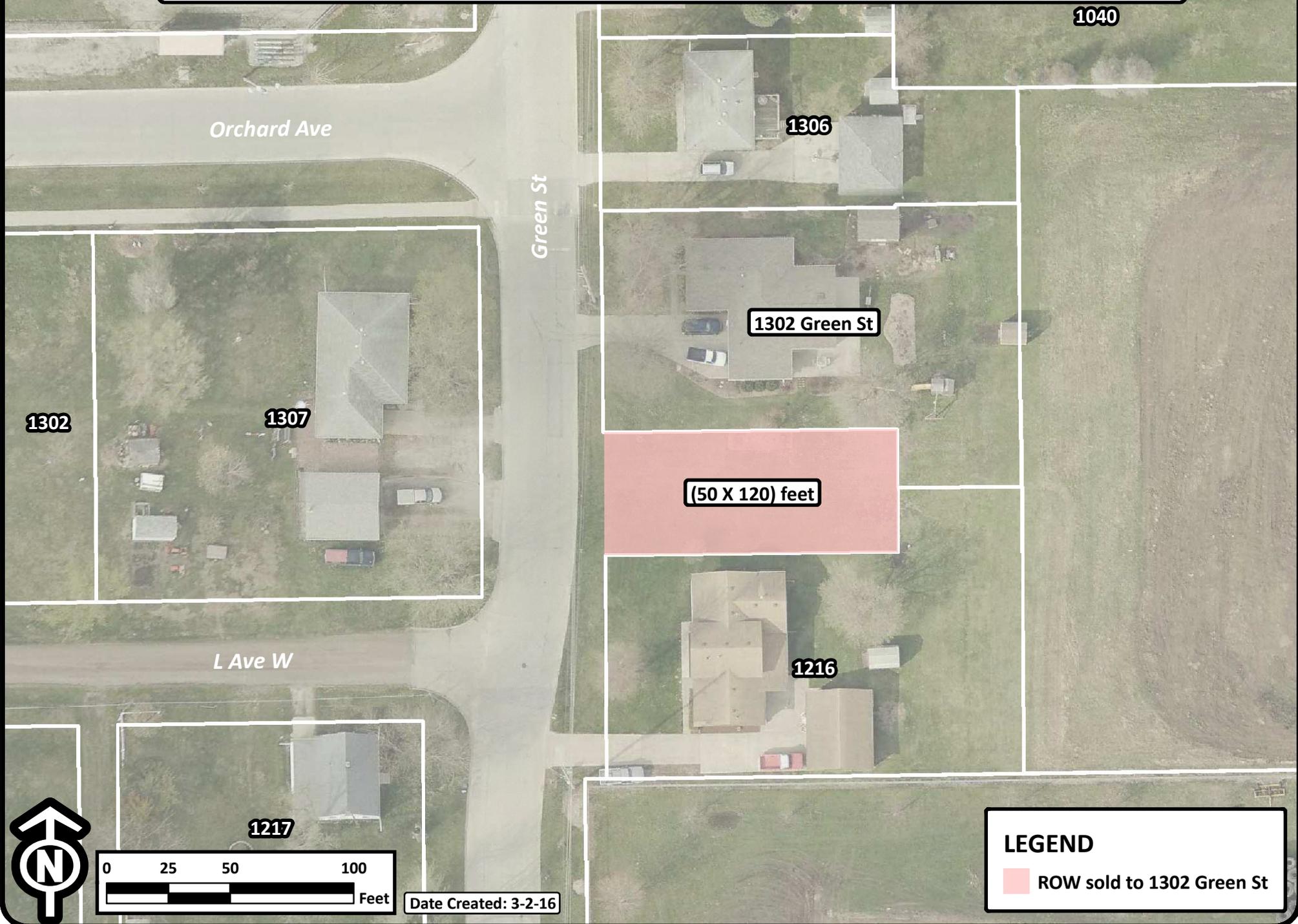
LEGEND

- ROW sold to 1308 7th Ave E
- ROW sold to 816 S 12th St
- ROW sold to 902 S 12th St



Date Created: 3-2-16

Proposed Vacation & Sale of Green Street Unused City ROW



1040

Orchard Ave

Green St

1306

1302 Green St

1302

1307

(50 X 120) feet

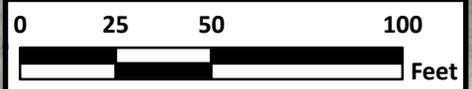
L Ave W

1216

1217

LEGEND

ROW sold to 1302 Green St



Date Created: 3-2-16



501

Proposed Vacation & Sale of South 5th Street Unused City ROW

609

6th Ave E

S 5th St

701

715

600
6th Ave E

608

610

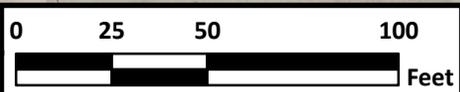
616

(50 X 66) feet

502

508

510



Date Created: 3-2-16

LEGEND

ROW sold to 600 6th Ave E

UNUSED 8TH AVENUE EAST RIGHT-OF-WAY

Adjacent Property Owner:	Address:	Response:
Barbara & Roger Sarver	816 South 12th Street	Would like all or half of the property if available
Amy Slobe	902 South 12th Street	Would like all or half of the property if available
Josh & Angie Stevens	1308 7th Avenue East	Would like their adjacent (5 X 60) foot section

UNUSED PUBLIC RIGHT-OF-WAY ON GREEN STREET

Adjacent Property Owner:	Address:	Response:
Sandra Hughes	1302 Green Street	Would like all of the property if available
Jerry & Joyce Allen	1216 Green Street	Not interested in the property

UNUSED SOUTH 5TH STREET RIGHT-OF-WAY

Adjacent Property Owner:	Address:	Response:
William & Terri Day	600 6th Avenue East	Would like all of the property if available
Clow Valve Company	902 South 2nd Street	Not interested in the property



City Council Communication

Meeting Date: March 21, 2016

Requested By: City Manager's Office

Item Title:

Consider a resolution approving an alley improvement project with Main Street Oskaloosa.

Explanation:

Community volunteers named the Alley Kats have organized and developed a concept to enhance an existing public right of way/alley located between 109 South Market Street and 115 South Market Street. The concept, as included with this communication, outlines plans to install public art at the entrance of the alleyway as well as throughout the space, provide tables and chairs for public use (or reservation with Main Street Oskaloosa), and the installation of overhead ambient lighting.

This project is intended to encourage additional pedestrian activity and use of the alleyways in downtown, compliment the city square park as an outdoor event venue, and further link the downtown business district with shopping and dining opportunities in nearby buildings.

A presentation of the project concept will be made by members of the Alley Kat volunteer group.

Budget Consideration:

Approval of this item is not expected to result in a significant financial impact to the city. Cost associated with the proposed improvements will be acquired utilizing donated or sponsorship funds. Maintenance of the area will be assumed by Main Street Oskaloosa and participating local businesses such as Smokey Row.

Attachments:

Concept handouts and presentation
Resolution

RESOLUTION NO. _____

**A RESOLUTION APPROVING AN ALLEY IMPROVEMENT PROJECT WITH MAIN STREET
OSKALOOSA**

WHEREAS, the city of Oskaloosa and Main Street Oskaloosa continue to undertake projects that improve and enhance the community, specifically in the Main Street District; and

WHEREAS, the partnership between the entities has led to an effort to pursue improvements to an underutilized east/west section of right of way located between 109 South Market Street and 115 South Market Street; and

WHEREAS, a group of volunteers is interested in pursuing the improvement project utilizing donation and fundraising; and

WHEREAS, the improvement project received approval from the Oskaloosa Historic Preservation Commission on March 4, 2016; and

WHEREAS, City Council approval is necessary at this time to limit access to the alley to pedestrians only and provide public support of the improvement project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the city of Oskaloosa, Iowa, as follows:

Section 1. The concept improvements associated with “The Alley” project is hereby approved.

Section 2. The City Manager is hereby directed to work with Main Street Oskaloosa as the organization who will complete the project improvements, complete ongoing maintenance as a result of anticipated additional use by the public, and manage programming of events in the space similarly to the city square park.

Section 3. The City Council hereby declares that limiting the alley’s use to pedestrian activity to be in the best interest of the city.

PASSED AND APPROVED this _____ day of March, 2016.

[SIGNATURES TO FOLLOW]

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk

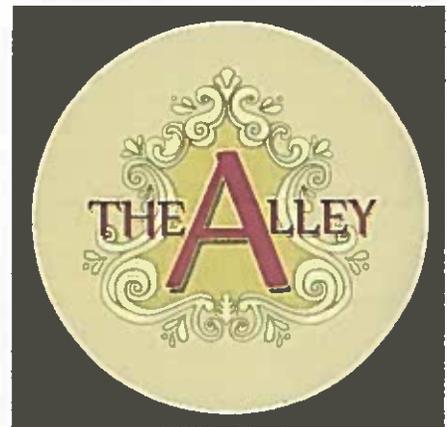


120 FT

BUILT TO SCALE.

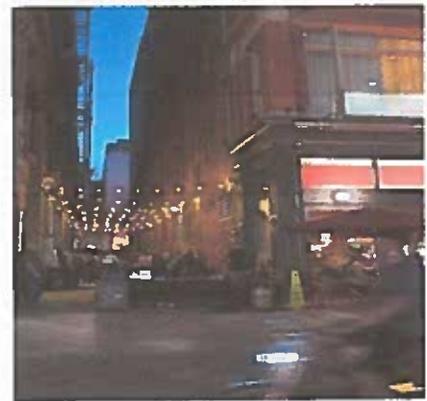
The Alley will serve the community as both a stage and meeting ground; well suited for soaking up the rich local color of our beautiful historic district and for hosting local artists and musicians. It will display a vivid tapestry of our town's journey and remind us daily just how beautiful Oskaloosa truly is...

Private Party Funded.



Generate Foot Traffic
Celebrate Our History
Improve Main St. Flow

INSPIRATION:



-  Security Camera
-  Portable Fern Planter
-  Heater
-  Galvanized Planter Tub
-  Lights
-  Table
-  Trash Can

- Quantities**
- 3 Heaters
 - 3 Trash Cans
 - 8 Light Strings
 - 16 Table Umbrellas

Alley Way Proportions

- 16 x 120 Feet
- Bistro Tables 2.5 Ft Diameter (x16)
- Galvanized Planter Tubs (8)
 - 8 ft in length (x1)
 - 6 ft in length (x3)
 - 5 ft in length (x4)



The Alley

*Preserving our Heritage
while Building our Future*

Simply Brilliant!



The Alley as it is today...

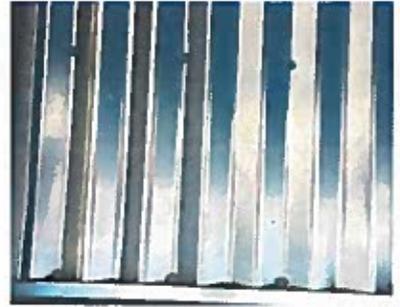
- Unsanitary and smelly dumpsters
- Street littered with trash
- Non-maintained doorways and other eyesores



Our vision ...
THE LANDSCAPING
(planters and walls)

Highlighting what makes Oskaloosa special!

- Agriculture
- Music
- Lacey Sports Complex
- George Daily Auditorium
- Recreation Trails
- Education

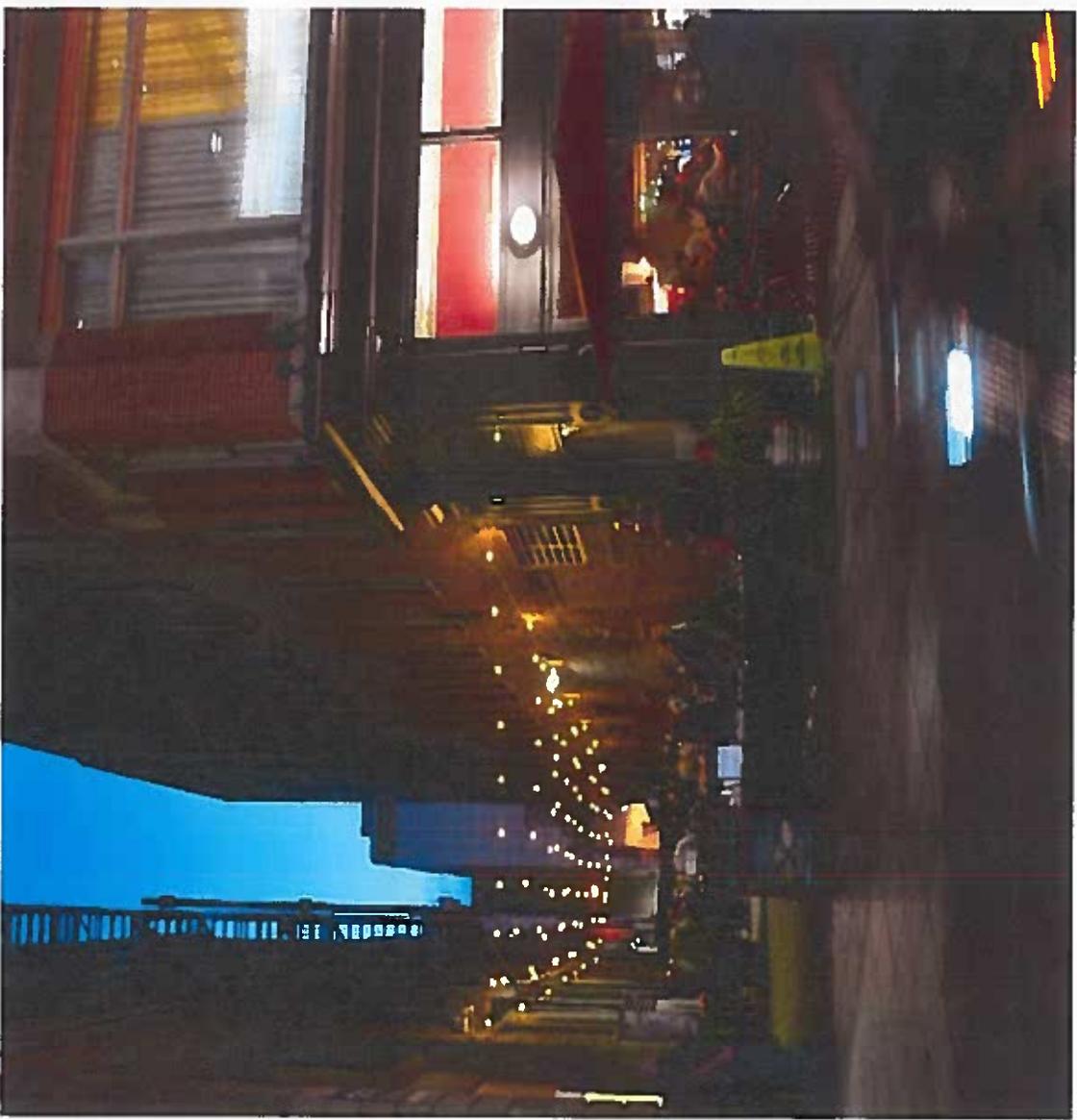
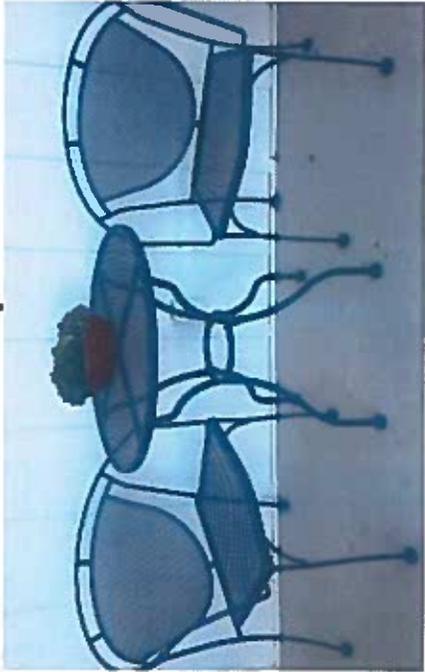
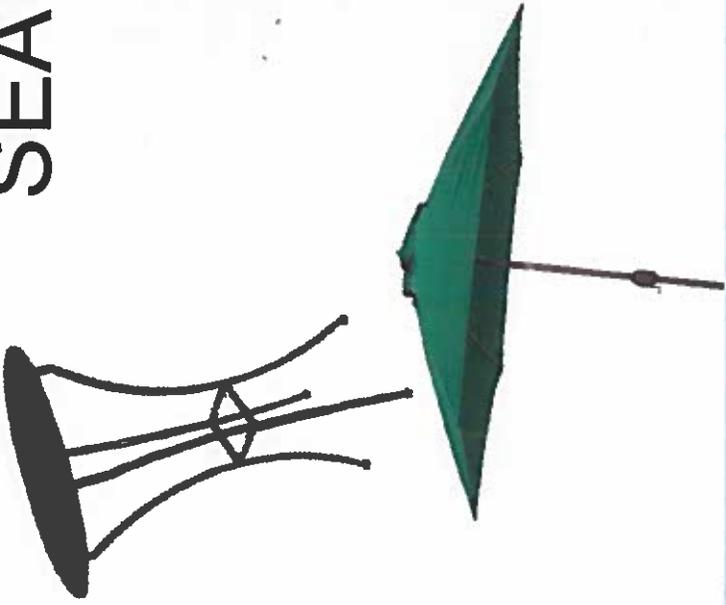


CITY OF OSKALOOSA
Note the Difference™
The industry benchmark in the heart of Des Moines' downtown. Being what you are here...
 allowing the water utility to be in sight and sound of Des Moines' Main Street.

GOLDEN GOOSE CLUB



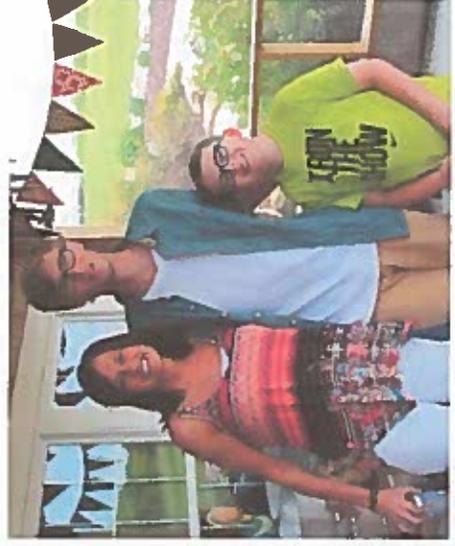
SEATING & LIGHTING



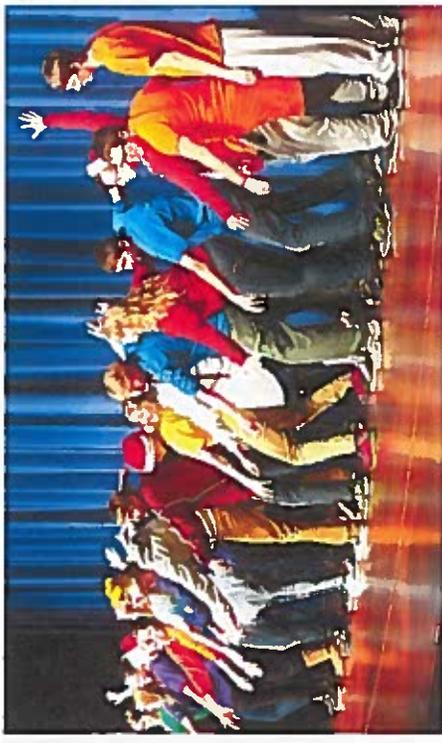
EVENTS



- Demonstrations
- Markets
- Meetings
- Bridal Showers
- Graduations
- Celebrations
- Vendors



ENTERTAINMENT



- Music
- Drama
- Magic
- Dance
- Performance Art

And then they

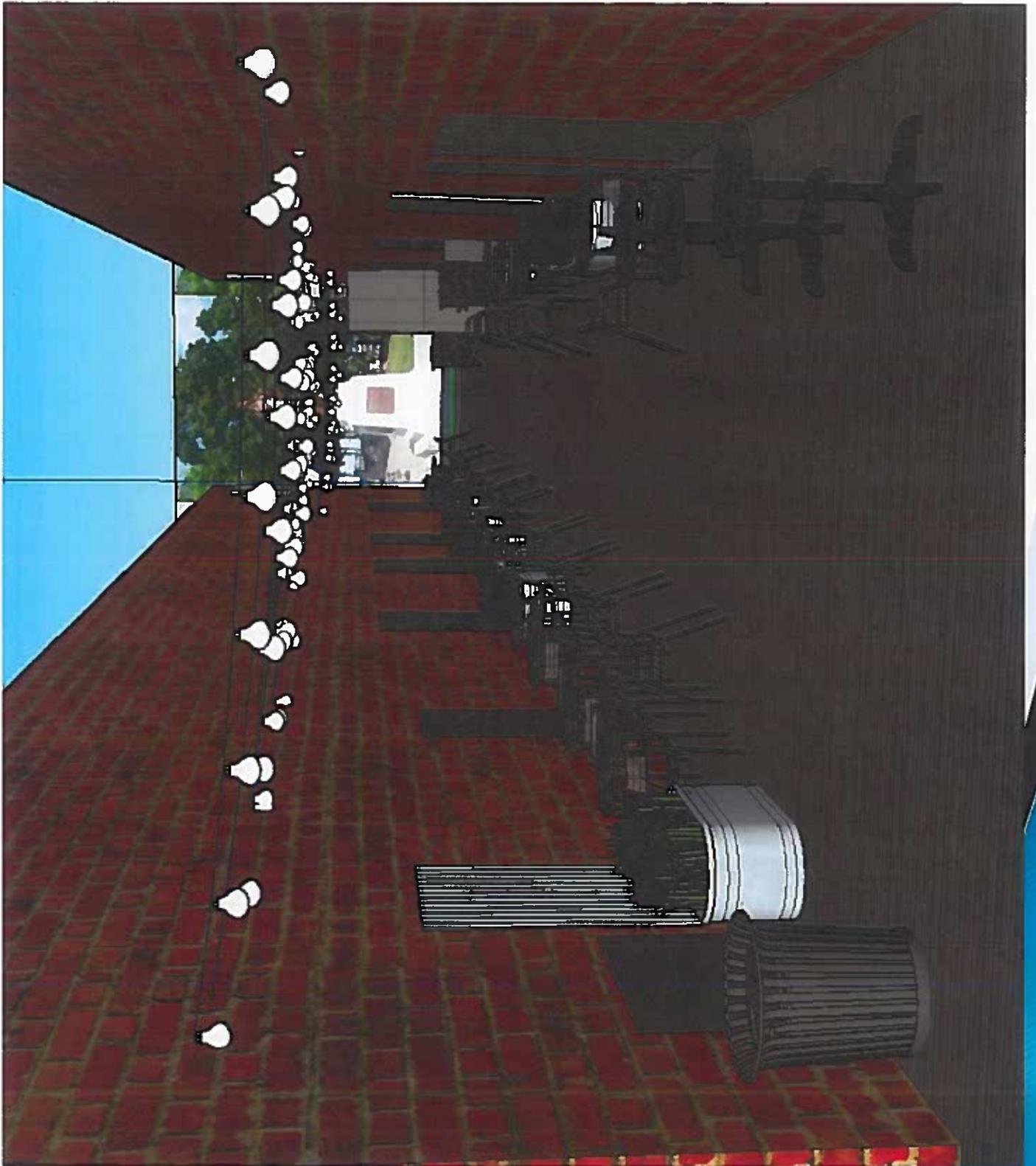
will come...



N ←

Top View





The Alley

Preserving our Heritage while Building our Future

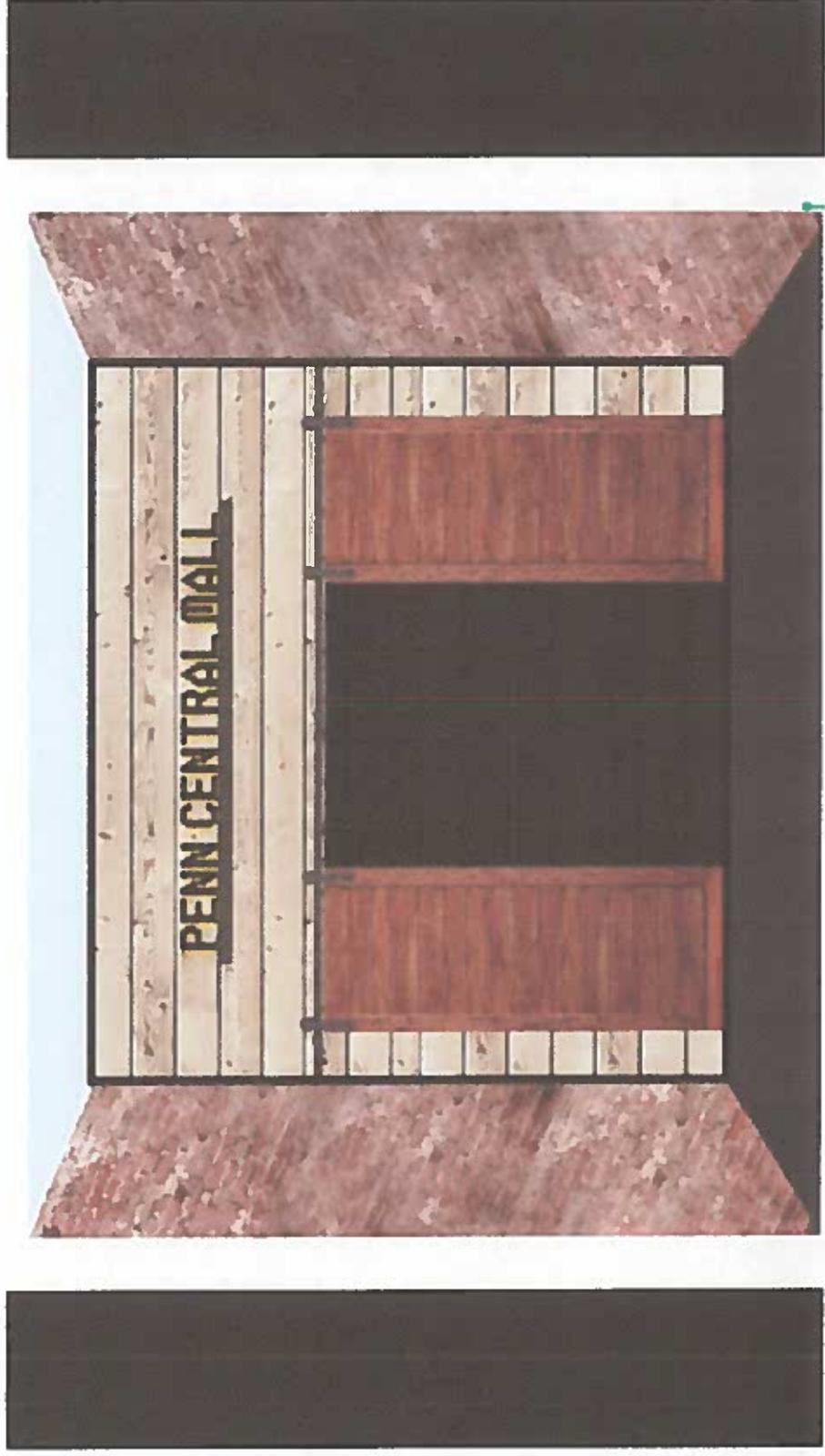


Simply Brilliant!

Oskaloosa
Iowa

WOODEN WALL DIVIDER WITH ARCH

- Arch leads to corridor to Mall
- Sliding barn doors
- Metal art attached
- "Penn Central Mall" Marquee
- Heritage displayed
- Stained wood



Thank you for your time and consideration of the 'Alley' project in the east/west alley of Smokey Row and Bridal Dreams. I became involved in this project after visiting several cities last year and enjoying their outdoor spaces. Several places similar to our town have unique venues and outdoor spaces in their alleyways for dining, listening to music, or just for the purpose of beautification.

Last September I found myself meeting with Karen Hafner and a few of my good friends to discuss what could we do to bring something of this nature to our downtown area. As we looked around downtown, the alley we are discussing makes the most sense for many reasons:

1. To clean up what is there; more often than not garbage and mattresses litter the alley floor.
2. To offer a natural connector from the square downtown to the mall.
3. This would be helpful in many ways as the mall and Smokey Row have offered indoor space due to inclement weather to allow for "rain or shine" events planned in the alley.
4. It is one of our most highly trafficked sidewalks in our downtown. As such, you can't help but notice the condition of the alley and you have no desire to enter into it as you walk by.
5. We believe, if programmed the right way, it would increase foot traffic greatly and be a definite draw to possible new businesses in the mall space or the downtown spaces that we have.

Last September at our first meeting we agreed the first order of business was to contact the building owners on either side, which are Smokey Row and Bridal Dreams. I contacted Judy Van Gorp [Bridal Dreams owner] by phone and asked her only one question: 'Would you be ok with moving your one dumpster to the back of the building in the north/south alley as we would like to put seating & lights and beautify the alley?' She said she did not see a problem with it but they were on their way to winter and if we had any questions we could talk to Collette [manager] at the store. We discussed cleaning the mural off of the walls but did not know if the brick was stable enough and I told her we would be in touch as we progressed, we just needed to know about the dumpster because we would not do the project if we could not move them. The other adjoining business, Smokey Row, has always been in favor of the project, is willing to move their two dumpsters, and has offered to send staff out and make sure it is picked up daily along with the clean and green committee.

After meeting again with the presumed go ahead, we (the Alley Katz committee) developed our plan further as the dumpster relocation was a go on both sides. We have met for months with city officials, engineers, graphic designers, lighting techs, city inspector, fire and other officials as needed. At this point, much to my shock, we received notification from Mike Broerman, the VanGorp's [Bridal Shop Owner's] attorney, that the Van Gorps did not want to move their dumpsters and had other issues with the project. We have attached their list provided by Mr. Broerman. I feel personally responsible for this glitch as we were working with completely different information in regard to the dumpsters. Members of the committee met with Mr. Broerman the day after receiving his letter & their list to ask that he contact them and express our desire to meet with them so that we can work together to overcome their concerns. He has indicated that he has contacted them. We have followed up with Mr. Broerman a second time. We have had no response from Van Gorps to date, but once more extended the invitation to meet.

We presented our project to the Historic Preservation Commission twice and at their last scheduled meeting we received 100 percent approval to move forward [unanimous vote]. Our next step is to come before you. We are following the time line we set for ourselves last September to try to achieve the opening of the Alley by late spring or early summer. We have alternate ways of completing our project that would not interfere with the current function, or lack thereof, of the alley nor interrupt the current functions of either building. This was the next scheduled council meeting available to us and we again appreciate your consideration of our project.

Sincerely,
Theresa Grahek

Mike Broerman

From: Kay Anderson <kayanderson65@gmail.com>
Sent: Sunday, February 14, 2016 4:26 PM
To: mbroerman@mahaska.org
Subject: Alley

To whom it may concern:

We are pleased to hear that you are continuing with the beautification of Oskaloosa.

We have some concerns we would like to have you carefully consider in regard to the alley.

- a. moving the dumpsters would be a hardship for my store employees as they make many trips to the dumpster as we get so much cardboard each day.
- b. The tenants in the apartments will refuse to walk thru the alley to the back of the store to bring their garbage away. I know exactly what they will do-leave their trash setting in the hallway.
- c. UPS park in the alley to unload freight each day.
- d. Tenants need the alley for loading and unloading their furniture etc. when moving in and out.
- e. No smoking in the alley is a huge concern. If they are not allowed to smoke in the alley we know exactly what will happen. They will smoke in the apartments. We can not have them smoking in the apartments as the smoke filters down to the bridal store. It is not only offensive to the customers but it filters into the dresses and they would not be saleable.
- f. The alley needs to be open to allow emergency vehicles to pull in and out.
- g. We need access to the doors in they alley to move things in and out of the store.
- h. Moving dumpsters to the back alley would not leave room for service trucks and garbage trucks to come in and out.

Thank you for consideration.

Loren and Judy Van Gorp



City Council Communication

Meeting Date: March 21, 2016

Requested By: Council Members Burnett and Caligiuri

Item Title:

Consider request to direct staff to study parking restrictions on C Avenue East between North 11th Street and North Park.

Explanation:

Council Members Burnett and Caligiuri are requesting city staff to study and develop a recommendation on the current parking restrictions on C Avenue East between North 11th Street and North Park Street. This request is based upon a request to improve driver safety and to reduce congestion, specifically on the north side of C Avenue East along the property owned by the hospital.

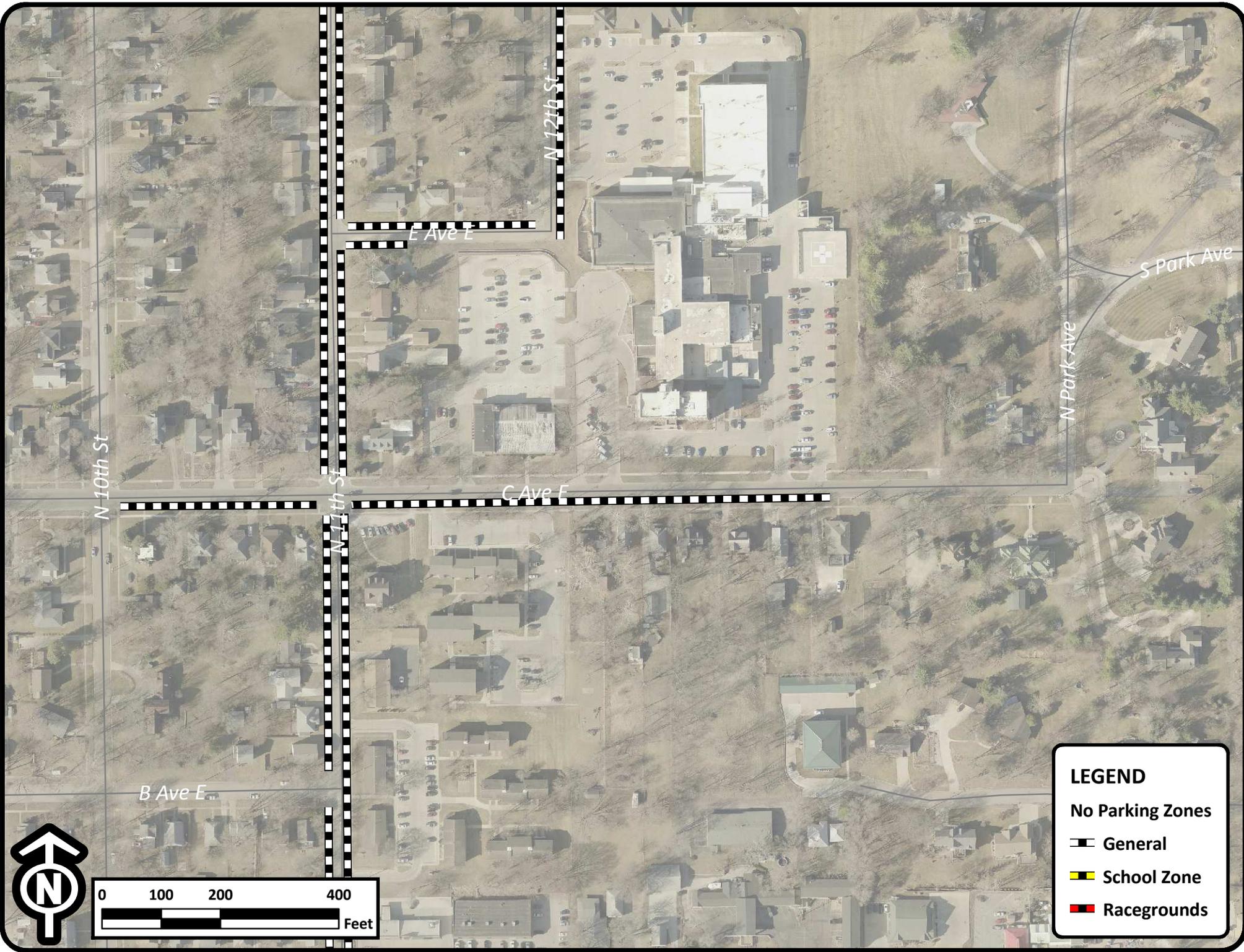
If city council concurs with the request, staff will research parking in the area and conduct a survey of residents impacted by a potential change to the current parking restrictions on this portion of C Avenue East.

Budget Consideration:

None at this time, however there would be a minimal impact associated with mailings sent to impacted properties on C Avenue East.

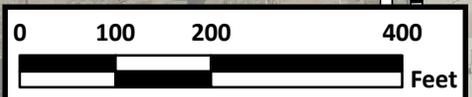
Attachments:

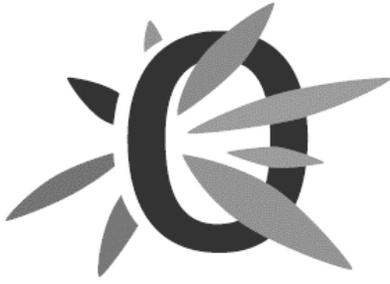
Map



LEGEND

- No Parking Zones
- General
- School Zone
- Racegrounds





City Council Communication
Meeting Date: March 21, 2016
Requested By: Council Appointed Staff

Item Title: Report on Items from City Staff

- a) City Manager.
 - i. Spring Cleanup.
- b) City Clerk.
- c) City Attorney.

Explanation:

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Budget Consideration:

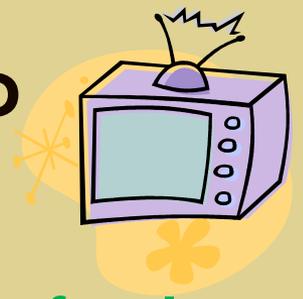
Not applicable, report(s) only.

Attachments:

Spring cleanup notice.



RESIDENTIAL CLEAN-UP



April 4, 5, 6, & 7, 2016.

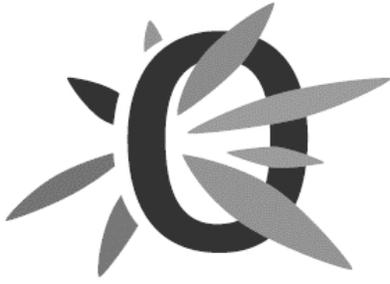
The City of Oskaloosa is offering spring cleanup for large, bulky items that cannot be picked up by garbage haulers. There is a limit of 3 appliances per household. Items must be put out by 7 A.M. the day of your scheduled pickup.

- **SOUTHEAST QUADRANT - MONDAY, APRIL 4.**
- **NORTHEAST QUADRANT - TUESDAY, APRIL 5.**
- **NORTHWEST QUADRANT - WEDNESDAY, APRIL 6.**
- **SOUTHWEST QUADRANT - THURSDAY, APRIL 7.**

TIRES WILL NOT BE PICKED UP. Tires must be taken directly to the **MAHASKA CO. LANDFILL** at 2979 HWY 63 from April 4th to 9th. Hours: Mon – Fri 7:00AM - 3:45PM, Sat 7:00 AM – 11:45 AM.

No tires from Semi, Construction, farm, hobby- race car tires.
Maximum of 6 tires per load. Maximum 1 load per event.

 Call Public Works at 673-7472 or City Hall at 673-9431



City Council Communication
Meeting Date: March 21, 2016
Requested By: Mayor & City Council

Item Title: City Council Information

Explanation:

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Budget Consideration:

Not applicable, report(s) only.

Attachments:

None.