

OSKALOOSA HOUSING TRUST FUND COMMITTEE MINUTES

Thursday, March 3, 2016 - 12:00 Noon

City Hall Conference Room

The committee meeting was called to order by Vice Chair Adams at 12:00 p.m. with the following members present: Dan Adams, Joe Caligiuri, Bernice Hahn, Valinn McReynolds, Noel C. Stahle and Carri Vande Ree. Members absent: Kandes Dalbey, Randell Davis, Kathie Dykstra, Dave Polkowske and Leon McCullough. Also present: Amy Miller, City Clerk, Michael Schrock, City Manager, and Marilyn Johannes.

It was moved by Hahn, seconded by McReynolds to approve the November 5, 2015 Housing Trust Fund Committee Minutes and the November 9, 2015 Housing Trust Fund Committee Special Meeting minutes. Motion carried unanimously.

Consider request for a demolition grant for a house located at 440 North 1st Street.

Joshua Purdy applied for funds under the Demolition Grant/Loan Program II to comply and abate/demolish the structure located at 440 North 1st Street. Building Official Wyatt Russell had deemed the property unsafe. It was moved by McReynolds, seconded by Stahle to approve demolition grant funds up to \$4,000 for demolition of the structure located at 440 North 1st Street. Motion carried unanimously.

Discussion and possible action regarding an outstanding demolition loan approval for the property located at 146 Pella Avenue.

David Wright was approved for a Demolition II loan at the November 6, 2014 OHTF meeting for the building located at 146 Pella Avenue. At the November 5, 2015 OHTF meeting the committee requested that a letter be sent to the property owner requesting an update on the demolition. Miller said no response has been received and no permit for demolition has been issued since the letter was sent and she requested that approval of the loan be revoked and the \$7.00 release fee be waived to remove the lien on the property. Adams said if Wright wants to demolish the structure in the future he can reapply. It was moved by Vande Ree, seconded by Stahle to revoke the loan for the property at 146 Pella Avenue and waive the \$7.00 release fee. Motion carried unanimously.

Miller explained the items on the claims lists. It was moved by Adams, seconded by Hahn to approve the November 2015, December 2015, January 2016 and February 2016 claims lists for payment. Motion carried with all ayes except for Adams who abstained.

Miller reviewed the accounting report with the committee.

It was moved by Caligiuri, seconded by McReynolds that the meeting adjourn. Motion carried unanimously. The meeting adjourned at 12:07 p.m.

Minutes by Marilyn Johannes